

September 24, 2015

Notice to Potential Proposers:

**BULLETIN NUMBER 3  
REQUEST FOR PROPOSALS (RFP)  
JAIL IN-REACH SERVICES  
RFP NUMBER 504-SH**

**INTRODUCTION**

Bulletin Number 3 is being issued to make revisions to the Request For Proposal (RFP).

A. RFP, sub-paragraph 3.1.3, Proposer's Minimum Mandatory Qualifications, shall be deleted in its entirety and replaced with the following:

3.1.3 Proposer utilizes (or will utilize) a comprehensive service-tracking database for the purpose of querying service status, service schedules, placement and/or referral into transitional services, and generating reports.

Proposer shall describe in detail how Proposer's service-tracking database provides services outlined under sub-paragraph 3.8 (Service-Tracking Database) of Appendix B (Statement of Work) of the RFP. If proposer does not currently have a database in place, Proposer shall make a commitment to establishing such a service-tracking database within thirty (30) Business Days from the execution of the Contract and provide the County with details of the implementation and target date of the required database prior to commencement of work under the Contract, if so awarded.

B. RFP, sub-paragraph 7.8.8 (H) Service-Tracking Database (Section C.8), shall be deleted in its entirety and replaced with the following:

#### 7.8.8 (H) Service-Tracking Database (Section C.8)

Proposer shall describe the types of data to be kept and tracked in the Proposer's service-tracking database and how Proposer will develop and utilize the service-tracking database to provide the required services set forth in sub-paragraph 3.8 (Service-Tracking Database) and Paragraph 6.0 (Performance Reporting and Case review) of Appendix A (Statement of Work).

If Proposer does not currently have a database in place, Proposer shall make a commitment to establishing such a service-tracking database within thirty (30) Business Days from the execution of the Contract and provide the County with details of the implementation and target date of the required database prior to commencement of work under the Contract, if so awarded.

- C. Appendix D, Required Forms, Exhibit 1, Vendor's Organization Questionnaire/Affidavit, shall be deleted in its entirety and replaced with the revised Appendix D, Required Forms, Exhibit 1, Vendor's Organization Questionnaire/Affidavit, attached to this Bulletin Number 3 as Attachment 1.

You may access this Bulletin Number 3 in electronic (PDF) format via the Department's website at: <http://shq.lasdnews.net/shq/contracts/info.html>.

Except as provided herein, all other Terms and Conditions of this RFP will remain in effect.

Should you have questions, please contact Senior Contract Analyst Abilene Valdez at [arvaldez@lasd.org](mailto:arvaldez@lasd.org).