

TRANSMITTAL TO REQUEST A SOLICITATION REQUIREMENTS REVIEW

Vendor requesting a Solicitation Requirements Review must submit this form to the Department within the timeframe identified in the solicitation document.

Vendor Name:	Date of Request:
Solicitation Title: Fuel Dispensing and Storage Equipment Inspection, Compliance, and Repair Services.	Solicitation No.: RFSQ 703-SH

A **Solicitation Requirements Review** is being requested because the Vendor asserts that it is being unfairly disadvantaged for the following reason(s):

(check all that apply)

- Application of **Minimum Mandatory Qualifications**
- Application of **Review Criteria**
- Due to **unclear instructions**, the process may result in the Department not receiving the best possible responses

For each area contested, Vendor must explain in detail the factual reasons for the requested review. (Attach supporting documentation.)

Request submitted by:

(Name) (Title)

For County Use Only	
Date Transmittal Received by County: _____	Date Solicitation Released: _____
Reviewed by: _____	