APPENDIX C

TRANSMITTAL TO REQUEST A SOLICITATION
REQUIREMENTS REVIEW
TRANSMITTAL TO REQUEST A SOLICITATION REQUIREMENTS REVIEW

Proposer requesting a Solicitation Requirements Review must submit this form to the County within the timeframe identified in the solicitation document.

<table>
<thead>
<tr>
<th>Proposer Name:</th>
<th>Date of Request:</th>
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<thead>
<tr>
<th>Solicitation Title:</th>
<th>Solicitation No.:</th>
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A Solicitation Requirements Review is being requested because the Proposer asserts that they are being unfairly disadvantaged for the following reason(s): (check all that apply)

- ☐ Application of Minimum Requirements
- ☐ Application of Evaluation Criteria
- ☐ Application of Business Requirements
- ☐ Due to unclear instructions, the process may result in the County not receiving the best possible responses

For each area contested, Proposer must explain in detail the factual reasons for the requested review. (Attach supporting documentation.)

Request submitted by:

______________________________________________  ________________________________
(Name)                                                                                    (Title)

Date Transmittal Received by County: ____________  Date Solicitation Released:__________
Reviewed by: _________________________________

For County use only