

September 30, 2025

Notice to Potential Proposers:

**BULLETIN NUMBER 1
REQUEST FOR PROPOSALS (RFP)
NETWORKED LOGGING RECORDER SYSTEM (NLRS)
RFP NUMBER 733-SH**

INTRODUCTION

The Los Angeles County (County) Sheriff's Department (Department) is issuing this RFP to solicit proposals from organizations that can provide the County with a Networked Logging Recorder System (NLRS).

MINIMUM MANDATORY REQUIREMENTS

As a prerequisite to responding to the RFP, potential Proposers were to have submitted a Statement of Qualifications (SOQ) in response to Request for Qualifications (RFQ) 733A-SH issued by the County in January of 2025. Proposals received from vendors who did not respond to RFQ 733A-SH will be rejected without further consideration.

RFP RELEASE

All potential Proposers are encouraged to monitor the County's solicitation website for Bulletins, as they are posted, during the entire solicitation process.

RFP TIMETABLE

The timetable for the RFP is as follows:

- Release of RFP 09/30/25
- Request for a Solicitation Requirements Review Due..... 10/15/25
- Written Questions Due:
 - Part 1 – Pre-Virtual Mandatory Proposers’ Conference 10/22/25
 - Part 2 – Post-Virtual Mandatory Proposers’ Conference 11/13/25
- Deadline to Register for Virtual Mandatory Proposers’ Conference 10/24/25
- Part 1 – Questions and Answers Released 10/30/25
- Virtual Mandatory Proposers’ Conference 11/06/25
- Part 2 – Questions and Answers Released 11/21/25
- **Proposals due by 3:00 P.M. (Pacific Time) 12/18/25**

The foregoing dates may be changed at any time at the sole discretion of the Department. All changes, as needed, will be made through an addendum, and posted on the Department’s website at <https://lasd.org/transparency/solicitations/>. All potential Proposers are encouraged to monitor the above solicitation website for Bulletins, during the entire solicitation process.

PROPOSAL SUBMISSION

The original Business Proposal and four numbered identical hard copies, and two electronic copies in PDF format on two separate flash drives must be enclosed in a sealed envelope or box and plainly marked in the upper left-hand corner with the name and address of Proposer and reference the solicitation as follows:

**“BUSINESS PROPOSAL FOR
NETWORKED LOGGING RECORDER SYSTEM (NLRS)
RFP NUMBER 733-SH”**

The original Cost Proposal and four numbered identical hard copies, and two electronic copies in PDF format on two separate flash drives must be enclosed in a ***separate sealed envelope or box*** and plainly marked in the upper left-hand corner with the name and address of Proposer and reference the solicitation as follows:

**“COST PROPOSAL FOR
NETWORKED LOGGING RECORDER SYSTEM (NLRs)
RFP NUMBER 733-SH”**

The proposal(s) must be delivered or mailed to:

Los Angeles County Sheriff's Department
Fiscal Administration Bureau – Contracts Unit
211 West Temple Street – 6th Floor
Los Angeles, California 90012
Attention: Joanna Kim, Contract Analyst

While both the Business and Cost Proposals may be boxed and delivered together, they must be SEALED SEPARATELY within the box.

It is the sole responsibility of the submitting Proposer to ensure that its proposal is received before the submission deadline. Submitting Proposers will bear all risks associated with delays in delivery by any person or entity, including the U.S. Mail. Any proposals received after the scheduled closing date and time for receipt of proposals, as listed in Paragraph 8.2 (RFP Timetable) of the RFP, will not be accepted and will be returned to the sender unopened. Timely hand-delivered proposals are acceptable. No facsimile (fax) or electronic mail (e-mail) copies will be accepted.

CONTACT WITH COUNTY PERSONNEL

All contact regarding the RFP or any matter relating thereto must be in writing and e-mailed as follows:

E-mail address: jykim@lasd.org
Attention: Joanna Kim, Contract Analyst

If it is discovered that Proposer contacted and received information from any County personnel, other than the person specified above, regarding the solicitation, the County, in its sole determination, may disqualify their proposal from further consideration.