



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ROBERT G. LUNA, SHERIFF



February 14, 2023

Notice to Vendors:

**BULLETIN NUMBER 1
REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ)
FUEL DISPENSING AND STORAGE EQUIPMENT
INSPECTION, COMPLIANCE, AND REPAIR SERVICES
RFSQ NUMBER 703-SH**

INTRODUCTION

The County of Los Angeles (County) Sheriff's Department (Department) is seeking qualified Vendors to enter into Master Agreements with the County to provide Fuel Dispensing and Storage Equipment Inspection, Compliance, and Repair Services (Services) on an as-needed basis for the Department's Facilities Services Bureau.

VENDOR'S MINIMUM MANDATORY QUALIFICATIONS

It is required that Vendors be qualified to perform all services listed in Attachment 1 (Statement of Work) to Appendix A (Model Master Agreement). Interested and qualified Vendors that can demonstrate their ability to successfully provide all services listed in Attachment 1 (Statement of Work) are invited to submit Statements of Qualifications (SOQ) provided they meet the following Minimum Mandatory Qualifications.

MINIMUM MANDATORY QUALIFICATIONS

1. Vendor must have a minimum of five years of experience, within the last ten years, testing, inspecting, certifying, repairing, and maintaining underground and aboveground fuel storage tanks, or services equivalent or similar to the services described in Attachment 1 (Statement of Work) to Appendix A (Model Master Agreement).

Vendor must complete Exhibit 8 (Vendor's List of References) of Appendix B (Required Forms) listing all references necessary to verify this Minimum Mandatory Qualification.

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

A Tradition of Service
— Since 1850 —

2. Vendor must possess a current and valid Class "A" General Engineering Contractor License issued by the California Contractors State License Board.

Vendor must complete Exhibit 9 (Required Licenses, Certifications, Memberships, and Permits) of Appendix B (Required Forms) and provide a copy of the license listed above to verify this Minimum Mandatory Qualification.

3. Vendor must possess a current and valid Class "HAZ" Hazardous Substance Removal Certification issued by the California Contractors State License Board.

Vendor must complete Exhibit 9 (Required Licenses, Certifications, Memberships, and Permits) of Appendix B (Required Forms) and provide a copy of the certificate listed above to verify this Minimum Mandatory Qualification.

4. Vendor must employ three or more full-time employees who possess valid Veeder-Root Level 4 Technician certificates and are designated to work with Veeder-Root sensors and panels.

Vendor must complete Exhibit 9 (Required Licenses, Certifications, Memberships, and Permits) of Appendix B (Required Forms) and provide a copy of a Veeder-Root Level 4 Technician certificate for each of the three employees to verify this Minimum Mandatory Qualification.

5. Vendor must employ one or more full-time employee(s) who, in the aggregate, possess the 7 licenses and 7 certificates listed below:

<u>LICENCES</u>	<u>CERTIFICATES</u>
1. ICC AST Installation/Retrofitting - U5	1. Bravo Systems manufacturer
2. ICC UST Installation/Retrofitting - U1	2. Franklin Fueling Overfill Prevention manufacturer
3. ICC California UST Inspector - UI	3. Franklin Fueling Phase I - VR-101 (PHIL-TITE) manufacturer
4. ICC California UST Service Technician - UT	4. Healy Systems, Inc. Stage II Vapor Recovery manufacturer
5. ICC California UST System Operator (Designated) – UC	5. OPW Environmental Vapor Recovery Phase I - AST manufacturer
6. ICC Vapor Recovery System Installation and Repair VI	6. OPW Environmental Vapor Recovery Phase I - UST manufacturer
7. ICC Vapor Recovery System Testing and Repair VT	7. Vapor System Technology (VST, Inc.) Hanging Hardware Installation manufacturer

Vendor must complete Exhibit 9 (Required Licenses, Certifications, Memberships, and Permits) of Appendix B (Required Forms) and provide a copy of each of the above listed licenses and certificates for one or more employee(s) to verify this Minimum Mandatory Qualification.

- 6. If Vendor's compliance with a County contract has been reviewed by the Department of the Auditor-Controller within the last ten years, then Vendor must not have unresolved questioned costs identified by the Auditor-Controller, in an amount over \$100,000, that are confirmed to be disallowed costs by the contracting County department, and remain unpaid for six months or more from the date of disallowance, unless such disallowed costs are the subject of current good faith negotiations to resolve the disallowed costs, in the opinion of the County.

RFSQ RELEASE

All potential Contractors are encouraged to monitor the above solicitation website for Bulletins, as they are posted, during the entire solicitation process.

RFSQ TIMETABLE

The timetable for the RFSQ is as follows:

- Release of RFSQ February 14, 2023
- Request for a Solicitation Requirements Review Due..... February 24, 2023
- Written Questions Due February 28, 2023
- Questions and Answers ReleasedMarch 3, 2023
- **SOQ due by 3:00 p.m. (Pacific Time).....March 10, 2023**

The submittal due date above is an initial due date. SOQs not received by that date may not be reviewed initially, however, they may be reviewed at a later date to determine if they meet the mandatory qualifications. The solicitation will remain open until the needs of the Sheriff's Department are met.

RFSQ SUBMISSION INFORMATION

The original SOQ, three numbered exact hard copies, and two separate exact electronic copies in PDF format on flash drives (memory sticks) must be enclosed in a sealed envelope or box, plainly marked in the upper left-hand corner with the name and address of Vendor bearing the words:

**“SOQ for Fuel Dispensing & Storage Equipment
Inspection, Compliance, and Repair Services (RFSQ 703-SH)”**

The SOQ and any related information must be delivered or mailed to:

Los Angeles County Sheriff’s Department
Fiscal Administration – Contracts Unit
211 West Temple Street, 6th Floor
Los Angeles, California 90012
Attention: Donna Lin

It is the sole responsibility of the submitting Vendor to ensure that its SOQ is received before the submission deadline identified in Paragraph 7.2 (RFSQ Timetable) of the RFSQ. Submitting Vendors must bear all risks associated with delays in delivery by any person or entity, including the U.S. Mail. No facsimile (fax) or electronic mail (e-mail) copies will be accepted.

Any SOQ received after the scheduled due date and time as stated in Paragraph 7.2 (RFSQ Timetable) of the RFSQ, or any addendum amending the SOQ due date and time, will not be reviewed initially; however, may be reviewed at a later date.

CONTACT WITH COUNTY PERSONNEL

Any contact regarding the RFSQ or any matter relating thereto must be in writing and may be e-mailed to:

Contract Analyst: Donna Lin
Email address: yjlin@lasd.org

Vendors are specifically directed not to contact any other County person or agent for any matter related to the RFSQ. If it is discovered that a Vendor contacted and/or received information from any County person or agent, other than the person specified above, regarding the RFSQ, the County at its sole discretion may disqualify Vendor and their SOQ from further consideration.

Sincerely,

ROBERT G. LUNA, SHERIFF



Rick Cavataio, Director
Fiscal Administration Bureau