

EXHIBIT 5

REQUEST FOR QUALIFICATIONS (RFQ) TRANSMITTAL TO REQUEST A REQUIREMENTS REVIEW

*Respondent requesting a Requirements Review must submit this form to the County
within the timeframe identified in the RFQ document.*

Respondent Name:	Date of Request:
RFQ Title:	RFQ No.:

A **Requirements Review** is being requested because Respondent asserts that they are being unfairly disadvantaged for the following reason(s): *(check all that apply)*

Application of **Minimum Mandatory Requirements**

Application of **Review Criteria**

Due to **unclear instructions**, the process may result in the County not receiving the best possible responses

For each area contested, Respondent must explain in detail the factual reasons for the requested review. *(Attach supporting documentation.)*

Request submitted by:

(Name)

(Title)

<i>For County use only</i>
Date Transmittal Received by County: _____ Date Solicitation Released: _____
Reviewed by: _____