

October 29, 2024

Notice to Potential Vendors:

**BULLETIN NUMBER 7
REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ)
PSYCHOLOGICAL AND/OR PSYCHIATRIC SERVICES
RFSQ NUMBER 713-SH**

This Bulletin Number 7 is being issued to notify potential Vendors that Request for Statement of Qualifications (RFSQ) 713-SH for Psychological and/or Psychiatric Services has been revised to update the County contact information, including but not limited to, the following subparagraphs of the RFSQ:

1. Subparagraph 5.2 (Contact with County Personnel), Subparagraph 5.2.1 only, of the RFSQ is deleted in its entirety and restated as follows:

5.2.1 Any contact regarding this RFSQ or any matter relating thereto must be in writing and may be mailed or e-mailed as follows:

Los Angeles County Sheriff's Department
Hall of Justice
Fiscal Administration – Contracts Unit
211 W. Temple Street, 6th Floor
Los Angeles, California 90012
Attention: Monica Castillo
E-mail Address: mdcastill@lasd.org

2. Subparagraph 7.6 (SOQ Submission), of the RFSQ is deleted in its entirety and restated as follows:

7.6 SOQ Submission

SOQs must be submitted as follows:

The original SOQ and three numbered identical copies along with two separate identical electronic copies in PDF format on separate flash drives must be enclosed in a sealed envelope or box, plainly marked in the upper left-hand

corner with the name and address of Vendor and reference the solicitation as follows:

**“SOQ FOR PSYCHOLOGICAL AND/OR PSYCHIATRIC SERVICES
(RFSQ 713-SH)”**

The SOQ and any related information must be delivered or mailed to:

Los Angeles County Sheriff's Department
Hall of Justice
Fiscal Administration – Contracts Unit
211 W. Temple Street, 6th Floor
Los Angeles, California 90012
Attention: Monica Castillo
Email: mdcastill@lasd.org

It is the sole responsibility of the submitting Vendor to ensure that its SOQ is received before the submission deadline identified in subparagraph 7.2 (RFSQ Timetable) of this RFSQ. Submitting Vendors County of Los Angeles Psychological and/or Psychiatric Services Sheriff's Department RFSQ 713-SH will bear all risks associated with delays in delivery by any person or entity, including the U.S. Mail. No facsimile (fax) or electronic mail (Email) copies will be accepted.

Any SOQs received after the scheduled due date and time as stated in subparagraph 7.2 (RFSQ Timetable) of this RFSQ or any addendum amending the SOQ due date and time, will not be reviewed initially; however, may be reviewed at a later date.

You may access this Bulletin Number 7 of RFSQ 713-SH in electronic (.pdf) format via the Department's website at: <https://lasd.org/transparency/solicitations/>.

All terms and conditions of the RFSQ will remain unchanged and in full force and effect.

Should you have questions, please contact Contract Analyst Monica Castillo at mdcastill@lasd.org.