

## WHO ISSUED MY VEHICLE A PARKING CITATION in LOS ANGELES COUNTY?

If you were issued a parking citation in the **UNINCORPORATED AREA** of Los Angeles County, chances are you were cited by one of the following agencies:



**Los Angeles County  
Sheriff's Department**



**Los Angeles County  
Sheriff's Dept. / Parking  
Enforcement Detail**



**California Highway Patrol**



## HOW DO I PAY MY PARKING CITATION?

All Parking citations issued within the **UNINCORPORATED AREAS** of Los Angeles County are payable:

### BY MAIL:

Send Check or Money Order to:  
Los Angeles County Sheriff's Department  
P.O. Box 30629  
Los Angeles, CA 90030-0629

**ONLINE:** [www.lasheriffparking.com](http://www.lasheriffparking.com)

**BY TELEPHONE:** Toll free (866) 561-9744

### IN PERSON:

Monday through Friday 9 a.m. to 5 p.m.

- DOWNTOWN PSC  
312 W. 2<sup>nd</sup> Street, Los Angeles, CA 90012
- MID-WILSHIRE PSC  
3333 Wilshire Blvd., Los Angeles, CA 90010
- WEST LOS ANGELES PSC  
9911 W. Pico Blvd., Los Angeles, CA 90035
- VAN NUYS PSC  
6309 Van Nuys Blvd. # 103, Van Nuys, CA 91401

### FOR INDIGENT PAYMENT PLAN OPTION:

Phone: (866) 561-9744

Online: [www.lasheriffparking.com](http://www.lasheriffparking.com)

Mail: Los Angeles County Sheriff's Department  
P.O. Box 30629  
Los Angeles, CA 90030-0629

*Payments also can be made by Visa, MasterCard, American Express, Discover, or PIN-less debit cards.*

### INQUIRIES or COMPLAINTS

Phone: (866) 561-9744

Written Inquiry to:  
Los Angeles County Sheriff's Department  
P.O. Box 30629  
Los Angeles, CA 90030-0629



**Los Angeles County  
Sheriff's Department**

**COURT SERVICES DIVISION  
PARKING ENFORCEMENT DETAIL  
CIVIL MANAGEMENT BUREAU**



## HOW TO PAY MY PARKING CITATION

**PARKING ENFORCEMENT HEADQUARTERS**  
Sherman Block Building  
4700 West Ramona Blvd. Suite 207  
Monterey Park, CA  
Main Line (323) 526-5185

## COUNTY OF LOS ANGELES PARKING VIOLATIONS

Effective January 1, 1994, the California Vehicle Code (CVC) was amended, resulting in changes in the processing of parking citations.

Parking violations are no longer considered a criminal offense and will NOT be contested through Los Angeles County Superior Court (per CVC Section 40200 and 40215).



### HOW LONG DO I HAVE TO PAY MY PARKING CITATION?

A parking citation issued by the Los Angeles County Sheriff's Department (LASD), or issued by any agency within LASD area of jurisdiction (i.e., CHP, ISD, LAFD, etc.) may be contested in the following manner:

**WITHIN 21 DAYS** of the date the citation was issued, or  
**WITHIN 14 DAYS** from the date the notice of the "Delinquent Parking Violation" is mailed . . . .

a request must be made to the first level of Initial Administrative Review of the infraction by writing to:

Los Angeles County Sheriff's Department  
P.O. Box 30629  
Los Angeles, CA 90030-0629

or by calling Toll free (866) 561-9744

The First Level of Initial Administrative Review will determine if the violation was issued correctly or not and the results will be sent to your registered address by United States mail.

**IF YOU FAIL TO REQUEST A REVIEW  
WITHIN THE STATED TIME PERIOD, YOU  
WILL FORFEIT YOUR RIGHT TO FURTHER  
CONTEST THE VIOLATION YOU RECEIVED.**

### WHAT IF I DISAGREE WITH THE ADMINISTRATIVE REVIEW?

If you disagree with the decision made by the first level of Administrative Review, a request (via telephone, email or in-person) for an Administrative Hearing must be made **WITHIN 21 DAYS** from the date on the correspondence letter mailed to you by Administrative Review.

An Administrative Hearing may be conducted by the following:

- By phone: (866)561-9744 or (323) 526-5185
- In-Person before a Hearing Examiner
- A written statement via U.S. mail sent to  
Los Angeles County Sheriff's Department  
P.O. Box 30629  
Los Angeles, CA 90030-0629  
ATTN: Administrative Hearing Examiner

Prior for a hearing to be scheduled, it is required ALL FINES and FEES to be PAID in FULL.

However, a waiver may be requested **ONLY** if the person is indigent or hindered by financial hardship (Proof will be required).

If a Hearing Examiner dismisses your citation, all money paid will be refunded within 60 days.

**IF YOU FAIL TO REQUEST A HEARING WITH  
ADMINISTRATIVE REVIEW WITHIN THE 21  
DAY GRACE PERIOD, YOU WILL FORFEIT  
YOUR RIGHT TO FURTHER CONTEST THE  
CITATION YOU WERE ISSUED**

### WHAT IF I AM NOT SATISFIED WITH THE HEARING EXAMINER'S DECISION?

If you disagree with the decision made by the Hearing Examiner, you have the right to appeal the decision **WITHIN 30 DAYS** from the date on the correspondence letter mailed to you by the Hearing Examiner.

Your appeal must be filed with the Los Angeles County Superior Court that has jurisdiction over the area where the citation was issued. A **\$25 FILING FEE** will be required for each citation you wish to appeal.

If the court overrules the Hearing Examiner, you will be refunded the \$25 filing fee as well as monies paid for the citation issued to your vehicle.



### WHAT IF I REFUSE TO PAY MY PARKING TICKET?

If you receive a parking citation on your vehicle and it is NOT PAID within the required due date, a delinquency notice will be sent to you requesting payment of the citation bail amount along with penalties added.

**FAILURE TO PAY** the citation bail amount (and added penalties) may result in referring the debt to a special collection program, which may include a DMV hold on your vehicle registration renewal, negative credit noticing, wage garnishment, California state tax refund intercept, and possible court action.

Should your vehicle have 5 citations or more, and you have failed to pay, allowing each citation to become delinquent, your vehicle may be subject to impound or immobilization ("booted"). Keep in mind, this process applies anywhere you park in the state of California.