

**Los Angeles County Sheriff's
Department
Robert G. Luna, Sheriff**



**Carry Concealed Weapons
License Application
Instructions
Nonresidents**

STEP 1

INITIAL APPLICATION INSTRUCTIONS – READ CAREFULLY

NOTICE! FAILURE TO COMPLY WITH ANY SECTION OF THESE INSTRUCTIONS MAY RESULT IN DELAYS IN PROCESSING YOUR APPLICATION.

1. You must be a resident of states and U.S. Territories outside of California who can legally own, purchase and possess a firearm capable of being concealed upon your person. Additionally, you shall be a member at the time of submission to one of the following groups:
 - (a) the California Rifle & Pistol Association, Incorporated,
 - (b) Gun Owners of America, Inc.,
 - (c) Gun Owners of California, Inc., or
 - (d) The Second Amendment Foundation
2. You must obtain and provide copies of the following items to **INCLUDE WITH YOUR APPLICATION SUBMISSION:**
 - Valid state driver's license or state ID.
 - Membership card for one of the approved groups.
 - A **digital**, passport like photo:
 - Nothing in the background and neutral in color
 - No Shadows
 - Natural pose and facial expression
 - Do not digitally alter or add effects
 - No hats or glasses
 - Ensure that the photo presents the full head from the top of the hair to the bottom of the chin
 - Signed affidavit stating you will be spending time within the Los Angeles County Sheriff's jurisdiction within the next 12 months. Include a destination address requested in form **BOF 4013**, if known.
 - Your current home address must be on record with your jurisdiction's Department of Motor Vehicles. If your home address does not match the address listed on your state issued driver's license or identification card, you must supply one of the following:
 - A current resident CCW license for the state/jurisdiction you reside.
 - Proof of residency: Copy of one utility bill that reflects your name and your current residence address from one of the following providers: (We do not accept **DISCONNECTION Notices**. Statements must be dated within the last 90 days. We **DO NOT** accept any items other than those listed below)
 - Water, Electric, Gas, Waste, Cable/Internet
 - You will also need to provide a DD-214, if applicable

- Copy of your U.S. birth certificate, Certificate of Naturalization, Permanent Resident card, or valid U.S. passport (If you were born outside the United States).
3. **Appointments for Interviews must be scheduled when applications are submitted.** When you have obtained the necessary attachments, fill out the State Application online by visiting www.lasd.org/ccw and schedule your interview appointment. All scheduled interview appointments are conducted in Pacific Standard Time (PST) and will be held virtually. You will be emailed a link for your interview. Ensure you are logged into the virtual link provided at the time of your interview. If you are late, the interview can be rescheduled one time based on the investigator's discretion. Failure to appear during your virtual interview will result in your application being withdrawn.

During the interview, your camera must be on, and your face must be completely visible (no masks or filters). If the investigator determines that there are too many distractions during your interview, or is unable to see your face, you will be warned and provided with an opportunity to rectify the problem. If the problem persists, the investigator can terminate the interview resulting in your application possibly being withdrawn.

Any questions can be directed to the CCW Coordinator at ccw_unit@lasd.org.

STEP 2

LIVE SCAN – APPLICABLE FEES – BACKGROUND

1. When you receive notification that your application has been accepted, you will be instructed to complete a LIVE SCAN (fingerprinting) appointment (instructions will be emailed to you via Permitium).
2. You must pay your fees online via the Online CCW Application program. This fee covers 20 percent of the local administrative fees as well as the required State cost. Any disputed charges will result in your application being rejected.
3. Upon successful completion of the application process, the remaining fee can be paid through the Online CCW Application software, in the amount of **\$173.00**. This is required upon issuance of the CCW license. This amount is the remaining 80% of the local administrative fees.
4. These fees are for processing and, as such, are **NON-REFUNDABLE**.
5. Upon return of documentation from the California Department of Justice and the Federal Bureau of Investigation indicating that you are eligible to possess a firearm, a local criminal history check will be conducted.
6. When all requested responses from various agencies have been received, your file will be reviewed by the Sheriff or designee. If you are approved after this review, you will be notified in writing and receive instructions on how to proceed to **Step 3** of the application process. If you are denied after this review, you will be notified and informed of your right to appeal. Please ensure to monitor your email as all communications will be via Permitium.

STEP 3

WEAPONS/RANGE QUALIFICATIONS AND TRAINING

1. Los Angeles County Sheriff's Department allows a CCW license holder to list **three (3) weapons on an issued permit**.
2. Each CCW license holder is mandated by California State Law to attend a firearms safety class. Individuals are also required to qualify with their weapon(s) under the direction of a qualified range master to ensure that each license holder is competent in the safe handling of firearms.
3. Please do not submit proof of training and qualification targets prior to Step 3 of the application process. **Your training and qualification certification must be dated and submitted within 60 days of your approval notification.** Your application will be withdrawn if you fail to meet the deadline provided.
4. Proof of training and qualification can be submitted via the "Order Tracker" (https://lasd.permitium.com/order_tracker) feature of the online application process.
5. Having a California CCW does not exempt you from California firearms laws. It is the responsibility of the licensee to ensure every weapon listed on their CCW is legal within the state of California. It is recommended that you consult an attorney that specializes in California if there are any questions.
6. The Los Angeles County Sheriff's Department recognizes only the training facilities listed on our website to satisfy your training and qualification requirements. Training from any other facility will not be accepted. NO EXCEPTIONS. Please visit www.lasd.org/ccw for a list of approved vendors.

STEP 4

FINAL REVIEW

1. The Sheriff or the Sheriff's designee will conduct a final review of the application after training and qualification certification has been submitted.
2. If you are approved after this review, a license will be generated and signed by the Sheriff or the Sheriff's designee.
3. The Los Angeles County Sheriff's Department may place reasonable restrictions or conditions on a CCW license that are deemed warranted. The restrictions may include time, place, manner, and circumstances under which the licensee may carry the weapon.
4. Your CCW license will be mailed to the address on file.
5. If you are not approved after this review, you will be notified in writing and advised of your right to appeal.

**Further questions regarding the application process can be sent to
ccw_unit@lasd.org.**

APPEAL PROCESS

1. If denied during the application process, you may appeal the sheriff's decision. The appeal process is conducted via the court system, and you will be provided with the required information at the time of your denial.