

May 14, 2024

Notice to Potential Proposers:

**BULLETIN NUMBER 2  
REQUEST FOR PROPOSALS (RFP)  
ARMED AND UNARMED SECURITY GUARD SERVICES  
RFP NUMBER 692-SH**

This Bulletin Number 2 is being issued to notify potential Proposers of revisions to Request for Proposal (RFP) 692-SH for Armed and Unarmed Security Guard Services, as follows:

1. Paragraph 6.22 (Contribution and Agent Declaration) is added to the RFP as follows to add the County-mandated provision regarding Contribution and Agent Declaration:

**6.22 (Contribution and Agent Declaration)**

Government Code Section 84308 requires a party to a contract proceeding to disclose any contribution of more than \$250 made to a County officer within the preceding 12 months by the party or their agent. State regulations require this disclosure to be made at the time an application is filed, and, if a contribution is made during the Contract proceeding, within 30 days of making a contribution or on the date on which the party first appears before or communicates with the agency regarding the proceeding after making the contribution, whichever is earliest. All Proposers are advised that they and all of their subcontractors must complete and return as part of the proposal, the Contribution and Agent Declaration included in Exhibit 9 (Contribution and Agent Declaration Form) of Appendix B (Required Forms) of this RFP. Proposers are further advised that they and their subcontractors must update Exhibit 9 (Contribution and Agent Declaration Form) of this RFP throughout the pendency of the solicitation if a contribution is made after the initial disclosure when the proposal is submitted, and as requested at any time by the County prior to Contract award. Failure by the Proposer or any subcontractor(s) to complete and submit the required Exhibit 9 (Contribution and Agent Declaration Form) of this RFP, and failure by the Proposer or any subcontractor(s) to update the declaration as required by

law or as otherwise requested by the County, may eliminate the proposal from further consideration and/or the Proposer may be disqualified from a Contract award, as determined in the County's sole discretion. Further, all Proposers and their subcontractors are prohibited under Government Code Section 84308 from making a contribution of more than \$250 to a County officer for 12 months after the date a final decision is made in the Contract proceeding involving this solicitation.

2. Paragraph 8.61 (Campaign Contribution Prohibition Following Final Decision in Contract Proceeding) of Appendix A (Contract), is added to the Contract as follows to add the County-mandated provision regarding Campaign Contribution Prohibition Following Final Decision in Contract Proceeding:

**8.61 (Campaign Contribution Prohibition Following Final Decision in Contract Proceeding)**

Pursuant to Government Code Section 84308, Contractor and its subcontractors, are prohibited from making a contribution of more than \$250 to a County officer for 12 months after the date of the final decision in the proceeding involving this Contract. Failure to comply with the provisions of Government Code Section 84308 and of this Paragraph, may be a material breach of this Contract as determined in the sole discretion of the County.

3. Appendix B (Required Forms) of the RFP is deleted in its entirety and replaced with the attached revised Appendix B (Required Forms), under this Bulletin 2.

You may access this Bulletin Number 2, in its entirety, in electronic (PDF) format via the Department's website at: <https://lasd.org/transparency/solicitations>.

All other terms and conditions of the RFP will remain unchanged and in full force and effect. Should you have questions, please contact Assistant Contract Analyst Isabel Ibarra at [icibarra@lasd.org](mailto:icibarra@lasd.org).