

**APPENDIX C**  
**SOLICITATION REQUIREMENTS REVIEW (SRR) REQUEST**

***Bidders requesting a Solicitation Requirements Review must submit this form to the County within the timeframe identified in the solicitation document.***

Bidder Name:	Date of Request:
Solicitation Title: Vocational Print Shop Services	Solicitation No.: IFB 762-SH

A Solicitation Requirements Review is being requested because Bidder asserts that they are being unfairly disadvantaged for the following reason(s): *(check all that apply)*

- Application of **Minimum Mandatory Requirements**
- Application of **Business Requirements**
- Due to **unclear instructions**, the process may result in the Department not receiving the best possible responses from prospective Bidders

For each area contested, Bidder must explain in detail the factual reasons for the requested review. *[Attach supporting documentation and specify the underlying authority of the person or entity submitting a Bid (e.g., letterhead, business card, etc.).]*

Request submitted by:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

<b><i>For County use only</i></b>	
Date SSR Request Received by Department:	Date Solicitation Released:
Reviewed by:	