

TRANSMITTAL TO REQUEST A SOLICITATION REQUIREMENTS REVIEW

Vendor requesting a Solicitation Requirements Review must submit this form to the Department within the timeframe identified in the solicitation document.

Vendor Name:	Date of Request:
Solicitation Title: Helicopter Maintenance, Engineering and Repair Services	Solicitation No.: RFSQ 711-SH

A **Solicitation Requirements Review** is being requested because the Vendor asserts that it is being unfairly disadvantaged for the following reason(s):

(check all that apply)

- Application of **Minimum Mandatory Qualifications**
- Application of **Review Criteria**
- Due to **unclear instructions**, the process may result in the Department not receiving the best possible responses

For each area contested, Vendor must explain in detail the factual reasons for the requested review. (Attach supporting documentation.)

Request submitted by:

(Name) (Title)

For County Use Only	
Date Transmittal Received by County: _____ Date Solicitation Released: _____	
Reviewed by: _____	