



OFFICE OF THE SHERIFF



COUNTY OF LOS ANGELES

HALL OF JUSTICE

ROBERT G. LUNA, SHERIFF

May 8, 2024

Notice to Vendors:

**BULLETIN NUMBER 1
REQUEST FOR STATEMENT OF QUALIFICATION (RFSQ)
AIRPLANE MAINTENANCE, ENGINEERING, AND REPAIR SERVICES
RFSQ NUMBER 719-SH**

INTRODUCTION

The Los Angeles County (County) Sheriff's Department (Department) is seeking qualified vendors (Vendors) to enter into Master Agreements with the County to provide airplane maintenance, engineering, and repair services (Services) on an as-needed basis for the Department's Aero Bureau.

VENDOR'S MINIMUM MANDATORY QUALIFICATIONS

It is not required that Vendors be qualified to perform all the services described in Attachment 1 (Statement of Work) to Appendix A (Model Master Agreement) to the Request for Statement of Qualification (RFSQ). Interested and qualified Vendors that can demonstrate their ability to successfully provide the required services in one, some, or all of the service categories listed in Exhibit 9 (Service Category Checklist) of Appendix B (Required Forms) to the RFSQs, are invited to submit a Statement of Qualification (SOQ) provided they meet the following Minimum Mandatory Qualifications:

1. Vendor must have at least five years of experience, within the last ten years, providing a full range of aircraft maintenance services in a minimum of one of the following flight-critical areas: dynamic component repair and overhaul, power plant repair and overhaul, airframe repair and refurbishment, aircraft repair parts resale and distribution, aircraft electrical and hydraulic systems maintenance and repair, and avionics and navigation systems maintenance and repair as described in Paragraph 3.1 (Service Type 1 – Critical Component Services) of Attachment 1 (Statement of Work) to Appendix A (Model Master Agreement) to the RFSQ.

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

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Vendor must complete Exhibit 7 (Vendor's List of References) of Appendix B (Required Forms) listing all references necessary to verify this minimum mandatory qualification.

AND/OR

2. Vendor must have at least five years of experience, within the last ten years, providing a full range of aircraft maintenance services in a minimum of one of the non-flight-critical areas described in Paragraph 3.2 (Service Type 2 – Non-Critical Component Services) of Attachment 1 (Statement of Work) to Appendix A (Model Master Agreement) to the RFSQ.

Vendor must complete Exhibit 7 (Vendor's List of References) of Appendix B (Required Forms) listing all references necessary to verify this minimum mandatory qualification.

AND/OR

3. Vendor must have at least five years of experience, within the last ten years, providing completion services to new or used, unequipped or minimally equipped Raytheon Super King Air B200, Cessna 210/Cessna Turbo 210 (T210), or similar models, as described in Paragraph 3.3 (Service Type 3 – Completion Services) of Attachment 1 (Statement of Work) to Appendix A (Model Master Agreement) to the RFSQs.

Vendor must complete Exhibit 7 (Vendor's List of References) of Appendix B (Required Forms) listing all references necessary to verify this minimum mandatory qualification.

4. Vendor must possess one of the following licenses:
 - a. License to operate a repair station, certified and approved by the Federal Aviation Administration (FAA) under Federal Aviation Regulation codified at 14 C.F.R. Part 145; or
 - b. License to operate an Approved Maintenance Organization (AMO), certified and approved by Transport Canada under Canadian Aviation Regulations, Part V, subpart 73.

Vendor must complete Exhibit 8 (Required Licenses, Certifications, Memberships, and Permits) of Appendix B (Required Forms) to the RFSQ and provide a copy of the license(s) listed above to verify this minimum mandatory qualification.

- 5. Vendor must have a business office located within the continental United States or Canada staffed by qualified service personnel who maintain service records and receive service requests over the telephone/internet.
- 6. If Vendor’s compliance with a County contract has been reviewed by the Department of the Auditor-Controller within the last ten years, then Vendor must not have unresolved questioned costs identified by the Auditor-Controller in an amount over \$100,000. Costs that are confirmed to be disallowed costs by the contracting County department and remain unpaid for six months or more from the date of disallowance, unless such disallowed costs are the subject of current good faith negotiations to resolve the disallowed costs, in the opinion of the County.

RFSQ TIMETABLE

The timetable for the RFSQ is as follows:

- Release of RFSQMay 8, 2024
- Solicitation Requirements Review (SRR) Request DueMay 22, 2024
- Written Questions DueMay 23, 2024
- Questions and Answers ReleasedMay 30, 2024
- **SOQ due by 3:00 p.m. (Pacific Time)..... June 13, 2024**

The due date for the SOQ marks the initial deadline. SOQs not received by this date may not undergo the initial review; however, they may be reviewed at a later date to determine if they meet the Minimum Mandatory Qualifications. This solicitation will remain open until the needs of the Department are met.

SOQ SUBMISSION

The original SOQ, three numbered exact hard copies, and two separate exact electronic copies in PDF format on flash drives (memory sticks) must be enclosed in a sealed envelope or box, plainly marked in the upper left-hand corner, with the name and address of Vendor bearing the words:

**“SOQ for Airplane Maintenance, Engineering, and Repair Services
(RFSQ 719-SH)”**

The SOQ must be delivered or mailed to:

Los Angeles County Sheriff’s Department
Hall of Justice
Fiscal Administration – Contracts Unit
211 West Temple Street, 6th Floor
Los Angeles, California 90012
Attention: Juan Amaya, Contract Analyst

It is the sole responsibility of the submitting Vendor to ensure that its SOQ is received before the submission deadline specified in Paragraph 7.2 (RFSQ Timetable) of the RFSQ. Submitting Vendors will bear all risks associated with delays in delivery by any person or entity, including the U.S. Mail. No facsimile (fax) or electronic mail (email) copies will be accepted.

CONTACT WITH COUNTY PERSONNEL

Any contact regarding this RFSQ or any matter relating thereto must be in writing and by email to:

Contract Analyst: Juan Amaya
Email address: jaamaya@lasd.org

Vendors are specifically directed not to contact any other County person or agent for any matter related to the RFSQ. If it is discovered that a Vendor contacted and received information from any County personnel, other than the person specified above, regarding the RFSQ, the County, in its sole determination, may disqualify their SOQ from further consideration.

Sincerely,

ROBERT G. LUNA, SHERIFF

A handwritten signature in black ink, appearing to be 'Glen Joe', with the initials 'for G.J.' written to the right of the signature.

Glen Joe, Assistant Division Director
Administration Services Division