



# OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ALEX VILLANUEVA, SHERIFF



September 1, 2020

Notice to Potential Contractors:

**BULLETIN NUMBER 1  
REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ)  
HIGH VOLTAGE ELECTRIC REPAIR AND MAINTENANCE SERVICES  
RFSQ NUMBER 640-SH**

**INTRODUCTION**

The County of Los Angeles (County) Sheriff's Department (Department) is seeking qualified companies (Vendors) to enter into Master Agreements with the County to provide as-needed High Voltage Electric Repair and Maintenance Services (Services) as described herein. "High Voltage" in this RFSQ is defined as 480 volts and above.

High Voltage Electric Repair and Maintenance Services include, but are not limited to, all necessary supervision, labor, equipment, tools, supplies, and other items or Services necessary to perform non-emergency and emergency repairs. A further description of Services to be performed are outlined in Attachment 1 (Statement of Work), of this RFSQ.

The Department will solicit various types of Services from Qualified Contractors during the term of the Master Agreements. It is not required that a Vendor be qualified to perform all Services described in Attachment 1 (Statement of Work), of this RFSQ. A Vendor may submit qualifications for one, some, or all Service categories listed in Exhibit 16 (Vendor's Service Category Checklist), of Appendix A (Required Forms), of this RFSQ.

Services are to be provided for electrical equipment and distribution systems at five Department locations. Refer to Attachment 1 (Statement of Work), of this RFSQ for location addresses.

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

*A Tradition of Service*  
— Since 1850 —

**VENDOR'S MINIMUM MANDATORY QUALIFICATIONS**

It is not required that Vendors be qualified to perform all Services described in Attachment 1 (Statement of Work), of this RFSQ. Interested and qualified Vendors that can demonstrate their ability to successfully provide required Services in one, some, or all of the Service categories listed in Exhibit 16 (Vendor's Service Category Checklist) of Appendix A (Required Forms), of this RFSQ, are invited to submit a Statement of Qualifications (SOQ) provided they meet the following **Minimum Mandatory Qualifications**:

1. Vendor shall have ten years of experience providing High Voltage Electric Repair and Maintenance Services equivalent or similar to the services described in Attachment 1 (Statement of Work), of this RFSQ.

Vendor shall provide references to verify this Minimum Mandatory Qualification, which shall include start dates, end dates, agency names, and Services provided.

2. Vendor shall possess a current and valid C-10 Electrical Contractor license issued by the California State Contractors License Board. Vendor shall provide copies and list the license(s) in Exhibit 14 (Required Licenses, Certifications, Memberships, and Permits), of Appendix A (Required Forms), of this RFSQ.
3. Vendor shall have a business office located within 100 miles from any one of the five Department facilities listed in Attachment 1 (Statement of Work), of this RFSQ.
4. Vendor must have a business office with twenty-four hour response capability and an equipped dispatch facility located within 100 miles of any one of the five Department facilities listed in Attachment 1 (Statement of Work), of this RFSQ.
5. If Vendor's compliance with a County contract has been reviewed by the Department of the Auditor-Controller within the last ten years, Vendor must not have unresolved questioned costs identified by the Auditor-Controller, in an amount over \$100,000.00, that are confirmed to be disallowed costs by the contracting County department, and remain unpaid for six months or more from the date of disallowance, unless such disallowed costs are the subject of current good faith negotiations to resolve the disallowed costs, in the opinion of the County.

**RFSQ RELEASE**

The RFSQ will be released and accessible via the Sheriff’s Department website at: <http://shq.lasdnews.net/shq/contracts/info.html>.

All potential Contractors are encouraged to monitor the above solicitation website for Bulletins, as they are posted, during the entire solicitation process.

**RFSQ TIMETABLE**

The timetable for this RFSQ is as follows:

- Release of RFSQ ..... 09/01/20
- Request for a Solicitation Requirements Review Due ..... 09/16/20
- Written Questions Due ..... 09/16/20
- Questions and Answers Released ..... 09/23/20
- **SOQ due by 3:00 PM (Pacific Time)..... 09/30/20**

The submittal due date above is an initial due date. SOQs not received by that date may not be reviewed initially; however, they may be reviewed at a later date to determine if they meet the qualifications listed. The solicitation will remain open until the needs of the Department are met.

In the event the Department’s needs are met and the solicitation is closed, the solicitation may be reopened any time during the term of the Master Agreement, at the Department’s discretion, in order to meet any additional Department needs. In the event the solicitation is reopened, it will be publicized on the County’s website.

**SOQ SUBMISSION**

The original SOQ and three numbered exact hard copies, and two separate exact electronic copies in PDF format on two separate flash drives (memory sticks) or compact disks (CDs), shall be enclosed in a sealed envelope or box and plainly marked in the upper left-hand corner with the name and address of the Vendor and bear the words:

**“SOQ FOR HIGH VOLTAGE ELECTRIC REPAIR AND MAINTENANCE SERVICES (RFSQ 640-SH)”**

The SOQ and any related information shall be delivered or mailed to:

Los Angeles County Sheriff's Department  
Fiscal Administration - Contracts Unit  
211 W. Temple Street, 6th Floor  
Los Angeles, California 90012  
Attention: Juan Amaya

It is the sole responsibility of the submitting Vendor to ensure that its SOQ is received before the submission deadline identified in Paragraph 2.3 (RFSQ Timetable). Submitting Vendors shall bear all risks associated with delays in delivery by any person or entity, including the U.S. Mail. No facsimile (fax) or electronic mail (e-mail) copies will be accepted.

SOQs received after the scheduled due date and time, as stated in Paragraph 2.3 (RFSQ Timetable), or any addendum amending the SOQ due date and time, will not be reviewed initially, but may be reviewed at a later date.

**CONTACT WITH COUNTY PERSONNEL**

Any contact regarding this RFSQ or any matter relating thereto must be in writing and may be mailed or e-mailed as follows:

Los Angeles County Sheriff's Department  
Fiscal Administration - Contracts Unit  
211 W. Temple Street, 6th Floor  
Los Angeles, California 90012  
Attention: Juan Amaya  
Email: jaamaya@lasd.org

Vendors are specifically directed not to contact any other County person or agent for any matter related to this RFSQ. If it is discovered that a Vendor contacted and received information from any County personnel, other than the person specified above, regarding this solicitation, County, in its sole determination, may disqualify their SOQ from further consideration.

Sincerely,

ALEX VILLANUEVA, SHERIFF

A handwritten signature in blue ink that reads "Rick Cavataio". The signature is written in a cursive style with a large initial "R" and a long horizontal stroke at the end.

Rick Cavataio, Director  
Fiscal Administration