

ATTACHMENT 1 TO BULLETIN NUMBER 3
 QUESTIONS AND ANSWERS
 LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

REQUEST FOR PROPOSALS (RFP) NO. 630-SH
AS-NEEDED SECURITY GUARD SERVICES

QUESTION NUMBER	RFP LANGUAGE (IF PROVIDED)	POTENTIAL PROPOSER'S QUESTION	ANSWER
1.		Who is the current incumbent?	Securitas Security Services USA, Inc.
2.		What was the amount spent on this contract last year?	\$3,850,000
3.		What is the estimated total number of annual hours for this contract?	144,000 hours
4.		Beyond the state and federal minimum wage, is there a prevailing wage, living wage ordinance, local mandated wage, or contract-specific wage?	No
5.		Is there a specific way you would like the response to be prepared? For example: bound, unbound, 3-ring binder(s), pages limits, paper type, etc.?	Refer to Paragraph 7.7 (Preparation of the Proposal) of the RFP.
6.		a. Is the current contract using vehicles? b. If yes, how many?	a. Our current contractor is utilizing vehicles for their Supervisors only.
7.		Are there any MWBE/VS/DBE or other goals for this project?	No
8.		How many guards are utilized per week?	Refer to Attachment A1 County Courthouses and Other Sheriff's

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			Facilities) and A2 (County Security Staff Vacancy Levels and Contractors Required Staffing) of the RFP.
9.		How many copies of the proposal need to be submitted?	Refer to Paragraph 7.0 (Proposal Submission Requirements) of the RFP.
10.		You mentioned 40-50 members of an existing security staff are off per week, and you also mentioned as-needed. Is it permanent work at permanent posts or just call-ins? How exactly does this work?	Refer to Paragraph 1.0 (Scope of Work) of Appendix A (Statement of Work).
11.		Do you currently use such a service with a current vendor? If so, what is the current manpower on a daily basis?	Yes. 10-15 BEHIND call-ins or vacation requests. 25-30 BEHIND long term absences. NOTE: Some vacation requests are submitted months in advance.
12.		How many call-ins the morning of?	There isn't a set number. Each day varies, and is on a day-to-day basis.
13.	RFP Paragraph 2.2.3 (Contract Rates)	The RFP states that rates are firm and fixed. Do you allow for cost of living increases?	No, Proposers are responsible for building in your costs for each year on the pricing schedule for the entire contract term. Refer to Exhibit 11 (Pricing Sheet).
14.		Can you provide the current wage structures?	No, you would need to submit a PRA request through the Discovery Unit. Please send your request to PRARRequests@lasd.org .
15.		Will Proposers have access to the recorded conference?	Copy of recording was sent to all conference attendees on August 6, 2020. (sent through Webex app).
16.		Is pricing to be provided for year one? Or is the County expecting the quoted rates to be for the entire seven possible years? Quoting a rate for 7 years will be a cost issue	Refer to Question 13. Proposers are to build their pricing into each year and estimate cost of living increases.

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		for the County. We would highly recommend you allow proposers to propose a starting year 1 rate, and allow COL adjustments. Please clarify. If rate is fixed for the entire term, the Department will be paying initial rates that are based on contractors "estimation" for future years, greatly increasing the rates you must pay in the initial years.	
17.	Exhibit 3 (Prospective Contractor List of Contracts)	We have literally tens of thousands of contracts, including nearly 1,000 government clients. It would be impossible and impractical to list all. Could contractors provide the most relevant 5 or 10?	Refer to Paragraph 7.8.7.2 (Proposer's References (Section B.2) of the RFP. Proposers only need to provide at least five contracts on Exhibit 3 (Prospective Contractor List of Contracts).
18.		Can the Department please provide a current deployment schedule that shows locations, number of officers at locations, times scheduled to work at locations, and length of time deployed at locations?	For locations and number of Guards at locations, please refer to Attachment A2 (County Security Staff Vacancy Levels and Contractors Required Staffing) of the RFP. Currently, the Department does not track the amount of time a Guard is stationed at a location.
19.	9.0 (Contractor Supervisor Duties) Statement of Work	Are supervisor hours billable?	Yes, the supervisor hours are billable.
20.	15.0 (Contractor-Furnished Vehicles) Statement of Work	a. Are vehicles billable? b. How many vehicles are required or currently being utilized?	a. Vehicles are not billable under this contract. b. We require that each Supervisor utilize a vehicle in order to perform site visits. They currently have five vehicles assigned to our contract.
21.		a. Are officers that are required to be deployed on very short notice	a. All employees regardless of long term or short term position are

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		<p>required to have a Sheriff conducted background investigation?</p> <p>b. How long does it take to get backgrounded by Sheriff?</p> <p>c. Is there a cost?</p>	<p>required to have clearance from the Sheriff's Background Unit.</p> <p>b. The clearance can take up to 6 weeks depending on the investigators case load.</p> <p>c. Refer to Paragraph 7.5.11 (Background and Security Investigations) of the Contract.</p>
22.		Please confirm that this contract is not subject to the LA County Living Wage.	No
23.	Exhibit 7 (Request for Preference Program Consideration)	Please confirm Exhibit 7 does not need to be submitted if not applying for preference.	If you are not applying for preferences, Exhibit 7 (Request for Preference Program Consideration) does not need to be submitted.
24.	Exhibit 11 (Pricing Sheet)	<p>a. Without a breakdown of average number of hours, it would not be possible to determine overhead cost.</p> <p>b. Can the Department please give a breakdown on the expected daily, monthly, and annual hours.</p> <p>c. Some sort of description on how often "immediate" needs take place and number of same, versus long term deployments would greatly help.</p>	<p>This contract is on an as-needed basis and we cannot provide a breakdown as it changes day-to-day.</p> <p>Refer to Question 6 for estimated annual billable hours.</p>
25.		Are any of the positions permanently staffed? Which locations, how many posts?	No, staff is as-needed.
26.		The pricing sheet does not differentiate between armed or unarmed rates. Could the Department please add this field or explain why not present?	Exhibit 11 was amended under Bulletin 2.

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27.		What are your current billing and wage rates for security guards, supervisors and others?	Please submit a PRA request through the Discovery Unit PRRequests@lasd.org .
28.		Are you being billed for any vehicles or equipment etc.?	All vehicles and equipment (with the exception of radios) are provided at Contractors' expense.
29.		a. Are medical benefits included in the bill rate or direct billed? b. If direct billed, what is the current rate?	The hourly rate is a fully burdened bill rate.
30.		What is your annual turnover rate for security guards?	The Department does not track security guard turnover rates.
31.		Please provide the current contract?	You may obtain a copy of the current contract through https://lacounty.gov/sop/ Contract #78560.
32.		What is the estimated annual value of this contract?	Refer to Question 2.
33.		Why is the contract currently out to bid?	The current Contract term expires in April 2021.
34.		What is your primary objective and decision-making criteria?	Refer to Paragraph 7.7 (Preparation of the Proposal) and Paragraph 7.8 (Business Proposal Format) of the RFP. Also refer to Paragraph 8.0 (Selection Process and Evaluation Criteria) of the RFP.
35.		For sites where only one officer is on post, can this post be self-relieving for breaks and meal periods?	Yes, the guards will be self-relieving and will be required to remain on the premises.

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36.		Please clarify all equipment that security contractor is to provide (e.g. PPE, radios, cell phones, flashlights, etc.).	Refer to Paragraph 14.0 (Contractor-Furnished Equipment and Accessories) and Paragraph 28.0 (County-Furnished Equipment) of Appendix A (Statement of Work).
37.		Please advise vehicle type and how many are required. If vehicles are provided what is the annual mileage per vehicle/site and any other costs that vendor is responsible for (insurance, fuel, vehicle equipment, etc.)? Are any special markings, lighting, etc. required?	Refer to Paragraph 15.0 (Contractor-Furnished Vehicles) of Appendix A (Statement of Work).
38.		Will Contractor be able to bill anything separately (e.g. benefits, vacation, additional training, etc.)?	No, everything should be considered in the bill rate.
39.		How many hours is site/client orientation training and in what format is it provided?	The bi-annual orientation is an in-person 8-hour training class where the security Guards will be able to recognize security procedures, searching methods and weapons laws in compliance with federal, state, local laws and Department policy.
40.	Paragraph 7.5 (Background and Security Investigations) of the Contract	States that "The fees associated with the background investigation shall be borne by Contractor..." for a background investigation conducted by "The Department's Civilian Team Backgrounds Unit". What is the cost associated with your department to conduct a	Refer to Question 21.

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		background check?	
41.		What amount has the County received from the incumbent provider for background checks over the past 12 months?	\$0.00
42.		Are the security officers working under a collective bargaining agreement?	No