

May 30, 2018

Notice to Potential Proposers:

**BULLETIN NUMBER 2  
REQUEST FOR PROPOSALS (RFP)  
AUTOMOTIVE FLEET MANAGEMENT AND MAINTENANCE SERVICES  
RFP NUMBER 475-SH**

This Bulletin Number 2 is being issued to notify potential Proposers that Request for Proposals (RFP) Number 475-SH for Automotive Fleet Management and Maintenance Services has been revised to change the due date for written questions and to extend the Proposal submittal deadline.

Sub-paragraph 7.3 (RFP Timetable) of the RFP is deleted in its entirety and restated as follows:

**RFP TIMETABLE**

The timetable for the revised RFP is as follows:

Release of RFP .....	March 28, 2018
Request for a Solicitation Requirements Review Due .....	April 12, 2018
Last Day to Confirm Attendance to Mandatory Proposers Conference.....	May 8, 2018
Mandatory Proposers Conference and Site Visit (3 consecutive days) .....	May 15 through May 17, 2018
Application for Exemption to Living Wage Program Due .....	May 31, 2018
Written Questions Due by 3:00 p.m. (Pacific Time) .....	July 6, 2018
Notification of Approval of Exemption to Living Wage.....	July 6, 2018
Written Questions and Answers Released.....	August 10, 2018
<b>Proposals due by 3:00 p.m. (Pacific Time) .....</b>	<b>August 31, 2018</b>

The foregoing dates may be changed at any time at the sole discretion of the Department. Such changes shall be made through an addendum and posted on the Department's website at <http://shq.lasdnews.net/shq/contracts/info.html>. All potential Proposers are encouraged to monitor the above solicitation website for bulletins, as they are posted, during the entire solicitation process.

All other Terms and Conditions of the RFP remain in effect.

Should you have any questions, please contact Senior Analyst Carol Augustine at [cjaugust@lasd.org](mailto:cjaugust@lasd.org).