



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ROBERT G. LUNA, SHERIFF



May 2, 2023

Notice to Potential Proposers:

**BULLETIN NUMBER ONE
REQUEST FOR PROPOSALS (RFP)
COMPUTER AIDED DISPATCH (CAD)
RFP NUMBER 499-SH**

INTRODUCTION

The Los Angeles County (County) Sheriff’s Department (Department) is issuing a Request for Proposal (RFP) to solicit proposals from organizations (Proposers) that are qualified to provide a commercial off-the-shelf Computer Aided Dispatch (CAD) and mobile computing Solution, as well as a long-term maintenance and support program for the Department.

As a prerequisite to responding to the RFP, potential Proposers were to have submitted a Statement of Qualifications (SOQ) in response to Request for Qualifications (RFQ) 499A-SH issued by the County in November of 2022. Proposals received from vendors who did not respond to RFQ 499A-SH will be rejected without further consideration.

MINIMUM MANDATORY REQUIREMENTS

Only Proposers who responded to RFQ 499A-SH and were determined by the County to have successfully met the Minimum Mandatory Requirements are invited to submit proposals in response to the RFP.

RFP TIMETABLE

The timetable for the RFP is as follows:

- Release of RFP5/02/23
- Request for a Solicitation Requirements Review Due.....5/16/23
- Deadline to Reserve Attendance at Mandatory Proposers’ Conference and Site Visit5/24/23

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- Part 1 – Written Questions Due
(Pre-Proposers’ Conference and Site Visit).....5/26/23
- Mandatory Proposers’ Conference and Site Visit5/31/23
- Part 2 – Written Questions Due
(Post-Proposers’ Conference and Site Visit)6/02/23
- Questions and Answers Released6/15/23
- **Proposals due by 3:00 P.M. (Pacific Time)7/14/23**

The foregoing dates may be changed at any time at the sole discretion of the Department. Such changes will be made through an addendum and posted on the Department’s website at <https://lasd.org/transparency/solicitations/>. All potential Proposers are encouraged to monitor the above solicitation website for Bulletins, as they are posted, during the entire solicitation process.

PROPOSAL SUBMISSION

The original Business Proposal, four numbered exact hard copies and two electronic copies on two separate flash drives, must be enclosed in a sealed envelope or box and plainly marked in the upper left-hand corner with the name and address of Proposer and bear the words:

**"BUSINESS PROPOSAL FOR
COMPUTER-AIDED DISPATCH (CAD) SYSTEM
RFP NUMBER 499-SH"**

The original Cost Proposal, four numbered exact hard copies, and two electronic copies on two separate flash drives, containing the Business Proposal, must be submitted in a separate sealed package, plainly marked in the upper left-hand corner with the name and address of Proposer and bear the words:

**"COST PROPOSAL FOR
COMPUTER-AIDED DISPATCH (CAD) SYSTEM
RFP NUMBER 499-SH"**

The proposal(s) must be delivered or mailed to:

Los Angeles County Sheriff’s Department
Hall of Justice
Fiscal Administration Bureau - Contracts Unit
211 W. Temple Street, 6th Floor
Los Angeles, California 90012
Attention: Veronica Urenda, Contract Analyst

While both the Business Proposal and the Cost Proposal may be boxed and delivered together, they must be SEALED SEPARATELY within the box.

It is the sole responsibility of the submitting Proposer to ensure that its Business and Cost Proposals are received before the submission deadline. Submitting Proposers shall bear all risks associated with delays in delivery by any person or entity, including the U.S. Mail. Any proposals received after the scheduled closing date and time for receipt of proposals, as listed in Paragraph 7.3 (RFP Timetable) of the RFP, will not be accepted and will be returned to the sender unopened. Timely hand-delivered proposals are acceptable. No facsimile (fax) or electronic mail (e-mail) copies will be accepted.

CONTACT WITH COUNTY PERSONNEL

All contact regarding the RFP or any matter relating thereto must be in writing and must be e-mailed to the County's point of contact identified below:

Attention: Veronica Urenda, Senior Analyst
E-mail address: VUrenda@lasd.org

If it is discovered that Proposer contacted and received information from any County personnel, other than the person specified above, regarding the solicitation, the County, in its sole determination, may disqualify their proposal from further consideration.

Sincerely,

ROBERT G. LUNA, SHERIFF


Rick Cavataio, Director
Fiscal Administration Bureau