REQUEST FOR QUALIFICATIONS (RFQ) TRANSMITTAL TO REQUEST A REQUIREMENTS REVIEW

Proposer requesting a Requirements Review must submit this form to the County within the timeframe identified in the RFQ document.

Proposer Name: ___________________________ Date of Request: ___________________________

RFQ Title: ___________________________ RFQ No.: ___________________________

A Requirements Review is being requested because the Proposer asserts that they are being unfairly disadvantaged for the following reason(s): (check all that apply)

☐ Application of Minimum Requirements
☐ Application of Review Criteria
☐ Due to unclear instructions, the process may result in the County not receiving the best possible responses

For each area contested, Proposer must explain in detail the factual reasons for the requested review. (Attach supporting documentation.)

Request submitted by:

______________________________________________    ________________________________
(Name)                                                                                    (Title)

For County use only

Date Transmittal Received by County: _____________ Date Solicitation Released: _____________

Reviewed by: ________________________________