

December 19, 2024

Notice to Potential Proposers:

**BULLETIN NUMBER 3
REQUEST FOR PROPOSALS (RFP)
ARMED AND UNARMED SECURITY GUARD SERVICES
RFP NUMBER 692-SH**

This Bulletin Number 3 is being issued to notify potential Proposers of revisions to Request for Proposal (RFP) Number 692-SH for Armed and Unarmed Security Guard Services, as follows:

1. Paragraph 1.0 (Solicitation Information and Minimum Mandatory Requirements) of the RFP is deleted in its entirety and replaced as follows to update the RFP Timetable:

RFP TIMETABLE

The revised timetable for the RFP is as follows:

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| Release of RFP..... | October 16, 2024 |
| Deadline to submit request for Solicitation Requirements Review | October 25, 2024 |
| Deadline to Register for Mandatory Proposers' Conference | October 28, 2024 |
| Mandatory Proposers' Conference | November 13, 2024 |
| Application for Exemption to Living Wage Program Due | November 18, 2024 |
| Written Questions Due | November 20, 2024 |
| Questions and Answers Released | January 16, 2025 |
| Proposals due by 12:00 p.m. (Pacific Time) | February 6, 2025 |

The foregoing dates may be changed at any time at the sole discretion of the Department. Such changes will be made through an addendum and posted on the Department's website at <https://lasd.org/transparency/solicitations>. All potential Proposers are encouraged to monitor the above solicitation website for Addendums, as they are posted, during the entire solicitation process.

2. Paragraph 2.26 (Programs/Operations Manager) of Appendix A (Contract), is deleted in its entirety and replaced as follows:

2.26 Programs/Operations Manager: The person designated by Contractor that is an employee of Contractor and that is assigned to perform administrative duties for Contractor, such as timekeeping, payroll support, and Department and County Facility Administrator interface, at a dedicated Location.

3. Paragraph 6.1.2 of Exhibit A (Statement of Work) is deleted in its entirety and replaced as follows:

6.1.2 Contractor must provide background-cleared, trained, professional and courteous Programs/Operations Manager and/or equivalent, as needed by Department. These positions are not directly billed by Contractor to the County. Duties include, but are not limited to, the following:

6.1.2.1 Perform supervisory and administrative duties for Contractor, such as timekeeping, personnel and payroll support, either dedicated to a particular Location, or with hours distributed to a particular Location and its satellite Locations.

6.1.2.2 Interface with Department and County facility administrators.

You may access this Bulletin Number 3, in its entirety, in electronic (PDF) format via the Department's website at: <https://lasd.org/transparency/solicitations>.

All terms and conditions of the RFP will remain unchanged and in full force and effect.

Should you have any questions, please contact Contracts Analyst Isabel Ibarra at icibarra@lasd.org.