July 15, 2020

Alex Villanueva, Sheriff
Los Angeles County Sheriff’s Department
211 West Temple Street
Los Angeles, CA 90012

2018-2020 BIENNIAL INSPECTION OF LOS ANGELES COUNTY SHERIFF’S DEPARTMENT TYPE II FACILITIES, PENAL CODE 6031

Dear Sheriff Villanueva:

Between January 2, 2020 and June 30, 2020, pursuant to Penal Code section 6031.1/Welfare and Institutions Code sections 209 and 885, BSCC staff completed the 2018/2020 Biennial Inspection of the Los Angeles County Sheriff’s Department Detention Facilities via a desk audit. To prepare for this inspection, BSCC staff conducted a pre-inspection brief on 12/10/2019 with your CSSB-Inspections Team to discuss the requirements of the biennial inspection.

This inspection was performed to determine compliance with the Minimum Standards for Local Detention Facilities as outlined in Titles 15 and 24, California Code of Regulations. In addition, BSCC staff conducted compliance monitoring pursuant to Welfare and Institutions Code Section 209(f) for the federal Juvenile Justice and Delinquency Prevention Act (JJDPA) for the separation requirements of juveniles from incarcerated adults.

Due to the coronavirus pandemic and the issuance of statewide and local shelter-in-place orders, BSCC staff were prohibited from traveling and unable to complete on-site inspections from March 16 through June 30, 2020, the end of the 2018/2020 biennial inspection cycle. BSCC staff conducted virtual inspections via desk audit of all facilities originally scheduled for inspection during this time. Desk audits are comprised of a comprehensive review of all applicable policies and procedures and documentation your agency provided. BSCC staff intend to conduct comprehensive on-site inspections of all local detention facilities as soon as travel restrictions are lifted.

The BSCC inspection report consists of this transmittal letter and the attached Title 15 Procedures checklist. (We are including the PHY and LASE from your 2016/2018 inspection cycle for your information only). The PHY and LASE will be inspected and updated during our next onsite inspection. Compliance is indicated by policy and/or documentation review. Please refer to the Title 15 Procedures Checklist (PRO) for a summary of all relevant minimum standards, indication of compliance or noncompliance, and information used to determine compliance.

1320+ Los Angeles Co 18-20
Facilities are assessed against Title 24 requirements in place at the time of design or significant remodel to the jail area.
LOCAL INSPECTIONS

In addition to the biennial inspection by the BSCC, inspections are also required annually by the County Health Officer and biennially by the State Fire Marshal or an authorized representative (Health and Safety Code Sections 101045 and 13146.1). Please consider our report in conjunction with the reports from the County Health Officer and the respective fire authorities for a comprehensive perspective of your facility. Each of the local inspections were current for the Detention Facilities. Pitchess Detention Center East (Fire Camp) utilizes the Medical and Mental staff at the Pitchess Detention Center South Clinic for routine procedures and does not require a Medical/Mental Health inspection. Please work with your local inspectors to correct the issues noted in their inspection reports. All reports were provided to the Custody Support Services Bureau.

<table>
<thead>
<tr>
<th>Facility</th>
<th>Fire Inspection</th>
<th>Environmental Health Inspection</th>
<th>Medical/Mental Health Inspection</th>
<th>Nutritional Health Inspection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pitchess Detention Center South</td>
<td>3/19/2020</td>
<td>5/24/19</td>
<td>4/9-10/19 and 5/21-24/19</td>
<td>5/24/19</td>
</tr>
<tr>
<td>Pitchess Detention Center East</td>
<td>5/17/2019</td>
<td>5/23/19</td>
<td>N/A</td>
<td>5/23/19</td>
</tr>
<tr>
<td>North County Correctional Facility</td>
<td>7/1/2020</td>
<td>5/22/19 and 6/13/19</td>
<td>4/9-10/19 and 5/21-24/19</td>
<td>5/22/19</td>
</tr>
</tbody>
</table>

BSCC INSPECTION

Title 15, CCR Inspection

The inspection consisted of a review of policies and procedures related specifically to applicable Title 15, CCR sections1, a site visit to review operations, physical plant and relevant documentation, and interviews with administration, facility staff, inmates, and collaborative partners.

The following items of noncompliance with Title 15, CCR were identified; please refer to the Procedures Checklist for detailed information and technical assistance:

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1 BSCC reviews only those policy and procedures required by, and applicable to, Title 15, CCR. BSCC staff do not “approve” policies and procedures nor do we review them for constitutional or legal issues. We recommend agencies seek review through their legal advisor, risk manager and other persons deemed appropriate.

1320+ Los Angeles Co 18-20
DETENTION FACILITIES

System Wide

Title 15, Section 1058 Use of Restraint Devices
Even though the documentation provided showed the safety chair being used for the safe transportation of inmates by either court order or per the agency’s policy CDM 7-03/040.00 for inmates who have been identified as violent, self-destructive, or a high security risk, the agency is noncompliant with several sections of this regulation. The noncompliance is based on the regulation not delineating the use of restraint devices between safe transportation and/or being used to restrain an inmate who displays behavior which results in the destruction of property or reveal an intent to cause physical harm to self or others. When the safety chair is used, which is a restraint device, all sections of this regulation are reviewed for compliance.

CDM 7-03/040.00 Safety Chair policy is out of date with the following sections;

- provision for hydration and sanitation needs
- exercising of extremities
- Inmates shall be placed in restraints only with the approval of the facility manager, the facility watch commander, responsible health care staff; continued retention shall be reviewed a minimum of every hour.
- A medical opinion on placement and retention shall be secured within one hour from the time of placement.
- If the facility manager, or designee, in consultation with responsible health care staff determines that an inmate cannot be safely removed from restraints after eight hours, the inmate shall be taken to a medical facility for further evaluation.

Title 15, Section 1069 Inmate Orientation
During the review of the “A Guide Through Custody-Los Angeles County Jail” that is given to new inmates at the Inmate Reception Center (IRC) and Century Regional Detention Facility (CRDF), BSCC staff determined the guide to be out of date and noncompliant with the following sections of this regulation;

- (1) correspondence, visiting, and telephone usage rules;
- (3) inmate grievance procedures;
- (7) court appearance where scheduled, if known;
- (8) voting, including registration;
- (9) zero tolerance policy against sexual abuse and sexual harassment.

Please note that Technical assistance and best practices will be provided to your Custody Support Services Bureau inspection team and the policy unit to assist with correcting the system wide noncompliance with these regulations. Please refer to the Procedures Checklist (PRO) for further information.
CRDF

Title 15, Section 1029 Policy and Procedures Manual; Each facility administrator shall, at least annually, review, evaluate, and make a record of security measures. BSCC staff determined CRDF is noncompliant with the regulation section for not completing an annual internal or external security measure review within the required time frame of one year.

NCCF

Title 15, Section 1065 Exercise and Recreation
BSCC staff reviewed documentation of exercise logs monthly audits for 2019, four months of 2020, schedules and policies. During the review of documentation, BSCC staff determined NCCF to be noncompliant with this regulation for Building 900. Specifically, areas 921, 922, 923, 926 and 927. The monthly facility audits conducted by NCCF staff routinely document these areas not receiving their minimum of three hours of exercise distributed over a period of seven days.

During the review of the recreational yard schedules, BSCC staff determined NCCF is noncompliant for only offering one 3-hour time slot for each housing area one day a week. The schedule does not meet the requirement of this regulation for three hours of exercise distributed over a period of seven days. No inmates were interviewed to affirm the agency’s documentation.

PDC East

Title 15, Section 1029 Policy and Procedures Manual
PDC East Unit Orders are noncompliant with this regulation due to not being comprehensively reviewed and updated at least every two years. The dates on the unit orders vary from throughout the beginning of 2017 exceeding the two-year requirement of this regulation.

Title 15, Section 1069 Inmate Orientation
The agency is noncompliant with this section of the regulation due to not informing the inmate of the agency’s zero tolerance policy against sexual abuse and sexual harassment in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process.

TTCF

Title 15, Section 1029 Policy and Procedures Manual
During the review of TTCF Unit Orders, BSCC staff determined TTCF noncompliant with this regulation due to the Unit Orders not being comprehensively reviewed and updated at least every two years. The review dates on numerous Unit Orders exceeded the two-year requirements of this regulation.
Please refer to the Procedures Checklist (PRO) for further information.

**Title 24, CCR Physical Plant**

Due to the coronavirus pandemic and the issuance of statewide and local shelter-in-place orders, BSCC staff were prohibited from traveling and unable to complete on-site a Physical Plant (PHY) and Living Area Space Evaluation (LASE) inspection of the facility. The PHY and LASE will be inspected for and updated during our next onsite 2020/2022 biennial inspection cycle.

**Juvenile Justice and Delinquency Prevention Act Compliance Monitoring**

The BSCC monitors local detention facilities for compliance with the JJDPA. Minors are not held at any of the Los Angeles County Sheriff’s Office County Detention Facilities.

**Corrective Action Plan**

If you choose to address the noncompliance issues noted, please provide a corrective action plan so we may update our files.

This concludes the 2018-2020 biennial inspection cycle report of the Los Angeles County Sheriff’s Department County Detention Facilities. We would like to express our gratitude and appreciation for the Custody Support Services Bureau Sergeant Jennifer Dresmal, deputy Carlos Avitia, B-1 Deputy Dulce Nish, Deputy Breanna Dranginis-Lopez and Supervising Line Deputy Edwin Portillo. We look forward to working with you in the future to provide technical assistance. If you should have any questions, please contact me at (916) 621-2894 or by email at steven.wicklander@bscc.ca.gov.

Sincerely,

[Signature]

STEVEN WICKLANDER
Field Representative
Facilities Standards and Operations Division

Enclosures

cc:  Presiding Judge, Los Angeles County*
     Grand Jury, Los Angeles County*
     Chair, Board of Supervisors, Los Angeles County*
     County Administrator, Los Angeles County*
     Bruce Chase, Assistant Sheriff, Los Angeles County Sheriff's Department (electronically)
     Custody Support Services Bureau, Los Angeles County Sheriff's Department (electronically)

* Complete copies of this inspection are available upon request and at www.bssc.ca.gov
### TYPE II AND III FACILITIES

**Board of State and Community Corrections**

**PROCEDURES**

<table>
<thead>
<tr>
<th>FACILITY NAME:</th>
<th>Los Angeles County Men’s Central Jail (MCJ)</th>
<th>FACILITY TYPE:</th>
<th>II</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSON(S) INTERVIEWED:</td>
<td>None</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FIELD REPRESENTATIVE:</td>
<td>Steven Wicklander</td>
<td>DATE:</td>
<td>6/15/2020</td>
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#### TITLE 15 SECTION

<table>
<thead>
<tr>
<th>1020</th>
<th>CORRECTIONS OFFICER CORE COURSE²</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(a) In addition to the provisions of California Penal Code Section 831.5, all custodial personnel of a Type I, II, III, or IV facility shall successfully complete the “Corrections Officer Core Course” as described in Section 179 of Title 15, CCR, within one year from the date of assignment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>Jail Operations Course</td>
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<tr>
<td></td>
<td>The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements.</td>
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<td></td>
<td>(b) Custodial Personnel who have successfully completed the course of instruction required by Penal Code Section 832.3 shall also successfully complete the “Corrections Officer Basic Academy Supplemental Core Course” as described in Section 180 of Title 15, CCR, within one year from the date of assignment.</td>
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<tr>
<td>1021</td>
<td>JAIL SUPERVISORY TRAINING</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>MPP 3-02/080.01 Supervisor School</td>
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<td></td>
<td>Prior to assuming supervisory duties, jail supervisors shall complete the core training requirements pursuant to Section 1020, Corrections Officer Core Course.</td>
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<td></td>
<td></td>
<td>The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements.</td>
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<tr>
<td></td>
<td>In addition, supervisory personnel of any Type I, II, III or IV jail shall also be required to complete either the STC Supervisory Course (as described in Section 181, Title 15, CCR) or the POST supervisory course within one year from date of assignment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>MPP 3-02/080.01 Supervisor School</td>
</tr>
<tr>
<td>1023</td>
<td>JAIL MANAGEMENT TRAINING</td>
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<td>☐</td>
<td>☐</td>
<td>MPP 3-02/080.01 Middle Management School</td>
</tr>
<tr>
<td></td>
<td>Managerial personnel of any Type I, II, III or IV jail shall be required to complete either the STC management course (as described in Section 182, Title 15, CCR) or the POST management course within one year from date of assignment.</td>
<td></td>
<td></td>
<td></td>
<td>The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements.</td>
</tr>
</tbody>
</table>

¹ This document is intended for use as a tool during the inspection process; this worksheet may not contain each Title 15 regulation that is required. Additionally, many regulations on this worksheet are SUMMARIES of the regulation; the text on this worksheet may not contain the entire text of the actual regulation. Please refer to the complete California Code of Regulations, Title 15, Minimum Standards for Local Facilities, Division 1, Chapter 1, Subchapter 4 for the complete list and text of regulations.

² For STC participating agencies, consistency with training sections 1020, 1023 & 1025 is annually assessed by the STC Division. Unless otherwise indicated, the regulatory intent is for training to occur within one year from the date of assignment.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| **1025 CONTINUING PROFESSIONAL TRAINING** | ☒  | ☐  | ☐  | CDM 3-02/050.00 Standards and Training for Corrections  
UO 2-01-010 Establishment of Training Unit  
The Agency’s policy states it is the responsibility of the Custody Training and Standards Bureau (CTSB) to provide STC certified training classes for custody personnel on a continuing basis.  
The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements. |
| **1027 NUMBER OF PERSONNEL** | ☒  | ☐  | ☐  | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel  
UO 3-05-020 Scheduling Policy  
UO 3-16-031 Emergency Staffing Plan  
Compliance with this regulation is predicated on having a sufficient number of staff to complete requirements outlined Title 15 Minimum Standards for Local Detention Facilities.  
Compliance with this regulation is based on policy review only. |
| Whenever there is an inmate in custody, there shall be at least one employee on duty at all times in a local detention facility or in the building which houses a local detention facility who shall be immediately available and accessible to inmates in the event of an emergency. | ☒  | ☐  | ☐  | UO 2-10-001 Module Dorm Officers Duty Statement  
UO 3-16-031 Emergency Staffing Plan |
| Such an employee shall not have any other duties which would conflict with the supervision and care of inmates in the event of an emergency. | ☒  | ☐  | ☐  | UO 2-10-001 Module Dorm Officers Duty Statement |
| Whenever one or more female inmates are in custody, there shall be at least one female employee who shall be immediately available and accessible to such females.  
*Note: Reference PC§ 4021.* | ☒  | ☐  | ☐  | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/025.00 Escorting and Providing Security for Female Inmates  
There are no female inmates housed at this facility. The agency’s policy states at least one custody employee of the same sex as the inmates assigned to a housing area shall be present, at all times, before entry is made into that housing area. |
| To determine if there is a sufficient number of personnel for a specific facility, the facility administrator shall prepare and retain a staffing plan indicating the personnel assigned in the facility and their duties. Such a staffing plan shall be reviewed by the Board staff at the time of their biennial inspection. The results of such a review and recommendations shall be reported to the local jurisdiction having fiscal responsibility for the facility. | ☒  | ☐  | ☐  | UO 3-05-020 Scheduling Policy  
UO 5-02-008 Facility Job Rotation |
<table>
<thead>
<tr>
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<th>N/A</th>
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</tr>
</thead>
</table>
| **1027.5 SAFETY CHECKS** | ☒ | ☐ | ☐ | CDM 4-11/030.00 Inmate Safety Checks  
CDM 5-14/100.00 Title 15 Compliance Officer  
UO 4-05-015 Title 15 Ad-hoc Reporting  
UO 2-10-001 Module Dorm Officers Duty Statement  

Safety checks shall be conducted at least hourly through direct visual observation of all inmates. There shall be no more than a 60-minute lapse between safety checks.  

The agency has dedicated Title 15 Compliance Officers who are responsible for conducting safety checks.  

The agency’s policy states all inmates in their custody shall be visually checked at least once each hour to ensure their safety and welfare and if inmate safety checks are required more frequently, it is imperative all personnel strictly adhere to those requirements. The agency’s standards for safety check ranges from 15 to 60-minute safety checks depending on the facility area.  

The agency was unable to provide safety check documentation for all facilities due to jail management system requirements and the volume required to find compliance by BSCC staff. BSCC staff reviewed the agencies 2016/2018 inspection report to verify if there were any compliance issues with safety checks during the last inspection cycle. The report indicated the agency was compliant with this regulation. It was noted in the previous cycle the agency utilizes a dashboard program that displays a countdown clock showing staff when to start safety checks. Safety checks are performed by Title 15 compliance officers using a scanner device that is uploaded to a jail management system.  

Compliance with this regulation is based on policy review only.  

| | ☒ | ☐ | ☐ | CDM 4-11/030.00 Inmate Safety Checks  
CDM 5-14/100.00 Title 15 Compliance Officer  
UO 4-05-015 Title 15 Ad-hoc Reporting  
UO 2-10-001 Module Dorm Officers Duty Statement  

There is a written plan that includes the documentation of routine safety checks.  

| **1028 FIRE AND LIFE SAFETY STAFF** | ☒ | ☐ | ☐ | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 3-14-010 Emergency Fire Procedures  

Pursuant to Penal Code Section 6030(c), whenever there is an inmate in custody, there shall be at least one person on duty at all times who meets the training standards established by the BSCC for general fire and life safety.  

Staff are trained during their core academy. The facility conducts quarterly fire drills.  

<p>| ☒ | ☐ | ☐ |</p>
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<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
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<th>N/A</th>
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</tr>
</thead>
</table>
| The facility manager shall ensure that there is at least one person on duty who trained in fire and life safety procedures that relate specifically to the facility. | ☒ | ☐ | ☐ | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 3-14-010 Emergency Fire Procedures  
Staff are trained during their core academy. The facility conducts quarterly fire drills. |

**1029 POLICY AND PROCEDURES MANUAL**

Facility administrator(s) shall develop and publish a manual of policy and procedures for the facility. The policy and procedures manual shall address all applicable Title 15 and Title 24 regulations and shall be comprehensively reviewed and updated at least every two years. Such a manual shall be made available to all employees.

The policies and procedures required in subsections (a)(6) and (a)(7) may be placed in a separate manual to ensure confidentiality. Subsections c and d do not apply and have been deleted.

(a) The manual for Temporary Holding, Type I, II, and III facilities shall provide for, but not be limited to, the following:

(1) Table of organization, including channels of communications. | ☒ | ☐ | ☐ | CDM 1-07/000.00 Organization of the Manual  
CDM 3-06/020.00 Facility Inspections  
UO 3-07-010 Safety, Security, Perimeter and Fire Prevention Checks  
The agency’s policy states to ensure the long-term operation and continued security of Custody Operations Division, each facility unit commander shall ensure a UO is maintained that delineates the necessary inspections at a facility. A facility lieutenant shall conduct weekly inspections using a facility developed checklist. The agency conducts an Emergency Preparedness Inspection which is comprised of two parts and documented on the Emergency Preparedness Inspection Form.  
Part 1 - Emergency Operations Procedures Addresses the overall operation procedures of the Facility, with respect to its preparation for functioning in the time of an emergency.  

(2) Inspections and operations reviews by the facility administrator/manager. | ☒ | ☐ | ☐ | CDM date of last review: 12/18/2019  
UO manual date of last review: 7/17/2019  
At the time the policy manuals were provided to BSCC staff for review, the policy manuals were in compliance with this regulation. |

3 Procedures related to security and emergency response may be in a separate manual to ensure confidentiality by limiting general access.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
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</tr>
</thead>
<tbody>
<tr>
<td>(4) Policy on the use of restraint equipment, including the restraint of pregnant inmates as referenced in Penal Code Section 3407.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/000.00 General Principles of Security Restraints CDM 7-02/010.00 Pregnant Inmates There are no female inmates housed at MCJ.</td>
</tr>
<tr>
<td>(5) Procedure and criteria for screening newly received inmates for release per Penal Code sections 849(b)(2) and 853.6, and any other such processes as the facility administrator is empowered to use.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 6-11/050.00 Misdemeanor Release Pursuant to 849(b)(2) PC UO 5-25-000 Inmate Release Procedure</td>
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<tr>
<td>(6) Security and control including:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-05/010.00 Inmate Counts UO 3-10-010 Inmate Count Procedures</td>
</tr>
<tr>
<td>(A) physical counts of inmates,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-08/010.00 Searches CDM 5-08/020.00 Custody Safety Screening Program (B-SCAN) CDM 5-08/060.00 Visual Inspection During Bath Process UO 3-09-001 Searches of Inmate Cells UO 5-05-000 Strip and Visual (including Physical) Body Cavity Search of Inmates</td>
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<tr>
<td>(B) searches of the facility and inmates,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>Chapter 7 CDM CDM 5-07/000.00 Contraband UO 3-09-001 Searches of Inmate Cells UO 3-09-030 Contraband Watch UO 5-21-010 Recovery Storage Disposal of Contraband Inmate Footwear UO 5-05-000 Strip and Visual (including Physical) Body Cavity Search of Inmates</td>
</tr>
<tr>
<td>(C) contraband control, and,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-06/130.00 Key Inventory and Control UO 3-08-011 Key Security</td>
</tr>
<tr>
<td>(D) key control.</td>
<td>☒</td>
<td>☐</td>
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Each facility administrator shall, at least annually, review, evaluate, and make a record of security measures. The review and evaluation shall include internal and external security measures of the facility including security measures specific to prevention of sexual abuse and sexual harassment.

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<tr>
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<tr>
<td></td>
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<td>CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)</td>
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<td>CDM 3-06/020.00 Facility Inspections</td>
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<td>CDM 4-01/000.00 Crime Reporting Procedures</td>
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<td>UO 3-07-001 Jail Security</td>
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<td>UO 3-07-010 Safety, Security, Perimeter and Fire Prevention Checks</td>
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<td>UO 3-19-022 Use of G5</td>
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<td>UO 5-08-063 PREA Prison Rape Elimination Act</td>
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</table>

MCD Unit Order (UO) states the watch commander or the watch sergeant on each shift shall conduct at least one perimeter security check during the course of their shift. These checks shall consist of a walk along the perimeter of the facility in order to ensure that all exterior gates, sliders, and doors are secure. Additionally, the check shall include, but not be limited to, an examination of the integrity of the razor wire, a check for security breaches which may provide a means of escape, and other damage and or vandalism to the exterior of the facility.

BSCC staff determined the MCJ is complaint with this regulation. The documentation provided by MCJ showed they conduct unannounced PREA rounds that is documented in their eUDAL system. MCJ’s most recent unannounced PREA inspection was conducted on 6/16/2020. MCJ’s Watch Commander conducted a facility security review on 4/19/2020.

(7) Emergency procedures include:
   (A) fire suppression preplan as required by section 1032 of these regulations;

(CDM 3-14/070.00 Fire Prevention and Suppression
UO 3-07-010 3-07-010 Safety, Security, Perimeter and Fire Prevention Checks
UO 3-07-020 Pre-Fire Procedures - Fire Door Inspection
UO 3-14-010 Emergency Fire Procedures
UO 3-14-020 Emergency Fire Equipment Inspections)

   (B) escape, disturbances, and the taking of hostages;

(CDM 3-14/040.00 Unit Level Emergency Plans
UO 3-11-000 Escape Procedures
UO 3-16-022 Disturbances and Riots
UO 3-16-023 Hostages
UO 3-16-024 Major Incidents in the Visiting Lobby Area
UO 3-16-021 Controlled Responses)

   (C) mass arrests;

(CDM 3-14/040.00 Unit Level Emergency Plans
CDM 3-14/040.05 Replacement Staffing for the Inmate Reception Center During Emergency Field Booking Team Activations)
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
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<th>NO</th>
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| (D) natural disasters; | ☒ | ☐ | ☐ | CDM 3-14/040.00 Unit Level Emergency Plans  
UO 3-13-040 Earthquakes  
UO 3-13-030 Utilities  
UO 3-13-060 Disaster Emergency Medical Procedures  
UO 3-16-033 Emergency Operations Center |
| (E) periodic testing of emergency equipment; and, | ☒ | ☐ | ☐ | CDM 3-06/050.00 Equipment Inspection  
CDM 3-14/130.00 Emergency Preparedness Coordinators  
CDM 14/090.05 Mandatory Inspection of Automated External Defibrillators (AED)  
UO 3-07-040 Armory Maintenance, Inspection, and Inventory Schedule  
UO 3-14-020 Emergency Fire Equipment Inspections  
UO 3-14-030 Fire Equipment Inspection |
| (F) storage, issue, and use of weapons, ammunition, chemical agents, and related security devices. | ☒ | ☐ | ☐ | CDM 3-06/110.00 Security of Weapons  
UO 3-07-040 Armory Maintenance, Inspection, and Inventory Schedule  
UO 3-16-029 Carrying and Deployment of the Taser  
UO 3-16-035 MK-9 Aerosol Canister Deployment |
| (8) Suicide Prevention. | ☒ | ☐ | ☐ | CDM 2-00/070.00 Custody Compliance and Sustainability Bureau  
CDM 5-01/050.00 Handling of Suicidal Inmates  
CDM 5-01/050.05 Telephone Suicide Risk  
UO 5-02-009 Hope Dorm Procedures  
UO 5-08-040 Identification and Processing of Behavioral Observation Inmates  
UO 5-08-045 Handling of Suicidal Inmates |
| (9) Segregation of Inmates. | ☒ | ☐ | ☐ | CDM 5-02/040.00 Administrative Segregation Housing Definitions  
UO 5-17-033 K-10 Procedures |
| (10) Zero tolerance in the prevention of sexual abuse and sexual harassment. | ☒ | ☐ | ☐ | CDM 3-04/025.00 Prison Rape Elimination Act of 2003 (PREA)  
UO 5-08-063 PREA Prison Rape Elimination Act |
| (11) Policy and procedure to detect, prevent, and respond to retaliation against any staff or inmate after reporting any abuse. | ☒ | ☐ | ☐ | CDM 3-04/025.055 PREA - Protection Against Retaliation  
CDM 5-12/005.05 Anti-retaliation Policy  
UO 5-08-063 PREA Prison Rape Elimination Act  
UO 5-12-000 5-12-000 Inmate Grievance Procedures  
UO 5-12-010 Retaliation Against Inmates Who Make Complaint to the ACLU or Other Inmate Advocacy Group |
### TITLE 15 SECTION

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<td>CDM 8-03/060.00 PREA Related Grievances</td>
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<td>UO 5-08-063 PREA Prison Rape Elimination Act</td>
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<td>MCJ provided photos of various housing areas showing PREA signage for inmates to review.</td>
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</table>

### 1030  SUICIDE PREVENTION PROGRAM

The facility shall have a comprehensive written suicide prevention program developed by the facility administrator, in conjunction with the health authority and mental health director, to identify, monitor, and provide treatment to those inmates who present a suicide risk. The program shall include the following:

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<td>CDM 5-01/050.00 Handling of Suicidal Inmates</td>
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<td>CDM 5-04/035.00 Mandatory Training on Mentally Ill Inmates</td>
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<td>MSB 356.01 Suicide Prevention</td>
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<td>UO 5-02-009 Hope Dorm Procedures</td>
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<td>UO 5-08-040 Identification and Processing of Behavioral Observation Inmates</td>
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<td>UO 5-08-045 Handling of Suicidal Inmates</td>
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<td>☐</td>
<td>The agency’s policy states Custody Training and Standards Bureau (CTSB), in conjunction with Correctional Health Services (CHS), individual facilities, and units, provide training on various mental health topics to sworn and civilian personnel working in custody facilities.</td>
</tr>
</tbody>
</table>

- **(a)** Suicide prevention training for all staff that have direct contact with inmates.

### 1030  SUICIDE PREVENTION PROGRAM

- **(b)** Intake screening for suicide risk immediately upon intake and prior to housing assignment.

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<tr>
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<tr>
<td>☒</td>
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<td>CDM 5-03/030.00 Pre-screening</td>
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<td>This is not an intake facility. The intake screening process is conducted at Century Regional Detention Facility (CRDF) and the Inmate Reception Center (IRC).</td>
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<td>TITLE 15 SECTION</td>
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<tr>
<td>(c) Provisions facilitating communication among arresting/transporting officers, facility staff, medical and mental health personnel in relation to suicide risk.</td>
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</tbody>
</table>
| (d) Housing recommendations for inmates at risk of suicide.                      | ☒  | ☐  | ☐  | CDM 5-01/050.10 Housing for Mentally Ill Inmates  
UO 5-02-009 Hope Dorm Procedures  
UO 5-08-040 Identification and Processing of Behavioral Observation Inmates  
UO 5-08-045 Handling of Suicidal Inmates                                            |
| (e) Supervision depending on level of suicide risk.                              | ☒  | ☐  | ☐  | CDM 5-01/050.10 Housing for Mentally Ill Inmates  
CDM 4-11/030.00 Inmate Safety Checks  
UO 5-02-009 Hope Dorm Procedures  
UO 5-08-040 Identification and Processing of Behavioral Observation Inmates  
UO 5-08-045 Handling of Suicidal Inmates                                            |
| (f) Suicide attempt and suicide intervention policies and procedures.            | ☒  | ☐  | ☐  | CDM 5-01/050.00 Handling of Suicidal Inmates  
UO 5-08-045 Handling of Suicidal Inmates  
UO 5-08-040 Identification and Processing of Behavioral Observation Inmates         |
| (g) Provisions for reporting suicides and suicides attempts.                     | ☒  | ☐  | ☐  | CDM 4-05/000.00 Behavioral Observation and Mental Health Referral Reports  
CDM 4-05/005.00 Electronic Behavioral Observation and Mental Health Referral Report (e-BOMHR)  
CDM 5-01/050.00 Handling of Suicidal Inmates  
UO 5-02-009 Hope Dorm Procedures  
UO 5-08-040 Identification and Processing of Behavioral Observation Inmates  
UO 5-08-045 Handling of Suicidal Inmates                                            |
| (h) Multi-disciplinary administrative review of suicides and attempted suicides as defined by the facility administrator. | ☒  | ☐  | ☐  | CDM 2-00/070.00 Custody Compliance and Sustainability Bureau  
CDM 4-10/050.00 Inmate Death- Reporting and Review Process  
CDM 4-10/060.00 Critical Incident Review Committee - Suicidal Inmates                |

The agency’s policy states a Behavioral Observation and Mental Health Referral (BOMHR) (SH-J-407) report was created to refer inmates exhibiting symptoms of mental illness for assessment and treatment by mental health staff.
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<tr>
<td><strong>1032  FIRE SUPPRESSION PREPLANNING</strong></td>
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<td>Pursuant to Penal Code Section 6031.1(b), the facility administrator shall consult with the local fire department having jurisdiction over the facility, with the State Fire Marshal, or both, in developing a plan for fire suppression which shall include, but not be limited to:</td>
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<td>(a) a fire suppression pre-plan developed with the local fire department to be included as part of the policy and procedures manual (Title 15, California Code of Regulations Section 1029);</td>
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<td>(b) regular fire prevention inspections by facility staff on a monthly basis with two-year retention of the inspection record;</td>
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<td>(c) fire prevention inspections as required by Health and Safety Code Section 13146.1(a) and (b) which requires inspections at least once every two years;</td>
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<td>(d) an evacuation plan; and,</td>
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<td>(e) a plan for the emergency housing of inmates in the case of fire.</td>
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<td><strong>1040  POPULATION ACCOUNTING</strong></td>
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<td>Each facility administrator shall maintain an inmate demographics accounting system which reflects the monthly average daily population of sentenced and non-sentenced inmates by categories of male, female and juvenile.</td>
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<p>| CDMS 3-14/070.00 Fire Prevention and Suppression |
| UO 3-14-010 Emergency Fire Procedures |
| UO 3-07-010 Safety, Security, Perimeter and Fire Prevention Checks |
| UO 3-07-020 Pre-Fire Procedures - Fire Door Inspection |
| MCJ provided documentation showing monthly checks of the facility being conducted by staff and logged in their EUDAL system. The dates ranged from July 2018 through April 2020. BSCC staff determined MCJ is in compliance with this regulation. |
| Date of fire inspection: 5/18/2020 |
| CDMS 3-14/020.00 Inmate Movement During Facility Emergencies |
| CDMS 3-14/040.00 Unit Level Emergency Plans |
| UO 3-13-020 Evacuations |
| UO 3-14-010 Emergency Fire Procedures |
| UO 3-16-033 Emergency Operations Center |
| The responsibility of this regulation is tracked by the Facility Accountability Services (FAS). |</p>
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<th>TITLE 15 SECTION</th>
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</table>
| Facility administrators shall provide the BSCC with applicable inmate demographic information as described in the Jail Profile Survey. | ☒ | □ | □ | CDM 3-14/010.00 Inmate Transfers  
CDM 6-04/000.00 Inmate Population  
UO 2-10-002 Facility Accountability Services (FAS) Duty Statement  
The agency is up to date with their most recent Jail Profile Survey. |
| 1041 INMATE RECORDS | ☒ | □ | □ | CDM 2-00/030.00 Inmate Processing Services  
UO 2-10-002 Facility Accountability Services (FAS) Duty Statement  
UO 4-03-020 Procedures for Handling Court Orders  
UO 5-21-060 Safeguarding Inmate Property  
UO 5-22-000 Inmate Discipline  
Compliance with this regulation is based on policy review only. |
| (a) Each facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures for the maintenance of individual inmate records which shall include, but not be limited to, intake information, personal property receipts, commitment papers, court orders, reports of disciplinary actions taken, medical orders issued by the responsible physician and staff response, and non-medical information regarding disabilities and other limitations. | ☒ | □ | □ | CDM 3-04/025.00 Prison Rape Elimination Act of 2003 (PREA)  
UO 5-08-063 PREA Prison Rape Elimination Act  
UO 5-12-000 Inmate Grievance Procedures |
| (b) Each facility administrator shall collect accurate, uniform data for every allegation of sexual abuse at facilities under its direct control and from other facilities with which it contracts for the confinement of its inmates. The data collected shall include, at a minimum, the data necessary to satisfy the reporting requirements of 34 U.S.C. section 30303(a)(1) (federal survey on sexual violence). | ☒ | □ | □ | CDM 4-01/000.00 Crime Reporting Procedures  
UO 4-01-020 Deferred Reports  
BSCC staff reviewed a sampling of several types of incident reports for all facilities. The reports contained the information required by this regulation. |
| 1044 INCIDENT REPORTS | ☒ | □ | □ | CDM 4-01/000.00 Crime Reporting Procedures  
UO 4-01-020 Deferred Reports |
| Each facility administrator shall develop written policies and procedures for the maintenance of written records and reporting of all incidents which result in physical harm, or serious threat of physical harm, to an employee or inmate of a detention facility or other person. | ☒ | □ | □ | Such records shall include the names of the persons involved, a description of the incident, the actions taken, and the date and time of the occurrence.  
Such a written record shall be prepared by the staff assigned to investigate the incident and submitted to the facility manager or his/her designee.  
CDM 4-01/000.00 Crime Reporting Procedures  
UO 4-01-020 Deferred Reports |
### Title 15 Section

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</table>
| 1045 Public Information Plan | ☒  | ☐  | ☐  | Chapter 14 - Public Information Plan  
UO 4-05-020 Public Information Plan  
The agency’s policy states a binder titled “Public Information Plan”, is located in the watch commander’s office, watch sergeant’s office, main control, and inmate services office. The Public Information Plan is also located in the PDC North shared files and is available to all personnel for dissemination as requested.  
The facility’s policy states the Public Information Plan shall be maintained at the facility's front public counter (Main Lobby), and shall be accessible to the general public, and the news media.  
Compliance with this regulation is based on policy review only. |
| (a) The Board of State and Community Corrections Minimum Standards for Local Detention Facilities as found in Title 15 of the California Code of Regulations. | ☒  | ☐  | ☐  | UO 4-05-020 Public Information Plan |
| (b) Facility rules and procedures affecting inmates as specified in sections: | ☒  | ☐  | ☐  | UO 4-05-020 Public Information Plan  
UO 4-05-020 Public Information Plan |
| (1) 1045, Public Information Plan | ☒  | ☐  | ☐  | UO 4-05-020 Public Information Plan  
UO 4-05-020 Public Information Plan  
UO 5-23-050 Inmate Education Program |
| (2) 1061, Inmate Education Plan | ☒  | ☐  | ☐  | UO 4-05-020 Public Information Plan  
UO 5-15-000 Visiting  
UO 5-10-000 Inmate Correspondence Including Legal Mail |
| (3) 1062, Visiting | ☒  | ☐  | ☐  | UO 4-05-020 Public Information Plan  
UO 5-23-060 Inmate Library  
UO 5-23-061 Law Library and Operating Procedures for Pro Per Inmates |
| (4) 1063, Correspondence | ☒  | ☐  | ☐  | UO 4-05-020 Public Information Plan  
UO 4-05-020 Public Information Plan  
UO 5-23-044 High Security Exercise Area UO 5-23-045 K-10 Integrated Outdoor Recreation  
UO 5-23-046 K-10 Integrated Indoor Recreation Area (Pilot Program) |
| (5) 1064, Library Service | ☒  | ☐  | ☐  | UO 4-05-020 Public Information Plan  
UO 5-23-041 Inmate Exercise  
UO 5-23-043 High Security Exercise Area UO 5-23-042 Indoor Inmate Recreation  
UO 5-23-045 K-10 Integrated Outdoor Recreation  
UO 5-23-046 K-10 Integrated Indoor Recreation Area (Pilot Program) |
| (6) 1065, Exercise and Recreation | ☒  | ☐  | ☐  | UO 4-05-020 Public Information Plan  
UO 5-23-041 Inmate Exercise  
UO 5-23-043 High Security Exercise Area UO 5-23-044 High Security Exercise Area UO 5-23-045 K-10 Integrated Outdoor Recreation  
UO 5-23-046 K-10 Integrated Indoor Recreation Area (Pilot Program) |
| (7) 1066, Books, Newspapers, Periodicals and Writings | ☒  | ☐  | ☐  | UO 4-05-020 Public Information Plan  
UO 5-23-060 Inmate Library  
UO 5-23-061 Law Library and Operating Procedures for Pro Per Inmates  
UO 5-21-001 Allowable Inmate Personal Property  
UO 5-23-061 Law Library and Operating Procedures for Pro Per Inmates  
UO 5-3-000 Inmate Telephone Calls |
| (8) 1067, Access to Telephone | ☒  | ☐  | ☐  | UO 4-05-020 Public Information Plan  
UO 5-13-000 Inmate Telephone Calls |
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| (9) 1068, Access to Courts and Counsel | ☒ | ☐ | ☐ | UO 4-05-020 Public Information Plan  
UO 5-15-020 Use of the Visiting and Bondsman  
UO 5-15-040 Attorney Room Procedures  
UO 5-15-041 Attorney Room - Modification of Schedule |
| (10) 1069, Inmate Orientation | ☒ | ☐ | ☐ | CDM 6-14/020.00 Los Angeles County Sheriff’s Department Station Jail Orientation  
UO 4-05-020 Public Information Plan  
UO 5-23-070 Inmate Orientation |
| (11) 1070, Individual/Family Service Programs | ☒ | ☐ | ☐ | UO 4-05-020 Public Information Plan  
UO 5-23-050 Inmate Education Program |
| (12) 1071, Voting | ☒ | ☐ | ☐ | UO 4-05-020 Public Information Plan  
UO 5-24-010 Inmate Voting |
| (13) 1072, Religious Observance | ☒ | ☐ | ☐ | UO 4-05-020 Public Information Plan  
UO 5-23-020 Religious Services and Representatives |
| (14) 1073, Inmate Grievance Procedure | ☒ | ☐ | ☐ | UO 4-05-020 Public Information Plan  
5-12-000 Inmate Grievance Procedures |
| (15) 1080, Rules and Disciplinary Penalties | ☒ | ☐ | ☐ | UO 4-05-020 Public Information Plan  
UO 5-22-000 Inmate Discipline |
| (16) 1081, Plan for Inmate Discipline | ☒ | ☐ | ☐ | UO 4-05-020 Public Information Plan  
UO 5-22-000 Inmate Discipline |
| (17) 1082, Forms of Discipline | ☒ | ☐ | ☐ | UO 4-05-020 Public Information Plan  
UO 5-22-000 Inmate Discipline |
| (18) 1083, Limitations on Discipline | ☒ | ☐ | ☐ | UO 4-05-020 Public Information Plan  
UO 5-22-000 Inmate Discipline |
| (19) 1200, Responsibility for Health Care Services | ☒ | ☐ | ☐ | UO 4-05-020 Public Information Plan  
UO 5-08-010 Inmate Access to Medical Care |

1046  DEATH IN CUSTODY

(a) Death in Custody Reviews for Adults and Minors.
The facility administrator, in cooperation with the health administrator, shall develop written policy and procedures to ensure that there is an initial review of every in-custody death within 30 days. The review team shall include the facility administrator and/or the facility manager, the health administrator, the responsible physician and other health care and supervision staff who are relevant to the incident. 

Deaths shall be reviewed to determine the appropriateness of clinical care; whether changes to policies, procedures, or practices are warranted; and to identify issues that require further study. 

(b) Death of a Minor
In any case in which a minor dies while detained in a jail, lockup, or court holding facility: 

Minors are not held or brought to this facility. 

CDM 4-10/050.00 Inmate Death- Reporting and Review Process

CDM 4-10/050.00 Inmate Death- Reporting and Review Process
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<td>(2) Upon receipt of a report of death of a minor from the administrator, the Board may within 30 calendar days inspect and evaluate the jail, lockup, or court holding facility pursuant to the provisions of this subchapter. Any inquiry made by the Board shall be limited to the standards and requirements set forth in these regulations.</td>
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<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
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1050 CLASSIFICATION PLAN

(a) Each administrator of a temporary holding, Type I, II, or III facility shall develop and implement a written classification plan designed to properly assign inmates to housing units and activities according to the categories of sex, age, criminal sophistication, seriousness of crime charged, physical or mental health needs, assaultive/non-assaultive behavior, risk of being sexually abused, or sexually harassed and other criteria which will provide for the safety of the inmates and staff. Such housing unit assignment shall be accomplished to the extent possible within the limits of the available number of distinct housing units or cells in a facility. The written classification plan shall be based on objective criteria and include receiving screening performed at the time of intake by trained personnel, and a record of each inmate's classification level, housing restrictions, and housing assignments.

Each administrator of a Type II or III facility shall establish and implement a classification system which will include the use of classification officers or a classification committee in order to properly assign inmates to housing, work, rehabilitation programs, and leisure activities. Such a plan shall include the use of as much information as is available about the inmate and from the inmate and shall provide for a channel of appeal by the inmate to the facility administrator or designee. An inmate who has been sentenced to more than 60 days may request a review of his classification plan no more often than 30 days from his last review. Subsection b does not apply and has been deleted.

CDM 5-01/010.00 Inmate Classification Responsibilities and Policies
CDM 5-01/030.00 Inmate Classification and Identification
CDM 5-01/030.03 Specific Inmate Classifications
CDM 5-01/045.00 Inmate Handling Specific Classifications
CDM 5-01/050.10 Housing for Mentally Ill Inmates
CDM 5-02/010.00 Juveniles
CDM 5-02/020.00 Alleged Juvenile Inmates
CDM 5-02/050.00 Classification, Screening, and Housing of Gay, Gender Non-Conforming, Intersex, and Transgender Inmates
CDM 5-02/060.00 Inmates with Charges of Sex Crimes Against Children
CDM 5-12/005.10 Handling of Inmates with Mobility and/or Sensory Impairments

Compliance with this regulation is based on policy review only.
(c) In deciding whether to assign an inmate to a housing area for male or female inmates, and in making other housing and programming assignments, the agency shall consider on a case-by-case basis whether a placement would ensure the inmate's health and safety, and whether the placement would present management or security problems. An inmate's own views with respect to his or her own safety shall be given serious consideration.

1051 COMMUNICABLE DISEASES

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures specifying those symptoms that require segregation of an inmate until a medical evaluation is completed.

At the time of intake into the facility, an inquiry shall be made of the person being booked as to whether or not he/she has or has had any communicable diseases, such as tuberculosis or has observable symptoms of tuberculosis or any other communicable diseases, or other special medical problem identified by the health authority. The response shall be noted on the booking form and/or screening device.

1052 MENTALLY DISORDERED INMATES

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures to identify and evaluate all mentally disordered inmates, and may include telehealth.

If an evaluation from medical or mental health staff is not readily available, an inmate shall be considered mentally disordered for the purpose of this section if he or she appears to be a danger to himself/herself or others or if he/she appears gravely disabled.

An evaluation from medical or mental health staff shall be secured within 24 hours of identification or at the next daily sick call, whichever is earliest.
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<tr>
<td>Segregation may be used if necessary to protect the safety of the inmate or others.</td>
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<td>CDM 5-01/050.10 Housing for Mentally Ill Inmates</td>
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<td>CDM 5-04/005.00 Telemental Health services</td>
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<td>UO 5-22-004 Behavioral Observation and Transfer of Discipline Inmates</td>
</tr>
<tr>
<td>1053  ADMINISTRATIVE SEGREGATION</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-02/040.00 Administrative Segregation Housing Definitions</td>
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<td>CDM 5-01/045.00 Inmate Handling Specific Classifications</td>
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<td>UO 5-08-040 Identification and Processing of Behavioral Observation Inmates</td>
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<td>UO 5-17-033 K-10 Procedures</td>
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<td>UO 5-22-003 K-6 G Administrative Segregation and Discipline Housing</td>
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<td>Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>Administrative segregation shall consist of separate and secure housing but shall not involve any other deprivation of privileges than is necessary to obtain the objective of protecting the welfare of inmates and staff.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-02/040.00 Administrative Segregation Housing Definitions</td>
</tr>
<tr>
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<td>CDM 5-01/045.00 Inmate Handling Specific Classifications</td>
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<td></td>
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<td></td>
<td>UO 5-17-033 K-10 Procedures</td>
</tr>
<tr>
<td>1055  USE OF SAFETY CELL</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>There are no cells of this type at this facility.</td>
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<tr>
<td>The safety cell described in Title 24, Part 2, Section 1231.2.5, shall be used to hold only those inmates who display behavior which results in the destruction of property or reveals an intent to cause physical harm to self or others.</td>
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<tr>
<td>The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures governing safety cell use and may delegate authority to place an inmate in a safety cell to a physician.</td>
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<tr>
<td>In no case shall the safety cell be used for punishment or as a substitute for treatment.</td>
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</tr>
<tr>
<td>An inmate shall be placed in a safety cell only with the approval of the facility manager or designee, or responsible health care staff; continued retention shall be reviewed a minimum of every four hours.</td>
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<tr>
<td>A medical assessment shall be completed within a maximum of 12 hours of placement in the safety cell or at the next daily sick call, whichever is earliest.</td>
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<tr>
<td>The inmate shall be medically cleared for continued retention every 24 hours thereafter.</td>
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<tr>
<td>The facility manager, designee or responsible health care staff shall obtain a mental health opinion/consultation with responsible health care staff on placement and retention, which shall be secured within 12 hours of placement.</td>
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</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td>Direct visual observation shall be conducted at least twice every thirty minutes. Such observation shall be documented.</td>
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<tr>
<td>Procedures shall be established to assure administration of necessary nutrition and fluids.</td>
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<tr>
<td>Inmates shall be allowed to retain sufficient clothing, or be provided with a suitably designed “safety garment,” to provide for their personal privacy unless specific identifiable risks to the inmate's safety or to the security of the facility are documented.</td>
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</tr>
<tr>
<td><strong>1056 USE OF SOBERING CELL</strong></td>
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<td>There are no cells of this type at this facility.</td>
</tr>
<tr>
<td>The sobering cell described in Title 24, Part 2, Section 1231.2.4, shall be used for the holding of inmates who are a threat to their own safety or the safety of others due to their state of intoxication and pursuant to written policies and procedures developed by the facility administrator.</td>
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<tr>
<td>Such inmates shall be removed from the sobering cell as they are able to continue in the processing.</td>
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<tr>
<td>In no case shall an inmate remain in a sobering cell over six hours without an evaluation by a medical staff person or an evaluation by custody staff, pursuant to written medical procedures in accordance with section 1213 of these regulations, to determine whether the prisoner has an urgent medical problem.</td>
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<tr>
<td>At 12 hours from the time of placement, all inmates will receive an evaluation by responsible health care staff.</td>
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<tr>
<td>Intermittent direct visual observation of inmates held in the sobering cell shall be conducted no less than every half hour. Such observation shall be documented.</td>
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</tbody>
</table>
| **1057 DEVELOPMENTALLY DISABLED INMATES** | | | | CDM 6-06/030.00 Developmentally Disabled Inmates  
CDM 5-01/030.00 Inmate Classification and Identification  
UO 5-08-030 Developmentally Disabled Inmates  
The facility’s policy states developmentally disabled inmates shall not be housed at PDC North Facility. Personnel who identify an inmate who is suspected or confirmed to be developmentally disabled, shall advise Population Management Bureau personnel and arrange for the inmate’s immediate transport to the Inmate Reception Center for further evaluation.  
The health authority or designee shall contact the regional center on any inmate suspected or confirmed to be developmentally disabled for the purposes of diagnosis and/or treatment within 24 hours of such determination, excluding holidays and weekends. | ☒  | ☐  | ☐  | |
| | | | | CDM 6-06/030.00 Developmentally Disabled Inmates  
CDM 5-01/030.00 Inmate Classification and Identification  
UO 5-08-030 Developmentally Disabled Inmates |
USE OF RESTRAINT DEVICES

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices and may delegate authority to place an inmate in restraints to a responsible health care staff.

CDM Chapter 3 - Restraints
CDM 7-03/000.00 General Principles of Security Restraints and Handcuffing Inmates
CDM 7-03/000.05 Fixed Restraints
CDM 7-03/040.00 Safety Chair
UO 3-09-030 Contraband Watch
UO 5-17-033 K-10 Procedures
CDM Chapter 3 - Restraints
CDM 7-03/000.00 General Principles of Security Restraints and Handcuffing Inmates
CDM 7-03/000.05 Fixed Restraints
CDM 7-03/040.00 Safety Chair

Per CDM 7-03/040.00 Safety Chair policy, the safety chair shall only be used for inmates who have been identified as violent, self-destructive or a high risk.

During the review of the agency’s policy, BSCC staff determined the policy is out of date and not in compliance with several sections of this regulation.

The agency provided documentation on the use of their safety chair via their “Inmate Safety Chair Security Check Log” form SH-R-637 that documents the use and reason why the safety chair is being used. The form provides four types of use of the safety chair:

1. Short Term Security
2. Temporary Control
3. Safe Transport
4. Other

The form states, per CDM 7-03/040.00 Safety Chair policy, the inmate shall remain in continual, direct visual contact by observational personal. The staff assigned to observe the inmate in the safety chair write their name, employee number and start/end time of their observations. The form also has a section labeled, “Safety Check of Inmate in the Safety Chair” that states a two-hour maximum time limit for inmates placed in the safety chair. This section provides an additional area for staff to document their observations of the inmate.

BSCC staff reviewed documentation for restraint chair placements during the 2018/2020 inspection cycle. The documentation disclosed the agency is in compliance with their own policy and some sections of this regulation. The majority of the documentation indicated inmates were placed in a safety chair for transportation to and from court with no force used. One of the
reports provided indicated a court order for an inmate to have force used for the collection of DNA where a safety chair was used. The forms also annotated supervisor approvals, personnel who video recorded the incident, names of staff involved in the placement and documentation as to the reason why the inmate was placed in the safety chair.

During the review of safety chair documentation for MCJ, BSCC staff noted several of the Inmate Safety Chair Security Check Log forms did not have annotations by staff in areas labeled: Healthcare Staff, Completed By, Reviewed By and Receiving Court Supervisor. Technical assistance will be provided to the agency to remind their staff to complete the forms when filling them out.

Even though the documentation provided showed the safety chair being used for the safe transportation of inmates by either court order or per the agency’s policy CDM 7-03/040.00 for inmates who have been identified as violent, self-destructive, or a high security risk, the agency is noncompliant with several sections of this regulation. The items of noncompliance identified in this section are based upon the regulation not delineating the use of restraint devices between safe transportation and/or being used to restrain inmate who displays behavior which results in the destruction of property or reveal an intent to cause physical harm to self or others. When the safety chair is used, which is a restraint device, all sections of this regulation are reviewed for compliance.

In addition to the areas specifically outlined in this regulation, at a minimum, the policy shall address the following areas:

<table>
<thead>
<tr>
<th>Inmate Access to Medical Care</th>
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</thead>
</table>

CDM 7-03/000.15 Security Restraints in Mental Health Housing

CDM 7-03/040.00 Safety Chair

UO 5-08-010 Inmate Access to Medical Care

Compliance with this regulation is based on policy review only.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>availability of cardiopulmonary resuscitation equipment;</td>
<td>☒</td>
<td>☐</td>
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<td>CDM 14/090.05 Mandatory Inspection of Automated External Defibrillators (AED)</td>
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<td>CDM 7-03/040.00 Safety Chair</td>
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<td>Compliance with this regulation is based on policy review only.</td>
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<td>protective housing of restrained persons;</td>
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<td>CDM 7-03/020.00 Use of Force Against Restrained Inmates</td>
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<td>CDM 7-03/040.00 Safety Chair</td>
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<td>Compliance with this regulation is based on policy review only.</td>
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<tr>
<td>provision for hydration and sanitation needs; and</td>
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<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
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<td>CDM 7-03/030.00 Medically Ordered Restraint Devices</td>
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<td>The agency’s policy states inmates secured in the Safety Chair shall not be denied food, water or beverages, prescribed medications, or access to a bathroom unless there is substantial cause to do so and the watch commander has been notified and has obtained the concurrence of available medical staff.</td>
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<td>During the review of the documentation provided BSCC staff, the documentation did not indicate staff offering inmates fluids for hydration or sanitation needs while in the safety chair.</td>
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<td>In reviewing reports and the agency’s policy for safety chair placements, BSCC staff determined MCJ to be noncompliant with this section of the regulation due to not documenting the offering of hydration or sanitation needs to the inmates in the safety chair.</td>
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<tr>
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<td>Technical assistance is being provided by suggesting you have staff document on the “Inmate Safety Chair Security Check Log” form SH-R-637 an offering of hydration and sanitation needs to the inmate, unless it is documented in doing so is a danger to staff. Policy CDM 7-03/040.00 Safety Chair should also change to reflect the regulation requirement.</td>
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<td>This was also documented during your last 2016/2018 BSCC Biennial Inspection report.</td>
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<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td>exercising of extremities.</td>
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<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
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<td>The agency’s policy states if an inmate is held in the Safety Chair for a two (2) hour period, then it is required that the inmate be removed from the Safety Chair for a minimum of thirty (30) minutes prior to any subsequent application unless exigent circumstances apply.</td>
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<td>BSCC staff determined the agency’s policy to be noncompliant with regulation section based on the agency’s policy and form SH-R-637 used to document safety chair placements for not annotating the language or the intent of this regulation in exercising extremities.</td>
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<td>In reviewing the safety chair documentation, BSCC staff determined MCJ to be noncompliant with this regulation based on no available documentation by staff allowing inmates to exercise extremities while placed in the safety chair for up to two hours.</td>
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<td>Technical assistance is being provided by suggesting the agency revise their SH-R-637 form to document the exercising of extremities and add language in their policy to be in compliance with this regulation.</td>
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<tr>
<td>In no case shall restraints be used for punishment or as a substitute for treatment.</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
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<td>UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>Restraint devices shall only be used on inmates who display behavior which results in the destruction of property or reveal an intent to cause physical harm to self or others. Restraint devices include any devices which immobilize an inmate's extremities and/or prevent the inmate from being ambulatory.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/000.00 General Principles of Security Restraints and Handcuffing Inmates</td>
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<td>CDM 7-03/000.05 Fixed Restraints</td>
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<td>CDM 7-03/040.00 Safety Chair</td>
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<td>UO 5-17-033 K-10 Procedures</td>
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<td>UO 5-22-004 Behavioral Observation and Transfer of Discipline Inmates</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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</tbody>
</table>
| Inmates shall be placed in restraints only with the approval of the facility manager, the facility watch commander, responsible health care staff; continued retention shall be reviewed a minimum of every hour. | ☐ | ☒ | ☐ | CDM 7-03/040.00 Safety Chair  
Even though the agency’s policy states vitals are taken every hour, the policy is outdated with this regulation section. The regulation requires hourly continued retention reviews that is not documented in the agency’s policy or form used when placing inmates in a safety chair. BSCC staff determined the agency’s policy and form is noncompliant with this regulation due not annotating the continued retention being reviewed a minimum of every hour.  
The agency’s policy states the maximum time an inmate shall be secured in the Safety Chair is two (2) hours, unless exigent circumstances require the need to keep the inmate secured in the Safety Chair. Approval shall be obtained from a supervisor at the permanent rank of lieutenant or above, or on-duty watch commander, in consultation with medical staff, for any extension past the two (2) hours and every two (2) hour period thereafter. The reason for the extension shall be noted in the Inmate Safety Chair Security Check Log (SH-R-637).  
BSCC staff reviewed the documentation for hourly continued retention and determined MCJ is noncompliant with this regulation due the forms not indicating they obtained a medical opinion when an inmate is placed in the safety chair or within one hour from the time the inmate was placed in the safety chair.  
Technical assistance is being provided by suggesting you revise your safety chair policy and document hourly retention on your SH-R-637 form to be in compliance with this regulation. |
| ☐ | ☒ | ☐ | CDM 7-03/040.00 Safety Chair  
A medical opinion on placement and retention shall be secured within one hour from the time of placement. | ☐ | ☒ | ☐ |  
A medical assessment shall be completed within four hours of placement. | ☒ | ☐ | ☐ | CDM 7-03/040.00 Safety Chair  
The agency’s policy states inmate's vital signs are taken every hour while the inmate is secured in the safety chair.  
During the review of documentation, BSCC staff determined MCJ to be noncompliant with this regulation due the forms not indicating they obtained a medical opinion when an inmate is placed in the safety chair or within one hour from the time the inmate was placed in the safety chair.  
Technical assistance is being provided by suggesting you revise your safety chair form SH-R-637 to indicate a medical opinion to be in compliance with this regulation. |
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
<tbody>
<tr>
<td>If the facility manager, or designee, in consultation with responsible health</td>
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<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
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<tr>
<td>care staff determines that an inmate cannot be safely removed from restraints</td>
<td>☒</td>
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<td>☐</td>
<td>BSCC staff determine the agency is noncompliant with this regulation due to their policy not being up to</td>
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<tr>
<td>after eight hours, the inmate shall be taken to a medical facility for further</td>
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<td>date and does not document the requirements of this regulation.</td>
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<tr>
<td>evaluation.</td>
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<tr>
<td>Direct visual observation shall be conducted at least twice every thirty</td>
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<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
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<tr>
<td>minutes to ensure that the restraints are properly employed, and to ensure the</td>
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<td>During the review of safety check documentation, BSCC staff determine the agency to be in compliance with</td>
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<td>safety and well-being of the inmate. Such observation shall be documented.</td>
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<td>this regulation. The documentation states the inmates shall remain in continual, direct visual contact by</td>
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<td>observation personnel. The documents show the name of the observational personnel and the time frame of</td>
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<td>☐</td>
<td>their observations.</td>
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<tr>
<td>While in restraint devices all inmates shall be housed alone or in a specified</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
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<td>housing area for restrained inmates which makes provisions to protect the inmate</td>
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<tr>
<td>from abuse.</td>
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<tr>
<td>The provisions of this section do not apply to the use of handcuffs, shackles</td>
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<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>or other restraint devices when used to restrain inmates for security reasons.</td>
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<tr>
<td>1058.5 RERAINTS AND PREGNANT INMATES</td>
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<tr>
<td>The facility administrator, in cooperation with the responsible physician, shall</td>
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<tr>
<td>develop written policies and procedures for the use of restraint devices on</td>
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<td>pregnant inmates. In accordance with Penal Code 3407 the policy shall include</td>
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<tr>
<td>reference to the following:</td>
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</tr>
<tr>
<td>(1) An inmate known to be pregnant or in recovery after delivery shall not be</td>
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<tr>
<td>restrained by the use of leg irons, waist chains, or handcuffs behind the body.</td>
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<tr>
<td>(2) A pregnant inmate in labor, during delivery, or in recovery after delivery,</td>
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<tr>
<td>shall not be restrained by the wrists, ankles, or both, unless deemed necessary</td>
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<td>for the safety and security of the inmate, the staff, or the public.</td>
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<td>(3) Restraints shall be removed when a professional who is currently responsible</td>
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<td>for the medical care of a pregnant inmate during a medical emergency, labor,</td>
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<td>delivery, or recovery after delivery determines that the removal of restraints</td>
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<td>is medically necessary.</td>
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<td>(4) Upon confirmation of an inmate's pregnancy, she shall be advised, orally or</td>
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<td>in writing, of the standards and policies governing pregnant inmates.</td>
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</table>
### TITLE 15 SECTION

<table>
<thead>
<tr>
<th>1059 USE OF REASONABLE FORCE TO COLLECT DNA SPECIMENS, SAMPLES, IMPRESSIONS</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) Pursuant to Penal Code Section 298.1, authorized law enforcement, custodial, or corrections personnel including peace officers, may employ reasonable force to collect blood specimens, saliva samples, or thumb or palm print impressions from individuals who are required to provide such samples, specimens or impressions pursuant to Penal Code Section 296 and who refuse following written or oral request.</td>
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</tbody>
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<table>
<thead>
<tr>
<th>1061 INMATE EDUCATION PROGRAM</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>The facility administrator of any Type II or III facility shall plan and shall request of appropriate public officials an inmate education program.</td>
<td>☒</td>
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</table>

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<tr>
<th></th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>CDM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph</td>
</tr>
<tr>
<td></td>
<td>CDM 7-01/040.00 Planned Use of Force</td>
</tr>
<tr>
<td></td>
<td>UO 5-22/003.00 DNA Refusal Procedures</td>
</tr>
<tr>
<td></td>
<td>The agency only uses force to collect DNA when given a court order. Compliance with this regulation is based on reviewing one court order provided with the safety chair documentation and policy review only.</td>
</tr>
<tr>
<td></td>
<td>CDM 7-01/040.00 Planned Use of Force</td>
</tr>
<tr>
<td></td>
<td>DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph</td>
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<tr>
<td></td>
<td>CDM 7-01/040.00 Planned Use of Force</td>
</tr>
<tr>
<td></td>
<td>DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph</td>
</tr>
<tr>
<td></td>
<td>CDM 7-01/050.05 Inmate Extraction Procedures</td>
</tr>
<tr>
<td></td>
<td>DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph</td>
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<td>CDM 5-13/130.00 Inmate Education</td>
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<tr>
<td></td>
<td>CDM 5-13/130.10 Inmate Fire Camp Program</td>
</tr>
<tr>
<td></td>
<td>CDM 5-13/130.15 Performance Milestones</td>
</tr>
<tr>
<td></td>
<td>UO 5-23-050 Inmate Education Program</td>
</tr>
<tr>
<td></td>
<td>Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td></td>
<td>CDM 5-13/130.00 Inmate Education</td>
</tr>
<tr>
<td></td>
<td>UO 5-23-050 Inmate Education Program</td>
</tr>
<tr>
<td></td>
<td>CDM 5-13/130.00 Inmate Education</td>
</tr>
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<td></td>
<td>UO 5-23-050 Inmate Education Program</td>
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<td></td>
<td>CDM 5-13/130.00 Inmate Education</td>
</tr>
<tr>
<td></td>
<td>UO 5-23-050 Inmate Education Program</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
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<td>------------------</td>
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</tr>
<tr>
<td>1062 VISITING</td>
<td>☒</td>
</tr>
<tr>
<td>(a) The facility administrator shall develop written policies and procedures for inmate visiting which shall provide for as many visits and visitors as facility schedules, space, and number of personnel will allow.</td>
<td>☒</td>
</tr>
<tr>
<td>(TYPE II ONLY)</td>
<td>☒</td>
</tr>
<tr>
<td>All inmates in Type II facilities are allowed at least two visits totaling at least one hour per inmate each week.</td>
<td>☒</td>
</tr>
<tr>
<td>(TYPE III ONLY)</td>
<td>☐</td>
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<tr>
<td>Inmates in Type III facilities are allowed one or more visits, totaling at least one hour per week.</td>
<td>☐</td>
</tr>
<tr>
<td>(c) The visiting policies developed pursuant to this section shall include provision for visitation by minor children of the inmate.</td>
<td>☒</td>
</tr>
<tr>
<td>(d) Video visitation may be used to supplement existing visitation programs, but shall not be used to fulfill the requirements of this section if in-person visitation is requested by an inmate.</td>
<td>☒</td>
</tr>
<tr>
<td>(e) Facilities shall not charge for visitation when visitors are onsite and participating in either in-person or video visitation. For purposes of this subsection, onsite is defined as the location where the inmate is housed.</td>
<td>☒</td>
</tr>
<tr>
<td>(f) Subdivision (d) shall not apply to facilities which (1) exclusively used video visitation prior to January 1, 2017 or (2) had been designed without in-person visitation space and conditionally awarded by the Board prior to June 27, 2017.</td>
<td>☒</td>
</tr>
<tr>
<td>(g) If a local detention facility offered video visitation only as of January 1, 2017, the first hour of remote video visitation per week shall be offered free of charge.</td>
<td>☒</td>
</tr>
<tr>
<td>Types and availability of visitation, including: Note: Reference PC § 6031.1 (June 2017)</td>
<td>☒</td>
</tr>
<tr>
<td>Mode of visitation;</td>
<td>☒</td>
</tr>
<tr>
<td>Visitation hours;</td>
<td>☒</td>
</tr>
<tr>
<td>Time inmates are allowed for visitation; and,</td>
<td>☒</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
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<tr>
<td>-----------------</td>
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</tr>
<tr>
<td>Any restrictions on inmate visitation.</td>
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</tbody>
</table>

### 1063 CORRESPONDENCE

The facility administrator shall develop written policies and procedures for inmate correspondence which provide that:

| | | | |
| --- | --- | --- | |
| (a) there is no limitation on the volume of mail that an inmate may send or receive; | ☒ | ☐ | ☐ |
| (b) inmate correspondence may be read when there is a valid security reason and the facility manager or his/her designee approves; | ☒ | ☐ | ☐ |
| (c) jail staff shall not review inmate correspondence to or from state and federal courts, any member of the State Bar or holder of public office, and the State Board of State and Community Corrections; however, jail authorities may open and inspect such mail only to search for contraband, cash, checks, or money orders and in the presence of the inmate; | ☒ | ☐ | ☐ |
| (d) inmates may correspond, confidentially, with the facility manager or the facility administrator; and, | ☒ | ☐ | ☐ |

CDM 5-06/070.00 Inmate Correspondence
MPP 5-03/190.20 Requirements of the Incoming Mail Inspection Officer
UO 5-10-000 Inmate Correspondence Including Legal Mail

CDM 5-06/070.00 Inmate Correspondence
UO 5-10-000 Inmate Correspondence Including Legal Mail

CDM 5-06/070.00 Inmate Correspondence
MPP 5-03/190.20 Requirements of the Incoming Mail Inspection Officer
UO 5-10-000 Inmate Correspondence Including Legal Mail

CDM 5-06/070.00 Inmate Correspondence
CDM section 5- 6/020.00 Inmate Money
MPP 5-03/195.00 Confidential/Legal Correspondence of Inmates
MPP 5-03/200.15 Incoming Money
UO 5-10-000 Inmate Correspondence Including Legal Mail

CDM 5-06/070.00 Inmate Correspondence
MPP 5-03/195.00 Confidential/Legal Correspondence of Inmates
UO 5-10-000 Inmate Correspondence Including Legal Mail
(e) those inmates who are without funds shall be permitted at least two postage paid envelopes and two sheets of paper each week to permit correspondence with family members and friends but without limitation on the number of postage paid envelopes and sheets of paper to his or her attorney and to the courts.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
<tbody>
<tr>
<td>(e)</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/070.00 Inmate Correspondence</td>
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<td>CDM 5-13/080.00 Indigent Inmates</td>
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<td>CDM 5-13/090.00 Personal Care Items and Supplies for Inmates</td>
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<td></td>
<td>UO 5-10-000 Inmate Correspondence Including Legal Mail</td>
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<td></td>
<td>The agency’s policy states inmates who are indigent and unable to supply themselves with personal care items at the time of their commissary order may select the Indigent Kit, which includes the same personal care articles as the Admissions Kit.</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Admissions Kit: Toothbrush, Toothpaste, Soap Comb, Shaving implements, Deodorant and Shampoo</td>
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<td></td>
<td>Indigent Kit: Admissions Kit, Stationary, Postage Stamps, Pencil and Envelope.</td>
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</tbody>
</table>

### 1064 LIBRARY SERVICES

The facility administrator shall develop written policies and procedures for library service in all Type II, III, and IV facilities. The scope of such service shall be determined by the facility administrator. The library service shall include access to legal reference materials, current information on community services and resources, and religious, educational, and recreational reading material. In Type IV facilities such a program can be either in-house or provided through access to the community.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>1064</td>
<td>☒</td>
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<td>CDM 5-13/150.00 Library Services</td>
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<td>CDM 5-13/150.05 Minimum Library Contents</td>
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<td>CDM 5-13/160.05 Law Library</td>
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<td>UO 5-23-060 Inmate Library</td>
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<td>UO 5-23-061 Law Library and Operating Procedures for Pro Per Inmates</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td><strong>1065 EXERCISE AND RECREATION</strong></td>
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<td>CDM 5-13/120.00 Exercise and Recreation</td>
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<td>UO 5-23-041 Inmate Exercise</td>
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<td>UO 5-23-042 Indoor Inmate Recreation</td>
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<td>UO 5-23-043 High Security Exercise Area</td>
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<td>UO 5-23-045 K-10 Integrated Outdoor Recreation</td>
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<td>UO 5-23-046 K-10 Integrated Indoor Recreation Area (Pilot Program)</td>
</tr>
<tr>
<td>(a) The facility administrator of a Type II or III facility shall develop written policies and procedures for an exercise and recreation program, in an area designed for recreation, which will allow a minimum of three hours of exercise distributed over a period of seven days. Such regulations as are reasonable and necessary to protect the facility’s security and the inmates’ welfare shall be included in such a program.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>BSCC staff reviewed the agency and facility policies and documentation of exercise logs provided by MCJ. No inmates were interviewed to affirm compliance to the agency’s documentation. During the review of documentation, BSCC staff noted MCJ annotates recreational activities by housing area on a predetermined schedule. The schedule shows each housing area having two or three recreational yard offerings per week in two-hour blocks. BSCC staff determined the agency to be in compliance with their own policy and this regulation. Technical assistance is being provided to the agency suggesting they track individual administrative separation inmate’s recreation time to affirm documentation for refusal, if the inmate is out of the facility or at an appointment and to determine they are allotted their three hours of recreational yard time over seven-day period week.</td>
</tr>
<tr>
<td><strong>1066 BOOKS, NEWSPAPERS, PERIODICALS, AND WRITINGS</strong></td>
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<td>CDM 5-06/030.00 Inmate Reading Material</td>
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<td>UO 5-21-001 Allowable Inmate Personal Property</td>
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<td></td>
<td>UO 5-23-061 Law Library and Operating Procedures for Pro Per Inmates</td>
</tr>
<tr>
<td>The facility administrator of a Type II or III facility shall develop written policies and procedures which will permit inmates to purchase, receive and read any book, newspaper, periodical, or writing accepted for distribution by the United States Postal Service. Nothing herein shall be construed as limiting the right of a facility administrator to:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>The facility’s policy states library of books and periodicals shall be maintained in bookshelves in each of the module’s multipurpose rooms (MPR). Inmates shall be allowed to exchange and select books from the MPR as time permits. It shall be the responsibility of the Inmate Services officer to replenish the stock of library books in each module as necessary.</td>
</tr>
<tr>
<td>(1) exclude any publications or writings based on any legitimate penological interest;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/030.00 Inmate Reading Material</td>
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<td>UO 5-21-001 Allowable Inmate Personal Property</td>
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<td></td>
<td>UO 5-23-061 Law Library and Operating Procedures for Pro Per Inmates</td>
</tr>
<tr>
<td>Title 15 Section</td>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
<td>P/P Reference – Comments</td>
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<tr>
<td>(2) exclude obscene publications or writings, and mail containing information concerning where, how, or from whom such matter may be obtained; and any matter of a character tending to incite murder, arson, riot, violent racism, or any other form of violence; any matter of a character tending to incite crimes against children; any matter concerning unlawful gambling or an unlawful lottery; the manufacture or use of weapons, narcotics, or explosives; or any other unlawful activity;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/030.00 Inmate Reading Material UO 5-21-001 Allowable Inmate Personal Property UO 5-23-061 Law Library and Operating Procedures for Pro Per Inmates</td>
</tr>
<tr>
<td>(3) open and inspect any publications or packages received by an inmate; and</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/030.00 Inmate Reading Material UO 5-10-000 Inmate Correspondence Including Legal Mail</td>
</tr>
<tr>
<td>(4) restrict the number of books, newspapers, periodicals, or writings the inmate may have in his/her cell or elsewhere in the facility at one time.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/030.00 Inmate Reading Material</td>
</tr>
<tr>
<td>1067 ACCESS TO TELEPHONE</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-13/020.00 Telephone Calls UO 5-13-000 Inmate Telephone Calls</td>
</tr>
<tr>
<td>The facility administrator shall develop written policies and procedures which allow reasonable access to a telephone beyond those telephone calls which are required by Section 851.5 of the Penal Code.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/030.00 Attorney and Professional Room Visits CDM 5-10/040.00 Exceptions to Attorney and Professional Room Posted Hours UO 5-15-020 Use of the Visiting and Bondsman UO 5-15-040 Attorney Room Procedures UO 5-15-041 Attorney Room - Modification of Schedule</td>
</tr>
<tr>
<td>1068 ACCESS TO COURTS AND COUNSEL</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/030.00 Attorney and Professional Room Visits</td>
</tr>
<tr>
<td>The facility administrator shall develop written policies and procedures to ensure inmates have access to the court and to legal counsel. Such access shall consist of:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/030.00 Attorney and Professional Room Visits UO 5-10-000 Inmate Correspondence Including Legal Mail</td>
</tr>
<tr>
<td>(a) unlimited mail as provided in Section 1063 of these regulations, and,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/030.00 Attorney and Professional Room Visits UO 5-10-000 Inmate Correspondence Including Legal Mail</td>
</tr>
<tr>
<td>(b) confidential consultation with attorneys.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/030.00 Attorney and Professional Room Visits UO 5-15-040 Attorney Room Procedures</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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</tbody>
</table>
| 1069 INMATE ORIENTATION | ☒ | ☐ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
CDM 6-14/020.00 Los Angeles County Sheriff’s Department Station Jail Orientation  
UO 5-23-070 Inmate Orientation  

It is the responsibility of the Inmate Reception Center (IRC) and Century Regional Detention Facility (CRDF) watch commanders to order and distribute “A Guide Through Custody-Los Angeles County Jail”.

During the review of the guide, BSCC staff determined the guide to be out of date and not in compliance with several sections of this regulation.

Technical assistance is being provided to the agency by suggesting they update and add in the entirety of this regulation to their inmate orientation, “A Guide Through Custody-Los Angeles County Jail”.

Such a program shall be published and include, but not be limited to, the following: |

- ☒ | ☐ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-15-000 Visiting  
UO 5-13-000 Inmate Telephone Calls  

The agency is noncompliant with this section of the regulation due to not having the visiting, and telephone usage rules listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process.

(1) correspondence, visiting, and telephone usage rules; |

- ☐ | ☒ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-10-000 Inmate Correspondence Including Legal Mail  
UO 5-15-000 Visiting  
UO 5-13-000 Inmate Telephone Calls  

(2) rules and disciplinary procedures; |

- ☒ | ☐ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-22-000 Inmate Discipline  

In Type II, III, and IV facilities, the facility administrator shall develop written policies and procedures for the implementation of a program reasonably understandable to inmates designed to orient a newly received inmate at the time of placement in a living area.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| (3) inmate grievance procedures;                                                | ☐   | ☒  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-12-000 Inmate Grievance Procedures  
The agency is noncompliant with this section of the regulation due to not having an inmate grievance procedure listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |
| (4) programs and activities available and method of application;               | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-23-050 Inmate Education Program  |
| (5) medical services;                                                          | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-08-010 Inmate Access to Medical Care  |
| (6) classification/housing assignments;                                        | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 3-10-010 Inmate Access to Medical Care  |
| (7) court appearance where scheduled, if known;                                | ☐   | ☒  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
The agency is noncompliant with this section of the regulation due to not having court appearance reference listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |
| (8) voting, including registration; and,                                        | ☐   | ☒  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-24-010 Inmate Voting  
The agency is noncompliant with this section of the regulation due to not having an inmate voting procedures listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(9) zero tolerance policy against sexual abuse and sexual harassment.</td>
<td>☐</td>
<td>☒</td>
<td>☐</td>
<td>CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests&lt;br&gt;CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail&lt;br&gt;UO 5-08-063 PREA Prison Rape Elimination Act&lt;br&gt;The agency is noncompliant with this section of the regulation due to not informing the inmate of the agency’s zero tolerance policy against sexual abuse and sexual harassment in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process.</td>
</tr>
<tr>
<td>1070 INDIVIDUAL/FAMILY SERVICE PROGRAMS</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 3-05/030.00 Chaplain Services&lt;br&gt;CDM 2-00/040.00 Inmate Support Services&lt;br&gt;Community Based Alternatives to Custody(CBAC)&lt;br&gt;The Community Based Alternatives to Custody (CBAC) program, operated by the Probation Department and administered through the Inmate Reception Center, encompasses all programs that allow eligible inmates, who meet specific requirements, the opportunity to be released from custody.&lt;br&gt;Community Transition Unit (CTU)&lt;br&gt;The Community Transition Unit in partnership with public and private community-based organizations and programs enhances inmate participation in educational, vocational and other life-skills training programs, to assist with their successful reintegration into the community.&lt;br&gt;Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
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<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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</tbody>
</table>
| The range and source of such services shall be at the discretion of the facility administrator and may include: | ☒ | ○ | ○ | CDM 3-05/030.00 Chaplain Services  
CDM 2-00/040.00 Inmate Support Services  
Community Based Alternatives to Custody (CBAC)  
Community Transition Unit (CTU) |
| (a) risk and needs assessments; | | | | |
| (b) best practices in: | | | | |
| (1) individual, group and/or family counseling; | | | | |
| (2) drug and alcohol abuse counseling; | | | | |
| (3) cognitive behavioral interventions; | | | | |
| (4) vocational testing and counseling; | | | | |
| (5) employment counseling; | | | | |
| (c) referral to community resources and programs; | | | | |
| (d) reentry planning and service development; | | | | |
| (e) legal assistance; | | | | |
| (f) regional center services for the developmentally disabled; and, | | | | |
| (g) community volunteers. | | | | |
| ☒ | ☐ | ☐ | | |

### 1071 VOTING

The facility administrator of a Type I (holding sentenced inmate workers) II, III or IV facility shall develop written policies and procedures whereby the county registrar of voters allows qualified voters to vote in local, state, and federal elections, pursuant to election codes.

| YES | NO | N/A | CDM 5-13/140.00 Inmate Voting  
UO 5-24-010 Inmate Voting |
<table>
<thead>
<tr>
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</table>

### 1072 RELIGIOUS OBSERVANCES

The facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures to provide opportunities for inmates to participate in religious services, practices and counseling on a voluntary basis.

| YES | NO | N/A | CDM 5-13/100.00 Religious Programs  
CDM 5-13/100.05 Handling of Religious headwear and articles  
UO 5-23-020 Religious Services and Representatives |
<table>
<thead>
<tr>
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</tbody>
</table>
### TITLE 15 SECTION

<table>
<thead>
<tr>
<th>1073 INMATE GRIEVANCE PROCEDURE</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) Each administrator of a Type II, III, or IV facility and Type I facilities which hold inmate workers shall develop written policies and procedures whereby any inmate may appeal and have resolved grievances relating to any conditions of confinement, including but not limited to: medical care; classification actions; disciplinary actions; program participation; telephone, mail, and visiting procedures; and food, clothing, and bedding. Such policies and procedures shall include:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>COVERED UNDER CDM VOLUME 8 CDM 8-01/000.00 Preamble to the Inmate Grievance Policy UO 5-12-000 Inmate Grievance Procedures</td>
</tr>
<tr>
<td>(1) a grievance form or instructions for registering a grievance;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>(2) resolution of the grievance at the lowest appropriate staff level;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>(3) appeal to the next level of review;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>(4) written reasons for denial of grievance at each level of review which acts on the grievance;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>(5) provision for response within a reasonable time limit; and,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>(6) provision for resolving questions of jurisdiction within the facility.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>(b) Grievance System Abuse: The facility may establish written policy and procedure to control the submission of an excessive number of grievances.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>COVERED UNDER CDM VOLUME 8 CDM 8-04/050.00 Duplicate or Excessive Filings of Grievances and Appeals, and Restrictions of Filing Privileges UO 5-12-000 Inmate Grievance Procedures</td>
</tr>
</tbody>
</table>

The agency has an Inmate Grievance Team who is responsible for collecting, from centrally located collection bins, those requests and grievances not handled by line sergeants. Each Inmate Grievance Team is responsible for reviewing, categorizing, tracking, and forwarding requests, grievances, and appeals to the appropriate person or unit for investigation and handling. They also assist with responding to inmates as appropriate. In addition, they shall scan and enter all non-electronic grievances, general requests, and appeals forms they collect into CARTS (Custody Automated Reporting and Tracking System), including the collection times, and assign them reference numbers.

During the review of grievances, BSCC staff determined the agency to be in compliance with the regulation.

BSCC staff did not interview any inmates to affirm they have free access to grievance forms and an understanding of how to file a grievance. Compliance with this regulation is based on the documents provided and a review of the agency’s policy and procedure only.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
<tbody>
<tr>
<td><strong>1080 RULES AND DISCIPLINARY PENALTIES</strong></td>
<td></td>
<td></td>
<td></td>
<td>Chapter 9 Inmate Disciplinary Procedures CDM 5-09/010.00 Inmate Discipline UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>Wherever discipline is administered, each facility administrator shall establish written rules and disciplinary penalties to guide inmate conduct.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Such rules and disciplinary penalties shall be stated simply and affirmatively, and posted conspicuously in housing units and the booking area or issued to each inmate upon booking.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/010.00 Inmate Discipline UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>For those inmates who are illiterate or unable to read English, and for persons with disabilities, provision shall be made for the jail staff to instruct them verbally or provide them with material in an understandable form regarding jail rules and disciplinary procedures and penalties.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process CDM 5-09/010.00 Inmate Discipline UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td><strong>1081 PLAN FOR INMATE DISCIPLINE</strong></td>
<td></td>
<td></td>
<td></td>
<td>CDM 5-09/030.00 Disciplinary Guidelines UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>Each facility administrator shall develop written policies and procedures for inmate discipline. The plan shall include, but not be limited to, the following elements:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>BSCC staff reviewed documentation for inmate discipline. During the review, BSCC staff determined the agency to be in compliance with their policy and this regulation.</td>
</tr>
<tr>
<td>(a) Temporary Loss of Privileges: For minor acts of non-conformance or minor violations of facility rules, staff may impose a temporary loss of privileges, such as access to television, telephones, commissary, or lockdown for less than 24 hours, provided there is written documentation and supervisory approval.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/030.00 Disciplinary Guidelines CDM 5-09/070.00 Inmate Discipline Schedule UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>(b) Punitive Actions: Major violations of facility rules or repetitive minor acts of non-conformance or repetitive minor violations of facility rules shall be reported in writing by the staff member observing the act and submitted to the disciplinary officer. The consequences of such violations may include, but are not limited to:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/030.00 Disciplinary Guidelines UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>1. Loss of good time/work time.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/030.00 Disciplinary Guidelines UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>2. Placement in disciplinary separation.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/030.00 Disciplinary Guidelines UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>3. Disciplinary separation diet.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/030.00 Disciplinary Guidelines UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>4. Loss of privileges mandated by regulations.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/030.00 Disciplinary Guidelines UO 5-22-000 Inmate Discipline</td>
</tr>
</tbody>
</table>

The facility’s policy states the Unit Commander shall approve the initial placement on the disciplinary isolation diet and ensure that medical staff is notified. The policy also states if an inmate is on a therapeutic-medical diet, then it is required that a physician approve the initial placement on the disciplinary diet. The disciplinary diet shall not be maintained in any case for more than seventy-two (72) consecutive hours after which the inmate(s) must be returned to a regular diet for a twenty-four (24) hour period.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
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</tr>
</thead>
<tbody>
<tr>
<td>A staff member with investigative and punitive authority shall be designated as a disciplinary officer to impose such consequences.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/030.00 Disciplinary Guidelines UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>Staff shall not participate in disciplinary review if they are involved in the charges.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/030.00 Disciplinary Guidelines UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>Such charges pending against an inmate shall be acted on with the following provisions and within specified timeframes:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/030.00 Disciplinary Guidelines UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>1. A copy of the report, and/or a separate written notice of the violation(s), shall be provided to the inmate.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/030.00 Disciplinary Guidelines UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>2. Unless declined by the inmate, a hearing shall be provided no sooner than 24 hours after the report has been submitted to the disciplinary officer and the inmate has been informed of the charges in writing. The hearing may be postponed or continued for a reasonable time through a written waiver by the inmate, or for good cause.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>3. The inmate shall be permitted to appear on his/her own behalf at the time of hearing and present witnesses and documentary evidence. The inmate shall have access to staff or inmate assistance when the inmate is illiterate or the issues are complex.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>4. A charge(s) shall be acted on no later than 72 hours after an inmate has been informed of the charge(s) in writing.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>5. Subsequent to final disposition of disciplinary charges by the disciplinary officer, the charges and the action taken shall be reviewed by the facility manager or designee.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>6. The inmate shall be advised in a written statement by the fact-finders about the evidence relied on and the reasons for the disciplinary action. A copy of the record shall be kept pursuant to Penal Code Section 4019.5.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>7. There shall be a policy of review and appeal to a supervisor on all disciplinary action.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>(c) Nothing in this section precludes a facility administrator from administratively segregating any inmate from the general population or program for reasons of personal, mental, or physical health, or under any circumstance in which the safety of the inmates, staff, program, or community is endangered, pending disciplinary action or a review as required by Section 1053 of these regulations.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>(d) Nothing in this section precludes the imposition of conditions or restrictions that reasonably relate to a legitimate, non-punitive administrative purpose.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-22-000 Inmate Discipline</td>
</tr>
</tbody>
</table>
1082 FORMS OF DISCIPLINE

The degree of punitive actions taken by the disciplinary officer shall be directly related to the severity of the rule infraction. Acceptable forms of discipline shall consist of, but not be limited to, the following:
(a) Loss of privileges.
(b) Extra work detail.
(c) Short term lockdown for less than 24 hours.
(d) Removal from work details.
(e) Forfeiture of good time credits earned under Penal Code Section 4019.
(f) Forfeiture of work time credits earned under Penal Code Section 4019.
(g) Disciplinary separation.
(h) Disciplinary separation diet.

CDM 5-09/030.00 Disciplinary Guidelines
CDM 5-09/060.00 Inmate Disciplinary Diet
CDM 5-09/070.00 Inmate Discipline Schedule
CDM 5-09/090.00 Good-Time and Work-Time Credits
UO 5-22-000 Inmate Discipline

1083 LIMITATIONS ON DISCIPLINARY ACTIONS

The Penal Code and the State Constitution expressly prohibit all cruel and unusual punishment. Additionally, there shall be the following limitations:
(a) If an inmate is on disciplinary separation status for 30 consecutive days there shall be a review by the facility manager before the disciplinary separation status is continued. This review shall include a consultation with health care staff. Such reviews shall continue at least every fifteen days thereafter until the disciplinary status has ended. This review shall be documented.

CDM 5-09/050.00 Limitations on Disciplinary Actions
CDM 5-09/070.00 Inmate Discipline Schedule
CDM 5-09/080.00 Location of Discipline
UO 5-22-000 Inmate Discipline

(b) The disciplinary separation cells or cell shall have the minimum furnishings and space specified in Title 24, Part 2, 1231.2.6 and 2.7. Occupants shall be issued clothing and bedding as specified in Articles 13 and 14 of these regulations and shall not be deprived of them through any portion of the day except that those inmates who engage in the destruction of bedding or clothing may be deprived of such articles. The decision to deprive inmates of such articles of clothing and bedding shall be reviewed by the facility manager or designee during each 24-hour period.

CDM 5-09/050.00 Limitations on Disciplinary Actions
UO 5-22-000 Inmate Discipline

(c) The delegation of authority to any inmate or group of inmates to exercise the right of punishment over any other inmate or group of inmates (Penal Code section 4019.5)

CDM 5-09/050.00 Limitations on Disciplinary Actions
UO 5-22-000

(d) In no case shall a safety cell, as specified in Title 24, Part 2, 1231.2.5, or any restraint device be used for disciplinary purposes.

CDM 5-09/050.00 Limitations on Disciplinary Actions
UO 5-22-000 Inmate Discipline

There are no cells of this type at the facility.

(e) No inmate may be deprived of the implements necessary to maintain an acceptable level of personal hygiene as specified in Section 1265 of these regulations

CDM 5-09/050.00 Limitations on Disciplinary Actions
UO 5-22-000 Inmate Discipline

(f) Food shall not be withheld as a disciplinary measure.

CDM 5-09/050.00 Limitations on Disciplinary Actions
UO 5-22-000 Inmate Discipline
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(g) The disciplinary separation diet described in section 1247 of these regulations shall only be utilized for major violations of institutional rules.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/060.00 Inmate Disciplinary Diet UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>(1) In addition to the provisions of Section 1247, the facility manager shall approve the initial placement on the disciplinary separation diet and ensure that medical staff is notified.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/060.00 Inmate Disciplinary Diet UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>(2) In consultation with medical care staff, the facility manager shall approve any continuation on that diet every 72 hours after the initial placement.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/060.00 Inmate Disciplinary Diet UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>(h) Correspondence privileges shall not be withheld except in cases where the inmate has violated correspondence regulations, in which case correspondence may be suspended for no longer than 72 hours, without the review and approval of the facility manager.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/050.00 Limitations on Disciplinary Actions UO 5-22-000 Inmate Discipline</td>
</tr>
<tr>
<td>(i) In no case shall access to courts and legal counsel be suspended as a disciplinary measure.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/050.00 Limitations on Disciplinary Actions UO 5-22-000 Inmate Discipline</td>
</tr>
</tbody>
</table>

**1084 DISCIPLINARY RECORDS**

Penal Code Section 4019.5 requires that a record is kept of all disciplinary infractions and punishment administered therefore. This requirement may be satisfied by retaining copies of rule violation reports and report of the disposition of each.

**DETENTION OF MINORS**

Are minors held in this facility? If yes, the following sections including those summarizing the regulations identified in Title 15, Article 8 of these regulations apply (Minors in Jails).

Note: Reference PC § 207.1(b), 207.6, 707.1

Minors are not held in this facility.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
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<th>N/A</th>
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</tr>
</thead>
</table>
| **42 USC 5633 SECTION 223(a)(12) SEPARATION** | ☒ | ☐ | ☐ | CDM 5-02/010.00 Juveniles  
CDM 5-02/020.00 Alleged Juvenile Inmates |

**Reference:** WIC 208

**1101 RESTRICTIONS ON CONTACT WITH ADULT PRISONERS**

The facility administrator shall establish policies and procedures to restrict contact, as defined in Section 1006, between detained minors and adults confined in the facility. In situations where brief or accidental contact may occur, such as booking or facility movement, facility staff (trained in the supervision of inmates) shall maintain a constant, side-by-side presence with the minor or the adult to prevent sustained contact.

*The above restrictions do not apply to minors who are participating in supervised program activities pursuant to Section 208 (c) of the Welfare and Institutions Code.*

**1102 CLASSIFICATION**

The facility administrator shall develop and implement a written plan designed to provide for the safety of staff and minors held at the facility. The plan shall include the following:

- (a) a procedure for receiving and transmitting information regarding minors who present a risk or hazard to self or others while confined at the facility, and the segregation of such minors to the extent possible within the limits of the facility. ☒
- (b) a procedure to provide care for any minor who appears to be in need of or who requests medical, mental health, or developmental disability treatment. Written procedures shall be established by the responsible health administrator in cooperation with the facility administrator. ☒
- (c) a suicide prevention program designed to identify, monitor, and provide treatment to those minors who present a suicide risk. ☒
- (d) provide that minors be housed separately from adults and not be allowed to come or remain in contact with adults except as provided in Sections 208(c) of the Welfare and Institutions Code. ☒

**1103 RELEASE PROCEDURES**

Facility staff shall notify the parents or guardians prior to the release of a minor. The minor's personal clothing and valuables shall be returned to the minor, parents or guardian, upon the minor's release or consent. ☒

**1104 SUPERVISION OF MINORS**

The facility administrator shall develop and implement policy and procedures that provide for:

- (a) continuous around-the-clock supervision of minors with assurance that staff can hear and respond; and, ☒
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(b) safety checks of minors at least once every 30 minutes. These safety checks shall include the direct visual observation of movement and/or skin. Safety checks shall not be replaced, but may be supplemented by, an audio/visual electronic surveillance system designed to detect overt, aggressive, or assaultive behavior and to summon aid in emergencies. All safety checks shall be documented.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td><strong>1105 RECREATIONAL PROGRAMS</strong></td>
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</tr>
<tr>
<td>The facility administrator shall develop written policies and procedures to provide a recreation program that shall protect the welfare of minors and other inmates, recognize facility security needs and comply with minimum jail standards for recreation (California Code of Regulations, Title 15, Section 1065).</td>
<td>☐</td>
<td>☐</td>
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</tr>
<tr>
<td><strong>1106 DISCIPLINARY PROCEDURES</strong></td>
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<tr>
<td>Nothing in this regulation shall prevent the administrator from removing a detained minor from the general population or program for reasons of the minor's mental or physical health; or under any circumstances in which the safety of the minor, other inmates, staff, the program or community is endangered, pending a disciplinary action or review.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(a) Minors requiring disciplinary confinement shall be housed only in living areas designated for the detention of minors.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(b) Permitted forms of discipline include:</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(1) loss of privileges; and,</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(2) disciplinary confinement.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(c) Access to visitation and recreation shall be restricted only after a second level review by a supervisor or manager, and shall not extend beyond five days without subsequent review.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(d) A status review shall be conducted for those minors placed in disciplinary confinement no less than every 24 hours.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(e) Prohibited forms of discipline include:</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(1) discipline that does not fit the violation;</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(2) corporal punishment;</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(3) inmate imposed discipline;</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(4) placement in safety cells;</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(5) deprivation of food; and,</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(6) the adult disciplinary diet.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td><strong>1120 EDUCATION PROGRAM FOR MINORS IN JAILS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Whenever a minor is held in a Type II or III facility, the facility administrator shall coordinate with the County Department of Education or County Superintendent of Schools to provide education programs as required by Section 48200 of the Education Code.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td><strong>1122.5 PREGNANT MINORS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(a) The health administrator, in cooperation with the facility administrator, shall develop written policies and procedures pertaining to pregnant minors that address the requirements in Title 15, Section 1417.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
</tbody>
</table>
(b) The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices on pregnant minors. The policy shall address requirements of Penal Code 3407. Policy shall include reference to the following:

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) A minor known to be pregnant or in recovery after delivery shall not be restrained by the use of leg irons, waist chains, or handcuffs behind the body.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(2) A pregnant minor in labor, during delivery, or in recovery after delivery, shall not be restrained by the wrists, ankles, or both, unless deemed necessary for the safety and security of the minor, the staff, or the public.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(3) Restraints shall be removed when a professional who is currently responsible for the medical care of a pregnant minor during a medical emergency, labor, delivery, or recovery after delivery determines that the removal of restraints is medically necessary.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(4) Upon confirmation of a minor's pregnancy, she shall be advised, orally or in writing, of the standards and policies governing pregnant minors.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
</tbody>
</table>

1047 **SERIOUS ILLNESS OR INJURY OF A MINOR IN AN ADULT DETENTION FACILITY**

The facility administrator shall develop policy and procedures for notification of the court of jurisdiction and the parent, guardian, or person standing in loco parentis, in the event of a suicide attempt, serious illness, injury or death of a minor in custody.
## PHYSICAL PLANT EVALUATION

**BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION**

**ADULT TYPE I, II, III AND IV FACILITIES**

**APPLICABLE REGULATIONS:** PRE-73; 4/73

**Title 24, California Code of Regulations (CCR)**

**BSCC Code:** 1320

### FACILITY NAME: Los Angeles Sheriff's Department Men’s Central Jail

**FACILITY TYPE:** II

**APPLICABLE REGULATIONS (Check All That Apply):**

- PRE-73: X
- Post 4/73: 
- OTHER: 1963

**FIELD REPRESENTATIVE:** Charlene Aboytes

**DATE:** March 27, 2018

<table>
<thead>
<tr>
<th>ARTICLE/SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Holding Cells (2.2)</strong></td>
<td></td>
<td>X</td>
<td></td>
<td>Three holding cells adjacent to receiving area. Does not include court holding area.</td>
</tr>
<tr>
<td>Contain 10 square feet of floor per inmate</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capacity not to exceed ten (10) persons</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-73: Capacity limitation deleted</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient fixed benches to accommodate cell capacity</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Toilet accessible</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water fountain accessible</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wash basin accessible</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3.12 Weapons Locker (3.12)</strong></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>External to the security area and equipped with individual compartments, locks and keys</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Detoxification Cells (2.4)</strong></td>
<td></td>
<td>X</td>
<td></td>
<td>Handled at IRC. No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
</tr>
<tr>
<td><strong>Shower-Delousing Room (3.4)</strong></td>
<td></td>
<td>X</td>
<td></td>
<td>At IRC.</td>
</tr>
<tr>
<td>Available in booking/reception</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Secure Vault or Storage Space (2.1)</strong></td>
<td></td>
<td>X</td>
<td></td>
<td>At IRC.</td>
</tr>
<tr>
<td>Available for inmate valuables</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Telephone (2.1)</strong></td>
<td></td>
<td>X</td>
<td></td>
<td>Not a booking facility. Inmate phones throughout the facility.</td>
</tr>
<tr>
<td>Available for inmate use per Penal Code § 851.5</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Single Occupancy Cells (2.6)</strong></td>
<td></td>
<td>X</td>
<td></td>
<td>2014-2016 inspection cycle – Previous inspections showed this as non-compliant because there were two bunks in some of the cells in unit 2904. The second bunk was removed from these cells resulting in compliance with this regulation.</td>
</tr>
<tr>
<td>Maximum capacity of one inmate.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A minimum width of 6 feet, length of 7.5 feet and height of 8 feet</td>
<td>X</td>
<td></td>
<td></td>
<td>Some are “over-under” cells meeting 1963 regulations. (Previous Physical Plant Evaluations showed this as 1996 regulations.)</td>
</tr>
<tr>
<td>4-73: Minimum width of 6 feet, length 8 feet and height of 8 feet, OR clear floor area of 43 square feet</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain toilet and washbasin and drinking fountain</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>-----------------------------------------------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
<td>--------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Contain a bunk capable of accommodating a standard 30” X 76” mattress</td>
<td>X</td>
<td></td>
<td></td>
<td>25” X 76”; given a variance.</td>
</tr>
<tr>
<td><strong>Multiple Occupancy Cells (8227)</strong></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A capacity of more than 2 persons 4-73: Capacity between 4-16 inmates</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A minimum of 500 cubic feet of air space per inmate 4-73: Minimum of 25 square feet floor space per inmate</td>
<td>X</td>
<td></td>
<td></td>
<td>Capacity exceeded due to crowding.</td>
</tr>
<tr>
<td>Toilet and washbasin 4-73: 1:8 ratio</td>
<td>X</td>
<td></td>
<td></td>
<td>Based on BOC file notes, it appears this facility was granted a variance to plumbing ratios at some time in the past.</td>
</tr>
<tr>
<td>Drinking fountain</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain a bunk capable of accommodating a standard 30” X 76” mattress</td>
<td>X</td>
<td></td>
<td></td>
<td>No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
</tr>
<tr>
<td><strong>Safety Cells (2.5)</strong></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Dormitory (2.8)</strong></td>
<td></td>
<td>X</td>
<td></td>
<td>Later regulations re-established a maximum dorm capacity at 64 inmates.</td>
</tr>
<tr>
<td>Capacity of 4-50 inmates 4-73: Capacity limitation deleted</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>500 cubic feet of air space per inmate 4-73: 40 square feet per inmate</td>
<td>X</td>
<td></td>
<td></td>
<td>Dormitory capacity exceeded due to crowding.</td>
</tr>
<tr>
<td>A least 10 foot ceilings if double bunked</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-73: Toilet and Washbasin ratio at 1:8 ratio</td>
<td>X</td>
<td></td>
<td></td>
<td>Based on BOC file notes, it appears this facility was granted a variance to plumbing ratios at some time in the past.</td>
</tr>
<tr>
<td>4-73: Drinking fountain</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Showers (3.4)</strong></td>
<td></td>
<td>X</td>
<td></td>
<td>Historical note: A cell on several tiers has been converted to additional showers. 1963 standards require 1:15 ratio, which evolved to 1:16 and was set at 1:20 in 1994 standards. Based on BOC file notes, it appears this facility was granted a variance to plumbing ratios at some time in the past. 2016-2018 inspection – this facility is inspected under the 1963 Title 24 regulations.</td>
</tr>
<tr>
<td>4-73: Available at 1:16 ratio</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td><strong>Lighting (3.6)</strong></td>
<td></td>
<td>X</td>
<td></td>
<td>1963 standards.</td>
</tr>
<tr>
<td>4-73: Sufficient to permit easy reading</td>
<td></td>
<td></td>
<td>X</td>
<td>1963 standards.</td>
</tr>
<tr>
<td>4-73: Night lighting is sufficient to allow good supervision</td>
<td></td>
<td></td>
<td>X</td>
<td>1963 standards.</td>
</tr>
<tr>
<td><strong>Comfortable Living Environment (102(c)6</strong></td>
<td></td>
<td>X</td>
<td></td>
<td>1963 standards.</td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>----------------</td>
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</tr>
<tr>
<td>Dayrooms (2.9)</td>
<td>X</td>
<td></td>
<td></td>
<td>The amount of required dayroom space is not specified in 1963 regulations. At best, the facility minimally meets the intent of the dayroom requirement.</td>
</tr>
<tr>
<td>Exercise Area (2.10)</td>
<td>X</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Program Space - Type II and III (2.11)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dining Facilities (2.17)</td>
<td>X</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Visiting (2.18)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Visiting area</td>
<td>X</td>
<td></td>
<td></td>
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<tr>
<td>Attorney Interview Space (2.26)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Janitor Closet (2.20)</td>
<td>X</td>
<td></td>
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<tr>
<td>Storage Space (2.21)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio or Video Monitoring System (2.22)</td>
<td>X</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
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</tr>
<tr>
<td>Fire Alarm System [102(2)6]</td>
<td>X</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Recommended in Pre-73 facilities</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>4-73: Automatic fire alarm system is required</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emergency Power (2.24)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recommended in Pre-73 facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-73: Required; to provide minimal lighting, communication s and alarm systems</td>
<td></td>
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</tbody>
</table>
**BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION**  
**ADULT DETENTION FACILITY**  
**LIVING AREA SPACE EVALUATION**  

**FACILITY:** Los Angeles Sheriff's Department Men’s Central Jail  
**TYPE:** II  
**RC:** 3,512  
**DATE:** March 27, 2018

**FIELD REPRESENTATIVE:** Charlene Aboytes

**ROOMS**

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL # Beds</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

Note: Board Rated Capacity (BRC) (for the "Old Side") was originally determined by calculating all available air space in each module (500 cubic feet per inmate). In older part of the jail, each wing, consisting of the main floor and "mezzanine" contains 130,500 square feet.

The Board of Corrections historically rated the facility at a 5,276. This figure includes an apparent over-count of 40 rated beds that has been continued over the years, as correcting the error added more confusion than benefit. Prior to the 1998-2000 inspection, housing unit 1800 was permanently converted to a law library. Since this was a clear modification to the physical plant, these 40 beds were deducted from the BRC at the 1998-2000 inspection, establishing the BRC at 5,236.

2004-2006 inspection cycle – department staff reported the total number of available beds at 5,861.

2012-2014 inspection cycle – due to litigation (Rutherford case) the court ordered a rated capacity more restrictive than Title 15 and Title 24 regulations. LASD self-rated units 2000 and 3000 at 1,938 usable beds.

2014-2016 inspection cycle – Due to court action and a fluctuating inmate population, beds in many areas have been removed or replaced with showers improving the conditions of confinement at this facility. Also, historically, not all of the beds in the "Old Side" had been included in this document. This LASE has been reformatted in an attempt to quantify these changes and reflect all cells in the Men's Jail compound. These changes have resulted in reducing the RC from 5,108 to 3,529 – a reduction of 1,579 rated beds.

2016-2018 inspection cycle – A re-designation of cells in Unit 1750 G from administrative segregation to discipline beds has resulted in a reduction of 7 beds from the RC. In addition, Unit 2204 has been converted to storage resulting in an additional reduction of 10 beds from the RC. Consequently, the RC has been reduced from 3,529 to 3,512 (3,529 – 17 = 3,512).

**"OLD SIDE" – 1st FLOOR**

- **1700 A** Single 1963 25 1 25 25 4.5 X 9.5 X 9.0 1 1 1 1
- **1700 B** Single 1963 25 1 25 25 4.5 X 9.5 X 9.0 1 1 1 1
- **1750** Dorm 1963 1 1 6 6 6 1 1 1
- **1750 C** Single 1963 23 1 23 23 4.5 X 9.5 X 9.0 1 1 1 1
- **1750 D** Single 1963 23 1 23 23 4.5 X 9.5 X 9.0 1 1 1 1
- **1750 E** Single 1963 15 1 15 15 4.5 X 9.5 X 9.0 1 1 1 1
- **1750 F** Single 1963 15 1 15 15 4.5 X 9.5 X 9.0 1 1 1 1
- **1750 G** Discipline 1963 7 (1) (7) (7) 4.5 X 9.5 X 9.0 1 1 1 1
- **1800** Law Library

**2nd FLOOR**

- **2500** Single 1963 104 1 1 1 104 4.5 X 9.5 X 9.0 1 1 1 1
- **2700** Single 1963 104 1 1 1 104 4.5 X 9.5 X 9.0 1 1 1 1
- **2600 Lower** Multiple 1963 26 4 4 104 13.0 X 9.0 X 19.6 1 1 1 1
- **2800 Lower** Multiple 1963 26 4 4 104 13.0 X 9.0 X 19.6 1 1 1 1
- **2600 Upper** Multiple 1963 26 2 2 52 9.0 X 9.0 X 11.5 1 1 1 1
- **2800 Upper** Multiple 1963 26 2 2 52 9.0 X 9.0 X 11.5 1 1 1 1
- **2804** Dorm 1963 1 20 10 10 1 1 1 1

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "*" indicates that capacity includes prorated air space from adjacent areas.*
<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td># Beds</td>
<td>RC</td>
<td>T</td>
<td>U</td>
</tr>
<tr>
<td>Showers</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2801 Dorm</td>
<td>1963</td>
<td>1</td>
<td>22</td>
<td>10</td>
<td>10</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>2802 Dorm</td>
<td>1963</td>
<td>1</td>
<td>24</td>
<td>10</td>
<td>10</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>2900 A</td>
<td>Multiple</td>
<td>1963</td>
<td>7</td>
<td>6/10</td>
<td>60</td>
<td>60</td>
<td>9.3 X 19.0 X 9.0</td>
</tr>
</tbody>
</table>

Note: 2014-2016 inspection cycle – In the # Beds column, 6/10 means that there are seven multiple cells w/ a combination of 6 and 10 beds in each for a total of 60 beds.

| 2900 B   | Multiple  | 1963                 | 7       | 4/8    | 50 | 50 | 9.3 X 19.0 X 9.0 | 1 | 1 | 1 | 1 | 1 |

Note: 2014-2016 inspection cycle – In the # Beds column, 4/8 means that there are seven multiple cells w/ a combination of 4 and 8 beds in each for a total of 50 beds.

| 2904 Single | 1963 | 6 | 1 | 6 | 6 | 5.1 X 8.0 X 7.1 | 1 | 1 | 1 | 1 |

Note: 2014-2016 inspection cycle – The number of beds (now rated) has been changed to reflect field conditions.

| 2200 Lower | Multiple | 1963 | 26 | 4 | 4 | 104 | 9.3 X 19.0 X 9.0 | 1 | 1 | 1 |
| 2200 Upper | Multiple | 1963 | 26 | 2 | 2 | 52  | 9.3 X 19.0 X 9.0 | 1 | 1 | 1 |
| 2400 Lower | Multiple | 1963 | 26 | 4 | 4 | 104 | 9.3 X 19.0 X 9.0 | 1 | 1 | 1 |
| 2400 Upper | Multiple | 1963 | 26 | 2 | 2 | 52  | 9.3 X 19.0 X 9.0 | 1 | 1 | 1 |

| 2204 Storage |       |       |     | 1 | 1 | 1 | 1 | 1 |
| 2401 Dayroom |       |       |     | 1 | 1 | 1 | 1 | 1 |
| 2402 Dayroom |       |       |     | 1 | 1 | 1 | 1 | 1 |

| 2100 Upper Single | 1963 | 24 | 1 | 1 | 24 | 4.5 X 9.5 X 9.0 | 1 | 1 | 1 | 2 |
| 2100 Lower Single | 1963 | 24 | 1 | 1 | 24 | 4.5 X 9.5 X 9.0 | 1 | 1 | 1 | 2 |
| 2300 Lower Single | 1963 | 24 | 1 | 1 | 24 | 4.5 X 9.5 X 9.0 | 1 | 1 | 1 | 2 |
| 2300 Upper Single | 1963 | 24 | 1 | 1 | 24 | 4.5 X 9.5 X 9.0 | 1 | 1 | 1 | 2 |
| 2101 Dayroom |       | 1 | 1 | 1 | 1 |
| 2105 Dayroom |       | 1 | 1 | 1 | 1 |

| 3500 Upper Single | 1963 | 24 | 1 | 1 | 24 | 4.5 X 9.5 X 9.0 | 1 | 1 | 1 | 4 |
| 3500 Lower Single | 1963 | 24 | 1 | 1 | 24 | 4.5 X 9.5 X 9.0 | 1 | 1 | 1 | 4 |
| 3700 Upper Single | 1963 | 24 | 1 | 1 | 24 | 4.5 X 9.5 X 9.0 | 1 | 1 | 1 | 4 |
| 3700 Lower Single | 1963 | 24 | 1 | 1 | 24 | 4.5 X 9.5 X 9.0 | 1 | 1 | 1 | 4 |
| 3701 Dayroom |       | 1 | 1 | 1 | 1 |
| 3501 Dorm | 1963 | 1 | 18 | 10 | 10 | 1 | 1 | 1 | 1 |
| 3600 Upper Multiple | 1963 | 12 | 2 | 2 | 24 | 9.0 X 9.0 X 11.5 | 1 | 1 | 1 | 3 |
| 3600 Lower Multiple | 1963 | 12 | 4 | 4 | 48 | 13.0 X 9.0 X 19.6 | 1 | 1 | 1 | 3 |
| 3800 Upper Multiple | 1963 | 12 | 2 | 2 | 24 | 9.0 X 9.0 X 11.5 | 1 | 1 | 1 | 3 |
| 3800 Lower Multiple | 1963 | 12 | 4 | 4 | 48 | 13.0 X 9.0 X 19.6 | 1 | 1 | 1 | 3 |
| 3800 Floor Showers |       |     |   |    |   | 30 |               |   |   |   |
| 3801 Dayroom |       | 1 | 1 | 1 | 1 |
| 3804 Dorm | 1963 | 1 | 12 | 10 | 10 | 1 | 1 | 1 | 1 |
| 3802 Dorm | 1963 | 1 | 18 | 10 | 10 | 1 | 1 | 1 | 1 |

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

Note: 2014-2016 inspection cycle – The number of beds (now rated) has been changed to reflect field conditions.
<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL # Beds</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td>3601</td>
<td>Dayroom</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3818</td>
<td>Showers</td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>3100 Upper</td>
<td>Single</td>
<td>1963</td>
<td>24</td>
<td>1</td>
<td>24</td>
<td>4.5 X 9.5 X 9.0</td>
<td>1 1 1 1</td>
</tr>
<tr>
<td>3100 Lower</td>
<td>Single</td>
<td>1963</td>
<td>24</td>
<td>1</td>
<td>24</td>
<td>4.5 X 9.5 X 9.0</td>
<td>1 1 1 2</td>
</tr>
<tr>
<td>3300 Upper</td>
<td>Single</td>
<td>1963</td>
<td>24</td>
<td>1</td>
<td>24</td>
<td>4.5 X 9.5 X 9.0</td>
<td>1 1 1 2</td>
</tr>
<tr>
<td>3300 Lower</td>
<td>Single</td>
<td>1963</td>
<td>24</td>
<td>1</td>
<td>24</td>
<td>4.5 X 9.5 X 9.0</td>
<td>1 1 1 2</td>
</tr>
<tr>
<td>3101 Dayroom</td>
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</tr>
<tr>
<td>3100 Dorm</td>
<td>1963</td>
<td>1</td>
<td>8</td>
<td>8</td>
<td>8</td>
<td>1 1 1 1</td>
<td></td>
</tr>
<tr>
<td>3100 Upper</td>
<td>Showers</td>
<td></td>
<td></td>
<td></td>
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<td>1963</td>
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<td>1</td>
<td>(1)</td>
<td>(14)</td>
<td>5.1 X 8.0 X 7.1</td>
<td>1 1 1 1</td>
</tr>
<tr>
<td>3200 Upper</td>
<td>Multiple</td>
<td>1963</td>
<td>12</td>
<td>2</td>
<td>2</td>
<td>9.0 X 9.0 X 11.5</td>
<td>1 1 1 3</td>
</tr>
<tr>
<td>3200 Lower</td>
<td>Multiple</td>
<td>1963</td>
<td>12</td>
<td>4</td>
<td>4</td>
<td>13.0 X 9.0 X 19.6</td>
<td>1 1 1 3</td>
</tr>
<tr>
<td>3400 Upper</td>
<td>Multiple</td>
<td>1963</td>
<td>12</td>
<td>2</td>
<td>2</td>
<td>9.0 X 9.0 X 11.5</td>
<td>1 1 1 3</td>
</tr>
<tr>
<td>3400 Lower</td>
<td>Multiple</td>
<td>1963</td>
<td>12</td>
<td>4</td>
<td>4</td>
<td>13.0 X 9.0 X 19.6</td>
<td>1 1 1 3</td>
</tr>
<tr>
<td>3202 Dayroom</td>
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</tr>
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<td>1963</td>
<td>1</td>
<td>12</td>
<td>10</td>
<td>10</td>
<td>1 1 1 1</td>
<td></td>
</tr>
<tr>
<td>3401 Dorm</td>
<td>1963</td>
<td>1</td>
<td>18</td>
<td>10</td>
<td>10</td>
<td>1 1 1 1</td>
<td></td>
</tr>
</tbody>
</table>

Note: Unit 3301 contains disciplinary isolation cells (excluded from the BRC). (2014-2016 inspection cycle – This note in previous LASEs described this as Unit 3101. 3101 is listed as a dayroom. It was changed to Unit 3301 this cycle.) All eleven dorms listed above (former dayroom) have BRCs of 10 inmates due to wash basin ratio 1:10.

**"NEW SIDE" – 2nd FLOOR**

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL # Beds</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td>4300 Upper</td>
<td>Multiple</td>
<td>1963</td>
<td>25</td>
<td>2</td>
<td>50</td>
<td>9.0 X 9.0 X 12.0</td>
<td>1 1 1 1 12</td>
</tr>
<tr>
<td>4300 Lower</td>
<td>Multiple</td>
<td>1963</td>
<td>25</td>
<td>4</td>
<td>4</td>
<td>9.5 X 13.5 X 9.0</td>
<td>1 1 1 12</td>
</tr>
<tr>
<td>4400 Upper</td>
<td>Multiple</td>
<td>1963</td>
<td>25</td>
<td>2</td>
<td>2</td>
<td>9.0 X 9.0 X 12.0</td>
<td>1 1 1 12</td>
</tr>
<tr>
<td>4400 Lower</td>
<td>Multiple</td>
<td>1963</td>
<td>25</td>
<td>4</td>
<td>4</td>
<td>9.5 X 13.5 X 9.0</td>
<td>1 1 1 12</td>
</tr>
</tbody>
</table>

Note: 2014-2016 inspection cycle – The rated capacity of units 4300 and 4400 have been revised to reflect field conditions.

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL # Beds</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500 Single</td>
<td>1963</td>
<td>44</td>
<td>1</td>
<td>1</td>
<td>44</td>
<td>4.5 X 9.5 X 9.0</td>
<td>1 1 1 2</td>
</tr>
</tbody>
</table>

Note: One single occupancy cell has a lower bunk and the adjacent single occupancy cells have an upper bunk directly above the adjacent lower bunk (“over-under cells”).

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL # Beds</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
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<tr>
<td>4600 Single</td>
<td>1963</td>
<td>44</td>
<td>1</td>
<td>1</td>
<td>44</td>
<td>4.5 X 9.5 X 9.0</td>
<td>1 1 1 2</td>
</tr>
</tbody>
</table>

Note: One single occupancy cell has a lower bunk and the adjacent single occupancy cells have an upper bunk directly above the adjacent lower bunk (“over-under cells”).

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL # Beds</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
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<tr>
<td>4700 Upper</td>
<td>Multiple</td>
<td>1963</td>
<td>25</td>
<td>2</td>
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<tr>
<td>4700 Lower</td>
<td>Multiple</td>
<td>1963</td>
<td>25</td>
<td>4</td>
<td>4</td>
<td>9.5 X 13.5 X 9.0</td>
<td>1 1 1 12</td>
</tr>
<tr>
<td>4800 Upper</td>
<td>Multiple</td>
<td>1963</td>
<td>25</td>
<td>2</td>
<td>4</td>
<td>9.0 X 9.0 X 12.0</td>
<td>1 1 1 12</td>
</tr>
<tr>
<td>4800 Lower</td>
<td>Multiple</td>
<td>1963</td>
<td>25</td>
<td>4</td>
<td>4</td>
<td>9.5 X 13.5 X 9.0</td>
<td>1 1 1 12</td>
</tr>
</tbody>
</table>

Note: 2014-2016 inspection cycle – The rated capacity of units 4700 and 4800 has been revised to reflect the number of beds in these units.

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

P:\Adult\Living\1320 LASD Men's Central Jail LAS;7/11/2018 - 3 -
<table>
<thead>
<tr>
<th>Location</th>
<th>Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th># Beds</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
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<tbody>
<tr>
<td></td>
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<td></td>
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<td></td>
<td>T</td>
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<td>3rd FLOOR</td>
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<td>11</td>
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<td>71</td>
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Note: Historical BOC files note that there is sufficient airspace and plumbing fixtures to support the indicated RC and identify a floor capacity of 652 inmates.

Note: BOC files indicate a variance was granted to exceed plumbing fixture ratios. It is not clear if this variance only addressed the 4th floor.

Note: The rated capacity of Mez. 5550 was revised to reflect the number of beds in these units.

Note: The dorms on the 4th floor have been historically crowded. Up until this inspection cycle, Dorm 9500 was not listed in the RC due to the extremely large numbers of inmates on this floor. Since the last inspection cycle, the numbers of inmates, and bunks, have been significantly reduced on this floor. (For example, in the previous inspection cycle, Dorm 9500 contained 445 beds.) Since all of the dorms have reduced their inmate population, the BSCC elected to include Dorm 9500 in the RC.

Note: Sheltered housing areas for inmates requiring medical services are on three floors of Central Jail. These areas have not historically been noted on the BOC Living Area Space Evaluation because they are non-rated space. Ten beds in this area were converted to housing juvenile boys in 2003/2004. Juveniles are no longer held at this facility according to policy, June 2009, MW.

Note: 2010-2012 inspection cycle – for the purpose of this section in the LASE we have added all beds for these areas and have placed them in one section each. The sections identified are section 6000 and 7000, understanding there are subsections of housing in these areas. These cells have not been rated or measured since the beds are medical housing (special use beds), and as such are not included in the facility BRC.

Note: 2014-2016 inspection cycle – Medical beds were counted on each floor to update the historical numbers.

* T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.
## TYPE II AND III FACILITIES

**Board of State and Community Corrections**

**PROCEDURES**

**FACILITY NAME:** Los Angeles County Twin Towers Correctional Facility (TTCF)

**FACILITY TYPE:** II

**PERSON(S) INTERVIEWED:** None

**FIELD REPRESENTATIVE:** Steven Wicklander

**DATE:** 6/22/2020

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
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</table>
| **1020 CORRECTIONS OFFICER CORE COURSE**
(a) In addition to the provisions of California Penal Code Section 831.5, all custodial personnel of a Type I, II, III, or IV facility shall successfully complete the “Corrections Officer Core Course” as described in Section 179 of Title 15, CCR, within one year from the date of assignment. | ☒ | ☐ | ☐ | Jail Operations Course
The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements. |
| (b) Custodial Personnel who have successfully completed the course of instruction required by Penal Code Section 832.3 shall also successfully complete the “Corrections Officer Basic Academy Supplemental Core Course” as described in Section 180 of Title 15, CCR, within one year from the date of assignment. | ☒ | ☐ | ☐ |
| **1021 JAIL SUPERVISORY TRAINING**
Prior to assuming supervisory duties, jail supervisors shall complete the core training requirements pursuant to Section 1020, Corrections Officer Core Course.
In addition, supervisory personnel of any Type I, II, III or IV jail shall also be required to complete either the STC Supervisory Course (as described in Section 181, Title 15, CCR) or the POST supervisory course within one year from date of assignment. | ☒ | ☐ | ☐ | MPP 3-02/080.01 Supervisor School
The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements. |
| **1023 JAIL MANAGEMENT TRAINING**
Managerial personnel of any Type I, II, III or IV jail shall be required to complete either the STC management course (as described in Section 182, Title 15, CCR) or the POST management course within one year from date of assignment. | ☒ | ☐ | ☐ | MPP 3-02/080.01 Middle Management School
The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements. |

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1 This document is intended for use as a tool during the inspection process; this worksheet may not contain each Title 15 regulation that is required. Additionally, many regulations on this worksheet are SUMMARIES of the regulation; the text on this worksheet may not contain the entire text of the actual regulation. Please refer to the complete California Code of Regulations, Title 15, Minimum Standards for Local Facilities, Division 1, Chapter 1, Subchapter 4 for the complete list and text of regulations.

2 For STC participating agencies, consistency with training sections 1020, 1023 & 1025 is annually assessed by the STC Division. Unless otherwise indicated, the regulatory intent is for training to occur within one year from the date of assignment.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| 1025 CONTINUING PROFESSIONAL TRAINING | ☒  |    |    | CDM 3-02/050.00 Standards and Training for Corrections  
|      |     |    |    | UO 3-05-080 Standards and Training for Corrections  
|      |     |    |    | UO 3-05-070 Unit Training Policy |
|      |     |    |    | The Agency’s policy states it is the responsibility of the Custody Training and Standards Bureau (CTSB) to provide STC certified training classes for custody personnel on a continuing basis.  
|      |     |    |    | The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements. |
| 1027 NUMBER OF PERSONNEL | ☒  |    |    | CDM 3-01/020.00 Assignment of Personnel  
|      |     |    |    | CDM 3-01/030.00 Assignment of Custody Assistant Personnel  
|      |     |    |    | UO 3-16-030 Emergency Muster of Personnel |
|      |     |    |    | Compliance with this regulation is predicated on having a sufficient number of staff to complete requirements outlined Title 15 Minimum Standards for Local Detention Facilities. Compliance with this regulation is based on policy review only. |
| Whenever there is an inmate in custody, there shall be at least one employee on duty at all times in a local detention facility or in the building which houses a local detention facility who shall be immediately available and accessible to inmates in the event of an emergency. | ☒  |    |    | CDM 3-01/020.00 Assignment of Personnel  
|      |     |    |    | CDM 3-01/030.00 Assignment of Custody Assistant Personnel |
| Such an employee shall not have any other duties which would conflict with the supervision and care of inmates in the event of an emergency. | ☒  |    |    | CDM 3-01/020.00 Assignment of Personnel  
|      |     |    |    | CDM 3-01/030.00 Assignment of Custody Assistant Personnel |
| Whenever one or more female inmates are in custody, there shall be at least one female employee who shall be immediately available and accessible to such females. | ☒  |    |    | CDM 3-01/020.00 Assignment of Personnel  
|      |     |    |    | CDM 3-01/025.00 Escorting and Providing Security for Female Inmates  
|      |     |    |    | UO 3-09-301 Personnel & Inmates of Opposite Sex in Out-of-View Areas |
| Note: Reference PC§ 4021. | ☒  |    |    | Female inmates are only housed in the Correctional Treatment Center (CTC) in the facility.  
|      |     |    |    | The agency’s policy states at least one custody employee of the same sex as the inmates assigned to a housing area shall be present at all times before entry is made into that housing area. |
To determine if there is a sufficient number of personnel for a specific facility, the facility administrator shall prepare and retain a staffing plan indicating the personnel assigned in the facility and their duties. Such a staffing plan shall be reviewed by the Board staff at the time of their biennial inspection. The results of such a review and recommendations shall be reported to the local jurisdiction having fiscal responsibility for the facility.

**1027.5 SAFETY CHECKS**

Safety checks shall be conducted at least hourly through direct visual observation of all inmates. There shall be no more than a 60-minute lapse between safety checks.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>To determine if there is a sufficient number of personnel for a specific facility, the facility administrator shall prepare and retain a staffing plan indicating the personnel assigned in the facility and their duties. Such a staffing plan shall be reviewed by the Board staff at the time of their biennial inspection. The results of such a review and recommendations shall be reported to the local jurisdiction having fiscal responsibility for the facility.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-01/020.00 Assignment of Personnel CDM 3-01/030.00 Assignment of Custody Assistant Personnel</td>
</tr>
<tr>
<td>Safety checks shall be conducted at least hourly through direct visual observation of all inmates. There shall be no more than a 60-minute lapse between safety checks.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 4-11/030.00 Inmate Safety Checks CDM 5-14/100.00 Title 15 Compliance Officer UO 5-03-070 Inmate Safety Checks</td>
</tr>
<tr>
<td>There is a written plan that includes the documentation of routine safety checks.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 4-11/030.00 Inmate Safety Checks UO 5-03-070 Inmate Safety Checks</td>
</tr>
</tbody>
</table>

The agency has dedicated staff name Title 15 Compliance Officers who are responsible for conducting safety checks.

The agency’s policy states all inmates in their custody shall be visually checked at least once each hour to ensure their safety and welfare and if inmate safety checks are required more frequently, it is imperative all personnel strictly adhere to those requirements. The agency’s standards for safety check ranges from 15 to 60-minute safety checks depending on the facility area.

The agency was unable to provide safety check documentation for all facilities due to jail management system requirements and the volume required to find compliance by BSCC staff. BSCC staff reviewed the agencies 2016/2018 inspection report to verify if there were any compliance issues with safety checks during the last inspection cycle. The report indicated the agency was compliant with this regulation. It was noted in the previous cycle the agency utilizes a dashboard program that displays a countdown clock showing staff when to start safety checks. Safety checks are performed by Title 15 compliance officers using a scanner device that is uploaded to a jail management system.

Compliance with this regulation is based on policy review only.
### TITLE 15 SECTION

<table>
<thead>
<tr>
<th>1028 FIRE AND LIFE SAFETY STAFF</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| Pursuant to Penal Code Section 6030(c), whenever there is an inmate in custody, there shall be at least one person on duty at all times who meets the training standards established by the BSCC for general fire and life safety. | ☒ | ☐ | ☐ | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 8-02-030 Fires and Fire Alarm Systems  
UO 3-08-050, Security, Perimeter, and Fire Prevention Check Procedures  
UO 3-07-020 Fire Equipment Inspection  
UO 3-16-040 Emergency Response Team(s) Activation and Response  
Staff are trained during their core academy. The facility conducts quarterly fire drills. TTCF provided copies of their Biannual Fire drill and STC signature roster for training staff. |
| The facility manager shall ensure that there is at least one person on duty who trained in fire and life safety procedures that relate specifically to the facility. | ☒ | ☐ | ☐ | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 3-08-050, Security, Perimeter, and Fire Prevention Check Procedures  
UO 3-07-020 Fire Equipment Inspection  
UO 3-16-040 Emergency Response Team(s) Activation and Response  
Staff are trained during their core academy. The facility conducts quarterly fire drills. |

### 1029 POLICY AND PROCEDURES MANUAL

Facility administrator(s) shall develop and publish a manual of policy and procedures for the facility. The policy and procedures manual shall address all applicable Title 15 and Title 24 regulations and shall be comprehensively reviewed and updated at least every two years. Such a manual shall be made available to all employees.

*The policies and procedures required in subsections (a)(6) and (a)(7) may be placed in a separate manual to ensure confidentiality. Subsections c and d do not apply and have been deleted.*

(a) The manual for Temporary Holding, Type I, II, and III facilities shall provide for, but not be limited to, the following:

(1) Table of organization, including channels of communications. | ☒ | ☐ | ☐ | CDM 1-07/000.00 Organization of the Manual

3 Procedures related to security and emergency response may be in a separate manual to ensure confidentiality by limiting general access.

1325 LA TTCF II 18-20 - 4 - A353 Type 2&3 PRO eff. 1/2019 (18-20).dot
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
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<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(2) Inspections and operations reviews by the facility administrator/manager.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-06/020.00 Facility Inspections UO 3-08-050, Security, Perimeter, and Fire Prevention Check Procedures The agency’s policy states to ensure the long-term operation and continued security of Custody Operations Division, each facility unit commander shall ensure a unit order is maintained that delineates the necessary inspections at a facility. A facility lieutenant shall conduct weekly inspections using a facility developed checklist.</td>
</tr>
<tr>
<td>(4) Policy on the use of restraint equipment, including the restraint of pregnant inmates as referenced in Penal Code Section 3407.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/000.00 General Principles of Security Restraints CDM 7-02/010.00 Pregnant Inmates</td>
</tr>
<tr>
<td>(5) Procedure and criteria for screening newly received inmates for release per Penal Code sections 849(b)(2) and 853.6, and any other such processes as the facility administrator is empowered to use.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 6-11/050.00 Misdemeanor Release Pursuant to 849(b)(2) PC UO 5-25-010 Inmate Release Procedures</td>
</tr>
<tr>
<td>(6) Security and control including:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-05/010.00 Inmate Counts UO 3-10-010 Inmate Count Procedures</td>
</tr>
<tr>
<td>(A) physical counts of inmates,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-08/010.00 Searches CDM 5-08/020.00 Custody Safety Screening Program (B-SCAN) CDM 5-08/060.00 Visual Inspection During Bath Process UO 3-09-310 Inmate Searches UO 3-09-300 Inmate Housing Searches</td>
</tr>
<tr>
<td>(B) searches of the facility and inmates,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>Chapter 7 CDM CDM 5-07/000.00 Contraband UO 3-09-010 Contraband, Contaminated and Infectious Waste Disposal 3-09-300 Inmate Housing Searches</td>
</tr>
<tr>
<td>(C) contraband control, and,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-06/130.00 Key Inventory and Control UO 3-08-040 Key Security UO 3-08-042 Loss of Keys UO 3-08-060 Kitchen Keys and Radio Inventory and Control</td>
</tr>
</tbody>
</table>
Each facility administrator shall, at least annually, review, evaluate, and make a record of security measures. The review and evaluation shall include internal and external security measures of the facility including security measures specific to prevention of sexual abuse and sexual harassment.

The facility’s policy states a lieutenant shall be designated to inspect the key areas of the facility on a weekly basis by utilizing the TTCF "Weekly Facility Inspection Sheet." The responsibility for conducting the inspection may be rotated among the various lieutenants assigned to TTCF, as designated by the watch commander. TTCF also conducts and documents Unannounced PREA inspections during their monthly fire inspection.

Date of last annual security review: 5/20/2020

(7) Emergency procedures include:
   (A) fire suppression preplan as required by section 1032 of these regulations;
   (B) escape, disturbances, and the taking of hostages;
   (C) mass arrests;
   (D) natural disasters;
   (E) periodic testing of emergency equipment; and,

<table>
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<tr>
<td>Each facility administrator shall, at least annually, review, evaluate, and make a record of security measures. The review and evaluation shall include internal and external security measures of the facility including security measures specific to prevention of sexual abuse and sexual harassment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA) CDM 3-06/020.00 Facility Inspections CDM 4-01/000.00 Crime Reporting Procedures UO 3-08-050, Security, Perimeter, and Fire Prevention Check Procedures</td>
</tr>
<tr>
<td>The facility’s policy states a lieutenant shall be designated to inspect the key areas of the facility on a weekly basis by utilizing the TTCF &quot;Weekly Facility Inspection Sheet.&quot; The responsibility for conducting the inspection may be rotated among the various lieutenants assigned to TTCF, as designated by the watch commander. TTCF also conducts and documents Unannounced PREA inspections during their monthly fire inspection. Date of last annual security review: 5/20/2020</td>
<td>☒</td>
<td>☐</td>
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<tr>
<td>(7) Emergency procedures include:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression 3-16-040 Emergency Response Team(s) Activation and Response</td>
</tr>
<tr>
<td>(A) fire suppression preplan as required by section 1032 of these regulations;</td>
<td>☒</td>
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<td></td>
</tr>
<tr>
<td>(B) escape, disturbances, and the taking of hostages;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/040.00 Unit Level Emergency Plans UO 3-11-010 Escapes UO 3-13-310 Hostage-Barricade UO 8-02-040 Disturbances and Riot Procedures UO 3-13-320 Bomb Threat</td>
</tr>
<tr>
<td>(C) mass arrests;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/040.00 Unit Level Emergency Plans CDM 3-14/040.05 Replacement Staffing for the Inmate Reception Center During Emergency Field Booking Team Activations UO 8-02-070 Lockdowns-LCMC</td>
</tr>
<tr>
<td>(D) natural disasters;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/040.00 Unit Level Emergency Plans UO 3-13-700 Flood Plan UO 3-13-010 Earthquake UO 3-16-010 TTCF Emergency Operations Center (EOC) UO 8-02-070 Lockdowns-LCMC</td>
</tr>
<tr>
<td>(E) periodic testing of emergency equipment; and,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-06/050.00 Equipment Inspection CDM 3-14/130.00 Emergency Preparedness Coordinators CDM 14/090.05 Mandatory Inspection of Automated External Defibrillators (AED) UO 3-07-020 Fire Equipment Inspection UO 3-07-030 Armory Safety Equipment and Special Weapons UO 8-11-020 Armory Safety Equipment and Special Weapons</td>
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<tr>
<td>TITLE 15 SECTION</td>
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<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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</tr>
<tr>
<td>(F) storage, issue, and use of weapons, ammunition, chemical agents, and related security devices.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDMS 3-06/110.00 Security of Weapons&lt;br&gt;UO 3-07-030 Armory Safety Equipment and Special Weapons&lt;br&gt;UO 8-11-020 Armory Safety Equipment and Special Weapons&lt;br&gt;UO 5-26-020 Deployment and Use of the X-26 Taser&lt;br&gt;UO 3-08-045 Property Gun Lockers&lt;br&gt;UO 3-07-035 Facility Ballistic Vests</td>
</tr>
<tr>
<td>(8) Suicide Prevention.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDMS 2-00/070.00 Custody Compliance and Sustainability Bureau&lt;br&gt;CDMS 5-01/050.00 Handling of Suicidal Inmates&lt;br&gt;CDMS 5-01/050.05 Telephone Suicide Risk&lt;br&gt;UO 5-17-300 Special Handling Inmates</td>
</tr>
<tr>
<td>(9) Segregation of Inmates.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDMS 5-02/040.00 Administrative Segregation Housing Definitions&lt;br&gt;UO 5-17-011 Administrative Segregation Module Operations (Tower I)&lt;br&gt;UO 5-17-012 Housing for Protective Custody (Soft) Inmates</td>
</tr>
<tr>
<td>(10) Zero tolerance in the prevention of sexual abuse and sexual harassment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDMS 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)&lt;br&gt;UO 5-23-080 Prison Rape Elimination Act (PREA)</td>
</tr>
<tr>
<td>(11) Policy and procedure to detect, prevent, and respond to retaliation against any staff or inmate after reporting any abuse.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDMS 3-04/025.055 PREA - Protection Against Retaliation&lt;br&gt;CDMS 5-12/005.05 Anti-retaliation Policy</td>
</tr>
<tr>
<td>(e) The manual for Temporary Holding, Court Holding, Type I, II, III, and IV facilities shall provide for, but not be limited to, the following:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDMS 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)&lt;br&gt;CDMS 8-03/005.00 Inmate Grievances&lt;br&gt;CDMS 8-03/060.00 PREA Related Grievances&lt;br&gt;TTCF plays a PREA orientation and reporting video for two hours on every shift for the inmates to watch via closed circuit television in the housing areas. TTCF also provided photos of inmate rules and PREA signs posted in various housing modules.</td>
</tr>
<tr>
<td>(1) multiple internal ways for inmates to privately report sexual abuse and sexual harassment, retaliation by other inmates or staff for reporting sexual abuse and sexual harassment, and staff neglect or violation of responsibilities that may have contributed to such incidents,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>(2) a method for uninvolved inmates, family, community members, and other interested third-parties to report sexual abuse or sexual harassment. The method for reporting shall be publicly posted at the facility.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDMS 8-03/080.00 Third Party (Referred) Grievances&lt;br&gt;The agency provides an informational link on their website on how the public or inmates can report sexual abuse or sexual harassment. Link: <a href="http://shq.lasdnews.net/pages/PageDetail.aspx?id=1840">http://shq.lasdnews.net/pages/PageDetail.aspx?id=1840</a></td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
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<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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</tbody>
</table>
| **1030 SUICIDE PREVENTION PROGRAM** | ☒ | ☐ | ☐ | CDM 5-01/050.00 Handling of Suicidal Inmates  
CDM 5-04/035.00 Mandatory Training on Mentally Ill Inmates  
MSB 356.01 Suicide Prevention |
| (a) Suicide prevention training for all staff that have direct contact with inmates. | ☒ | ☐ | ☐ | CDM 5-01/050.00 Handling of Suicidal Inmates  
CDM 5-04/035.00 Mandatory Training on Mentally Ill Inmates  
The agency’s policy states Custody Training and Standards Bureau (CTSB), in conjunction with Correctional Health Services (CHS), individual facilities, and units, provide training on various mental health topics to sworn and civilian personnel working in custody facilities. |
| (b) Intake screening for suicide risk immediately upon intake and prior to housing assignment. | ☐ | ☐ | ☒ | CDM 5-03/030.00 Pre-screening  
This is not an intake facility. The intake screening process is conducted at Century Regional Detention Facility (CRDF) and the Inmate Reception Center (IRC). |
| (c) Provisions facilitating communication among arresting/transporting officers, facility staff, medical and mental health personnel in relation to suicide risk. | ☐ | ☐ | ☒ | CDM 5-03/030.00 Pre-screening  
This is not an intake facility. The intake screening process is conducted at Century Regional Detention Facility (CRDF) and the Inmate Reception Center (IRC). |
| (d) Housing recommendations for inmates at risk of suicide. | ☒ | ☐ | ☐ | CDM 5-01/050.10 Housing for Mentally Ill Inmates |
| (e) Supervision depending on level of suicide risk. | ☒ | ☐ | ☐ | CDM 5-01/050.10 Housing for Mentally Ill Inmates  
CDM 4-11/030.00 Inmate Safety Checks |
<p>| (f) Suicide attempt and suicide intervention policies and procedures. | ☒ | ☐ | ☐ | CDM 5-01/050.00 Handling of Suicidal Inmates |</p>
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
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</thead>
</table>
| (g) Provisions for reporting suicides and suicides attempts. | ☒  | ☐  | ☐  | CDM 4-05/000.00 Behavioral Observation and Mental Health Referral Reports  
CDM 4-05/005.00 Electronic Behavioral Observation and Mental Health Referral Report (e-BOMHR)  
CDM 5-01/050.00 Handling of Suicidal Inmates  
The agency’s policy states a Behavioral Observation and Mental Health Referral (BOMHR) (SH-J-407) report was created to refer inmates exhibiting symptoms of mental illness for assessment and treatment by mental health staff. |
| (h) Multi-disciplinary administrative review of suicides and attempted suicides as defined by the facility administrator. | ☒  | ☐  | ☐  | CDM 2-00/070.00 Custody Compliance and Sustainability Bureau  
CDM 4-10/050.00 Inmate Death- Reporting and Review Process  
CDM 4-10/060.00 Critical Incident Review Committee - Suicidal Inmates |

**1032  FIRE SUPPRESSION PREPLANNING**

Pursuant to Penal Code Section 6031.1(b), the facility administrator shall consult with the local fire department having jurisdiction over the facility, with the State Fire Marshal, or both, in developing a plan for fire suppression which shall include, but not be limited to:

| (a) a fire suppression pre-plan developed with the local fire department to be included as part of the policy and procedures manual (Title 15, California Code of Regulations Section 1029); | ☒  | ☐  | ☐  | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 3-08-050 Security, Perimeter, and Fire Prevention Check Procedure  
UO 3-07-020 Fire Equipment Inspection  
UO 3-14-010 Fires and Fire Alarm Systems  
TTCF conducts joint fire training with local fire department.  
The CDM policy states each facility have a fire prevention plan, coordinated with, and approved by, the responsible Fire Department, to be included as part of the unit manual.  
Compliance with this regulation is based on policy review only. |

| | | | | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 3-08-050 Security, Perimeter, and Fire Prevention Check Procedure  
UO 3-07-020 Fire Equipment Inspection  
UO 3-14-010 Fires and Fire Alarm Systems |
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<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>(b) regular fire prevention inspections by facility staff on a monthly basis with two-year retention of the inspection record;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression UO 3-08-050, Security, Perimeter, and Fire Prevention Check Procedures</td>
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<td>The facility’s policy states the supervising line deputy shall be responsible for conducting an extensive fire, safety, and security check of each module in their area of responsibility at the start of each shift. These inspections shall consist of a physical examination of all fire tower access doors, elevator sliding doors, and all other hard doors and sliding doors which could be utilized to gain access to a non-secured area.</td>
</tr>
<tr>
<td></td>
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<td>TTCF provided documentation for regular fire prevention inspections from September of 2018 through April of 2020 for review. During the review of documentation, BSCC staff determined TTCF to be incompliance with this regulation.</td>
</tr>
<tr>
<td>(c) fire prevention inspections as required by Health and Safety Code Section 13146.1(a) and (b) which requires inspections at least once every two years;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Date of fire inspection: 5/18/2020</td>
</tr>
<tr>
<td>(d) an evacuation plan; and,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression CDM 3-14/020.00 Inmate Movement During Facility Emergencies CDM 3-14/040.00 Unit Level Emergency Plans UO 3-13-021 Evacuation Plan</td>
</tr>
<tr>
<td>(e) a plan for the emergency housing of inmates in the case of fire.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/020.00 Inmate Movement During Facility Emergencies UO 3-13-021 Evacuation Plan UO 3-13-020 Emergency Housing Plan</td>
</tr>
<tr>
<td>1040 POPULATION ACCOUNTING</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/010.00 Inmate Transfers CDM 6-04/000.00 Inmate Population</td>
</tr>
<tr>
<td>Each facility administrator shall maintain an inmate demographics accounting system which reflects the monthly average daily population of sentenced and non-sentenced inmates by categories of male, female and juvenile.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>The agency is up to date with their most recent Jail Profile Survey.</td>
</tr>
<tr>
<td>Facility administrators shall provide the BSCC with applicable inmate demographic information as described in the Jail Profile Survey.</td>
<td>☒</td>
<td>☐</td>
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</tbody>
</table>

1325 LA TTCF II 18-20 - 10 - A353 Type 2&3 PRO eff. 1/2019 (18-20).dot
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1041 INMATE RECORDS</strong></td>
<td></td>
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</tr>
<tr>
<td>(a) Each facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures for the maintenance of individual inmate records which shall include, but not be limited to, intake information, personal property receipts, commitment papers, court orders, reports of disciplinary actions taken, medical orders issued by the responsible physician and staff response, and non-medical information regarding disabilities and other limitations.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 2-00/030.00 Inmate Processing Services Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>(b) Each facility administrator shall collect accurate, uniform data for every allegation of sexual abuse at facilities under its direct control and from other facilities with which it contracts for the confinement of its inmates. The data collected shall include, at a minimum, the data necessary to satisfy the reporting requirements of 34 U.S.C. section 30303(a)(1) (federal survey on sexual violence).</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)</td>
</tr>
<tr>
<td><strong>1044 INCIDENT REPORTS</strong></td>
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</tr>
<tr>
<td>Each facility administrator shall develop written policies and procedures for the maintenance of written records and reporting of all incidents which result in physical harm, or serious threat of physical harm, to an employee or inmate of a detention facility or other person.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 4-01/000.00 Crime Reporting Procedures UO 4-01-300 Deferred Reports UO 4-01-010 Reporting and Routing Procedures UO 4-01-020 Tracking and Timely Submission of Administrative Reports and Projects Compliance with this regulation is based on policy review only. BSCC staff reviewed a sampling of several types of incident reports for all facilities. The reports contained the information required by this regulation.</td>
</tr>
<tr>
<td>Such records shall include the names of the persons involved, a description of the incident, the actions taken, and the date and time of the occurrence.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 4-01/000.00 Crime Reporting Procedures UO 4-01-300 Deferred Reports UO 4-01-010 Reporting and Routing Procedures</td>
</tr>
<tr>
<td>Such a written record shall be prepared by the staff assigned to investigate the incident and submitted to the facility manager or his/her designee.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 4-01/000.00 Crime Reporting Procedures UO 4-01-300 Deferred Reports UO 4-01-010 Reporting and Routing Procedures</td>
</tr>
<tr>
<td><strong>1045 PUBLIC INFORMATION PLAN</strong></td>
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</tr>
<tr>
<td>Each facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures for the dissemination of information to the public, to other government agencies, and to the news media. The public and inmates shall have available for review the following material:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>Chapter 14 - Public Information Plan 5-02-330 Public Information Plan Compliance with this regulation is based on policy review only. The facility’s policy states the Public Information Plan shall be maintained at the facility’s front public counter (Main Lobby), and shall be accessible to the general public, and the news media.</td>
</tr>
<tr>
<td></td>
<td></td>
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<td></td>
<td>The facility’s policy states the Public Information Plan is also located in the PDC North shared files and is available to all personnel for dissemination as requested.</td>
</tr>
<tr>
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<td></td>
<td>Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
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<td>P/P REFERENCE – COMMENTS</td>
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<td>-----------------</td>
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</tr>
<tr>
<td>(a) The Board of State and Community Corrections Minimum Standards for Local Detention Facilities as found in Title 15 of the California Code of Regulations.</td>
<td>☒</td>
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</tr>
<tr>
<td>(b) Facility rules and procedures affecting inmates as specified in sections:</td>
<td>☒</td>
<td>☐</td>
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</tr>
<tr>
<td>(1) 1045, Public Information Plan</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>5-02-330 Public Information Plan</td>
</tr>
<tr>
<td>(2) 1061, Inmate Education Plan</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>5-02-330 Public Information Plan</td>
</tr>
<tr>
<td>(3) 1062, Visiting</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>5-02-330 Public Information Plan</td>
</tr>
<tr>
<td>(4) 1063, Correspondence</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>5-02-330 Public Information Plan</td>
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<td>(5) 1064, Library Service</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>5-02-330 Public Information Plan</td>
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<tr>
<td>(6) 1065, Exercise and Recreation</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>5-02-330 Public Information Plan</td>
</tr>
<tr>
<td>(7) 1066, Books, Newspapers, Periodicals and Writings</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>5-02-330 Public Information Plan</td>
</tr>
<tr>
<td>(8) 1067, Access to Telephone</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>5-02-330 Public Information Plan</td>
</tr>
<tr>
<td>(9) 1068, Access to Courts and Counsel</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>5-02-330 Public Information Plan</td>
</tr>
<tr>
<td>(10) 1069, Inmate Orientation</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 6-14/020.00 Los Angeles County Sheriff's Department Station Jail Orientation 5-02-330 Public Information Plan</td>
</tr>
<tr>
<td>(11) 1070, Individual/Family Service Programs</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>5-02-330 Public Information Plan</td>
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<tr>
<td>(12) 1071, Voting</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>5-02-330 Public Information Plan</td>
</tr>
<tr>
<td>(13) 1072, Religious Observance</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>(14) 1073, Inmate Grievance Procedure</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>5-02-330 Public Information Plan</td>
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<tr>
<td>(15) 1080, Rules and Disciplinary Penalties</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>5-02-330 Public Information Plan</td>
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<tr>
<td>(16) 1081, Plan for Inmate Discipline</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>5-02-330 Public Information Plan</td>
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<tr>
<td>(17) 1082, Forms of Discipline</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>5-02-330 Public Information Plan</td>
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<tr>
<td>(18) 1083, Limitations on Discipline</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>5-02-330 Public Information Plan</td>
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<tr>
<td>(19) 1200, Responsibility for Health Care Services</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>5-02-330 Public Information Plan</td>
</tr>
</tbody>
</table>

**1046 DEATH IN CUSTODY**

(a) Death in Custody Reviews for Adults and Minors.
The facility administrator, in cooperation with the health administrator, shall develop written policy and procedures to ensure that there is an initial review of every in-custody death within 30 days. The review team shall include the facility administrator and/or the facility manager, the health administrator, the responsible physician and other health care and supervision staff who are relevant to the incident.

Deaths shall be reviewed to determine the appropriateness of clinical care; whether changes to policies, procedures, or practices are warranted; and to identify issues that require further study.

(b) Death of a Minor
In any case in which a minor dies while detained in a jail, lockup, or court holding facility:

(1) The administrator of the facility shall provide to the Board a copy of the report submitted to the Attorney General under Government Code Section 12525. A copy of the report shall be submitted within 10 calendar days after the death.

CDM 4-10/050.00 Inmate Death- Reporting and Review Process

Minors are not held or brought to this facility.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(2) Upon receipt of a report of death of a minor from the administrator, the Board may within 30 calendar days inspect and evaluate the jail, lockup, or court holding facility pursuant to the provisions of this subchapter. Any inquiry made by the Board shall be limited to the standards and requirements set forth in these regulations.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
</tr>
</tbody>
</table>

### 1050 CLASSIFICATION PLAN

(a) Each administrator of a temporary holding, Type I, II, or III facility shall develop and implement a written classification plan designed to properly assign inmates to housing units and activities according to the categories of sex, age, criminal sophistication, seriousness of crime charged, physical or mental health needs, assaultive/non-assaultive behavior, risk of being sexually abused, or sexually harassed and other criteria which will provide for the safety of the inmates and staff. Such housing unit assignment shall be accomplished to the extent possible within the limits of the available number of distinct housing units or cells in a facility. The written classification plan shall be based on objective criteria and include receiving screening performed at the time of intake by trained personnel, and a record of each inmate's classification level, housing restrictions, and housing assignments.

Each administrator of a Type II or III facility shall establish and implement a classification system which will include the use of classification officers or a classification committee in order to properly assign inmates to housing, work, rehabilitation programs, and leisure activities. Such a plan shall include the use of as much information as is available about the inmate and from the inmate and shall provide for a channel of appeal by the inmate to the facility administrator or designee. An inmate who has been sentenced to more than 60 days may request a review of his classification plan no more often than 30 days from his last review.

*Subsection b does not apply and has been deleted.*

CDM 5-01/010.00 Inmate Classification Responsibilities and Policies
CDM 5-01/030.00 Inmate Classification and Identification
CDM 5-01/030.03 Specific Inmate Classifications
CDM 5-01/045.00 Inmate Handling Specific Classifications
CDM 5-01/050.10 Housing for Mentally Ill Inmates
CDM 5-02/010.00 Juveniles
CDM 5-02/020.00 Alleged Juvenile Inmates
CDM 5-02/050.00 Classification, Screening, and Housing of Gay, Gender Non-Conforming, Intersex, and Transgender Inmates
CDM 5-02/060.00 Inmates with Charges of Sex Crimes Against Children
CDM 5-12/005.10 Handling of Inmates with Mobility and/or Sensory Impairments

CDM 5-01/010.00 Inmate Classification Responsibilities and Policies
CDM 5-01/030.00 Inmate Classification and Identification
CDM 5-01/030.03 Specific Inmate Classifications
CDM 5-01/045.00 Inmate Handling Specific Classifications
CDM 5-01/050.10 Housing for Mentally Ill Inmates
CDM 5-02/010.00 Juveniles
CDM 5-02/020.00 Alleged Juvenile Inmates
CDM 5-02/050.00 Classification, Screening, and Housing of Gay, Gender Non-Conforming, Intersex, and Transgender Inmates
CDM 5-02/060.00 Inmates with Charges of Sex Crimes Against Children
CDM 5-12/005.10 Handling of Inmates with Mobility and/or Sensory Impairments
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| (c) In deciding whether to assign an inmate to a housing area for male or female inmates, and in making other housing and programming assignments, the agency shall consider on a case-by-case basis whether a placement would ensure the inmate's health and safety, and whether the placement would present management or security problems. An inmate's own views with respect to his or her own safety shall be given serious consideration. | ☒ | ☐ | ☐ | CDM 5-01/010.00 Inmate Classification Responsibilities and Policies  
CDM 5-01/030.00 Inmate Classification and Identification  
CDM 5-01/030.03 Specific Inmate Classifications  
CDM 5-01/045.00 Inmate Handling Specific Classifications  
CDM 5-01/050.10 Housing for Mentally Ill Inmates  
CDM 5-02/010.00 Juveniles  
CDM 5-02/020.00 Alleged Juvenile Inmates  
CDM 5-02/050.00 Classification, Screening, and Housing of Gay, Gender Non-Conforming, Intersex, and Transgender Inmates  
CDM 5-02/060.00 Inmates with Charges of Sex Crimes Against Children  
CDM 5-12/005.10 Handling of Inmates with Mobility and/or Sensory Impairments |
| **1051 COMMUNICABLE DISEASES** |   |   |   | CDM 4-08/000.00 Reporting of HIV/aids and other Communicable Diseases  
CDM 5-03/030.00 Pre-screening  
CDM 5-03/030.50 Tuberculosis Screening  
CDM 5-03/040.00 Medical Segregation  
DM 5-03/175.25 Reporting of Inmate’s Exposure to Aids and Other Communicable Disease  
UO 5-09-300 Notifications and Reporting Process for Exposure to Communicable or Infectious Diseases |
| The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures specifying those symptoms that require segregation of an inmate until a medical evaluation is completed. | ☒ | ☐ | ☐ | |
| At the time of intake into the facility, an inquiry shall be made of the person being booked as to whether or not he/she has or has had any communicable diseases, such as tuberculosis or has observable symptoms of tuberculosis or any other communicable diseases, or other special medical problem identified by the health authority. The response shall be noted on the booking form and/or screening device. | ☒ | ☐ | ☐ | CDM 4-08/000.00 Reporting of HIV/aids and other Communicable Diseases  
CDM 5-03/030.00 Pre-screening  
CDM 5-03/030.50 Tuberculosis Screening  
CDM 5-03/040.00 Medical Segregation  
UO 5-09-300 Notifications and Reporting Process for Exposure to Communicable or Infectious Diseases |
| **1052 MENTALLY DISORDERED INMATES** |   |   |   | CDM 5-01/050.10 Housing for Mentally Ill Inmates  
CDM 5-04/005.00 Telemental Health services  
DM 5-03/175.25 Reporting of Inmate’s Exposure to Aids and Other Communicable Disease  
UO 5-17-300 Special Handling Inmates  
UO 8-070 Housing and Movement of Mental Observation Inmates |
<p>| The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures to identify and evaluate all mentally disordered inmates, and may include telehealth. | ☒ | ☐ | ☐ | |</p>
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
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<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>If an evaluation from medical or mental health staff is not readily available,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-01/050.10 Housing for Mentally Ill Inmates</td>
</tr>
<tr>
<td>an inmate shall be considered mentally disordered for the purpose of this section</td>
<td></td>
<td></td>
<td></td>
<td>CDM 5-04/005.00 Telemental Health services</td>
</tr>
<tr>
<td>if he or she appears to be a danger to himself/herself or others or if he/she</td>
<td></td>
<td></td>
<td></td>
<td>UO 5-17-300 Special Handling Inmates</td>
</tr>
<tr>
<td>appears gravely disabled.</td>
<td></td>
<td></td>
<td></td>
<td>UO 8-070 Housing and Movement of Mental Observation Inmates</td>
</tr>
<tr>
<td>An evaluation from medical or mental health staff shall be secured within 24</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 5-08-340 High Observation Housing Intake Procedures</td>
</tr>
<tr>
<td>hours of identification or at the next daily sick call, whichever is earliest.</td>
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<tr>
<td>Segregation may be used if necessary to protect the safety of the inmate or</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 5-01/050.10 Housing for Mentally Ill Inmates</td>
</tr>
<tr>
<td>others.</td>
<td></td>
<td></td>
<td></td>
<td>CDM 5-04/005.00 Telemental Health services</td>
</tr>
<tr>
<td></td>
<td></td>
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<td>CDM 5-01/050.20 Declassification of Mental Observation Inmates</td>
</tr>
<tr>
<td></td>
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<td>UO 8-070 Housing and Movement of Mental Observation Inmates</td>
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<td></td>
<td></td>
<td>UO 5-08-340 High Observation Housing Intake Procedures</td>
</tr>
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<td>1053  ADMINISTRATIVE SEGREGATION</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-02/040.00 Administrative Segregation Housing Definitions</td>
</tr>
<tr>
<td>Except in Type IV facilities, each facility administrator shall develop written</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-01/045.00 Inmate Handling Specific Classifications</td>
</tr>
<tr>
<td>policies and procedures which provide for the administrative segregation of</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 5-17-011 Administrative Segregation Module Operations (Tower I)</td>
</tr>
<tr>
<td>inmates who are determined to be prone to: promote activity or behavior that</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>is criminal in nature or disruptive to facility operations; demonstrate influence</td>
<td>☒</td>
<td>☐</td>
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<td></td>
</tr>
<tr>
<td>over other inmates, including influence to promote or direct action or behavior</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>that is criminal in nature or disruptive to the safety and security of other</td>
<td>☒</td>
<td>☐</td>
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<tr>
<td>inmates or facility staff, as well as to the safe operation of the facility;</td>
<td>☒</td>
<td>☐</td>
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</tr>
<tr>
<td>escape; assault, attempted assault, or participation in a conspiracy to assault</td>
<td>☒</td>
<td>☐</td>
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<tr>
<td>or harm other inmates or facility staff; or likely to need protection from other</td>
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<td>☐</td>
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</tr>
<tr>
<td>inmates, if such administrative segregation is determined to be necessary in</td>
<td>☒</td>
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<td></td>
</tr>
<tr>
<td>order to obtain the objective of protecting the welfare of inmates and staff.</td>
<td>☒</td>
<td>☐</td>
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<tr>
<td>Administrative segregation shall consist of separate and secure housing but</td>
<td>☒</td>
<td>☐</td>
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<tr>
<td>shall not involve any other deprivation of privileges than is necessary to</td>
<td>☒</td>
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</tr>
<tr>
<td>obtain the objective of protecting the inmates and staff.</td>
<td>☒</td>
<td>☐</td>
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</tr>
<tr>
<td>1055  USE OF SAFETY CELL</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>There are no cells of this type at this facility.</td>
</tr>
<tr>
<td>The safety cell described in Title 24, Part 2, Section 1231.2.5, shall be used</td>
<td>☐</td>
<td>☐</td>
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<td></td>
</tr>
<tr>
<td>to hold only those inmates who display behavior which results in the destruction</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>of property or reveals an intent to cause physical harm to self or others.</td>
<td>☐</td>
<td>☐</td>
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<td></td>
</tr>
<tr>
<td>The facility administrator, in cooperation with the responsible physician,</td>
<td>☐</td>
<td>☐</td>
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</tr>
<tr>
<td>shall develop written policies and procedures governing safety cell use and</td>
<td>☐</td>
<td>☐</td>
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</tr>
<tr>
<td>may delegate authority to place an inmate in a safety cell to a physician.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
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</tr>
<tr>
<td>In no case shall the safety cell be used for punishment or as a substitute for</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>treatment.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
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<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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</tr>
<tr>
<td>An inmate shall be placed in a safety cell only with the approval of the facility manager or designee, or responsible health care staff; continued retention shall be reviewed a minimum of every four hours.</td>
<td>☐</td>
<td>☐</td>
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<td></td>
</tr>
<tr>
<td>A medical assessment shall be completed within a maximum of 12 hours of placement in the safety cell or at the next daily sick call, whichever is earliest.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>The inmate shall be medically cleared for continued retention every 24 hours thereafter.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>The facility manager, designee or responsible health care staff shall obtain a mental health opinion/consultation with responsible health care staff on placement and retention, which shall be secured within 12 hours of placement.</td>
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<tr>
<td>Direct visual observation shall be conducted at least twice every thirty minutes. Such observation shall be documented.</td>
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</tr>
<tr>
<td>Procedures shall be established to assure administration of necessary nutrition and fluids.</td>
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</tr>
<tr>
<td>Inmates shall be allowed to retain sufficient clothing, or be provided with a suitably designed “safety garment,” to provide for their personal privacy unless specific identifiable risks to the inmate's safety or to the security of the facility are documented.</td>
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</tr>
</tbody>
</table>

**1056 USE OF SOBERING CELL**

The sobering cell described in Title 24, Part 2, Section 1231.2.4, shall be used for the holding of inmates who are a threat to their own safety or the safety of others due to their state of intoxication and pursuant to written policies and procedures developed by the facility administrator.

Such inmates shall be removed from the sobering cell as they are able to continue in the processing.

In no case shall an inmate remain in a sobering cell over six hours without an evaluation by a medical staff person or an evaluation by custody staff, pursuant to written medical procedures in accordance with section 1213 of these regulations, to determine whether the prisoner has an urgent medical problem.

At 12 hours from the time of placement, all inmates will receive an evaluation by responsible health care staff.

Intermittent direct visual observation of inmates held in the sobering cell shall be conducted no less than every half hour. Such observation shall be documented.

There are no cells of this type at this facility.

**1057 DEVELOPMENTALLY DISABLED INMATES**

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the identification and evaluation, appropriate classification and housing, protection, and nondiscrimination of all developmentally disabled inmates.

CDM 6-06/030.00 Developmentally Disabled Inmates
CDM 5-01/030.00 Inmate Classification and Identification
UO 5-08-055 Americans with Disabilities Act Protected Inmates
UO 5-08-060 Developmentally Disabled Inmates
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| The health authority or designee shall contact the regional center on any inmate suspected or confirmed to be developmentally disabled for the purposes of diagnosis and/or treatment within 24 hours of such determination, excluding holidays and weekends. | ☒ | ☐ | ☐ | CDM 6-06/030.00 Developmentally Disabled Inmates  
CDM 5-01/030.00 Inmate Classification and Identification  
UO 5-08-055 Americans with Disabilities Act Protected Inmates  
UO 5-08-060 Developmentally Disabled Inmates |
USE OF RESTRAINT DEVICES

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices and may delegate authority to place an inmate in restraints to a responsible health care staff.

Per CDM 7-03/040.00 Safety Chair policy, the safety chair shall only be used for inmates who have been identified as violent, self-destructive or a high risk.

During the review of the agency’s policy, BSCC staff determined the policy is out of date and not in compliance with several sections of this regulation.

The agency provided documentation on the use of their safety chair via their “Inmate Safety Chair Security Check Log” form SH-R-637 that documents the use and reason why the safety chair is being used. The form provides four types of use of the safety chair:

1. Short Term Security
2. Temporary Control
3. Safe Transport
4. Other

The form states, per CDM 7-03/040.00 Safety Chair policy, the inmate shall remain in continual, direct visual contact by observational personal. The staff assigned to observe the inmate in the safety chair write their name, employee number and start/end time of their observations. The form also has a section labeled, “Safety Check of Inmate in the Safety Chair” that states a two-hour maximum time limit for inmates placed in the safety chair. This section provides an additional area for staff to document their observations of the inmate.

BSCC staff reviewed documentation for restraint chair placements during the 2018/2020 inspection cycle. The documentation disclosed the agency is in compliance with their own policy and some sections of this regulation. The majority of the documentation indicated inmates were placed in a safety chair for transportation to and from court with no force used. The forms also annotated supervisor approvals, personnel who video recorded the incident, names of staff involved in the placement and documentation as to the reason why the inmate was placed in the safety chair.
During the review of safety chair documentation for TTCF, BSCC staff noted several of the Inmate Safety Chair Security Check Log forms did not have annotations by staff in areas labeled; Healthcare Staff, Completed By, Reviewed By and Receiving Court Supervisor. Technical assistance will be provided to the facility to remind their staff to complete the forms when filling them out.

Even though the documentation provided showed the safety chair being used for the safe transportation of inmates by either court order or per the agency’s policy CDM 7-03/040.00 for inmates who have been identified as violent, self-destructive, or a high security risk, the agency is noncompliant with several sections of this regulation. The items of noncompliance identified in this section are based upon the regulation not delineating the use of restraint devices between safe transportation and/or being used to restrain inmate who displays behavior which results in the destruction of property or reveal an intent to cause physical harm to self or others. When the safety chair is used, which is a restraint device, all sections of this regulation are reviewed for compliance.

In addition to the areas specifically outlined in this regulation, at a minimum, the policy shall address the following areas:

<table>
<thead>
<tr>
<th>Title 15 Section</th>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
<th>P/P Reference - Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acceptable restraint devices;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/000.10 Security Restraints and Separation/Isolation of Inmates&lt;br&gt;CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>Signs or symptoms which should result in immediate medical/mental health referral;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/000.15 Security Restraints in Mental Health Housing&lt;br&gt;CDM 7-03/040.00 Safety Chair&lt;br&gt;UO 5-08-010 Inmate Access to Medical Care</td>
</tr>
<tr>
<td>Availability of cardiopulmonary resuscitation equipment;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 14/090.05 Mandatory Inspection of Automated External Defibrillators (AED)&lt;br&gt;CDM 7-03/040.00 Safety Chair&lt;br&gt;Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>Protective housing of restrained persons;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/020.00 Use of Force Against Restrained Inmates&lt;br&gt;CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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</tbody>
</table>
| provision for hydration and sanitation needs; and | ☑  | ☒  | ☐  | CDM 7-03/040.00 Safety Chair  
|                  |     |    |     | CDM 7-03/030.00 Medically Ordered Restraint Devices  
|                  |     |    |     | UO 5-26-010 Safety Chair |
|                  |     |    |     | The agency’s policy states inmates secured in the Safety Chair shall not be denied food, water or beverages, prescribed medications, or access to a bathroom unless there is substantial cause to do so and the watch commander has been notified and has obtained the concurrence of available medical staff.  
|                  |     |    |     | During the review of the documentation provided BSCC staff, the documentation did not indicate staff offering inmates fluids for hydration or sanitation needs while in the safety chair.  
|                  |     |    |     | In reviewing reports and the agency’s policy for safety chair placements, BSCC staff determined TTCF to be noncompliant with this section of the regulation due to not documenting the offering of hydration or sanitation needs to the inmates in the safety chair.  
|                  |     |    |     | Technical assistance is being provided by suggesting you have staff document on the “Inmate Safety Chair Security Check Log” form SH-R-637 an offering of hydration and sanitation needs to the inmate, unless it is documented in doing so is a danger to staff. Policy CDM 7-03/040.00 Safety Chair should also change to reflect the regulation requirement.  
<p>|                  |     |    |     | This was also documented during your last 2016/2018 BSCC Biennial Inspection report. |</p>
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>exercising of extremities.</td>
<td>☐</td>
<td>☒</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
</tbody>
</table>

The agency’s policy states if an inmate is held in the Safety Chair for a two (2) hour period, then it is required that the inmate be removed from the Safety Chair for a minimum of thirty (30) minutes prior to any subsequent application unless exigent circumstances apply.

BSCC staff determined the agency’s policy to be noncompliant with regulation section based on the agency’s policy and form SH-R-637 used to document safety chair placements for not annotating the language or the intent of this regulation in exercising extremities.

In reviewing the safety chair documentation, BSCC staff determined the agency to be noncompliant with this regulation based on no available documentation by staff allowing inmates to exercise extremities while placed in the safety chair for up to two hours.

Technical assistance is being provided by suggesting the agency revise their SH-R-637 form to document the exercising of extremities and add language in their policy to be in compliance with this regulation.

| In no case shall restraints be used for punishment or as a substitute for treatment. | ☒ | ☐ | ☐ | CDM 7-03/040.00 Safety Chair |

<p>| Restraint devices shall only be used on inmates who display behavior which results in the destruction of property or reveal an intent to cause physical harm to self or others. Restraining devices include any devices which immobilize an inmate's extremities and/or prevent the inmate from being ambulatory. Physical restraints should be utilized only when it appears less restrictive alternatives would be ineffective in controlling the disordered behavior. | ☒ | ☐ | ☐ | CDM 7-03/000.00 General Principles of Security Restraints and Handcuffing Inmates CDM 7-03/000.05 Fixed Restraints CDM 7-03/040.00 Safety Chair UO 5-26-010 Safety Chair |</p>
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| Inmates shall be placed in restraints only with the approval of the facility manager, the facility watch commander, responsible health care staff; continued retention shall be reviewed a minimum of every hour. | ☐  | ☒  | ☐  | CDM 7-03/040.00 Safety Chair  
UO 5-26-010 Safety Chair  
Even though the agency’s policy states vitals are taken every hour, the policy is outdated with this regulation section. The regulation requires hourly continued retention reviews that is not documented in the agency’s policy or form used when placing inmates in a safety chair. BSCC staff determined the agency’s policy and form is noncompliant with this regulation due not annotating the continued retention being reviewed a minimum of every hour.  
The agency’s policy states the maximum time an inmate shall be secured in the Safety Chair is two (2) hours, unless exigent circumstances require the need to keep the inmate secured in the Safety Chair. Approval shall be obtained from a supervisor at the permanent rank of lieutenant or above, or on-duty watch commander, in consultation with medical staff, for any extension past the two (2) hours and every two (2) hour period thereafter. The reason for the extension shall be noted in the Inmate Safety Chair Security Check Log (SH-R-637).  
BSCC staff reviewed the documentation for hourly continued retention and determined the agency is noncompliant with this regulation due to no documentation of hourly retention approved by the watch commander or responsible medical staff.  
Technical assistance is being provided by suggesting you revise your safety chair policy and document hourly retention on your SH-R-637 form to be in compliance with this regulation. |
| A medical opinion on placement and retention shall be secured within one hour from the time of placement. | ☐  | ☒  | ☐  | CDM 7-03/040.00 Safety Chair  
UO 5-26-010 Safety Chair  
The agency’s policy states inmate's vital signs are taken every hour while the inmate is secured in the safety chair.  
During the review of documentation, BSCC staff determined the agency to be noncompliant with this regulation due the forms not indicating they obtained a medical opinion when an inmate is placed in the safety chair or within one hour from the time placed in the safety chair.  
Technical assistance is being provided by suggesting you revise your safety chair form SH-R-637 to indicate a medical opinion to be in compliance with this regulation. |
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A medical assessment shall be completed within four hours of placement.</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair UO 5-26-010 Safety Chair</td>
</tr>
<tr>
<td>If the facility manager, or designee, in consultation with responsible health care staff determines that an inmate cannot be safely removed from restraints after eight hours, the inmate shall be taken to a medical facility for further evaluation.</td>
<td>☐</td>
<td>☒</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair UO 5-26-010 Safety Chair The facility policy states the inmate, at all times, shall be in direct visual contact and constantly monitored by designated Department personnel and the maximum time an inmate shall be in the Safety Chair is 2 hours. BSCC staff determine the agency is noncompliant with this regulation due to their policy not being up to date and does not document the requirements of this regulation.</td>
</tr>
<tr>
<td>Direct visual observation shall be conducted at least twice every thirty minutes to ensure that the restraints are properly employed, and to ensure the safety and well-being of the inmate. Such observation shall be documented.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair UO 5-26-010 Safety Chair During the review of safety check documentation, BSCC staff determine the agency to be in compliance with this regulation. The documentation states the inmates shall remain in continual, direct visual contact by observation personnel. The documents show the name of the observational personnel and the time frame of their observations.</td>
</tr>
<tr>
<td>While in restraint devices all inmates shall be housed alone or in a specified housing area for restrained inmates which makes provisions to protect the inmate from abuse.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>The provisions of this section do not apply to the use of handcuffs, shackles or other restraint devices when used to restrain inmates for security reasons.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
</tbody>
</table>

**1058.5 RESTRAINTS AND PREGNANT INMATES**

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices on pregnant inmates. In accordance with Penal Code 3407 the policy shall include reference to the following:  

<table>
<thead>
<tr>
<th></th>
<th>YES</th>
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</table>

Female inmates are only housed in the Correctional Treatment Center (CTC) in the facility. Restraint chairs are not used in the CTC. Compliance with this regulation is based on policy review only. No inmates were interviewed to affirm the agency’s policy and notification of restraints if pregnant in accordance with Penal Code 3407.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) An inmate known to be pregnant or in recovery after delivery shall not be restrained by the use of leg irons, waist chains, or handcuffs behind the body.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-01/010.00 Inmate Classification Responsibilities and Policies CDM 5-01/030.05 Identification and Classification Symbols for Pregnant Inmate CDM 7-02/010.00 Pregnant Inmates UO 5-18-300 Use of Medical Restraint Devices</td>
</tr>
<tr>
<td>(2) A pregnant inmate in labor, during delivery, or in recovery after delivery, shall not be restrained by the wrists, ankles, or both, unless deemed necessary for the safety and security of the inmate, the staff, or the public.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-02/010.00 Pregnant Inmates UO 5-18-300 Use of Medical Restraint Devices</td>
</tr>
<tr>
<td>(3) Restraints shall be removed when a professional who is currently responsible for the medical care of a pregnant inmate during a medical emergency, labor, delivery, or recovery after delivery determines that the removal of restraints is medically necessary.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-02/010.00 Pregnant Inmates UO 5-18-300 Use of Medical Restraint Devices</td>
</tr>
<tr>
<td>(4) Upon confirmation of an inmate's pregnancy, she shall be advised, orally or in writing, of the standards and policies governing pregnant inmates.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-02/010.00 Pregnant Inmates UO 5-18-300 Use of Medical Restraint Devices</td>
</tr>
<tr>
<td><strong>1059 USE OF REASONABLE FORCE TO COLLECT DNA SPECIMENS, SAMPLES, IMPRESSIONS</strong></td>
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</tr>
<tr>
<td>(a) Pursuant to Penal Code Section 298.1, authorized law enforcement, custodial, or corrections personnel including peace officers, may employ reasonable force to collect blood specimens, saliva samples, or thumb or palm print impressions from individuals who are required to provide such samples, specimens or impressions pursuant to Penal Code Section 296 and who refuse following written or oral request.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph CDM 7-01/040.00 Planned Use of Force The agency only uses force to collect DNA when given a court order. Compliance with this regulation is based on reviewing one court order provided with the safety chair documentation and policy review only.</td>
</tr>
<tr>
<td>(1) For the purpose of this regulation, the “use of reasonable force” shall be defined as the force that an objective, trained and competent correctional employee, faced with similar facts and circumstances, would consider necessary and reasonable to gain compliance with this regulation.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-01/040.00 Planned Use of Force DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph</td>
</tr>
<tr>
<td>(2) The use of reasonable force shall be preceded by efforts to secure voluntary compliance. Efforts to secure voluntary compliance shall be documented and include an advisement of the legal obligation to provide the requisite specimen, sample or impression and the consequences of refusal.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-01/040.00 Planned Use of Force DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph</td>
</tr>
<tr>
<td>(b) The force shall not be used without the prior written authorization of the facility watch commander on duty. The authorization shall include information that reflects the fact that the offender was asked to provide the requisite specimen, sample, or impression and refused.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-01/040.00 Planned Use of Force DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph</td>
</tr>
<tr>
<td>(c) If the use of reasonable force includes a cell extraction, the extraction shall be videotaped, including audio. Video shall be directed at the cell extraction event. The videotape shall be retained by the agency for the length of time required by statute. Notwithstanding the use of the video as evidence in a criminal proceeding, the tape shall be retained administratively.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-01/050.05 Inmate Extraction Procedures DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph</td>
</tr>
</tbody>
</table>
1061  INMATE EDUCATION PROGRAM

The facility administrator of any Type II or III facility shall plan and shall request of appropriate public officials an inmate education program.

When such services are not made available by the appropriate public officials, then the facility administrator shall develop and implement an education program with available resources.

Such a plan shall provide for the voluntary academic and/or vocational education of housed inmates.

Reasonable criteria for program eligibility shall be established and an inmate may be excluded or removed based on sound security practices or failure to abide by facility rules and regulations.

1062  VISITING

(a) The facility administrator shall develop written policies and procedures for inmate visiting which shall provide for as many visits and visitors as facility schedules, space, and number of personnel will allow.

(TYPE II ONLY)
All inmates in Type II facilities are allowed at least two visits totaling at least one hour per inmate each week.

(TYPE III ONLY)
Inmates in Type III facilities are allowed one or more visits, totaling at least one hour per week.

(c) The visiting policies developed pursuant to this section shall include provision for visitation by minor children of the inmate.
(d) Video visitation may be used to supplement existing visitation programs, but shall not be used to fulfill the requirements of this section if in-person visitation is requested by an inmate.

☐ ☒ ☐

CDM 5-10/010.05 Inmate Video Visitation System
UO 5-15-010 Public Visiting

TTCF offer video visits/conference. The personal video visits are conducted at CTC and professional video conference/visit is conducted in each module.

(e) Facilities shall not charge for visitation when visitors are onsite and participating in either in-person or video visitation. For purposes of this subsection, onsite is defined as the location where the inmate is housed.

☐ ☒ ☐

CDM 5-10/010.05 Inmate Video Visitation System

(f) Subdivision (d) shall not apply to facilities which (1) exclusively used video visitation prior to January 1, 2017 or (2) had been designed without in-person visitation space and conditionally awarded by the Board prior to June 27, 2017.

☐ ☒ ☐

CDM 5-10/010.05 Inmate Video Visitation System

(g) If a local detention facility offered video visitation only as of January 1, 2017, the first hour of remote video visitation per week shall be offered free of charge.

☐ ☒ ☐

CDM 5-10/010.05 Inmate Video Visitation System

Types and availability of visitation, including:

*Note: Reference PC § 6031.1 (June 2017)*

<table>
<thead>
<tr>
<th>Mode of visitation:</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visitation hours;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>In-person – barrier and video</td>
</tr>
</tbody>
</table>
| Tower I            | ☒   | ☐  | ☐  | Monday and Tuesday: 0930-1800 hours  
|                    |     |    |    | Saturday and Sunday: 0760-1600 hours  |
| Tower II           | ☒   | ☐  | ☐  | Monday through Friday 0930-1800 hours  |
| CTC Walk in appointments only  
| Males:            | ☒   | ☐  | ☐  | Saturday 0730-1600 hours  
|                   |     |    |    | Monday 0930-1800 hours  |
| Females:          | ☒   | ☐  | ☐  | Sunday 0730-1600 hours  
<p>|                   |     |    |    | Tuesday 0930-1800 hours  |
| Time inmates are allowed for visitation; and, | ☒ | ☐ | ☐ | Two 30-minute visits per week. One extra 30-minute visit allowed selected holidays. |</p>
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any restrictions on inmate visitation.</td>
<td></td>
<td></td>
<td></td>
<td>• Medical/Mental Health staff clearance is not issued.</td>
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<td>• An inmate is on restricted status.</td>
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<td></td>
<td>• Security conditions of the facility preclude visiting for a temporary period of time.</td>
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<td></td>
<td></td>
<td>• Visitors/inmates engage in any inappropriate behavior.</td>
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<td></td>
<td>• Visitors refuse to be searched.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Visitors who disrupt the visiting process in any manner.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Visitors shall not be allowed on county grounds or in the visiting area under the influence of drugs or alcohol.</td>
</tr>
<tr>
<td>Any violation of the following rules may result in the visitor’s removal from the facility and the cancellation of visiting privileges:</td>
<td></td>
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<td></td>
<td>• Visitors shall not speak in a loud or boisterous manner or use abusive language to Sheriff’s Department personnel and/or to other visitors.</td>
</tr>
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<td></td>
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<td></td>
<td>• Visitors shall follow directives given by Department personnel to end the visiting session and to return to the visiting lobby.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Visitors are to visit only with the inmate named on the pass they submitted for that session. Visitors who visit with another inmate not named on their visiting pass or visit with other visitors shall have their visit canceled and be escorted off the jail facility.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Visitors shall not engage in any activity that violates the security of the facility or threatens the safety of Department personnel or inmates.</td>
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<td>• Smoking is prohibited inside the facility.</td>
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<td>• Cameras, recording devices, radios, and all electronic devices are prohibited within the visiting areas.</td>
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<td>• No weapons shall be brought onto jail grounds.</td>
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<td>• The use, possession of, or evidence of being under the influence of any alcoholic beverage, illegal drug, narcotic or other substance shall not be allowed in the facility and will subject the violation to arrest.</td>
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<td>• Visitors shall not behave in a way that creates a disturbance.</td>
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<td>• Visitors shall not engage in lewd conduct or indecent exposure.</td>
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<td>• Parents/guardians must maintain immediate control of the children.</td>
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<td>• Food and beverages are not permitted in the visiting area.</td>
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<td>• The use of gang colors, signs, language, or any gang paraphernalia used to show gang affiliation is prohibited.</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td><strong>1063 CORRESPONDENCE</strong></td>
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<td>CDM 5-06/070.00 Inmate Correspondence MPP 5-03/190.20 Requirements of the Incoming Mail Inspection Officer UO 5-10-010 Inmate Mail</td>
</tr>
<tr>
<td>The facility administrator shall develop written policies and procedures for inmate correspondence which provide that:</td>
<td>☒</td>
<td>☐</td>
<td>☒</td>
<td>CDM 5-06/070.00 Inmate Correspondence UO 5-10-010 Inmate Mail</td>
</tr>
<tr>
<td>(a) there is no limitation on the volume of mail that an inmate may send or receive;</td>
<td>☒</td>
<td>☐</td>
<td>☒</td>
<td>CDM 5-06/070.00 Inmate Correspondence MPP 5-03/190.20 Requirements of the Incoming Mail Inspection Officer UO 5-10-010 Inmate Mail</td>
</tr>
<tr>
<td>(b) inmate correspondence may be read when there is a valid security reason and the facility manager or his/her designee approves;</td>
<td>☒</td>
<td>☐</td>
<td>☒</td>
<td>CDM 5-06/070.00 Inmate Correspondence MPP 5-03/190.20 Requirements of the Incoming Mail Inspection Officer UO 5-10-010 Inmate Mail</td>
</tr>
<tr>
<td>(c) jail staff shall not review inmate correspondence to or from state and federal courts, any member of the State Bar or holder of public office, and the State Board of State and Community Corrections; however, jail authorities may open and inspect such mail only to search for contraband, cash, checks, or money orders and in the presence of the inmate;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/070.00 Inmate Correspondence CDM section 5-6/020.00 Inmate Money MPP 5-03/195.00 Confidential/Legal Correspondence of Inmates MPP 5-03/200.15 Incoming Money UO 5-10-010 Inmate Mail</td>
</tr>
<tr>
<td>(d) inmates may correspond, confidentially, with the facility manager or the facility administrator; and,</td>
<td>☒</td>
<td>☐</td>
<td>☒</td>
<td>CDM 5-06/070.00 Inmate Correspondence MPP 5-03/195.00 Confidential/Legal Correspondence of Inmates UO 5-10-010 Inmate Mail</td>
</tr>
<tr>
<td>(e) those inmates who are without funds shall be permitted at least two postage paid envelopes and two sheets of paper each week to permit correspondence with family members and friends but without limitation on the number of postage paid envelopes and sheets of paper to his or her attorney and to the courts.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/070.00 Inmate Correspondence CDM 5-13/080.00 Indigent Inmates CDM 5-13/090.00 Personal Care Items and Supplies for Inmates UO 5-10-010 Inmate Mail</td>
</tr>
<tr>
<td>The facility’s policy states inmates who are indigent and unable to supply themselves with personal care items at the time of their commissary order may select the Indigent Kit, which includes the same personal care articles as the Admissions Kit. Admissions Kit: Toothbrush, Toothpaste, Soap Comb, Shaving implements, Deodorant and Shampoo Indigent Kit: Admissions Kit, Stationary, Postage Stamps, Pencil and Envelope.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-13/150.00 Library Services CDM 5-13/150.05 Minimum Library Contents CDM 5-13/160.05 Law Library UO 5-23-030 Inmate Library Carts</td>
</tr>
<tr>
<td><strong>1064 LIBRARY SERVICES</strong></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-13/150.00 Library Services CDM 5-13/150.05 Minimum Library Contents CDM 5-13/160.05 Law Library UO 5-23-030 Inmate Library Carts</td>
</tr>
<tr>
<td>The facility administrator shall develop written policies and procedures for library service in all Type II, III, and IV facilities. The scope of such service shall be determined by the facility administrator. The library service shall include access to legal reference materials, current information on community services and resources, and religious, educational, and recreational reading material. In Type IV facilities such a program can be either in-house or provided through access to the community.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-13/150.00 Library Services CDM 5-13/150.05 Minimum Library Contents CDM 5-13/160.05 Law Library UO 5-23-030 Inmate Library Carts</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<td>1065 EXERCISE AND RECREATION</td>
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<td>(a) The facility administrator of a Type II or III facility shall develop written policies and procedures for an exercise and recreation program, in an area designed for recreation, which will allow a minimum of three hours of exercise distributed over a period of seven days. Such regulations as are reasonable and necessary to protect the facility's security and the inmates' welfare shall be included in such a program.</td>
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<td>1066 BOOKS, NEWSPAPERS, PERIODICALS, AND WRITINGS</td>
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<td>The facility administrator of a Type II or III facility shall develop written policies and procedures which will permit inmates to purchase, receive and read any book, newspaper, periodical, or writing accepted for distribution by the United States Postal Service. Nothing herein shall be construed as limiting the right of a facility administrator to:</td>
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<td>(1) exclude any publications or writings based on any legitimate penological interest;</td>
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<td>(2) exclude obscene publications or writings, and mail containing information concerning where, how, or from whom such matter may be obtained; and any matter of a character tending to incite murder, arson, riot, violent racism, or any other form of violence; any matter of a character tending to incite crimes against children; any matter concerning unlawful gambling or an unlawful lottery; the manufacture or use of weapons, narcotics, or explosives; or any other unlawful activity;</td>
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<td>(3) open and inspect any publications or packages received by an inmate; and</td>
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<td>(4) restrict the number of books, newspapers, periodicals, or writings the inmate may have in his/her cell or elsewhere in the facility at one time.</td>
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<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<td><strong>1067 ACCESS TO TELEPHONE</strong></td>
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<td>CDM 5-13/020.00 Telephone Calls</td>
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<td>UO 5-13-010 Inmate Telephone Procedures</td>
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<td>The facility administrator shall develop written policies and procedures which allow reasonable access to a telephone beyond those telephone calls which are required by Section 851.5 of the Penal Code.</td>
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<td><strong>1068 ACCESS TO COURTS AND COUNSEL</strong></td>
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<td>CDM 5-10/030.00 Attorney and Professional Room Visits</td>
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<td>CDM 5-10/040.00 Exceptions to Attorney and Professional Room Posted Hours</td>
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<td>UO 5-15-020 Attorney and Other Professional Priority Visits</td>
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<td>UO 5-10-010 Inmate Mail</td>
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<td>The facility administrator shall develop written policies and procedures to ensure inmates have access to the court and to legal counsel. Such access shall consist of:</td>
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<td>(a) unlimited mail as provided in Section 1063 of these regulations, and,</td>
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<td>(b) confidential consultation with attorneys.</td>
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<td>CDM 5-10/030.00 Attorney and Professional Room Visits</td>
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<td>UO 5-15-020 Attorney and Other Professional Priority Visits</td>
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<td>UO 5-10-010 Inmate Mail</td>
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<td><strong>1069 INMATE ORIENTATION</strong></td>
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<td>CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests</td>
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<td>CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail</td>
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<td>CDM 6-14/020.00 Los Angeles County Sheriff’s Department Station Jail Orientation</td>
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<td>UO 5-21-021 Inmate Orientation Video and Procedures</td>
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<td>It is the responsibility of the Inmate Reception Center (IRC) and Century Regional Detention Facility (CRDF) watch commanders to order and distribute “A Guide Through Custody-Los Angeles County Jail”.</td>
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<td>During the review of the guide, BSCC staff determined the guide to be out of date and not in compliance with several sections of this regulation.</td>
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<td>Technical assistance is being provided to the agency by suggesting they update and add in the entirety of this regulation to their inmate orientation, “A Guide Through Custody-Los Angeles County Jail”.</td>
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<td>Such a program shall be published and include, but not be limited to, the following:</td>
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<td>CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests</td>
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<td>CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail</td>
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<td>UO 5-21-021 Inmate Orientation Video and Procedures</td>
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<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
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<td>P/P REFERENCE – COMMENTS</td>
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</tbody>
</table>
| (1) correspondence, visiting, and telephone usage rules;                        | ☐   | ☒  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-21-021 Inmate Orientation Video and Procedures  
The agency is noncompliant with this section of the regulation due to not having the visiting, and telephone usage rules listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |
| (2) rules and disciplinary procedures;                                           | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-21-021 Inmate Orientation Video and Procedures                                                                                                                                                  |
| (3) inmate grievance procedures;                                                 | ☐   | ☒  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-21-021 Inmate Orientation Video and Procedures  
The agency is noncompliant with this section of the regulation due to not having an inmate grievance procedure listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |
| (4) programs and activities available and method of application;                | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-21-021 Inmate Orientation Video and Procedures                                                                                                                                                  |
| (5) medical services;                                                            | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-21-021 Inmate Orientation Video and Procedures                                                                                                                                                  |
| (6) classification/housing assignments;                                         | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-21-021 Inmate Orientation Video and Procedures                                                                                                                                                  |
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<th>TITLE 15 SECTION</th>
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<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</table>
| (7) court appearance where scheduled, if known; | ☐   | ☒  | ☐  | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-21-021 Inmate Orientation Video and Procedures  
The agency is noncompliant with this section of the regulation due to not having court appearance reference listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |
| (8) voting, including registration; and, | ☐   | ☒  | ☐  | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-21-021 Inmate Orientation Video and Procedures  
The agency is noncompliant with this section of the regulation due to not having an inmate voting procedures listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |
| (9) zero tolerance policy against sexual abuse and sexual harassment. | ☒   | ☐  | ☐  | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-21-021 Inmate Orientation Video and Procedures  
TTCF plays a PREA orientation and reporting video for two hours on every shift for the inmates to watch via closed circuit television in the housing areas. |
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<tr>
<th>TITLE 15 SECTION</th>
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<th>P/P REFERENCE – COMMENTS</th>
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<tr>
<td><strong>1070  INDIVIDUAL/FAMILY SERVICE PROGRAMS</strong></td>
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| The facility administrator of a Type II, III, or IV facility shall develop written policies and procedures which facilitate cooperation with appropriate public or private agencies for individual and/or family social service programs for inmates. Such a program shall utilize the services and resources available in the community and may be in the form of a resource guide and/or actual service delivery. | | | | CDM 3-05/030.00 Chaplain Services  
CDM 2-00/040.00 Inmate Support Services  
UO 5-23-020 Educational Programs |
| | ☒ | ☐ | ☐ | The Community Based Alternatives to Custody (CBAC) program, operated by the Probation Department and administered through the Inmate Reception Center, encompasses all programs that allow eligible inmates, who meet specific requirements, the opportunity to be released from custody.  
Community Transition Unit (CTU)  
The Community Transition Unit in partnership with public and private community-based organizations and programs enhances inmate participation in educational, vocational and other life-skills training programs, to assist with their successful reintegration into the community. |
| The range and source of such services shall be at the discretion of the facility administrator and may include: |
| (a) risk and needs assessments; |
| (b) best practices in: |
| (1) individual, group and/or family counseling; |
| (2) drug and alcohol abuse counseling; |
| (3) cognitive behavioral interventions; |
| (4) vocational testing and counseling; |
| (5) employment counseling; |
| (c) referral to community resources and programs; |
| (d) reentry planning and service development; |
| (e) legal assistance; |
| (f) regional center services for the developmentally disabled; and, |
| (g) community volunteers. | | | | CDM 3-05/030.00 Chaplain Services  
CDM 2-00/040.00 Inmate Support Services  
Community Based Alternatives to Custody(CBAC)  
Community Transition Unit (CTU)  
UO 5-23-020 Educational Programs |
| **1071  VOTING** | ☒ | ☐ | ☐ | |
| The facility administrator of a Type I (holding sentenced inmate workers) II, III or IV facility shall develop written policies and procedures whereby the county registrar of voters allows qualified voters to vote in local, state, and federal elections, pursuant to election codes. | | | | CDM 5-13/140.00 Inmate Voting  
UO 5-24-310 Inmate Absentee Voting Registration |
| **1072  RELIGIOUS OBSERVANCES** | ☒ | ☐ | ☐ | |
| The facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures to provide opportunities for inmates to participate in religious services, practices and counseling on a voluntary basis. | | | | CDM 5-13/100.00 Religious Programs  
CDM 5-13/100.05 Handling of Religious headwear and articles  
UO 5-23-050, Religious Services and Procedures |
1073 INMATE GRIEVANCE PROCEDURE

(a) Each administrator of a Type II, III, or IV facility and Type I facilities which hold inmate workers shall develop written policies and procedures whereby any inmate may appeal and have resolved grievances relating to any conditions of confinement, including but not limited to: medical care; classification actions; disciplinary actions; program participation; telephone, mail, and visiting procedures; and food, clothing, and bedding. Such policies and procedures shall include:

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<tr>
<th>TITLE 15 SECTION</th>
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<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>1073 INMATE GRIEVANCE PROCEDURE</td>
<td>☒</td>
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<td>COVERED UNDER CDM VOLUME 8 CDM 8-01/000.00 Preamble to the Inmate Grievance Policy</td>
</tr>
<tr>
<td>(a) Each administrator of a Type II, III, or IV facility and Type I facilities which hold inmate workers shall develop written policies and procedures whereby any inmate may appeal and have resolved grievances relating to any conditions of confinement, including but not limited to: medical care; classification actions; disciplinary actions; program participation; telephone, mail, and visiting procedures; and food, clothing, and bedding. Such policies and procedures shall include:</td>
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<td>(1) a grievance form or instructions for registering a grievance;</td>
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<td>COVERED UNDER CDM VOLUME 8</td>
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<td>(2) resolution of the grievance at the lowest appropriate staff level;</td>
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<td>CDM 8-01/000.00, Preamble to the Inmate Grievance Policy</td>
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<tr>
<td>(3) appeal to the next level of review;</td>
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<td>COVERED UNDER CDM VOLUME 8</td>
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<td>(4) written reasons for denial of grievance at each level of review which acts on the grievance;</td>
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<td>☐</td>
<td>CDM 8-01/000.00, Preamble to the Inmate Grievance Policy</td>
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<td>(5) provision for response within a reasonable time limit; and,</td>
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<td>☐</td>
<td>COVERED UNDER CDM VOLUME 8</td>
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<tr>
<td>(6) provision for resolving questions of jurisdiction within the facility.</td>
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<td>☐</td>
<td>CDM 8-01/000.00, Preamble to the Inmate Grievance Policy</td>
</tr>
<tr>
<td>(b) Grievance System Abuse: The facility may establish written policy and procedure to control the submission of an excessive number of grievances.</td>
<td>☒</td>
<td>☐</td>
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<td>CDM 8-04/050.00 Duplicate or Excessive Filings of Grievances and Appeals, and Restrictions of Filing Privileges</td>
</tr>
<tr>
<td>1080 RULES AND DISCIPLINARY PENALTIES</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>Chapter 9 Inmate Disciplinary Procedures CDM 5-09/010.00 Inmate Discipline</td>
</tr>
</tbody>
</table>

BSCC staff did not interview any inmates to affirm they have free access to grievance forms and an understanding of how to file a grievance. Compliance with this regulation is based on the documents provided and a review of the agency’s policy and procedure only.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| Such rules and disciplinary penalties shall be stated simply and affirmatively, and posted conspicuously in housing units and the booking area or issued to each inmate upon booking. | ☒ | ☐ | ☐ | CDM 5-09/010.00 Inmate Discipline  
TTCF provide photos of inmate rules and regulations posted in various housing modules. |
| For those inmates who are illiterate or unable to read English, and for persons with disabilities, provision shall be made for the jail staff to instruct them verbally or provide them with material in an understandable form regarding jail rules and disciplinary procedures and penalties. | ☒ | ☐ | ☐ | CDM 5-09/010.00 Inmate Discipline  
CDM 5-09/040.00 Disciplinary Review Process  
UO 5-22-010 Inmate Discipline Procedures |

### 1081 PLAN FOR INMATE DISCIPLINE

Each facility administrator shall develop written policies and procedures for inmate discipline. The plan shall include, but not be limited to, the following elements:

- **(a) Temporary Loss of Privileges:** For minor acts of non-conformance or minor violations of facility rules, staff may impose a temporary loss of privileges, such as access to television, telephones, commissary, or lockdown for less than 24 hours, provided there is written documentation and supervisory approval.  
  - CDM 5-09/030.00 Disciplinary Guidelines  
  - CDM 5-09/070.00 Inmate Discipline Schedule  
  - UO 5-22-010 Inmate Discipline Procedures  
  - UO 5-22-012 Pre Discipline  
  - BSCC staff reviewed documentation for inmate discipline. During the review, BSCC staff determined he agency to be noncompliance with their policy and this regulation. |

- **(b) Punitive Actions:** Major violations of facility rules or repetitive minor acts of non-conformance or repetitive minor violations of facility rules shall be reported in writing by the staff member observing the act and submitted to the disciplinary officer. The consequences of such violations may include, but are not limited to:
  1. Loss of good time/work time.  
  - CDM 5-09/030.00 Disciplinary Guidelines  
  - UO 5-22-010 Inmate Discipline Procedures |
  2. Placement in disciplinary separation.  
  - CDM 5-09/030.00 Disciplinary Guidelines  
  - UO 5-22-010 Inmate Discipline Procedures |
  3. Disciplinary separation diet.  
  - CDM 5-09/030.00 Disciplinary Guidelines  
  - CDM 5-09/060.00 Inmate Disciplinary Diet  
  - UO 5-22-010 Inmate Discipline Procedures |
  4. Loss of privileges mandated by regulations.  
  - CDM 5-09/030.00 Disciplinary Guidelines  
  - UO 5-22-010 Inmate Discipline Procedures |

- **A staff member with investigative and punitive authority shall be designated as a disciplinary officer to impose such consequences.**  
  - CDM 5-09/030.00 Disciplinary Guidelines  
  - UO 5-22-010 Inmate Discipline Procedures |

- **Staff shall not participate in disciplinary review if they are involved in the charges.**  
  - CDM 5-09/030.00 Disciplinary Guidelines  
  - UO 5-22-010 Inmate Discipline Procedures |

- **Such charges pending against an inmate shall be acted on with the following provisions and within specified timeframes:**  
  - CDM 5-09/030.00 Disciplinary Guidelines  
  - UO 5-22-010 Inmate Discipline Procedures |

- **1. A copy of the report, and/or a separate written notice of the violation(s), shall be provided to the inmate.**  
  - CDM 5-09/030.00 Disciplinary Guidelines  
  - UO 5-22-010 Inmate Discipline Procedures |
2. Unless declined by the inmate, a hearing shall be provided no sooner than 24 hours after the report has been submitted to the disciplinary officer and the inmate has been informed of the charges in writing. The hearing may be postponed or continued for a reasonable time through a written waiver by the inmate, or for good cause.

3. The inmate shall be permitted to appear on his/her own behalf at the time of hearing and present witnesses and documentary evidence. The inmate shall have access to staff or inmate assistance when the inmate is illiterate or the issues are complex.

4. A charge(s) shall be acted on no later than 72 hours after an inmate has been informed of the charge(s) in writing.

5. Subsequent to final disposition of disciplinary charges by the disciplinary officer, the charges and the action taken shall be reviewed by the facility manager or designee.

6. The inmate shall be advised in a written statement by the fact-finders about the evidence relied on and the reasons for the disciplinary action. A copy of the record shall be kept pursuant to Penal Code Section 4019.5.

7. There shall be a policy of review and appeal to a supervisor on all disciplinary action.

(c) Nothing in this section precludes a facility administrator from administratively segregating any inmate from the general population or program for reasons of personal, mental, or physical health, or under any circumstance in which the safety of the inmates, staff, program, or community is endangered, pending disciplinary action or a review as required by Section 1053 of these regulations.

(d) Nothing in this section precludes the imposition of conditions or restrictions that reasonably relate to a legitimate, non-punitive administrative purpose.

1082 FORMS OF DISCIPLINE

The degree of punitive actions taken by the disciplinary officer shall be directly related to the severity of the rule infraction. Acceptable forms of discipline shall consist of, but not be limited to, the following:

(a) Loss of privileges.
(b) Extra work detail.
(c) Short term lockdown for less than 24 hours.
(d) Removal from work details.
(e) Forfeiture of good time credits earned under Penal Code Section 4019.
(f) Forfeiture of work time credits earned under Penal Code Section 4019.
(g) Disciplinary separation.
(h) Disciplinary separation diet.
**TITLE 15 SECTION**  | **YES** | **NO** | **N/A** | **P/P REFERENCE – COMMENTS**
--- | --- | --- | --- | ---
1083  **LIMITATIONS ON DISCIPLINARY ACTIONS**

The Penal Code and the State Constitution expressly prohibit all cruel and unusual punishment. Additionally, there shall be the following limitations:
(a) If an inmate is on disciplinary separation status for 30 consecutive days there shall be a review by the facility manager before the disciplinary separation status is continued. This review shall include a consultation with health care staff. Such reviews shall continue at least every fifteen days thereafter until the disciplinary status has ended. This review shall be documented.

(b) The disciplinary separation cells or cell shall have the minimum furnishings and space specified in Title 24, Part 2, 1231.2.6 and 2.7. Occupants shall be issued clothing and bedding as specified in Articles 13 and 14 of these regulations and shall not be deprived of them through any portion of the day except that those inmates who engage in the destruction of bedding or clothing may be deprived of such articles. The decision to deprive inmates of such articles of clothing and bedding shall be reviewed by the facility manager or designee during each 24-hour period.

(c) The delegation of authority to any inmate or group of inmates to exercise the right of punishment over any other inmate or group of inmates (Penal Code section 4019.5)

(d) In no case shall a safety cell, as specified in Title 24, Part 2, 1231.2.5, or any restraint device be used for disciplinary purposes.

(e) No inmate may be deprived of the implements necessary to maintain an acceptable level of personal hygiene as specified in Section 1265 of these regulations

(f) Food shall not be withheld as a disciplinary measure.

(g) The disciplinary separation diet described in section 1247 of these regulations shall only be utilized for major violations of institutional rules.

1. In addition to the provisions of Section 1247, the facility manager shall approve the initial placement on the disciplinary separation diet and ensure that medical staff is notified.

2. In consultation with medical care staff, the facility manager shall approve any continuation on that diet every 72 hours after the initial placement.

(h) Correspondence privileges shall not be withheld except in cases where the inmate has violated correspondence regulations, in which case correspondence may be suspended for no longer than 72 hours, without the review and approval of the facility manager.

(i) In no case shall access to courts and legal counsel be suspended as a disciplinary measure.

CDM 5-09/050.00 Limitations on Disciplinary Actions
CDM 5-09/070.00 Inmate Discipline Schedule
CDM 5-09/080.00 Location of Discipline
UO 5-22-010 Inmate Discipline Procedures

CDM 5-09/050.00 Limitations on Disciplinary Actions
UO 5-22-010 Inmate Discipline Procedures

CDM 5-09/050.00 Limitations on Disciplinary Actions
UO 5-22-010 Inmate Discipline Procedures

CDM 5-09/060.00 Inmate Disciplinary Diet
UO 5-22-010 Inmate Discipline Procedures

CDM 5-09/060.00 Inmate Disciplinary Diet
UO 5-22-010 Inmate Discipline Procedures

CDM 5-09/050.00 Limitations on Disciplinary Actions
UO 5-22-010 Inmate Discipline Procedures

CDM 5-09/050.00 Limitations on Disciplinary Actions
UO 5-22-010 Inmate Discipline Procedures
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1084 DISCIPLINARY RECORDS</strong></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-22-010 Inmate Discipline Procedures</td>
</tr>
</tbody>
</table>

Penal Code Section 4019.5 requires that a record is kept of all disciplinary infractions and punishment administered therefore. This requirement may be satisfied by retaining copies of rule violation reports and report of the disposition of each.

<table>
<thead>
<tr>
<th>DETENTION OF MINORS</th>
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</thead>
</table>

Are minors held in this facility? If yes, the following sections including those summarizing the regulations identified in Title 15, Article 8 of these regulations apply (Minors in Jails).

Note: Reference PC § 207.1(b), 207.6, 707.1

Minors are not held in this facility.

<table>
<thead>
<tr>
<th><strong>42 USC 5633 SECTION 223(a)(12) SEPARATION</strong></th>
<th>☒</th>
<th>☐</th>
<th>☐</th>
<th>CDM 5-02/010.00 Juveniles CDM 5-02/020.00 Alleged Juvenile Inmates</th>
</tr>
</thead>
</table>

Juveniles are not confined or detained in any facility in which they have contact with adult prisoners.

Reference: WIC 208

<table>
<thead>
<tr>
<th><strong>1101 RESTRICTIONS ON CONTACT WITH ADULT PRISONERS</strong></th>
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</thead>
</table>

The facility administrator shall establish policies and procedures to restrict contact, as defined in Section 1006, between detained minors and adults confined in the facility. In situations where brief or accidental contact may occur, such as booking or facility movement, facility staff (trained in the supervision of inmates) shall maintain a constant, side-by-side presence with the minor or the adult to prevent sustained contact.

The above restrictions do not apply to minors who are participating in supervised program activities pursuant to Section 208 (c) of the Welfare and Institutions Code.

<table>
<thead>
<tr>
<th><strong>1102 CLASSIFICATION</strong></th>
<th>☐</th>
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</thead>
</table>

The facility administrator shall develop and implement a written plan designed to provide for the safety of staff and minors held at the facility. The plan shall include the following:

(a) a procedure for receiving and transmitting information regarding minors who present a risk or hazard to self or others while confined at the facility, and the segregation of such minors to the extent possible within the limits of the facility.

(b) a procedure to provide care for any minor who appears to be in need of or who requests medical, mental health, or developmental disability treatment. Written procedures shall be established by the responsible health administrator in cooperation with the facility administrator.

(c) a suicide prevention program designed to identify, monitor, and provide treatment to those minors who present a suicide risk.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(d) provide that minors be housed separately from adults and not be allowed to come or remain in contact with adults except as provided in Sections 208(c) of the Welfare and Institutions Code.</td>
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<tr>
<td><strong>1103 RELEASE PROCEDURES</strong></td>
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<tr>
<td>Facility staff shall notify the parents or guardians prior to the release of a minor. The minor's personal clothing and valuables shall be returned to the minor, parents or guardian, upon the minor's release or consent.</td>
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<td>☐</td>
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</tr>
<tr>
<td><strong>1104 SUPERVISION OF MINORS</strong></td>
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<tr>
<td>The facility administrator shall develop and implement policy and procedures that provide for:</td>
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<tr>
<td>(a) continuous around-the-clock supervision of minors with assurance that staff can hear and respond; and,</td>
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<tr>
<td>(b) safety checks of minors at least once every 30 minutes. These safety checks shall include the direct visual observation of movement and/or skin. Safety checks shall not be replaced, but may be supplemented by, an audio/visual electronic surveillance system designed to detect overt, aggressive, or assaultive behavior and to summon aid in emergencies. All safety checks shall be documented.</td>
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<tr>
<td><strong>1105 RECREATIONAL PROGRAMS</strong></td>
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<tr>
<td>The facility administrator shall develop written policies and procedures to provide a recreation program that shall protect the welfare of minors and other inmates, recognize facility security needs and comply with minimum jail standards for recreation (California Code of Regulations, Title 15, Section 1065).</td>
<td>☐</td>
<td>☐</td>
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</tr>
<tr>
<td><strong>1106 DISCIPLINARY PROCEDURES</strong></td>
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</tr>
<tr>
<td>Nothing in this regulation shall prevent the administrator from removing a detained minor from the general population or program for reasons of the minor's mental or physical health; or under any circumstances in which the safety of the minor, other inmates, staff, the program or community is endangered, pending a disciplinary action or review.</td>
<td>☐</td>
<td>☐</td>
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<td></td>
</tr>
<tr>
<td>(a) Minors requiring disciplinary confinement shall be housed only in living areas designated for the detention of minors.</td>
<td>☐</td>
<td>☐</td>
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<td></td>
</tr>
<tr>
<td>(b) Permitted forms of discipline include:</td>
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<td></td>
<td></td>
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<tr>
<td>(1) loss of privileges; and,</td>
<td>☐</td>
<td>☐</td>
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</tr>
<tr>
<td>(2) disciplinary confinement.</td>
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<tr>
<td>(c) Access to visitation and recreation shall be restricted only after a second level review by a supervisor or manager, and shall not extend beyond five days without subsequent review.</td>
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<td>☐</td>
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</tr>
<tr>
<td>(d) A status review shall be conducted for those minors placed in disciplinary confinement no less than every 24 hours.</td>
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<tr>
<td>(e) Prohibited forms of discipline include:</td>
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<tr>
<td>(1) discipline that does not fit the violation;</td>
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<td>☐</td>
<td>☒</td>
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</tr>
<tr>
<td>(2) corporal punishment;</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(3) inmate imposed discipline;</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(4) placement in safety cells;</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(5) deprivation of food; and,</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td>--------------------------------------------------------------------------------</td>
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<tr>
<td>(6) the adult disciplinary diet.</td>
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</tr>
<tr>
<td><strong>1120 EDUCATION PROGRAM FOR MINORS IN JAILS</strong></td>
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</tr>
<tr>
<td>Whenever a minor is held in a Type II or III facility, the facility administrator shall coordinate with the County Department of Education or County Superintendent of Schools to provide education programs as required by Section 48200 of the Education Code.</td>
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<tr>
<td><strong>1122.5 PREGNANT MINORS</strong></td>
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</tr>
<tr>
<td>(a) The health administrator, in cooperation with the facility administrator, shall develop written policies and procedures pertaining to pregnant minors that address the requirements in Title 15, Section 1417.</td>
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<tr>
<td>(b) The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices on pregnant minors. The policy shall address requirements of Penal Code 3407. Policy shall include reference to the following:</td>
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</tr>
<tr>
<td>(1) A minor known to be pregnant or in recovery after delivery shall not be restrained by the use of leg irons, waist chains, or handcuffs behind the body.</td>
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</tr>
<tr>
<td>(2) A pregnant minor in labor, during delivery, or in recovery after delivery, shall not be restrained by the wrists, ankles, or both, unless deemed necessary for the safety and security of the minor, the staff, or the public.</td>
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</tr>
<tr>
<td>(3) Restraints shall be removed when a professional who is currently responsible for the medical care of a pregnant minor during a medical emergency, labor, delivery, or recovery after delivery determines that the removal of restraints is medically necessary.</td>
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<tr>
<td>(4) Upon confirmation of a minor's pregnancy, she shall be advised, orally or in writing, of the standards and policies governing pregnant minors.</td>
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<tr>
<td><strong>1047 SERIOUS ILLNESS OR INJURY OF A MINOR IN AN ADULT DETENTION FACILITY</strong></td>
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<tr>
<td>The facility administrator shall develop policy and procedures for notification of the court of jurisdiction and the parent, guardian, or person standing in loco parentis, in the event of a suicide attempt, serious illness, injury or death of a minor in custody.</td>
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</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
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<td>--------------------------------------------</td>
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</tr>
<tr>
<td>Temporary Holding Cells (2.2)</td>
<td>X</td>
<td></td>
<td></td>
<td>Contain 10 square feet of floor per inmate</td>
</tr>
<tr>
<td>Limited to no more than 16 inmates</td>
<td></td>
<td>X</td>
<td></td>
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<tr>
<td>No smaller than 40 square feet</td>
<td></td>
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<td>X</td>
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<tr>
<td>Contain sufficient seating to accommodate all inmates</td>
<td></td>
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<td>X</td>
<td></td>
</tr>
<tr>
<td>Toilet accessible</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
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<tr>
<td>Water fountain accessible</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
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<tr>
<td>Wash basin accessible</td>
<td></td>
<td></td>
<td>X</td>
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<tr>
<td>Provides clear visual supervision</td>
<td></td>
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<td>X</td>
<td></td>
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<tr>
<td>Telephone accessible</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Weapons Locker (3.12)</td>
<td>X</td>
<td></td>
<td></td>
<td>External to the security area and equipped with individual compartments, locks and keys</td>
</tr>
<tr>
<td>Temporary Staging Cell or Room (2.3)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1-91: Added provision for temporary staging cells-rooms</td>
<td></td>
<td></td>
<td></td>
<td>1-91: Added provision for temporary staging cells-rooms</td>
</tr>
<tr>
<td>Holds inmates classified and segregated per Title 15 § 1050 and § 1053</td>
<td></td>
<td></td>
<td></td>
<td>1-91: Added provision for temporary staging cells-rooms</td>
</tr>
<tr>
<td>Detoxification Cells (2.4)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Detox cells are at IRC. No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
<td></td>
<td></td>
<td></td>
<td>2014-2016 inspection cycle – Safety cell (4238) was added during a previous inspection cycle. Non-compliant because there is no variable intensity lighting.</td>
</tr>
<tr>
<td>Shower-Delousing Room (3.4)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available in reception/booking</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Secure Vault or Storage Space (2.1)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available for inmate valuables</td>
<td></td>
<td></td>
<td></td>
<td>In IRC.</td>
</tr>
<tr>
<td>Telephone (2.1)</td>
<td>X</td>
<td></td>
<td></td>
<td>Booking is in IRC. Telephones in housing areas.</td>
</tr>
<tr>
<td>Available for inmate use per Penal Code § 851.5</td>
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</tr>
<tr>
<td>Safety Cells (2.5)</td>
<td>X</td>
<td></td>
<td></td>
<td>2014-2016 inspection cycle – Safety cell (4238) was added during a previous inspection cycle. Non-compliant because there is no variable intensity lighting.</td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
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<tr>
<td>Single Occupancy Cells (2.6)</td>
<td>X</td>
<td></td>
<td></td>
<td>Maximum capacity of one inmate</td>
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<td></td>
<td>Contain a minimum of 60 square feet of floor area in Type I facilities</td>
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<td>and 70 square feet in Type II and III facilities</td>
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<td></td>
<td>Have a minimum ceiling height of 8 feet</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Contain toilet, washbasin and drinking fountain</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Contain a bunk, desk and seat (Desk and seat not required in Type I</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>in later, less restrictive 1986 standards)</td>
</tr>
<tr>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td>No cells of this type in this facility; detail of this regulation</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>deleted from this checklist.</td>
</tr>
<tr>
<td>Multiple Occupancy Cells (8227)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Multiple Occupancy Rooms (8229)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Double Occupancy Cells (2.7)</td>
<td>X</td>
<td></td>
<td></td>
<td>5-88: Added provision for double occupancy cells</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Maximum capacity of two inmates</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Contain a minimum of 60 square feet of floor space in Type I facilities</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>and 70 square feet in Type II and III facilities</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Have a minimum ceiling height of 8 feet and one floor</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>dimension at least 6 feet</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Contain toilet, washbasin and drinking fountain</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Contain 2 bunks, 1 desk and seat (Desk and seat not required in Type I</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>facilities)</td>
</tr>
<tr>
<td>Dormitories (2.8)</td>
<td>X</td>
<td></td>
<td></td>
<td>8-86: Provision for dormitories added</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Contain 50 square feet of floor area per inmate and a</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>minimum of 8 feet ceiling height</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Be designed for no fewer than 8 and no more than 64 inmates</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Facilities having a total rated capacity of 80 inmates or less,</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>may design dormitories for no fewer than 4 inmates</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Access to toilets separate from washbasins (ratio 1:8) and</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>drinking fountains</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Provide storage space for each inmate's personal items</td>
</tr>
<tr>
<td>Dayrooms (2.9)</td>
<td>X</td>
<td></td>
<td></td>
<td>8-86: Added requirement for 3 foot wide corridors in front of cells-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>rooms</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>35 square feet of floor area per inmate</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Contain tables and seating to accommodate the maximum</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>number of inmates served</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Access to toilets, washbasins and drinking fountains</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Available to all inmates in Type II and III facilities (excluding</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>special use cells) and to workers in Type I facilities</td>
</tr>
<tr>
<td>Shower (3.4)</td>
<td>X</td>
<td></td>
<td></td>
<td>Available on a ratio of 1:16</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Ratio changed to 1:20 in 1998-99 physical plant revisions; exceeded</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>due to crowding.</td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>-----------------------------------------------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
<td>----------</td>
</tr>
<tr>
<td>Lighting (3.6)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient to permit easy reading. Night lighting is sufficient to allow good supervision. 8-86: Specifies at least 20 foot-candles at desk level and in grooming areas, with night lighting not to exceed 5 foot-candles</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beds-Bunks (3.5)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>30 inches wide and 76 inches long</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Comfortable Living Environment [102(c)6]</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A comfortable living environment is maintained through an adequate heating and cooling system.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Exercise Area -Type II, III and WA IV (2.10)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At least one exercise area must contain a minimum of 900 square feet</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Outdoor exercise area provided</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Clear height of 15 feet with required surface area meeting a formula of: 80% of maximum rated inmate population and number of one-hour exercise periods per day = required surface area</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Space - Type II and III (2.11)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient area and furnishings to meet the needs of the facility programs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dining Facilities (2.17)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15 square feet per inmate being fed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Toilets, washbasins and showers are not in the same room or not in view of inmate dining</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Visiting (2.18)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient visiting area</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact visits whenever possible for minimum security inmates</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attorney Interviews (2.26)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide for confidential attorney consultation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Safety Equipment Storage (2.19)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adequate space is provided for storage of equipment such as fire extinguishers, SCBA, emergency lights, etc.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Janitor Closet (2.20)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Located in security areas lockable, containing a mop sink and storage space</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Storage Rooms (2.21)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient space to accommodate inmate property, bedding and supplies</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>-----------------------------------------------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
<td>----------</td>
</tr>
<tr>
<td>Audio or Video Monitoring System -NA Type IV (2.22)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio monitoring system capable of alerting staff in a central control</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Video monitoring in corridors, main entries and/or exits and programs or activity areas</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire Detection and Alarm System [102(c)6]</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Automatic fire alarm system capable of alerting staff in a central control point</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emergency Power (2.24)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available to provide minimal lighting, maintain communications, alarm, fire, life and security systems</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide Space for:</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Barber/beauty shop(2.15)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Limit requirement to Type II and III facilities (Deleted 2/99))</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Canteen (2.16)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Added for II, III &amp; IV facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Confidential Interview Rooms (2.25)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Added for Type II facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION**  
**ADULT DETENTION FACILITY**  
**LIVING AREA SPACE EVALUATION**  

**FACILITY:** Los Angeles Sheriff's Department Twin Towers Detention Facility  
**TYPE:** II  
**RC:** 2,432  
**FIELD REPRESENTATIVE:** Charlene Aboytes  
**DATE:** March 7, 2018  

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL</th>
<th>Total RC</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td># Beds</td>
<td>RC</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>DIMENSIONS (L x W x H)</td>
<td>FIXTURES*</td>
</tr>
<tr>
<td>Note:</td>
<td>Benches for 3.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>321-A</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(3)</td>
<td>(3)</td>
</tr>
<tr>
<td>321-B</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(16)</td>
<td>(16)</td>
</tr>
<tr>
<td>Note: Benches for 16.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>322</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(16)</td>
<td>(16)</td>
</tr>
<tr>
<td>Note: Benches for 32; if regulations were applied to this &quot;non-rated space,&quot; maximum capacity would be limited to 16 inmates. County data reflects the following number of (non-rated) beds in the CTC: 322 East Wing, 30 beds; 331 West Wing, 60 beds; 332 East Wing, 60 beds; 342 East Wing, 50 beds (Former Forensic Inpatient Unit). Six showers and one tub for Module 322.</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL</th>
<th>Total RC</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td># Beds</td>
<td>RC</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>DIMENSIONS (L x W x H)</td>
<td>FIXTURES*</td>
</tr>
<tr>
<td>Note:</td>
<td>Six showers and one tub for Module 331.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>331</td>
<td>Infirmary</td>
<td>1988</td>
<td>8</td>
<td>4</td>
<td>(32)</td>
</tr>
<tr>
<td>331</td>
<td>Infirmary</td>
<td>1988</td>
<td>26</td>
<td>1</td>
<td>(26)</td>
</tr>
<tr>
<td>331</td>
<td>Isolation</td>
<td>1988</td>
<td>2</td>
<td>1</td>
<td>(2)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL</th>
<th>Total RC</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td># Beds</td>
<td>RC</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>DIMENSIONS (L x W x H)</td>
<td>FIXTURES*</td>
</tr>
<tr>
<td>Note:</td>
<td>Six showers and one tub for Module 332.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pod 332</td>
<td>Infirmary</td>
<td>1988</td>
<td>8</td>
<td>4</td>
<td>(32)</td>
</tr>
<tr>
<td>332</td>
<td>Infirmary</td>
<td>1988</td>
<td>26</td>
<td>1</td>
<td>(26)</td>
</tr>
<tr>
<td>332</td>
<td>Isolation</td>
<td>1988</td>
<td>2</td>
<td>1</td>
<td>(2)</td>
</tr>
</tbody>
</table>

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

1325 LASD TTCF LAS;7/10/2018 - 1 -  
A360 LAS Adult.dot (9/98)
### ROOMS

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td># Beds</td>
<td>RC</td>
<td></td>
<td>T</td>
</tr>
</tbody>
</table>

#### 342 – EAST WING

Note: Six showers and one tub for Module 342.

| Pod 342    | Infirmary | 1988     | 4       | 4         | (16)     | 320 square feet          | 1 | 1 | 1 |   |   |
| 342        | Infirmary | 1988     | 32      | 1         | (30)     | 106 square feet           | 1 | 1 |   |   |   |
| 342        | Isolation | 1988     | 1       | 1         | (1)      | 120 square feet           | 1 | 1 |   |   |   |

Note: 2014-2016 inspection cycle – One unused holding cell was deleted from Pod 342.

#### TOWER 1 CLINIC (MALES)

|          |          | 1988 | (16) | (16) | 162 square feet | 1 | 1 | 1 |   |   |
|----------|----------|------|------|------|-----------------| 1 | 1 |   |   |   |
| 119      | Holding  | 1988 | (14) | (14) | 162 square feet | 1 | 1 | 1 |   |   |
| 120      | Holding  | 1988 | (16) | (16) | 240 square feet | 1 | 1 | 1 |   |   |
| 121      | Holding  | 1988 | (18) | (18) | 181 square feet | 1 | 1 | 1 |   |   |
| 138      | Safety   | 1988 | (1)  | (1)  | 115 square feet | 1 | 1 |   |   |   |

Note: 2014-2016 inspection cycle – Safety cell (138) was added during a previous inspection cycle.

#### TOWER 1 – Discipline

| Module 121 | Single | 1988 | 48 | 1 | 1 | (48) | 7.5' x 10.1' | 1 | 1 | 1 | 3 |

Note: Dimensions are an average – "inside" cells somewhat smaller, several irregular cells included; 3 showers for the module. This area was previously categorized as disciplinary housing, which excludes it from the Board Rated Capacity (BRC).

2014-2016 inspection cycle – Module 121 was converted from disciplinary isolation to administrative segregation adding 48 beds to the RC.

2016-2018 inspection cycle – Module 121 was returned to to non-rated discipline beds.

#### TOWER 1 – HOUSING

Note: There is an open area that is adjacent to and serves three housing pods in each module. At the 98-00 inspection this space was used as multi-purpose space for group programs and that approach continued in subsequent inspections. Inmates do not have access to it in such a way that it could be considered dayroom.

Housing Pods in Modules 131 and 272 (Tower 2) each consist of dorms with an upper and lower level. Each of the two levels originally had eight double bunks (16 bed per level or 32 per dorm). The number of bunks increased substantially by the 98-00 inspection. The original BOC "Living Area Space Evaluation" notes that available space limits the capacity of each dorm to 27 and that capacity has been continued. Calculations from the county report upper and lower areas as each having 550 square feet (1100 square feet total). This does not appear to include dayroom space. Available BOC records do not provide the total square footage.

Modules 132 – 172: Each pod contains one shower, limiting the pod capacity to 20 inmates. There is one fountain and one toilet in each dayroom, in addition to plumbing fixtures in each cell; thirty-two seats at dayroom tables. Of the 16 cells in each pod, 12 are 72 square feet and 4 are 100 square feet. Unless otherwise indicated, there are dayroom beds distributed throughout the pods in each Module. Pods E and F in Modules 152 and 172, a bunk has been removed from cells 4 and 6 to create 4 single-bunk cells.

#### MODULE 131

|            | Dorm    | 1988 | 48 | 27 | 27 | See above note. | 4 | 2 | 6 | 1 | 4 |
|------------|---------|------|----|----|----|-----------------| 4 | 2 |   |   |   |
| 131-A      | Dorm    | 1988 | 1  | 48 | 27 | 27              | 4 | 2 | 6 | 1 | 4 |
| 131-B      | Dorm    | 1988 | 1  | 48 | 27 | 27              | 4 | 2 | 6 | 1 | 4 |
| 131-C      | Dorm    | 1988 | 1  | 48 | 27 | 27              | 4 | 2 | 6 | 1 | 4 |
| 131-D      | Dorm    | 1988 | 1  | 48 | 27 | 27              | 4 | 2 | 6 | 1 | 4 |
| 131-E      | Dorm    | 1988 | 1  | 48 | 27 | 27              | 4 | 2 | 6 | 1 | 4 |
| 131-F      | Dorm    | 1988 | 1  | 47 | 27 | 27              | 4 | 2 | 6 | 1 | 4 |

Note: 2014-2016 inspection cycle – Beds had been removed from the housing units in Module 131 reducing the number of beds (not the rated capacity) from 82 in each unit to 48 or 47. All bunks have been removed from dayrooms.

* T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

1325 LASD TTCF LAS; 7/10/2018 - 2 - A360 LAS Adult.dot (9/98)
## MODULE 132

Note: 2014-2016 inspection cycle all bunks have been removed from dayrooms.

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL # Beds</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
</tr>
</thead>
<tbody>
<tr>
<td>132-A</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>132-B</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>132-C</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>132-D</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>132-E</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>132-F</td>
<td>Single</td>
<td>1988</td>
<td>16</td>
<td>1</td>
<td>1</td>
<td>16</td>
</tr>
</tbody>
</table>

Note: 2016-2018 inspection cycle – one bed was removed from each cell in unit 132-F resulting in a reduction of the RC by 4. The cell designation "S/Double" was changed to "Single."

## MODULE 141

Note: 2016-2018 inspection cycle – one exercise yard has been sub-divided into four exercise areas.

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL # Beds</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
</tr>
</thead>
<tbody>
<tr>
<td>141-A</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>141-B</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>1</td>
<td>1</td>
<td>20</td>
</tr>
<tr>
<td>141-C</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>141-D</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>141-E</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>141-F</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
</tbody>
</table>

## MODULE 142

Note: 2016-2018 inspection cycle – one exercise yard has been sub-divided into four exercise areas.

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL # Beds</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
</tr>
</thead>
<tbody>
<tr>
<td>142-A</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>142-B</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>142-C</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>142-D</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>142-E</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>142-F</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
</tbody>
</table>

## MODULE 151

Note: 2016-2018 inspection cycle – one exercise yard has been sub-divided into five exercise areas.

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL # Beds</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
</tr>
</thead>
<tbody>
<tr>
<td>151-A</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>151-B</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>151-C</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>151-D</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>151-E</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>151-F</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
</tbody>
</table>

## MODULE 152

Note: 2016-2018 inspection cycle – one exercise yard has been sub-divided into five exercise areas.

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL # Beds</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
</tr>
</thead>
<tbody>
<tr>
<td>152-A</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>152-B</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>152-C</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>152-D</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>152-E</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
</tbody>
</table>

---

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

1325 LASD TTCF LAS; 7/10/2018 - 3 - A360 LAS Adult.dot (9/98)
<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td># Beds</td>
<td>RC</td>
<td>T</td>
<td>U</td>
</tr>
</tbody>
</table>

Note: 2016-2018 inspection cycle – one exercise yard has been sub-divided into five exercise areas.

**MODULE 161**

| 161-A    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 161-B    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 161-C    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 161-D    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 161-E    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 161-F    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |

Note: 2016-2018 inspection cycle – one exercise yard has been sub-divided into five exercise areas.

**MODULE 162**

| 162-A    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 162-B    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 162-C    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 162-D    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 162-E    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 162-F    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |

Note: 2016-2018 inspection cycle – one exercise yard has been sub-divided into five exercise areas.

**MODULE 171**

| 171-A    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 171-B    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 171-C    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 171-D    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 171-E    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 171-F    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |

Note: 2016-2018 inspection cycle – one exercise yard has been sub-divided into five exercise areas.

**MODULE 172**

| 172-A    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 172-B    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 172-C    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 172-D    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 172-E    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |
| 172-F    | S/Double  | 1988                | 16      | 2       | 1-2      | 20 | 1 | 1 | 1 |

Note: 2016-2018 inspection cycle – one exercise yard has been sub-divided into five exercise areas.

**TOWER 2 – MALES – TRANSFER CENTER**

Note: 2006-2008 inspection cycle – The transfer center was closed when the facility was inspected. In the event this section of the facility becomes operational the department must notify the BSCC. MW 4/2007.

2014-2016 inspection cycle – Transfer center open.

| 1       | Holding   | 1988 | 1 | (13) | (13) | 10’ x 13’ | 1 | 1 | 1 |

Note: 23’ bench.

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.
<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL</th>
<th>Total RC</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td># Beds</td>
<td>RC</td>
<td></td>
</tr>
<tr>
<td>T</td>
<td>U</td>
<td>W</td>
<td>F</td>
<td>S</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>DIMENSIONS</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(L x W x H)</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(8)</td>
<td>(8)</td>
<td>1 1 1</td>
</tr>
<tr>
<td>Note: 13’ bench.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(8)</td>
<td>(8)</td>
<td>1 1 1</td>
</tr>
<tr>
<td>Note: 13’ bench.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(13)</td>
<td>(13)</td>
<td>1 1 1</td>
</tr>
<tr>
<td>Note: 13’ bench.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOWER 2 – CLINIC</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Holding</td>
<td>1988</td>
<td>(16)</td>
<td>(16)</td>
<td>Irregular.</td>
<td>2 2 2</td>
</tr>
<tr>
<td>2</td>
<td>Holding</td>
<td>1988</td>
<td>(7)</td>
<td>(7)</td>
<td>7.1’ x 10.9’</td>
<td>1 1 1</td>
</tr>
<tr>
<td>3</td>
<td>Holding</td>
<td>1988</td>
<td>(7)</td>
<td>(7)</td>
<td>7.1’ x 10.8’</td>
<td>1 1 1</td>
</tr>
<tr>
<td><strong>TOWER 2 – HOUSING</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>MODULE 211 – DISCIPLINE</strong></td>
<td>Not included in BRC.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Note: With the exception of Module 211 and Module 272, all housing modules have pods with 16 cells, 8 at the upper tier, 8 at bottom level. Of the 16 cells, 12 are 72 square feet and 4 are 100 square feet. Unless otherwise indicated, there are dayroom beds distributed throughout each module.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>211</td>
<td>Single</td>
<td>1988</td>
<td>48</td>
<td>1</td>
<td>(48)</td>
<td>8.2’ x 9.8’</td>
</tr>
<tr>
<td><strong>MODULE 231 IRC</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Note: 2014-2016 inspection cycle – This module has been removed from the TTCF LASE. Effective 1/8/05, management of Module 231 was transferred to IRC.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>MODULE 232</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Note: A total of 46 bunks distributed in dayrooms – all are single bunks.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>232-A</td>
<td>Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>2</td>
<td>32</td>
</tr>
<tr>
<td>232-B</td>
<td>Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>2</td>
<td>32</td>
</tr>
<tr>
<td>232-C</td>
<td>Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>2</td>
<td>32</td>
</tr>
<tr>
<td>232-D</td>
<td>Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>2</td>
<td>32</td>
</tr>
<tr>
<td>232-E</td>
<td>Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>2</td>
<td>32</td>
</tr>
<tr>
<td>232-F</td>
<td>Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>2</td>
<td>32</td>
</tr>
<tr>
<td>Note: Historically, this LASE has shown that there are two showers per pod with 32 seats at dayroom tables.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2014-2016 inspection cycle – Module 232 has been transferred from IRC to TTCF (192 beds). Since at least the 2002-2004 inspection cycle, the &quot;Total RC&quot; column for Module 232 has shown 32 beds (16 x 2) for each of the six units (32 x 6 = 192). However, since the 2008-2010 inspection cycle, the LASE for the IRC has shown the &quot;Total RC&quot; column as 28 beds for each of the six units. This discrepancy does not affect the current RC of TTCF.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>MODULE 241</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Note: A total of 64 bunks distributed in dayrooms. One shower per pod limits RC.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>241-A</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>241-B</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>241-C</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>241-D</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>241-E</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
<tr>
<td>241-F</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
</tr>
</tbody>
</table>

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

1325 LASD TTCF LAS; 7/10/2018 - 5 - A360 LAS Adult.dot (9/98)
<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td># Beds</td>
<td>RC</td>
<td></td>
<td>T U W F S</td>
</tr>
<tr>
<td>MODULE 242</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Note: A total of 74 bunks distributed in dayrooms.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>242-A</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
<td>See note above.</td>
</tr>
<tr>
<td>242-B</td>
<td>S/Double</td>
<td>1988</td>
<td>16</td>
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<tr>
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<td>242-D</td>
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<td>16</td>
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<td>1-2</td>
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<tr>
<td>242-E</td>
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<td>16</td>
<td>2</td>
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<tr>
<td>242-F</td>
<td>S/Double</td>
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<tr>
<td>MODULE 251</td>
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<td></td>
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</tr>
<tr>
<td>Note: A total of 103 bunks distributed in dayrooms.</td>
<td></td>
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<tr>
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<tr>
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<td>1988</td>
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<tr>
<td>251-E</td>
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<tr>
<td>252-B</td>
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<td>1988</td>
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<td>1988</td>
<td>16</td>
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<td>252-D</td>
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<td>252-F</td>
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<tr>
<td>MODULE 261</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Note: A total of 60 bunks distributed in dayrooms.</td>
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<tr>
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<tr>
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<tr>
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</tr>
<tr>
<td>Note: A total of 75 bunks distributed in dayrooms.</td>
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<td>262-C</td>
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<td>1-2</td>
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<td>1988</td>
<td>16</td>
<td>2</td>
<td>1-2</td>
<td>20</td>
<td></td>
</tr>
</tbody>
</table>

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.
<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
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</table>

**MODULE 271**

Note: A total of 71 bunks distributed in dayrooms.

<p>| | | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
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<td>See note above.</td>
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<tr>
<td>271-B</td>
<td>S[Double]</td>
<td>1988</td>
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<td>2 1-2</td>
<td>20</td>
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<tr>
<td>271-C</td>
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<td>2 1-2</td>
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<td>271-D</td>
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<tr>
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<td>2 1-2</td>
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<tr>
<td>271-F</td>
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<td>16</td>
<td>2 1-2</td>
<td>20</td>
<td>1 1 1 1</td>
<td></td>
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</table>

**MODULE 272- ADA and INMATE WORKERS**

Note: Housing Pods in Modules 131 and 272 (Tower 2) each consist of dorms with an upper and lower level. Each of the two levels originally had eight double bunks (16 bed per level or 32 per dorm). The number of bunks increased substantially by the 98-00 inspection. The original BOC "Living Area Space Evaluation" notes that available space limits the capacity of each dorm to 27 and that capacity has been continued. Calculations from the county report upper and lower areas as each having 550 square feet (1100 square feet total). This does not appear to include dayroom space. Available BOC records do not provide the total square footage. 272 Module rated capacity is 162, currently there are 534 beds in this area.

2014-2016 inspection cycle – with the exception of 272 (Inmate Worker Dorm) a significant number of bunks were removed from all other 272-unit dorms.

2016-2018 inspection cycle – Additional bunks have been removed from this module. This unit has been converted to an “ADA” and Inmate Worker Module. Each pod has 16 single bunks on the ground level for “accessible beds” (ADA) while each mezzanine level has 27 beds for inmate workers. The RC remains the same.

<p>| | | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
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<tr>
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<td>1988</td>
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<td>43</td>
<td>27</td>
<td>27</td>
<td>4 2 6 1 4</td>
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<tr>
<td>272-B</td>
<td>Dorm</td>
<td>1988</td>
<td>1</td>
<td>43</td>
<td>27</td>
<td>27</td>
<td>4 2 6 1 4</td>
</tr>
<tr>
<td>272-C</td>
<td>Dorm</td>
<td>1988</td>
<td>1</td>
<td>43</td>
<td>27</td>
<td>27</td>
<td>4 2 6 1 4</td>
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<tr>
<td>272-D</td>
<td>Dorm</td>
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<td>1</td>
<td>43</td>
<td>27</td>
<td>27</td>
<td>4 2 6 1 4</td>
</tr>
<tr>
<td>272-E</td>
<td>Dorm</td>
<td>1988</td>
<td>1</td>
<td>43</td>
<td>27</td>
<td>27</td>
<td>4 2 6 1 4</td>
</tr>
<tr>
<td>272-F</td>
<td>Dorm</td>
<td>1988</td>
<td>1</td>
<td>43</td>
<td>27</td>
<td>27</td>
<td>4 2 6 1 4</td>
</tr>
</tbody>
</table>

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas. 

1325 LASD TTCF LAS; 7/10/2018 - 7 - A360 LAS Adult.dot (9/98)
### TYPE II AND III FACILITIES
**Board of State and Community Corrections**

**PROCEDURES**

<table>
<thead>
<tr>
<th>FACILITY NAME:</th>
<th>Los Angeles County Inmate Reception Center (IRC)</th>
<th>FACILITY TYPE:</th>
<th>II</th>
</tr>
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<tbody>
<tr>
<td>PERSON(S) INTERVIEWED:</td>
<td>None</td>
<td>DATE:</td>
<td>6/11/2020</td>
</tr>
<tr>
<td>FIELD REPRESENTATIVE:</td>
<td>Steven Wicklander</td>
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</table>

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1020 CORRECTIONS OFFICER CORE COURSE</strong>&lt;sup&gt;2&lt;/sup&gt;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>(a) In addition to the provisions of California Penal Code Section 831.5, all custodial personnel of a Type I, II, III, or IV facility shall successfully complete the “Corrections Officer Core Course” as described in Section 179 of Title 15, CCR, within one year from the date of assignment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td><strong>Jail Operations Course</strong> The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements.</td>
</tr>
<tr>
<td>(b) Custodial Personnel who have successfully completed the course of instruction required by Penal Code Section 832.3 shall also successfully complete the “Corrections Officer Basic Academy Supplemental Core Course” as described in Section 180 of Title 15, CCR, within one year from the date of assignment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td><strong>1021 JAIL SUPERVISORY TRAINING</strong></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td><strong>MPP 3-02/080.01 Supervisor School</strong> The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements.</td>
</tr>
<tr>
<td>Prior to assuming supervisory duties, jail supervisors shall complete the core training requirements pursuant to Section 1020, Corrections Officer Core Course.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>In addition, supervisory personnel of any Type I, II, III or IV jail shall also be required to complete either the STC Supervisory Course (as described in Section 181, Title 15, CCR) or the POST supervisory course within one year from date of assignment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td><strong>MPP 3-02/080.01 Supervisor School</strong></td>
</tr>
<tr>
<td><strong>1023 JAIL MANAGEMENT TRAINING</strong></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td><strong>MPP 3-02/080.01 Middle Management School</strong> The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements.</td>
</tr>
<tr>
<td>Managerial personnel of any Type I, II, III or IV jail shall be required to complete either the STC management course (as described in Section 182, Title 15, CCR) or the POST management course within one year from date of assignment.</td>
<td>☒</td>
<td>☐</td>
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<td></td>
</tr>
</tbody>
</table>

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<sup>1</sup> This document is intended for use as a tool during the inspection process; this worksheet may not contain each Title 15 regulation that is required. Additionally, many regulations on this worksheet are SUMMARIES of the regulation; the text on this worksheet may not contain the entire text of the actual regulation. Please refer to the complete California Code of Regulations, Title 15, Minimum Standards for Local Facilities, Division 1, Chapter 1, Subchapter 4 for the complete list and text of regulations.

<sup>2</sup> For STC participating agencies, consistency with training sections 1020, 1023 & 1025 is annually assessed by the STC Division. Unless otherwise indicated, the regulatory intent is for training to occur within one year from the date of assignment.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| **1025 CONTINUING PROFESSIONAL TRAINING** | ☒ | ☐ | ☐ | CDM 3-02/050.00 Standards and Training for Corrections  
The Agency’s policy states it is the responsibility of the Custody Training and Standards Bureau (CTSB) to provide STC certified training classes for custody personnel on a continuing basis.  
The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements. |
| **1027 NUMBER OF PERSONNEL** | ☒ | ☐ | ☐ | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel  
Compliance with this regulation is predicated on having a sufficient number of staff to complete requirements outlined Title 15 Minimum Standards for Local Detention Facilities. Compliance with this regulation is based on policy review only. |
| | | | | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel |
| | | | | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel |
| | | | | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel |
| | | | | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/025.00 Escorting and Providing Security for Female Inmates  
There are no female inmates housed at this facility. The agency’s policy states at least one custody employee of the same sex as the inmates assigned to a housing area shall be present at all times before entry is made into that housing area. |
| | | | | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel |
| | | | | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel |
| | | | | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel |
| | | | | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel |

With the exception of any year that a core training module is successfully completed, all facility/system administrators, managers, supervisors, and custody personnel of a Type I, II, III, or IV facility shall successfully complete the “annual required training” specified in Section 184 of Title 15, CCR.

A sufficient number of personnel shall be employed in each local detention facility to ensure the implementation and operation of the programs and activities required by these regulations.

Whenever there is an inmate in custody, there shall be at least one employee on duty at all times in a local detention facility or in the building which houses a local detention facility who shall be immediately available and accessible to inmates in the event of an emergency.

Such an employee shall not have any other duties which would conflict with the supervision and care of inmates in the event of an emergency.

Whenever one or more female inmates are in custody, there shall be at least one female employee who shall be immediately available and accessible to such females.  
*Note: Reference PC§ 4021.*

To determine if there is a sufficient number of personnel for a specific facility, the facility administrator shall prepare and retain a staffing plan indicating the personnel assigned in the facility and their duties. Such a staffing plan shall be reviewed by the Board staff at the time of their biennial inspection. The results of such a review and recommendations shall be reported to the local jurisdiction having fiscal responsibility for the facility.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
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<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
</table>
| **1027.5 SAFETY CHECKS** | ☒ | ☐ | ☐ | CDM 4-11/030.00 Inmate Safety Checks  
CDM 5-14/100.00 Title 15 Compliance Officer  
UO 5-24/001.05 Title 15 Security Safety Checks  

The agency has dedicated staff, Title 15 Compliance Officers, who are responsible for conducting safety checks.  
The agency’s policy states all inmates in their custody shall be visually checked at least once each hour to ensure their safety and welfare and if inmate safety checks are required more frequently, it is imperative all personnel strictly adhere to those requirements. The agency’s standards for safety check ranges from 15 to 60-minute safety checks depending on the facility area.  
The agency was unable to provide safety check documentation for all facilities due to jail management system requirements and the volume required to find compliance by BSCC staff. BSCC staff reviewed the agencies 2016/2018 inspection report to verify if there were any compliance issues with safety checks during the last inspection cycle. The report indicated the agency was compliant with this regulation. It was noted in the previous cycle the agency utilizes a dashboard program that displays a countdown clock showing staff when to start safety checks. Safety checks are performed by Title 15 compliance officers using a scanner device that is uploaded to a jail management system.  
Compliance with this regulation is based on policy review only. |
| There is a written plan that includes the documentation of routine safety checks. | ☒ | ☐ | ☐ | CDM 4-11/030.00 Inmate Safety Checks  
UO 5-24/001.05 Title 15 Security Safety Checks |
| **1028 FIRE AND LIFE SAFETY STAFF** | ☒ | ☐ | ☐ | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 4-09_000.00 Fire Procedures  

Staff are trained during their core academy. The facility conducts quarterly fire drills. |
| Pursuant to Penal Code Section 6030(c), whenever there is an inmate in custody, there shall be at least one person on duty at all times who meets the training standards established by the BSCC for general fire and life safety. | ☒ | ☐ | ☐ | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 4-09_000.00 Fire Procedures  

Staff are trained during their core academy. The facility conducts quarterly fire drills.  

The facility manager shall ensure that there is at least one person on duty who trained in fire and life safety procedures that relate specifically to the facility. | ☒ | ☐ | ☐ | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 4-09_000.00 Fire Procedures |
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
<tbody>
<tr>
<td>1029 POLICY AND PROCEDURES MANUAL</td>
<td>☒</td>
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<td>☐</td>
<td>Los Angeles Sheriff’s Department’s Manual of Policies and Procedures (MPP)</td>
</tr>
<tr>
<td>Facility administrator(s) shall develop and publish a manual of policy and procedures for the facility. The policy and procedures manual shall address all applicable Title 15 and Title 24 regulations and shall be comprehensively reviewed and updated at least every two years. Such a manual shall be made available to all employees.</td>
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<td>The policies and procedures required in subsections (a)(6) and (a)(7) may be placed in a separate manual to ensure confidentiality. Subsections c and d do not apply and have been deleted.</td>
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<td>☐</td>
<td>Custody Division Manual (CDM)</td>
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<td>Medical Services Bureau Policies and Procedures (MSB)</td>
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<td>☐</td>
<td>Inmate Reception Center (IRC) Unit Orders (UO)</td>
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<td>☐</td>
<td>Twin Towers Correctional Facility Unit Orders (TTCF UO)</td>
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<td>☐</td>
<td>UO 1-02/002.00 Manual Review and Updates</td>
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<td>☐</td>
<td>CDM date of last review: 12/18/2019</td>
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<td>☐</td>
<td>UO manual date of last review: 12/2019</td>
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<tr>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>At the time the policy manuals were provided to BSCC staff for review, the policy manuals were in compliance with this regulation.</td>
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<td>☒</td>
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<td>☐</td>
<td>(1) Table of organization, including channels of communications.</td>
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<tr>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 1-07/000.00 Organization of the Manual</td>
<td></td>
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<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>(2) Inspections and operations reviews by the facility administrator/manager.</td>
<td></td>
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<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-06/020.00 Facility Inspections</td>
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<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 8-16/000.00 Facility Security and Inspection Plan</td>
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<td>☒</td>
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<td>☐</td>
<td>The agency’s policy states to ensure the long-term operation and continued security of Custody Operations Division, each facility unit commander shall ensure a UO is maintained that delineates the necessary inspections at a facility. A facility lieutenant shall conduct weekly inspections using a facility developed checklist.</td>
<td></td>
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<tr>
<td>☒</td>
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<td>☐</td>
<td>The agency conducts an Emergency Preparedness Inspection which is comprised of two parts and documented on the Emergency Preparedness Inspection Form.</td>
<td></td>
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<tr>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>Part 1 - Emergency Operations Procedures Addresses the overall operation procedures of the Facility, with respect to its preparation for functioning in the time of an emergency.</td>
<td></td>
</tr>
<tr>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>Part 2 - Facility Emergency Operations Center Addresses the Facility's Emergency Operations Center (EOC) Procedures, Training, and Supplies</td>
<td></td>
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<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>(3) Policy on the use of force.</td>
<td></td>
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<tr>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>Volume 7 OF CDM Custody Operations Force Manual</td>
<td></td>
</tr>
</tbody>
</table>

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3 Procedures related to security and emergency response may be in a separate manual to ensure confidentiality by limiting general access.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| (4) Policy on the use of restraint equipment, including the restraint of pregnant inmates as referenced in Penal Code Section 3407. | ☒ | ☐ | ☐ | CDM 7-03/000.00 General Principles of Security Restraints  
CDM 7-02/010.00 Pregnant Inmates  
There are no female inmates housed at IRC. |
| (5) Procedure and criteria for screening newly received inmates for release per Penal Code sections 849(b)(2) and 853.6, and any other such processes as the facility administrator is empowered to use. | ☐ | ☐ | ☒ | CDM 6-11/050.00 Misdemeanor Release Pursuant to 849(b)(2) PC  
IRC does not accept inmates eligible for release per PC 849(b)(2) or 853.6. These inmates are diverted to a Type I facility or arresting officers are directed to cite-out. |
| (6) Security and control including: | ☒ | ☐ | ☐ | CDM 5-05/010.00 Inmate Counts  
UO 5-33/000.00 Inmate Count Procedures |
| (A) physical counts of inmates, | ☒ | ☐ | ☐ | CDM 5-08/010.00 Searches  
CDM 5-08/020.00 Custody Safety Screening Program (B-SCAN)  
CDM 5-08/060.00 Visual Inspection During Bath Process  
UO 5-11/000.00 Inmate Body Scanner  
UO 8-36/000.00 Contraband Confiscation and Disposal  
UO 5-21/007.00 Trash Disposal and Probing |
| (B) searches of the facility and inmates, | ☒ | ☐ | ☐ | Chapter 7 CDM  
CDM 5-07/000.00 Contraband  
UO 8-36/000.00 Contraband Confiscation and Disposal |
| (C) contraband control, and, | ☒ | ☐ | ☐ | CDM 3-06/130.00 Key Inventory and Control  
UO 5-19/002.00 Key and Radio Control |
| (D) key control. | ☒ | ☐ | ☐ | CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)  
CDM 3-06/020.00 Facility Inspections  
CDM 4-01/000.00 Crime Reporting Procedures  
UO 8-16/000.00 Facility Security and Inspection Plan  
The facility’s policy states IRC logistics personnel shall be responsible for conducting a monthly inspection of all facility doors, gates, sliders, windows, locks, keys, and alarms. This inspection shall include both the interior and exterior of the facility.  
Date of last monthly security review: 5/20/2020 |
| (7) Emergency procedures include: | ☒ | ☐ | ☐ | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 4-09/000.00 Fire Procedures |
<p>| (A) fire suppression preplan as required by section 1032 of these regulations; | ☒ | ☐ | ☐ |</p>
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(B) escape, disturbances, and the taking of hostages;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>MPP 5-06/000.25 Supplemental Emergency Plans CDM 3-14/040.00 Unit Level Emergency Plans UO 4-15/000.00 Inmate Escape</td>
</tr>
<tr>
<td>(C) mass arrests;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/040.00 Unit Level Emergency Plans CDM 3-14/040.05 Replacement Staffing for the Inmate Reception Center During Emergency Field Booking Team Activations</td>
</tr>
<tr>
<td>(D) natural disasters;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/040.00 Unit Level Emergency Plans</td>
</tr>
<tr>
<td>(E) periodic testing of emergency equipment; and,</td>
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<tr>
<td>(F) storage, issue, and use of weapons, ammunition, chemical agents, and related security devices.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-06/110.00 Security of Weapons UO 8-19_001.00 Armory Maintenance, Inspection and Inventory Schedule</td>
</tr>
<tr>
<td>(8) Suicide Prevention.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 2-00/070.00 Custody Compliance and Sustainability Bureau CDM 5-01/050.00 Handling of Suicidal Inmates CDM 5-01/050.05 Telephone Suicide Risk UO 5-30/000.00 Suicide Prevention</td>
</tr>
<tr>
<td>(9) Segregation of Inmates.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-02/040.00 Administrative Segregation Housing Definitions UO 5-11/002.00 Administrative Segregation of Special Handle Inmates UO 8-40/000.00 Monitoring and Documenting Temporary Inmate Isolation</td>
</tr>
<tr>
<td>(10) Zero tolerance in the prevention of sexual abuse and sexual harassment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)</td>
</tr>
<tr>
<td>(11) Policy and procedure to detect, prevent, and respond to retaliation against any staff or inmate after reporting any abuse.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-04/025.055 PREA - Protection Against Retaliation CDM 5-12/005.05 Anti-retaliation Policy</td>
</tr>
<tr>
<td>(e) The manual for Temporary Holding, Court Holding, Type I, II, III, and IV facilities shall provide for, but not be limited to, the following:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA) CDM 8-03/005.00 Inmate Grievances CDM 8-03/060.00 PREA Related Grievances IRC provided photos of various housing areas showing PREA signage for inmates to review.</td>
</tr>
<tr>
<td>(1) multiple internal ways for inmates to privately report sexual abuse and sexual harassment, retaliation by other inmates or staff for reporting sexual abuse and sexual harassment, and staff neglect or violation of responsibilities that may have contributed to such incidents,</td>
<td></td>
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<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
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<td>P/P REFERENCE – COMMENTS</td>
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<td>(2) a method for uninvolved inmates, family, community members, and other interested third-parties to report sexual abuse or sexual harassment. The method for reporting shall be publicly posted at the facility.</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 8-03/080.00 Third Party (Referred) Grievances</td>
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<td>The agency provides an informational link on their website on how the public or inmates can report sexual abuse or sexual harassment.</td>
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<td></td>
<td>Link: <a href="http://shq.lasdnews.net/pages/PageDetail.aspx?id=1840">http://shq.lasdnews.net/pages/PageDetail.aspx?id=1840</a></td>
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</tbody>
</table>

### 1030 SUICIDE PREVENTION PROGRAM

The facility shall have a comprehensive written suicide prevention program developed by the facility administrator, in conjunction with the health authority and mental health director, to identify, monitor, and provide treatment to those inmates who present a suicide risk. The program shall include the following:

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<thead>
<tr>
<th></th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
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<tbody>
<tr>
<td>(a) Suicide prevention training for all staff that have direct contact with inmates.</td>
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<td>(b) Intake screening for suicide risk immediately upon intake and prior to housing assignment.</td>
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<td>(c) Provisions facilitating communication among arresting/transporting officers, facility staff, medical and mental health personnel in relation to suicide risk.</td>
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<tr>
<td>(d) Housing recommendations for inmates at risk of suicide.</td>
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<tr>
<td>(e) Supervision depending on level of suicide risk.</td>
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<tr>
<td>(f) Suicide attempt and suicide intervention policies and procedures.</td>
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<td>TITLE 15 SECTION</td>
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</tbody>
</table>
| (g) Provisions for reporting suicides and suicide attempts. | ☒  | ☐  | ☐  | CDM 4-05/000.00 Behavioral Observation and Mental Health Referral Reports  
CDM 4-05/005.00 Electronic Behavioral Observation and Mental Health Referral Report (e-BOMHR)  
CDM 5-01/050.00 Handling of Suicidal Inmates  
UO 5-30/000.00 Suicide Prevention  
The agency’s policy states a Behavioral Observation and Mental Health Referral (BOMHR) (SH-J-407) report was created to refer inmates exhibiting symptoms of mental illness for assessment and treatment by mental health staff. |
| (h) Multi-disciplinary administrative review of suicides and attempted suicides as defined by the facility administrator. | ☒  | ☐  | ☐  | CDM 2-00/070.00 Custody Compliance and Sustainability Bureau  
CDM 4-10/050.00 Inmate Death- Reporting and Review Process  
CDM 4-10/060.00 Critical Incident Review Committee - Suicidal Inmates |

**1032 FIRE SUPPRESSION PREPLANNING**

Pursuant to Penal Code Section 6031.1(b), the facility administrator shall consult with the local fire department having jurisdiction over the facility, with the State Fire Marshal, or both, in developing a plan for fire suppression which shall include, but not be limited to:

| (a) a fire suppression pre-plan developed with the local fire department to be included as part of the policy and procedures manual (Title 15, California Code of Regulations Section 1029); | ☒  | ☐  | ☐  | CDM 3-14/070.00 Fire Prevention and Suppression  
TTCF (IRC is grouped with TTCF by the LADF)  
TTCF UO 3-14-010 Fires and Fire Alarm Systems  
UO 4-09/000.00 Fire Procedures  
Compliance with this regulation is based on policy review only. |
| (b) regular fire prevention inspections by facility staff on a monthly basis with two-year retention of the inspection record; | ☒  | ☐  | ☐  | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 4-09/000.00 Fire Procedures  
TTCF UO 3-14-010 Fires and Fire Alarm Systems  
The agency provided documentation showing monthly checks of the facility being conducted by staff and logged in their EUDAL system. The dates ranged from July 2018 through April 2020. BSCC staff determined CRDF is in compliance with this regulation. |
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>(c) fire prevention inspections as required by Health and Safety Code Section 13146.1(a) and (b) which requires inspections at least once every two years;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression  UO 8-16/000.00  TTCF (The fire alarm system is controlled and maintained by TTCF)  Date of fire inspection: 5/18/2020</td>
</tr>
<tr>
<td>(d) an evacuation plan; and,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression  CDM 3-14/020.00 Inmate Movement During Facility Emergencies  CDM 3-14/040.00 Unit Level Emergency Plans  UO 4-06.002.00 Evacuation of Security Areas</td>
</tr>
<tr>
<td>(e) a plan for the emergency housing of inmates in the case of fire.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/020.00 Inmate Movement During Facility Emergencies  UO 4-09/000.00 Fire Procedures</td>
</tr>
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</table>

**1040 POPULATION ACCOUNTING**

Each facility administrator shall maintain an inmate demographics accounting system which reflects the monthly average daily population of sentenced and non-sentenced inmates by categories of male, female and juvenile.  Facility administrators shall provide the BSCC with applicable inmate demographic information as described in the Jail Profile Survey.  Compliance with this regulation is based on policy review only.

**CDM 3-14/010.00 Inmate Transfers  CDM 6-04/000.00 Inmate Population**

**1041 INMATE RECORDS**

(a) Each facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures for the maintenance of individual inmate records which shall include, but not be limited to, intake information, personal property receipts, commitment papers, court orders, reports of disciplinary actions taken, medical orders issued by the responsible physician and staff response, and non-medical information regarding disabilities and other limitations.  Compliance with this regulation is based on policy review only.

(b) Each facility administrator shall collect accurate, uniform data for every allegation of sexual abuse at facilities under its direct control and from other facilities with which it contracts for the confinement of its inmates. The data collected shall include, at a minimum, the data necessary to satisfy the reporting requirements of 34 U.S.C. section 30303(a)(1) (federal survey on sexual violence).  Compliance with this regulation is based on policy review only.

**CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)**

**1044 INCIDENT REPORTS**

Each facility administrator shall develop written policies and procedures for the maintenance of written records and reporting of all incidents which result in physical harm, or serious threat of physical harm, to an employee or inmate of a detention facility or other person.  BSCC staff reviewed a sampling of several types of incident reports for all facilities. The reports contained the information required by this regulation.

**CDM 4-01/000.00 Crime Reporting Procedures  UO 5-03/003.05 Admin Paperwork - Timeline Submission**
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>Such records shall include the names of the persons involved, a description of the incident, the actions taken, and the date and time of the occurrence.</td>
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<td>CDM 4-01/000.00 Crime Reporting Procedures</td>
</tr>
<tr>
<td>Such a written record shall be prepared by the staff assigned to investigate the incident and submitted to the facility manager or his/her designee.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 4-01/000.00 Crime Reporting Procedures</td>
</tr>
<tr>
<td>1045 PUBLIC INFORMATION PLAN</td>
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<tr>
<td>Each facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures for the dissemination of information to the public, to other government agencies, and to the news media. The public and inmates shall have available for review the following material:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>Chapter 14 - Public Information Plan</td>
</tr>
<tr>
<td>(a) The Board of State and Community Corrections Minimum Standards for Local Detention Facilities as found in Title 15 of the California Code of Regulations.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 8-24/000.00, IRC Public Information Plan</td>
</tr>
<tr>
<td>(b) Facility rules and procedures affecting inmates as specified in sections:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 8-24/000.00, IRC Public Information Plan</td>
</tr>
<tr>
<td>(1) 1045, Public Information Plan</td>
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<td>☐</td>
<td>☐</td>
<td>UO 8-24/000.00, IRC Public Information Plan</td>
</tr>
<tr>
<td>(2) 1061, Inmate Education Plan</td>
<td>☒</td>
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<td>UO 8-24/000.00, IRC Public Information Plan</td>
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<td>(3) 1062, Visiting</td>
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<td>UO 8-24/000.00, IRC Public Information Plan</td>
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<td>(4) 1063, Correspondence</td>
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<td>(5) 1064, Library Service</td>
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<td>(6) 1065, Exercise and Recreation</td>
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<td>UO 8-24/000.00, IRC Public Information Plan</td>
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<td>(7) 1066, Books, Newspapers, Periodicals and Writings</td>
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<td>UO 8-24/000.00, IRC Public Information Plan</td>
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<td>(8) 1067, Access to Telephone</td>
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<td>(9) 1068, Access to Courts and Counsel</td>
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<td>UO 8-24/000.00, IRC Public Information Plan</td>
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<td>(10) 1069, Inmate Orientation</td>
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<td>CDM 6-14/020.00 Los Angeles County Sheriff's Department Station Jail Orientation</td>
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<td>(11) 1070, Individual/Family Service Programs</td>
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<td>(12) 1071, Voting</td>
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<td>(13) 1072, Religious Observance</td>
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<td>UO 8-24/000.00, IRC Public Information Plan</td>
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<td>(14) 1073, Inmate Grievance Procedure</td>
<td>☒</td>
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<tr>
<td>(15) 1080, Rules and Disciplinary Penalties</td>
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<tr>
<td>(16) 1081, Plan for Inmate Discipline</td>
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<td>(17) 1082, Forms of Discipline</td>
<td>☒</td>
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<td>(18) 1083, Limitations on Discipline</td>
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<td>UO 8-24/000.00, IRC Public Information Plan</td>
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<td>(19) 1200, Responsibility for Health Care Services</td>
<td>☒</td>
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<td>UO 8-24/000.00, IRC Public Information Plan</td>
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<tr>
<td><strong>1046 DEATH IN CUSTODY</strong></td>
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<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
</tr>
<tr>
<td>(a) Death in Custody Reviews for Adults and Minors. The facility administrator, in cooperation with the health administrator, shall develop written policy and procedures to ensure that there is an initial review of every in-custody death within 30 days. The review team shall include the facility administrator and/or the facility manager, the health administrator, the responsible physician and other health care and supervision staff who are relevant to the incident.</td>
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<td>Deaths shall be reviewed to determine the appropriateness of clinical care; whether changes to policies, procedures, or practices are warranted; and to identify issues that require further study.</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
</tr>
<tr>
<td>(b) Death of a Minor In any case in which a minor dies while detained in a jail, lockup, or court holding facility:</td>
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<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
</tr>
<tr>
<td>(1) The administrator of the facility shall provide to the Board a copy of the report submitted to the Attorney General under Government Code Section 12525. A copy of the report shall be submitted within 10 calendar days after the death.</td>
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<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
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<td>(2) Upon receipt of a report of death of a minor from the administrator, the Board may within 30 calendar days inspect and evaluate the jail, lockup, or court holding facility pursuant to the provisions of this subchapter. Any inquiry made by the Board shall be limited to the standards and requirements set forth in these regulations.</td>
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<td>☐</td>
<td>☒</td>
<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
</tr>
<tr>
<td><strong>1050 CLASSIFICATION PLAN</strong></td>
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<td>CDM 5-01/010.00 Inmate Classification Responsibilities and Policies</td>
</tr>
<tr>
<td>(a) Each administrator of a temporary holding, Type I, II, or III facility shall develop and implement a written classification plan designed to properly assign inmates to housing units and activities according to the categories of sex, age, criminal sophistication, seriousness of crime charged, physical or mental health needs, assaultive/non-assaultive behavior, risk of being sexually abused, or sexually harassed and other criteria which will provide for the safety of the inmates and staff. Such housing unit assignment shall be accomplished to the extent possible within the limits of the available number of distinct housing units or cells in a facility. The written classification plan shall be based on objective criteria and include receiving screening performed at the time of intake by trained personnel, and a record of each inmate's classification level, housing restrictions, and housing assignments.</td>
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<td>CDM 5-01/030.00 Inmate Classification and Identification</td>
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<td>CDM 5-01/030.03 Specific Inmate Classifications</td>
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<td>CDM 5-01/045.00 Inmate Handling Specific Classifications</td>
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<td>CDM 5-01/050.10 Housing for Mentally Ill Inmates</td>
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<td>CDM 5-02/010.00 Juveniles</td>
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<td>CDM 5-02/020.00 Alleged Juvenile Inmates</td>
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<tr>
<td>CDM 5-02/050.00 Classification, Screening, and Housing of Gay, Gender Non-Conforming, Intersex, and Transgender Inmates</td>
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<tr>
<td>CDM 5-02/060.00 Inmates with Charges of Sex Crimes Against Children</td>
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<tr>
<td>CDM 5-12/005.10 Handling of Inmates with Mobility and/or Sensory Impairments</td>
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Compliance with this regulation is based on policy review only.

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<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| Each administrator of a Type II or III facility shall establish and implement a classification system which will include the use of classification officers or a classification committee in order to properly assign inmates to housing, work, rehabilitation programs, and leisure activities. Such a plan shall include the use of as much information as is available about the inmate and from the inmate and shall provide for a channel of appeal by the inmate to the facility administrator or designee. An inmate who has been sentenced to more than 60 days may request a review of his classification plan no more often than 30 days from his last review. *Subsection b does not apply and has been deleted.* | ☒ | ☐ | ☐ | CDM 5-01/010.00 Inmate Classification Responsibilities and Policies  
CDM 5-01/030.00 Inmate Classification and Identification  
CDM 5-01/030.03 Specific Inmate Classifications  
CDM 5-01/045.00 Inmate Handling Specific Classifications  
CDM 5-01/050.10 Housing for Mentally Ill Inmates  
CDM 5-02/010.00 Juveniles  
CDM 5-02/020.00 Alleged Juvenile Inmates  
CDM 5-02/050.00 Classification, Screening, and Housing of Gay, Gender Non-Conforming, Intersex, and Transgender Inmates  
CDM 5-02/060.00 Inmates with Charges of Sex Crimes Against Children  
CDM 5-12/050.10 Handling of Inmates with Mobility and/or Sensory Impairments |
| (c) In deciding whether to assign an inmate to a housing area for male or female inmates, and in making other housing and programming assignments, the agency shall consider on a case-by-case basis whether a placement would ensure the inmate's health and safety, and whether the placement would present management or security problems. An inmate's own views with respect to his or her own safety shall be given serious consideration. | ☒ | ☐ | ☐ | CDM 5-01/010.00 Inmate Classification Responsibilities and Policies  
CDM 5-01/030.00 Inmate Classification and Identification  
CDM 5-01/030.03 Specific Inmate Classifications  
CDM 5-01/045.00 Inmate Handling Specific Classifications  
CDM 5-01/050.10 Housing for Mentally Ill Inmates  
CDM 5-02/010.00 Juveniles  
CDM 5-02/020.00 Alleged Juvenile Inmates  
CDM 5-02/050.00 Classification, Screening, and Housing of Gay, Gender Non-Conforming, Intersex, and Transgender Inmates  
CDM 5-02/060.00 Inmates with Charges of Sex Crimes Against Children  
CDM 5-12/050.10 Handling of Inmates with Mobility and/or Sensory Impairments |
| 1051 COMMUNICABLE DISEASES | | | | CDM 4-08/000.00 Reporting of HIV/AIDS and other Communicable Diseases  
CDM 5-03/030.00 Pre-screening  
CDM 5-03/030.50 Tuberculosis Screening  
CDM 5-03/040.00 Medical Segregation  
DM 5-03/175.25 Reporting of Inmate's Exposure to Aids and Other Communicable Disease  
MSB 201.01 RC Health Screening Policy  
UO 8-42/002 Communicable Disease Processing |
## TITLE 15 SECTION

<table>
<thead>
<tr>
<th>At the time of intake into the facility, an inquiry shall be made of the person being booked as to whether or not he/she has or has had any communicable diseases, such as tuberculosis or has observable symptoms of tuberculosis or any other communicable diseases, or other special medical problem identified by the health authority. The response shall be noted on the booking form and/or screening device.</th>
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### 1052 MENTALLY DISORDERED INMATES

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures to identify and evaluate all mentally disordered inmates, and may include telehealth.

<table>
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<tr>
<th>If an evaluation from medical or mental health staff is not readily available, an inmate shall be considered mentally disordered for the purpose of this section if he or she appears to be a danger to himself/herself or others or if he/she appears gravely disabled.</th>
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An evaluation from medical or mental health staff shall be secured within 24 hours of identification or at the next daily sick call, whichever is earliest.

<table>
<thead>
<tr>
<th>Segregation may be used if necessary to protect the safety of the inmate or others.</th>
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### 1053 ADMINISTRATIVE SEGREGATION

Except in Type IV facilities, each facility administrator shall develop written policies and procedures which provide for the administrative segregation of inmates who are determined to be prone to: promote activity or behavior that is criminal in nature or disruptive to facility operations; demonstrate influence over other inmates, including influence to promote or direct action or behavior that is criminal in nature or disruptive to the safety and security of other inmates or facility staff, as well as to the safe operation of the facility; escape; assault, attempted assault, or participation in a conspiracy to assault or harm other inmates or facility staff; or likely to need protection from other inmates, if such administrative segregation is determined to be necessary in order to obtain the objective of protecting the welfare of inmates and staff.

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<tr>
<th>Compliance with this regulation is based on policy review only.</th>
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<td>TITLE 15 SECTION</td>
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| Administrative segregation shall consist of separate and secure housing but shall not involve any other deprivation of privileges than is necessary to obtain the objective of protecting the inmates and staff. | ☒   | ☐  | ☐   |                                                                                                           CDM  5-02/040.00 Administrative Segregation Housing Definitions  
CDM 5-01/045.00 Inmate Handling Specific Classifications  
UO 5-11/002.00 Administrative Segregation of Special Handle Inmates |
<p>| <strong>1055 USE OF SAFETY CELL</strong>                                                    | ☐   | ☐  | ☒   | There are no cells of this type at this facility.                                                                                                                    |
| The safety cell described in Title 24, Part 2, Section 1231.2.5, shall be used to hold only those inmates who display behavior which results in the destruction of property or reveals an intent to cause physical harm to self or others. | ☐   | ☐  | ☒   |
| The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures governing safety cell use and may delegate authority to place an inmate in a safety cell to a physician. | ☐   | ☐  | ☒   |
| In no case shall the safety cell be used for punishment or as a substitute for treatment. | ☐   | ☐  | ☒   |
| An inmate shall be placed in a safety cell only with the approval of the facility manager or designee, or responsible health care staff; continued retention shall be reviewed a minimum of every four hours. | ☐   | ☐  | ☒   |
| A medical assessment shall be completed within a maximum of 12 hours of placement in the safety cell or at the next daily sick call, whichever is earliest. | ☐   | ☐  | ☒   |
| The inmate shall be medically cleared for continued retention every 24 hours thereafter. | ☐   | ☐  | ☒   |
| The facility manager, designee or responsible health care staff shall obtain a mental health opinion/consultation with responsible health care staff on placement and retention, which shall be secured within 12 hours of placement. | ☐   | ☐  | ☒   |
| Direct visual observation shall be conducted at least twice every thirty minutes. Such observation shall be documented. | ☐   | ☐  | ☒   |
| Procedures shall be established to assure administration of necessary nutrition and fluids. | ☐   | ☐  | ☒   |
| Inmates shall be allowed to retain sufficient clothing, or be provided with a suitably designed “safety garment,” to provide for their personal privacy unless specific identifiable risks to the inmate's safety or to the security of the facility are documented. | ☐   | ☐  | ☒   |
| <strong>1056 USE OF SOBERING CELL</strong>                                                  | ☐   | ☐  | ☒   | There are no cells of this type at this facility.                                                                                                                    |
| The sobering cell described in Title 24, Part 2, Section 1231.2.4, shall be used for the holding of inmates who are a threat to their own safety or the safety of others due to their state of intoxication and pursuant to written policies and procedures developed by the facility administrator. | ☐   | ☐  | ☒   |
| Such inmates shall be removed from the sobering cell as they are able to continue in the processing. | ☐   | ☐  | ☒   |</p>
<table>
<thead>
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<th>TITLE 15 SECTION</th>
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<th>NO</th>
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<th>P/P REFERENCE – COMMENTS</th>
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<tr>
<td>In no case shall an inmate remain in a sobering cell over six hours without an</td>
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<td>evaluation by a medical staff person or an evaluation by custody staff,</td>
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<td>pursuant to written medical procedures in accordance with section 1213 of</td>
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<td>these regulations, to determine whether the prisoner has an urgent medical</td>
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<td>problem.</td>
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<tr>
<td>At 12 hours from the time of placement, all inmates will receive an evaluation</td>
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<td>by responsible health care staff.</td>
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<td>Intermittent direct visual observation of inmates held in the sobering cell</td>
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<td>shall be conducted no less than every half hour. Such observation shall be</td>
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<td>documented.</td>
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<td>1057 DEVELOPMENTALLY DISABLED INMATES</td>
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<td>The facility administrator, in cooperation with the responsible physician,</td>
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<td>shall develop written policies and procedures for the identification and</td>
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<td>evaluation, appropriate classification and housing, protection, and</td>
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<td>nondiscrimination of all developmentally disabled inmates.</td>
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<td>The health authority or designee shall contact the regional center on any</td>
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<td>inmate suspected or confirmed to be developmentally disabled for the</td>
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<td>purposes of diagnosis and/or treatment within 24 hours of such determination,</td>
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<td>excluding holidays and weekends.</td>
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USE OF RESTRAINT DEVICES

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices and may delegate authority to place an inmate in restraints to a responsible health care staff.

CDM Chapter 3 - Restraints
CDM 7-03/000.00 General Principles of Security Restraints and Handcuffing Inmates
CDM 7-03/000.05 Fixed Restraints
CDM 7-03/040.00 Safety Chair

Per CDM 7-03/040.00 Safety Chair policy, the safety chair shall only be used for inmates who have been identified as violent, self-destructive or a high risk.

During the review of the agency’s policy, BSCC staff determined the policy is out of date and not in compliance with several sections of this regulation.

The agency provided documentation on the use of their safety chair via their “Inmate Safety Chair Security Check Log” form SH-R-637 that documents the use and reason why the safety chair is being used. The form provides four types of use of the safety chair:

1. Short Term Security
2. Temporary Control
3. Safe Transport
4. Other

The form states, per CDM 7-03/040.00 Safety Chair policy, the inmate shall remain in continual, direct visual contact by observational personal. The staff assigned to observe the inmate in the safety chair write their name, employee number and start/end time of their observations. The form also has a section labeled, “Safety Check of Inmate in the Safety Chair” that states a two-hour maximum time limit for inmates placed in the safety chair. This section provides an additional area for staff to document their observations of the inmate.

BSCC staff reviewed documentation for restraint chair placements during the 2018/2020 inspection cycle. The documentation disclosed the agency is in compliance with their own policy and some sections of this regulation. The majority of the documentation indicated inmates were placed in a safety chair for transportation to and from court with no force used. Two of the reports provided indicated a court order for the inmates to be placed in a safety chair while attending court. The forms also annotated supervisor approvals, personnel who video recorded the incident, names of staff involved in the placement and documentation as to the reason why the inmate was placed in the safety chair.
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<th>TITLE 15 SECTION</th>
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<td>Even though the documentation provided showed the safety chair being used for the safe transportation of inmates by either court order or per the agency’s policy CDM 7-03/040.00 for inmates who have been identified as violent, self-destructive, or a high security risk, the agency is noncompliant with several sections of this regulation. The items of noncompliance identified in this section are based upon the regulation not delineating the use of restraint devices between safe transportation and/or being used to restrain inmate who displays behavior which results in the destruction of property or reveal an intent to cause physical harm to self or others. When the safety chair is used, which is a restraint device, all sections of this regulation are reviewed to ensure compliance.</td>
</tr>
</tbody>
</table>
|                  |     |    |     | CDM 7-03/000.10 Security Restraints and Separation/Isolation of Inmates  
CDM 7-03/040.00 Safety Chair  
Compliance with this regulation is based on policy review only. |
|                  |     |    |     | CDM 7-03/000.15 Security Restraints in Mental Health Housing  
CDM 7-03/040.00 Safety Chair  
Compliance with this regulation is based on policy review only. |
|                  |     |    |     | CDM 14/090.05 Mandatory Inspection of Automated External Defibrillators (AED)  
CDM 7-03/040.00 Safety Chair  
Compliance with this regulation is based on policy review only. |
|                  |     |    |     | CDM 7-03/020.00 Use of Force Against Restrained Inmates  
CDM 7-03/040.00 Safety Chair  
Compliance with this regulation is based on policy review only. |

In addition to the areas specifically outlined in this regulation, at a minimum, the policy shall address the following areas:

- acceptable restraint devices;  
  - ☒  
  - ☐  
  - ☐  
  - CDM 7-03/040.00 Safety Chair  
  - Compliance with this regulation is based on policy review only.

- signs or symptoms which should result in immediate medical/mental health referral;  
  - ☒  
  - ☐  
  - ☐  
  - CDM 7-03/040.00 Safety Chair  
  - Compliance with this regulation is based on policy review only.

- availability of cardiopulmonary resuscitation equipment;  
  - ☒  
  - ☐  
  - ☐  
  - CDM 7-03/040.00 Safety Chair  
  - Compliance with this regulation is based on policy review only.

- protective housing of restrained persons;  
  - ☒  
  - ☐  
  - ☐  
  - CDM 7-03/040.00 Safety Chair  
  - Compliance with this regulation is based on policy review only.
provision for hydration and sanitation needs; and

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<th>TITLE 15 SECTION</th>
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<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
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<table>
<thead>
<tr>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>CDM 7-03/030.00 Medically Ordered Restraint Devices</td>
</tr>
</tbody>
</table>

The agency’s policy states inmates secured in the Safety Chair shall not be denied food, water or beverages, prescribed medications, or access to a bathroom unless there is substantial cause to do so and the watch commander has been notified and has obtained the concurrence of available medical staff.

During the review of the documentation provided BSCC staff, the documentation did not indicate staff offering inmates fluids for hydration or sanitation needs while in the safety chair.

IRC provided three safety chair placement reports to review. Three report indicated inmates in the safety chair were held less than 35 minutes.

Technical assistance is being provided by suggesting you have staff document on the “Inmate Safety Chair Security Check Log” form SH-R-637 an offering of hydration and sanitation needs to the inmate, unless it is documented in doing so is a danger to staff. Policy CDM 7-03/040.00 Safety Chair should also change to reflect the regulation requirement. This was also documented during your last 2016/2018 BSCC Biennial Inspection report.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>exercising of extremities.</td>
<td>☐</td>
<td>☒</td>
<td></td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>In no case shall restraints be used for punishment or as a substitute for treatment.</td>
<td>☒</td>
<td>☐</td>
<td></td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>Restraint devices shall only be used on inmates who display behavior which results in the destruction of property or reveal an intent to cause physical harm to self or others. Restraint devices include any devices which immobilize an inmate's extremities and/or prevent the inmate from being ambulatory. Physical restraints should be utilized only when it appears less restrictive alternatives would be ineffective in controlling the disordered behavior.</td>
<td>☒</td>
<td>☐</td>
<td></td>
<td>CDM 7-03/000.00 General Principles of Security Restraints and Handcuffing Inmates CDM 7-03/000.05 Fixed Restraints CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td>Inmates shall be placed in restraints only with the approval of the facility</td>
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<td></td>
<td></td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>manager, the facility watch commander, responsible health care staff; continued</td>
<td></td>
<td></td>
<td></td>
<td>Even though the agency’s policy states vitals are taken every hour, the policy is outdated with this regulation section. The regulation requires hourly continued retention reviews that is not documented in the agency’s policy or form used when placing inmates in a safety chair. BSCC staff determined the agency’s policy and form is noncompliant with this regulation due not annotating the continued retention being reviewed a minimum of every hour.</td>
</tr>
<tr>
<td>retention shall be reviewed a minimum of every hour.</td>
<td></td>
<td></td>
<td></td>
<td>The agency’s policy states the maximum time an inmate shall be secured in the Safety Chair is two (2) hours, unless exigent circumstances require the need to keep the inmate secured in the Safety Chair. Approval shall be obtained from a supervisor at the permanent rank of lieutenant or above, or on-duty watch commander, in consultation with medical staff, for any extension past the two (2) hours and every two (2) hour period thereafter. The reason for the extension shall be noted in the Inmate Safety Chair Security Check Log (SH-R-637).</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>BSCC staff reviewed the documentation for hourly continued retention. IRC stated they only had and provided three safety chair placement reports to review for this rating period. Three report indicated inmates in the safety chair were held less than 35 minutes.</td>
</tr>
<tr>
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<td></td>
<td>Technical assistance is being provided by suggesting you revise your safety chair policy and document hourly retention on your SH-R-637 form to be in compliance with this regulation.</td>
</tr>
<tr>
<td>A medical opinion on placement and retention shall be secured within one hour</td>
<td></td>
<td></td>
<td></td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>from the time of placement.</td>
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<td></td>
<td>The agency’s policy states inmate's vital signs are taken every hour while the inmate is secured in the safety chair.</td>
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<td></td>
<td>During the review of documentation, BSCC staff determined the IRC to be noncompliant with this regulation due the forms not indicating they obtained a medical opinion when an inmate is placed in the safety chair or within one hour from the time placed in the safety chair.</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Technical assistance is being provided by suggesting you revise your safety chair form SH-R-637 to indicate a medical opinion to be in compliance with this regulation.</td>
</tr>
</tbody>
</table>

1330 LA IRC II 18-20

- 20 -

A353 Type 2&3 PRO eff. 1/2019 (18-20).dot
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A medical assessment shall be completed within four hours of placement.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>If the facility manager, or designee, in consultation with responsible health care staff determines that an inmate cannot be safely removed from restraints after eight hours, the inmate shall be taken to a medical facility for further evaluation.</td>
<td>☐</td>
<td>☒</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>BSCC staff determine the agency is noncompliant with this regulation due to their policy not being up to date and does not contain the requirements of this regulation.</td>
<td>☒</td>
<td>☐</td>
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<td></td>
</tr>
<tr>
<td>Direct visual observation shall be conducted at least twice every thirty minutes to ensure that the restraints are properly employed, and to ensure the safety and well-being of the inmate. Such observation shall be documented.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>During the review of safety check documentation, BSCC staff determine the agency to be in compliance with this regulation. The documentation states the inmates shall remain in continual, direct visual contact by observation personnel. The documents show the name of the observational personnel and the time frame of their observations.</td>
<td>☒</td>
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</tr>
<tr>
<td>While in restraint devices all inmates shall be housed alone or in a specified housing area for restrained inmates which makes provisions to protect the inmate from abuse.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>The provisions of this section do not apply to the use of handcuffs, shackles or other restraint devices when used to restrain inmates for security reasons.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>1058.5 RERAINTS AND PREGNANT INMATES</td>
<td></td>
<td></td>
<td></td>
<td>CDM 5-01/010.00 Inmate Classification Responsibilities and Policies</td>
</tr>
<tr>
<td>The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices on pregnant inmates. In accordance with Penal Code 3407 the policy shall include reference to the following:</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td>CDM 5-01/030.05 Identification and Classification Symbols for Pregnant Inmate</td>
</tr>
<tr>
<td>Female inmates are not held at this facility.</td>
<td></td>
<td></td>
<td></td>
<td>CDM 7-02/010.00 Pregnant Inmates</td>
</tr>
<tr>
<td>(1) An inmate known to be pregnant or in recovery after delivery shall not be restrained by the use of leg irons, waist chains, or handcuffs behind the body.</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(2) A pregnant inmate in labor, during delivery, or in recovery after delivery, shall not be restrained by the wrists, ankles, or both, unless deemed necessary for the safety and security of the inmate, the staff, or the public.</td>
<td>☐</td>
<td>☒</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(3) Restraints shall be removed when a professional who is currently responsible for the medical care of a pregnant inmate during a medical emergency, labor, delivery, or recovery after delivery determines that the removal of restraints is medically necessary.</td>
<td>☐</td>
<td>☒</td>
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</tr>
<tr>
<td>(4) Upon confirmation of an inmate's pregnancy, she shall be advised, orally or in writing, of the standards and policies governing pregnant inmates.</td>
<td>☐</td>
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</tr>
</tbody>
</table>
### TITLE 15 SECTION

<table>
<thead>
<tr>
<th>1059 USE OF REASONABLE FORCE TO COLLECT DNA SPECIMENS, SAMPLES, IMPRESSIONS</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>(a)</strong> Pursuant to Penal Code Section 298.1, authorized law enforcement, custodial, or corrections personnel including peace officers, may employ reasonable force to collect blood specimens, saliva samples, or thumb or palm print impressions from individuals who are required to provide such samples, specimens or impressions pursuant to Penal Code Section 296 and who refuse following written or oral request.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-01/040.00 Planned Use of Force UO 5-22/003.00 DNA Refusal Procedures&lt;br&gt;The agency only uses force to collect DNA when given a court order. Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td><strong>(1)</strong> For the purpose of this regulation, the “use of reasonable force” shall be defined as the force that an objective, trained and competent correctional employee, faced with similar facts and circumstances, would consider necessary and reasonable to gain compliance with this regulation.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-01/040.00 Planned Use of Force DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph UO 5-22/003.00 DNA Refusal Procedures</td>
</tr>
<tr>
<td><strong>(2)</strong> The use of reasonable force shall be preceded by efforts to secure voluntary compliance. Efforts to secure voluntary compliance shall be documented and include an advisement of the legal obligation to provide the requisite specimen, sample or impression and the consequences of refusal.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-01/040.00 Planned Use of Force DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph UO 5-22/003.00 DNA Refusal Procedures</td>
</tr>
<tr>
<td><strong>(b)</strong> The force shall not be used without the prior written authorization of the facility watch commander on duty. The authorization shall include information that reflects the fact that the offender was asked to provide the requisite specimen, sample, or impression and refused.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-01/040.00 Planned Use of Force DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph UO 5-22/003.00 DNA Refusal Procedures</td>
</tr>
<tr>
<td><strong>(c)</strong> If the use of reasonable force includes a cell extraction, the extraction shall be videotaped, including audio. Video shall be directed at the cell extraction event. The videotape shall be retained by the agency for the length of time required by statute. Notwithstanding the use of the video as evidence in a criminal proceeding, the tape shall be retained administratively.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-01/050.05 Inmate Extraction Procedures DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph UO 5-22/003.00 DNA Refusal Procedures</td>
</tr>
</tbody>
</table>

### 1061 INMATE EDUCATION PROGRAM

| The facility administrator of any Type II or III facility shall plan and shall request of appropriate public officials an inmate education program. | ☐ | ☐ | ☒ | CDM 5-13/130.00 Inmate Education CDM 5-13/130.10 Inmate Fire Camp Program CDM 5-13/130.15 Performance Milestones<br>IRC does not maintain an education program due to not housing inmates longer than 96 hours. |
| When such services are not made available by the appropriate public officials, then the facility administrator shall develop and implement an education program with available resources. | ☐ | ☐ | ☒ | CDM 5-13/130.00 Inmate Education UO 5-23-050 Inmate Education Program |
| Such a plan shall provide for the voluntary academic and/or vocational education of housed inmates. | ☐ | ☐ | ☒ | CDM 5-13/130.00 Inmate Education |
| Reasonable criteria for program eligibility shall be established and an inmate may be excluded or removed based on sound security practices or failure to abide by facility rules and regulations. | ☐ | ☐ | ☒ | CDM 5-13/130.00 Inmate Education |
### TITLE 15 SECTION

**1062 VISITING**

(a) The facility administrator shall develop written policies and procedures for inmate visiting which shall provide for as many visits and visitors as facility schedules, space, and number of personnel will allow.

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
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</thead>
<tbody>
<tr>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>CDM 5-10/010.00 Inmate Visiting</td>
</tr>
</tbody>
</table>
|     |    |     | IRC does not maintain a visiting center due to not housing inmates longer than 96 hours. Visits are coordinated with TTCF and Tower 2.

The facility’s policy states when an inmate is summoned for a visit while processing through IRC, the floor sergeant shall be notified. They shall ensure the inmate is medically cleared to attend the visit prior to designating an escort. The inmate shall be escorted to module 232, located at Twin Towers Correctional Facility (TTCF), and shall be monitored by custody staff from IRC during the visit. At the end of the visit, the inmate shall be escorted back to their assigned location at IRC. All visits shall be conducted during regular visiting hours and schedules as maintained by TTCF Visiting Center, at the watch commander’s discretion.

(b) The facility administrator shall develop written policies and procedures for inmate visiting which shall provide for as many visits and visitors as facility schedules, space, and number of personnel will allow.

<table>
<thead>
<tr>
<th>YES</th>
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</thead>
<tbody>
<tr>
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<td>☐</td>
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(c) The visiting policies developed pursuant to this section shall include provision for visitation by minor children of the inmate.

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
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</thead>
<tbody>
<tr>
<td>☐</td>
<td>☐</td>
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<td>CDM 5-10/010.00 Inmate Visiting</td>
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(d) Video visitation may be used to supplement existing visitation programs, but shall not be used to fulfill the requirements of this section if in-person visitation is requested by an inmate.

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>CDM 5-10/010.05 Inmate Video Visitation System</td>
</tr>
</tbody>
</table>

Note: Reference PC § 6031.1 (June 2017)

Types and availability of visitation, including:

- Mode of visitation;
- Visitation hours;
- Time inmates are allowed for visitation; and,
- Any restrictions on inmate visitation.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
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<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>1063 CORRESPONDENCE</td>
<td>☐</td>
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<td>☒</td>
<td>CDM 5-06/070.00 Inmate Correspondence</td>
</tr>
<tr>
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<td></td>
<td>MPP 5-03/190.20 Requirements of the Incoming Mail Inspection Officer</td>
</tr>
<tr>
<td>The facility administrator shall develop written policies and procedures for inmate correspondence which provide that:</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>IRC does not house inmates longer than 96 hours. Therefore, IRC does not collect or distribute mail. After the inmate is transferred to another facility, it is the responsibility of the receiving facility to follow the agency’s mail policy.</td>
</tr>
<tr>
<td>(a) there is no limitation on the volume of mail that an inmate may send or receive;</td>
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<td>☐</td>
<td>☒</td>
<td>CDM 5-06/070.00 Inmate Correspondence</td>
</tr>
<tr>
<td>(b) inmate correspondence may be read when there is a valid security reason and the facility manager or his/her designee approves;</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>CDM 5-06/070.00 Inmate Correspondence</td>
</tr>
<tr>
<td>(c) jail staff shall not review inmate correspondence to or from state and federal courts, any member of the State Bar or holder of public office, and the State Board of State and Community Corrections; however, jail authorities may open and inspect such mail only to search for contraband, cash, checks, or money orders and in the presence of the inmate;</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>CDM 5-06/070.00 Inmate Correspondence</td>
</tr>
<tr>
<td>(d) inmates may correspond, confidentially, with the facility manager or the facility administrator; and,</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>CDM 5-06/070.00 Inmate Correspondence</td>
</tr>
<tr>
<td>(e) those inmates who are without funds shall be permitted at least two postage paid envelopes and two sheets of paper each week to permit correspondence with family members and friends but without limitation on the number of postage paid envelopes and sheets of paper to his or her attorney and to the courts.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/070.00 Inmate Correspondence</td>
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<td>CDM 5-13/080.00 Indigent Inmates</td>
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<td></td>
<td>CDM 5-13/090.00 Personal Care Items and Supplies for Inmates</td>
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<tr>
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<td></td>
<td>The agency’s policy states inmates who are indigent and unable to supply themselves with personal care items at the time of their commissary order may select the Indigent Kit, which includes the same personal care articles as the Admissions Kit.</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Admissions Kit: Toothbrush, Toothpaste, Soap Comb, Shaving implements, Deodorant and Shampoo</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Indigent Kit: Admissions Kit, Stationary, Postage Stamps, Pencil and Envelope.</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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</tbody>
</table>
| LIBRARY SERVICES |     |    |     | CDM 5-13/150.00 Library Services  
|                  |     |    |     | CDM 5-13/150.05 Minimum Library Contents  
|                  |     |    |     | CDM 5-13/160.05 Law Library  
|                  |     |    |     | UO 5-43-000.00 Inmate Library Services  
|                  | ☐   | ☐  | ☒  | The agency’s policy states the booking process at IRC typically does not surpass 96 hours and involves inmates cycling through multiple stages of classification and medical screening prior to assignment at a permanent housing facility. For this reason, IRC does not maintain a full-service library for inmates engaged in the booking process. |
| EXERCISE AND RECREATION |     | ☒ | ☐ | CDM 5-13/120.00 Exercise and Recreation  
|                  |     | ☒ | ☐ | UO 5-42-000.00 Inmate Exercise and Recreation  
|                  | ☒   | ☐ | ☐ | IRC does not have recreational schedules due to not housing inmates longer than 96 hours. The facility’s policy states inmates waiting to be medically cleared may be assigned to temporary housing in Module 231 and may potentially surpass the typical 96-hour duration for booking. Inmates housed in Module 231 are afforded the opportunity to participate in recreational time in the dayroom of their assigned housing pod. This regulation requires an area designed for recreation and to provide minimum of three hours of exercise distributed over a period of seven days. Your facility is considered noncompliant with this regulation when using Module 231 dayroom as recreational space for inmates being housed in the module for up to seven days. Module 231 dayroom does not meet the requirements of this regulation or the requirements in Title 24, Minimum Standards for Local Detention Facilities section 1231.2.10 Exercise Area, for an outdoor exercise area or areas must be provided in every Type II and Type III facility. |
| BOOKS, NEWSPAPERS, PERIODICALS, AND WRITINGS | ☐ | ☐ | ☒ | CDM 5-06/030.00 Inmate Reading Material  
|                  | ☒ | ☐ | ☐ | IRC does not allow for book, newspaper, periodical, or writings due to not housing inmates longer than 96 hours. (1) exclude any publications or writings based on any legitimate penological interest; |

IRC does not permit inmates to purchase, receive, and read any book, newspaper, periodical, or writing accepted for distribution by the United States Postal Service. Nothing herein shall be construed as limiting the right of a facility administrator to:

<p>|   |   |   |   | CDM 5-06/030.00 Inmate Reading Material |</p>
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(2) exclude obscene publications or writings, and mail containing information concerning where, how, or from whom such matter may be obtained; and any matter of a character tending to incite murder, arson, riot, violent racism, or any other form of violence; any matter of a character tending to incite crimes against children; any matter concerning unlawful gambling or an unlawful lottery; the manufacture or use of weapons, narcotics, or explosives; or any other unlawful activity;</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>CDM 5-06/030.00 Inmate Reading Material</td>
</tr>
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<td>(3) open and inspect any publications or packages received by an inmate; and</td>
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<td>CDM 5-06/030.00 Inmate Reading Material</td>
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<td>(4) restrict the number of books, newspapers, periodicals, or writings the inmate may have in his/her cell or elsewhere in the facility at one time.</td>
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<td>CDM 5-06/030.00 Inmate Reading Material</td>
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**1067 ACCESS TO TELEPHONE**

The facility administrator shall develop written policies and procedures which allow reasonable access to a telephone beyond those telephone calls which are required by Section 851.5 of the Penal Code.

**1068 ACCESS TO COURTS AND COUNSEL**

The facility administrator shall develop written policies and procedures to ensure inmates have access to the court and to legal counsel. Such access shall consist of:

(a) unlimited mail as provided in Section 1063 of these regulations, and, ☒ | ☐ | ☐ | CDM 5-10/030.00 Attorney and Professional Room Visits CDM 5-10/040.00 Exceptions to Attorney and Professional Room Posted Hours

(b) confidential consultation with attorneys. ☒ | ☐ | ☐ | CDM 5-10/030.00 Attorney and Professional Room Visits

**1069 INMATE ORIENTATION**

In Type II, III, and IV facilities, the facility administrator shall develop written policies and procedures for the implementation of a program reasonably understandable to inmates designed to orient a newly received inmate at the time of placement in a living area.

Technical assistance is being provided to the agency by suggesting they update and add in the entirety of this regulation to their inmate orientation, “A Guide Through Custody-Los Angeles County Jail”.

During the review of the guide, BSCC staff determined the guide to be out of date and not in compliance with several sections of this regulation.

It is the responsibility of the Inmate Reception Center (IRC) and Century Regional Detention Facility (CRDF) watch commanders to order and distribute “A Guide Through Custody-Los Angeles County Jail”.

CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail CDM 6-14/020.00 Los Angeles County Sheriff’s Department Station Jail Orientation UO 5-36-000.00 A Guide Through Custody Pamphlet
Such a program shall be published and include, but not be limited to, the following:

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<th>TITLE 15 SECTION</th>
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</thead>
</table>
| (1) correspondence, visiting, and telephone usage rules; | ☒   | ☐  | ☐  | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
Guide Through Custody / Orientation Video  
UO 5-36-000.00 A Guide Through Custody Pamphlet  
The agency is noncompliant with this section of the regulation due to not having the visiting, and telephone usage rules listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |
| (2) rules and disciplinary procedures; | ☒   | ☐  | ☐  | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
Guide Through Custody / Orientation Video  
UO 5-36-000.00 A Guide Through Custody Pamphlet  
The agency is noncompliant with this section of the regulation due to not having an inmate grievance procedure listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |
| (3) inmate grievance procedures; | ☐   | ☒  | ☐  | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
Guide Through Custody / Orientation Video  
UO 5-36-000.00 A Guide Through Custody Pamphlet  
The agency is noncompliant with this section of the regulation due to not having an inmate grievance procedure listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |
| (4) programs and activities available and method of application; | ☒   | ☐  | ☐  | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
Guide Through Custody / Orientation Video  
UO 5-36-000.00 A Guide Through Custody Pamphlet |
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| (5) medical services; | ☒ | ☐ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
Guide Through Custody / Orientation Video  
UO 5-36-000.00 A Guide Through Custody Pamphlet |
| (6) classification/housing assignments; | ☒ | ☐ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
Guide Through Custody / Orientation Video and Procedures  
Guide Through Custody / Orientation Video  
UO 5-36-000.00 A Guide Through Custody Pamphlet |
| (7) court appearance where scheduled, if known; | ☐ | ☒ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
Guide Through Custody / Orientation Video  
UO 5-36-000.00 A Guide Through Custody Pamphlet |
| (8) voting, including registration; and, | ☐ | ☒ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
Guide Through Custody / Orientation Video  
UO 5-36-000.00 A Guide Through Custody Pamphlet |

The agency is noncompliant with this section of the regulation due to not having court appearance reference listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process.

The agency is noncompliant with this section of the regulation due to not having an inmate voting procedures listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process.
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| (9) zero tolerance policy against sexual abuse and sexual harassment. | ☐   | ☒  | ☐  | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
Guide Through Custody / Orientation Video  
UO 5-36_000.00 A Guide Through Custody Pamphlet  
The agency is noncompliant with this section of the regulation due to not informing the inmate of the agency’s zero tolerance policy against sexual abuse and sexual harassment in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |
| 1070 INDIVIDUAL/FAMILY SERVICE PROGRAMS | ☒   | ☐  | ☐  | CDM 3-05/030.00 Chaplain Services  
CDM 2-00/040.00 Inmate Support Services  
Community Based Alternatives to Custody(CBAC)  
The Community Based Alternatives to Custody (CBAC) program, operated by the Probation Department and administered through the Inmate Reception Center, encompasses all programs that allow eligible inmates, who meet specific requirements, the opportunity to be released from custody.  
Community Transition Unit (CTU)  
The Community Transition Unit in partnership with public and private community-based organizations and programs enhances inmate participation in educational, vocational and other life-skills training programs, to assist with their successful reintegration into the community.  
Compliance with this regulation is based on policy review only. |
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<td>The range and source of such services shall be at the discretion of the facility administrator and may include: (a) risk and needs assessments; (b) best practices in: (1) individual, group and/or family counseling; (2) drug and alcohol abuse counseling; (3) cognitive behavioral interventions; (4) vocational testing and counseling; (5) employment counseling; (c) referral to community resources and programs; (d) reentry planning and service development; (e) legal assistance; (f) regional center services for the developmentally disabled; and, (g) community volunteers.</td>
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<td>CDM 3-05/030.00 Chaplain Services CDM 2-00/040.00 Inmate Support Services Community Based Alternatives to Custody(CBAC) Community Transition Unit (CTU)</td>
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**1071 VOTING**

The facility administrator of a Type I (holding sentenced inmate workers) II, III or IV facility shall develop written policies and procedures whereby the county registrar of voters allows qualified voters to vote in local, state, and federal elections, pursuant to election codes. | ✒ | ☐ | ☐ | CDM 5-13/140.00 Inmate Voting UO 5-38_000.00 Inmate Absentee Voting-Registration |

**1072 RELIGIOUS OBSERVANCES**

The facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures to provide opportunities for inmates to participate in religious services, practices and counseling on a voluntary basis. | ✒ | ☐ | ☐ | CDM 5-13/100.00 Religious Programs CDM 5-13/100.05 Handling of Religious headwear and articles UO 5-39/000.00 Inmate Religious Observance |
### 1073 INMATE GRIEVANCE PROCEDURE

(a) Each administrator of a Type II, III, or IV facility and Type I facilities which hold inmate workers shall develop written policies and procedures whereby any inmate may appeal and have resolved grievances relating to any conditions of confinement, including but not limited to: medical care; classification actions; disciplinary actions; program participation; telephone, mail, and visiting procedures; and food, clothing, and bedding. Such policies and procedures shall include:

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<td>(a)</td>
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<td>COVERED UNDER CDM VOLUME 8</td>
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<td>CD 8-01/000.00, Preamble to the Inmate Grievance Policy</td>
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<td>The agency has an Inmate Grievance Team who is responsible for collecting, from centrally located collection bins, those requests and grievances not handled by line sergeants. Each Inmate Grievance Team is responsible for reviewing, categorizing, tracking, and forwarding requests, grievances, and appeals to the appropriate person or unit for investigation and handling. They also assist with responding to inmates as appropriate. In addition, they shall scan and enter all non-electronic grievances, general requests, and appeals forms they collect into CARTS (Custody Automated Reporting and Tracking System), including the collection times, and assign them reference numbers.</td>
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<td>During the review of grievances, BSCC staff determined the agency to be in compliance with the regulation.</td>
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<td>BSCC staff did not interview any inmates to affirm they have free access to grievance forms and an understanding of how to file a grievance. Compliance with this regulation is based on the documents provided and a review of the agency’s policy and procedure only.</td>
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</table>

(b) Grievance System Abuse: The facility may establish written policy and procedure to control the submission of an excessive number of grievances.

| (b)              | ☒   | ☐  | ☐  | COVERED UNDER CDM VOLUME 8 |
|                 |     |    |    | CD 8-04/050.00 Duplicate or Excessive Filings of Grievances and Appeals, and Restrictions of Filing Privileges |
|                 |     |    |    | UO 5-12-000 Inmate Grievance Procedures |

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(1) a grievance form or instructions for registering a grievance;

(2) resolution of the grievance at the lowest appropriate staff level;

(3) appeal to the next level of review;

(4) written reasons for denial of grievance at each level of review which acts on the grievance;

(5) provision for response within a reasonable time limit; and,

(6) provision for resolving questions of jurisdiction within the facility.
Wherever discipline is administered, each facility administrator shall establish written rules and disciplinary penalties to guide inmate conduct.

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| **1080 RULES AND DISCIPLINARY PENALTIES** | ☒ | ☐ | ☒ | Chapter 9 Inmate Disciplinary Procedures  
CDM 5-09/010.00 Inmate Discipline  
TTCF / MCJ UO 5-32/000.00  
IRC does not house inmates or have disciplinary housing. Disciplinary housing is maintained at TTCF and MCJ. |
| Such rules and disciplinary penalties shall be stated simply and affirmatively, and posted conspicuously in housing units and the booking area or issued to each inmate upon booking. | ☒ | ☐ | ☐ | CDM 5-09/040.00 Disciplinary Review Process  
CDM 5-09/010.00 Inmate Discipline  
IRC provided photos of various housing areas showing signage for inmates to review. |
| For those inmates who are illiterate or unable to read English, and for persons with disabilities, provision shall be made for the jail staff to instruct them verbally or provide them with material in an understandable form regarding jail rules and disciplinary procedures and penalties. | ☒ | ☐ | ☐ | CDM 5-09/010.00 Inmate Discipline |
| **1081 PLAN FOR INMATE DISCIPLINE** | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
IRC does not have disciplinary housing. Disciplinary housing is maintained at TTCF and MCJ.  
Generally, IRC does not write or file disciplinary or rule violation reports due to inmate sonly being housed there for short periods of time. reports on inmates. Disciplinary or rule violation reports are completed at the housing facilities.  
Compliance with this regulation is based on policy review only. |
| Each facility administrator shall develop written policies and procedures for inmate discipline. The plan shall include, but not be limited to, the following elements: | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
CDM 5-09/070.00 Inmate Discipline Schedule |
| (a) Temporary Loss of Privileges: For minor acts of non-conformance or minor violations of facility rules, staff may impose a temporary loss of privileges, such as access to television, telephones, commissary, or lockdown for less than 24 hours, provided there is written documentation and supervisory approval. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
CDM 5-09/070.00 Inmate Discipline Schedule |
| (b) Punitive Actions: Major violations of facility rules or repetitive minor acts of non-conformance or repetitive minor violations of facility rules shall be reported in writing by the staff member observing the act and submitted to the disciplinary officer. The consequences of such violations may include, but are not limited to: | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines |
| 1. Loss of good time/work time. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines |
| 2. Placement in disciplinary separation. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines |
| 3. Disciplinary separation diet. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
CDM 5-09/060.00 Inmate Disciplinary Diet |
<p>| 4. Loss of privileges mandated by regulations. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines |</p>
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<td>A staff member with investigative and punitive authority shall be designated as a disciplinary officer to impose such consequences.</td>
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<td>CDM 5-09/030.00 Disciplinary Guidelines</td>
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<td>Staff shall not participate in disciplinary review if they are involved in the charges.</td>
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<td>CDM 5-09/030.00 Disciplinary Guidelines</td>
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<td>Such charges pending against an inmate shall be acted on with the following provisions and within specified timeframes:</td>
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<td>CDM 5-09/030.00 Disciplinary Guidelines</td>
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<tr>
<td>1. A copy of the report, and/or a separate written notice of the violation(s), shall be provided to the inmate.</td>
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<td>CDM 5-09/030.00 Disciplinary Guidelines</td>
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<td>2. Unless declined by the inmate, a hearing shall be provided no sooner than 24 hours after the report has been submitted to the disciplinary officer and the inmate has been informed of the charges in writing. The hearing may be postponed or continued for a reasonable time through a written waiver by the inmate, or for good cause.</td>
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<td>CDM 5-09/040.00 Disciplinary Review Process</td>
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<td>3. The inmate shall be permitted to appear on his/her own behalf at the time of hearing and present witnesses and documentary evidence. The inmate shall have access to staff or inmate assistance when the inmate is illiterate or the issues are complex.</td>
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<td>CDM 5-09/040.00 Disciplinary Review Process</td>
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<td>4. A charge(s) shall be acted on no later than 72 hours after an inmate has been informed of the charge(s) in writing.</td>
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<td>CDM 5-09/040.00 Disciplinary Review Process</td>
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<td>5. Subsequent to final disposition of disciplinary charges by the disciplinary officer, the charges and the action taken shall be reviewed by the facility manager or designee.</td>
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<td>CDM 5-09/040.00 Disciplinary Review Process</td>
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<td>6. The inmate shall be advised in a written statement by the fact-finders about the evidence relied on and the reasons for the disciplinary action. A copy of the record shall be kept pursuant to Penal Code Section 4019.5.</td>
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<td>CDM 5-09/040.00 Disciplinary Review Process</td>
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<td>7. There shall be a policy of review and appeal to a supervisor on all disciplinary action.</td>
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<td>CDM 5-09/040.00 Disciplinary Review Process</td>
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<td>(c) Nothing in this section precludes a facility administrator from administratively segregating any inmate from the general population or program for reasons of personal, mental, or physical health, or under any circumstance in which the safety of the inmates, staff, program, or community is endangered, pending disciplinary action or a review as required by Section 1053 of these regulations.</td>
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<td>CDM 5-09/040.00 Disciplinary Review Process</td>
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<tr>
<td>(d) Nothing in this section precludes the imposition of conditions or restrictions that reasonably relate to a legitimate, non-punitive administrative purpose.</td>
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<td>CDM 5-09/040.00 Disciplinary Review Process</td>
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## FORMS OF DISCIPLINE

The degree of punitive actions taken by the disciplinary officer shall be directly related to the severity of the rule infraction. Acceptable forms of discipline shall consist of, but not be limited to, the following:

(a) Loss of privileges.
(b) Extra work detail.
(c) Short term lockdown for less than 24 hours.
(d) Removal from work details.
(e) Forfeiture of good time credits earned under Penal Code Section 4019.
(f) Forfeiture of work time credits earned under Penal Code Section 4019.
(g) Disciplinary separation.
(h) Disciplinary separation diet.

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<tr>
<td>1082 FORMS OF DISCIPLINE</td>
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<td>CDM 5-09/060.00 Inmate Disciplinary Diet</td>
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<td>CDM 5-09/070.00 Inmate Discipline Schedule</td>
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<td>1082 FORMS OF DISCIPLINE</td>
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<td>CDM 5-09/090.00 Good-Time and Work-Time Credits</td>
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## LIMITATIONS ON DISCIPLINARY ACTIONS

The Penal Code and the State Constitution expressly prohibit all cruel and unusual punishment. Additionally, there shall be the following limitations:

(a) If an inmate is on disciplinary separation status for 30 consecutive days there shall be a review by the facility manager before the disciplinary separation status is continued. This review shall include a consultation with health care staff. Such reviews shall continue at least every fifteen days thereafter until the disciplinary status has ended. This review shall be documented.

(b) The disciplinary separation cells or cell shall have the minimum furnishings and space specified in Title 24, Part 2, 1231.2.6 and 2.7. Occupants shall be issued clothing and bedding as specified in Articles 13 and 14 of these regulations and shall not be deprived of them through any portion of the day except that those inmates who engage in the destruction of bedding or clothing may be deprived of such articles. The decision to deprive inmates of such articles of clothing and bedding shall be reviewed by the facility manager or designee during each 24-hour period.

(c) The delegation of authority to any inmate or group of inmates to exercise the right of punishment over any other inmate or group of inmates (Penal Code section 4019.5)...

(d) In no case shall a safety cell, as specified in Title 24, Part 1231.2.5, or any restraint device be used for disciplinary purposes.

(e) No inmate may be deprived of the implements necessary to maintain an acceptable level of personal hygiene as specified in Section 1265 of these regulations.

(f) Food shall not be withheld as a disciplinary measure.

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<td>CDM 5-09/080.00 Location of Discipline</td>
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<td>1083 LIMITATIONS ON DISCIPLINARY ACTIONS</td>
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<td>IRC does not house inmates and does not have disciplinary cells. Compliance with this regulation is based on policy review only.</td>
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(g) The disciplinary separation diet described in section 1247 of these regulations shall only be utilized for major violations of institutional rules.

☐ ☐ ☒

P/P REFERENCE – COMMENTS

CDM 5-09/060.00 Inmate Disciplinary Diet
IRC does not house inmates for disciplinary purposes.

(1) In addition to the provisions of Section 1247, the facility manager shall approve the initial placement on the disciplinary separation diet and ensure that medical staff is notified.

☐ ☐ ☒

CDM 5-09/060.00 Inmate Disciplinary Diet

(2) In consultation with medical care staff, the facility manager shall approve any continuation on that diet every 72 hours after the initial placement.

☐ ☐ ☒

CDM 5-09/060.00 Inmate Disciplinary Diet

(h) Correspondence privileges shall not be withheld except in cases where the inmate has violated correspondence regulations, in which case correspondence may be suspended for no longer than 72 hours, without the review and approval of the facility manager.

☒ ☐ ☐

CDM 5-09/050.00 Limitations on Disciplinary Actions

(i) In no case shall access to courts and legal counsel be suspended as a disciplinary measure.

☒ ☐ ☐

CDM 5-09/050.00 Limitations on Disciplinary Actions

1084 DISCIPLINARY RECORDS

Penal Code Section 4019.5 requires that a record is kept of all disciplinary infractions and punishment administered therefore. This requirement may be satisfied by retaining copies of rule violation reports and report of the disposition of each.

☒ ☐ ☐

CDM 5-09/040.00 Disciplinary Review Process

Compliance with this regulation is based on policy review only.

DETENTION OF MINORS

Are minors held in this facility? If yes, the following sections including those summarizing the regulations identified in Title 15, Article 8 of these regulations apply (Minors in Jails).

Note: Reference PC § 207.1(b), 207.6, 707.1

☐ ☐ ☒

Minors are not held in this facility.

42 USC 5633 SECTION 223(a)(12) SEPARATION

Juveniles are not confined or detained in any facility in which they have contact with adult prisoners.

☒ ☐ ☐

CDM 5-02/010.00 Juveniles
CDM 5-02/020.00 Alleged Juvenile Inmates

Reference: WIC 208

1101 RESTRICTIONS ON CONTACT WITH ADULT PRISONERS

The facility administrator shall establish policies and procedures to restrict contact, as defined in Section 1006, between detained minors and adults confined in the facility. In situations where brief or accidental contact may occur, such as booking or facility movement, facility staff (trained in the supervision of inmates) shall maintain a constant, side-by-side presence with the minor or the adult to prevent sustained contact.

The above restrictions do not apply to minors who are participating in supervised program activities pursuant to Section 208 (c) of the Welfare and Institutions Code.

☒ ☐ ☐
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1102  CLASSIFICATION</strong></td>
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<tr>
<td>The facility administrator shall develop and implement a written plan designed to provide for the safety of staff and minors held at the facility. The plan shall include the following:</td>
<td>☐</td>
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<tr>
<td>(a) a procedure for receiving and transmitting information regarding minors who present a risk or hazard to self or others while confined at the facility, and the segregation of such minors to the extent possible within the limits of the facility.</td>
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</tr>
<tr>
<td>(b) a procedure to provide care for any minor who appears to be in need of or who requests medical, mental health, or developmental disability treatment. Written procedures shall be established by the responsible health administrator in cooperation with the facility administrator.</td>
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<tr>
<td>(c) a suicide prevention program designed to identify, monitor, and provide treatment to those minors who present a suicide risk.</td>
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<tr>
<td>(d) provide that minors be housed separately from adults and not be allowed to come or remain in contact with adults except as provided in Sections 208(c) of the Welfare and Institutions Code.</td>
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<tr>
<td><strong>1103  RELEASE PROCEDURES</strong></td>
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<tr>
<td>Facility staff shall notify the parents or guardians prior to the release of a minor. The minor's personal clothing and valuables shall be returned to the minor, parents or guardian, upon the minor's release or consent.</td>
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<tr>
<td><strong>1104  SUPERVISION OF MINORS</strong></td>
<td>☐</td>
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<tr>
<td>The facility administrator shall develop and implement policy and procedures that provide for:</td>
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<tr>
<td>(a) continuous around-the-clock supervision of minors with assurance that staff can hear and respond; and,</td>
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<tr>
<td>(b) safety checks of minors at least once every 30 minutes. These safety checks shall include the direct visual observation of movement and/or skin. Safety checks shall not be replaced, but may be supplemented by, an audio/visual electronic surveillance system designed to detect overt, aggressive, or assaultive behavior and to summon aid in emergencies. All safety checks shall be documented.</td>
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<tr>
<td><strong>1105  RECREATIONAL PROGRAMS</strong></td>
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<tr>
<td>The facility administrator shall develop written policies and procedures to provide a recreation program that shall protect the welfare of minors and other inmates, recognize facility security needs and comply with minimum jail standards for recreation (California Code of Regulations, Title 15, Section 1065).</td>
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<tr>
<td><strong>1106  DISCIPLINARY PROCEDURES</strong></td>
<td>☐</td>
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<tr>
<td>Nothing in this regulation shall prevent the administrator from removing a detained minor from the general population or program for reasons of the minor's mental or physical health; or under any circumstances in which the safety of the minor, other inmates, staff, the program or community is endangered, pending a disciplinary action or review.</td>
<td>☐</td>
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</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
</tr>
<tr>
<td>--------------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>(a) Minors requiring disciplinary confinement shall be housed only in living areas designated for the detention of minors.</td>
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<tr>
<td>(b) Permitted forms of discipline include:</td>
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<td>☐</td>
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<tr>
<td>(1) loss of privileges; and,</td>
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<tr>
<td>(2) disciplinary confinement.</td>
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<tr>
<td>(c) Access to visitation and recreation shall be restricted only after a second level review by a supervisor or manager, and shall not extend beyond five days without subsequent review.</td>
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<tr>
<td>(d) A status review shall be conducted for those minors placed in disciplinary confinement no less than every 24 hours.</td>
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<td>☐</td>
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<tr>
<td>(e) Prohibited forms of discipline include:</td>
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<td>☐</td>
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<tr>
<td>(1) discipline that does not fit the violation;</td>
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<tr>
<td>(2) corporal punishment;</td>
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<tr>
<td>(3) inmate imposed discipline;</td>
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<tr>
<td>(4) placement in safety cells;</td>
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<tr>
<td>(5) deprivation of food; and,</td>
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<td>☐</td>
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<tr>
<td>(6) the adult disciplinary diet.</td>
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</tr>
</tbody>
</table>

1120 EDUCATION PROGRAM FOR MINORS IN JAILS

Whenever a minor is held in a Type II or III facility, the facility administrator shall coordinate with the County Department of Education or County Superintendent of Schools to provide education programs as required by Section 48200 of the Education Code.

1122.5 PREGNANT MINORS

(a) The health administrator, in cooperation with the facility administrator, shall develop written policies and procedures pertaining to pregnant minors that address the requirements in Title 15, Section 1417. | ☐   | ☐  | ☒  |                          |

(b) The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices on pregnant minors. Policy shall address requirements of Penal Code 3407. Policy shall include reference to the following:

<p>| 1. A minor known to be pregnant or in recovery after delivery shall not be restrained by the use of leg irons, waist chains, or handcuffs behind the body. | ☐   | ☐  | ☒  |                          |
| 2. A pregnant minor in labor, during delivery, or in recovery after delivery, shall not be restrained by the wrists, ankles, or both, unless deemed necessary for the safety and security of the minor, the staff, or the public. | ☐   | ☐  | ☒  |                          |
| 3. Restraints shall be removed when a professional who is currently responsible for the medical care of a pregnant minor during a medical emergency, labor, delivery, or recovery after delivery determines that the removal of restraints is medically necessary. | ☐   | ☐  | ☒  |                          |
| 4. Upon confirmation of a minor's pregnancy, she shall be advised, orally or in writing, of the standards and policies governing pregnant minors. | ☐   | ☐  | ☒  |                          |</p>
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1047 SERIOUS ILLNESS OR INJURY OF A MINOR IN AN ADULT DETENTION FACILITY</td>
<td>☐</td>
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</tbody>
</table>

The facility administrator shall develop policy and procedures for notification of the court of jurisdiction and the parent, guardian, or person standing in loco parentis, in the event of a suicide attempt, serious illness, injury or death of a minor in custody.
**ARTICLE/SECTION** | **YES** | **NO** | **N/A** | **COMMENTS**
--- | --- | --- | --- | ---
Reception and Booking (2.1) |  |  |  | The holding and staging cells in the Old IRC have been added to the LASE of the IRC and are inspected under the 1963 regulations.
Contains a weapons locker, designed as outlined in these regulations. | X |  |  |  |
Contains a cell or room for confinement pending booking |  | X |  |  |
Contains a detoxification cell (WA in TH; NA in CH) 2-99: Two detoxification cells are provided if both male and female inmates are held. |  | X |  |  |
Contains safety cell(s) (WA in TH; NA in CH) |  | X |  |  |
Shower room available 2-99: Access to shower must be within the secure area |  | X |  |  |
Provides secure vault or storage for inmate valuables |  | X |  |  |
Telephone(s) available for inmate use (PC § 851.5) 2-99: Unobstructed access to hot and cold running water |  | X |  |  |
Temporary Holding Cell or Room (2.2) |  | X |  | In compliance provided the number of inmates does not exceed capacity of the individual cell rating.
Contains 10 square feet of floor area per inmate |  | X |  |  |
Holds no more than 16 inmates |  | X |  |  |
Is not smaller than 40 square feet and has a clear ceiling height of 8 feet or more |  | X |  |  |
Contains sufficient seating to accommodate all inmates |  | X |  |  |
Contains water closet (toilet), washbasin, and drinking fountain |  | X |  |  |
Provides for clear visual supervision by staff |  | X |  |  |
A bunk is provided if inmates are held 12 hours or more |  | X |  |  |
Temporary Staging Cell or Room (2.3) |  | X |  | Staging cells allowed under the 1991 standards.
Holds inmates classified and segregated per Title 15 § 1050 and 1053 |  | X |  |  |
Holds inmates for four hours or less |  | X |  |  |
Limited to holding no more than 80 inmates |  | X |  |  |
Contains 10 square feet of floor area per inmates and has a clear ceiling height of 8 feet or more. |  | X |  |  |
Is at least 160 square feet |  | X |  |  |
Contains sufficient seating to accommodate all inmates |  | X |  |  |
<table>
<thead>
<tr>
<th>ARTICLE/SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contains water closets (toilets), wash basins and drinking fountains as specified by these regulations</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provides for clear visual supervision by staff</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Double Occupancy Cells (2.7)</strong></td>
<td></td>
<td>X</td>
<td></td>
<td>Module 231 contains only medical (special use) beds.</td>
</tr>
<tr>
<td>5-88: Added provision for double occupancy cells</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maximum capacity of two inmates</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain a minimum of 60 square feet of floor space in Type I facilities and 70 square feet in Type II and III facilities</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have a minimum ceiling height of 8 feet and one floor dimension at least 6 feet</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain toilet, washbasin and drinking fountain</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain 2 bunks, 1 desk and seat (Desk and seat not required in Type I facilities)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Dayrooms (2.9)</strong></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Added requirement for 3 foot wide corridors in front of cells-rooms</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>35 square feet of floor area per inmate</td>
<td></td>
<td>X</td>
<td></td>
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<tr>
<td>Contain tables and seating to accommodate the maximum number of inmates served</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Access to toilets, washbasins and drinking fountains</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available to all inmates in Type II and III facilities (excluding special use cells) and to workers in Type I facilities</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Detoxification Cell (2.4)</strong></td>
<td></td>
<td>X</td>
<td></td>
<td>Term changed to &quot;Sobering Cell&quot; as a result of 2001 regulation revisions.</td>
</tr>
<tr>
<td>Contains 20 square feet of floor area per inmate</td>
<td></td>
<td>X</td>
<td></td>
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<tr>
<td>Is limited to no more than 8 inmates</td>
<td></td>
<td>X</td>
<td></td>
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</tr>
<tr>
<td>Is no smaller than 60 square feet and has a clear ceiling height of 8 feet or more</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contains a water closet (toilet) wash basin and drinking fountain as specified by these regulations</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Has padded partitions located next to toilet fixtures</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provides for clear visual supervision by staff</td>
<td></td>
<td>X</td>
<td></td>
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<tr>
<td>Padding on floor</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Safety Cell (2.5)</strong></td>
<td></td>
<td>X</td>
<td></td>
<td>No cells of this type used in this facility; detail of this regulation deleted from this checklist.</td>
</tr>
<tr>
<td><strong>Safety Equipment Storage (2.19)</strong></td>
<td></td>
<td>X</td>
<td></td>
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<tr>
<td>Adequate space is provided to store equipment such as fire extinguishers, SCBA, emergency lights, etc.</td>
<td></td>
<td>X</td>
<td></td>
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</tr>
<tr>
<td><strong>Janitors' Closet (2.20)</strong></td>
<td></td>
<td>X</td>
<td></td>
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</tr>
<tr>
<td>Lockable, containing a mop sink and storage space</td>
<td></td>
<td>X</td>
<td></td>
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</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
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<td>-----------------</td>
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</tr>
<tr>
<td>Audio or Visual Monitoring (2.22)</td>
<td>X</td>
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</tr>
<tr>
<td>There is an audio monitoring system capable of alerting staff in a central control. When visual electronic surveillance is use, it is located primarily in corridors, elevators, or at points on the security perimeter such as entrances and exits. 2-99: Video monitoring option deleted.</td>
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<tr>
<td>Emergency Power (2.24)</td>
<td>X</td>
<td></td>
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</tr>
<tr>
<td>There is an emergency power source available and capable of providing minimal lighting in all areas and maintaining fire and life safety, security, communication and alarm systems.</td>
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</tr>
<tr>
<td>Attorney Interview Space (2.26)</td>
<td>X</td>
<td></td>
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<tr>
<td>Available and provides for confidentiality</td>
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<tr>
<td>Water Closets (Toilets)/Urinals (3.1)</td>
<td>X</td>
<td></td>
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</tr>
<tr>
<td>Provide for inmate privacy/modesty with staff being able to visual supervise; provided at a ratio of 1:16 in holding and staging cells. See regulation for calculations of urinal substitutions.</td>
<td></td>
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</tr>
<tr>
<td>Washbasins (3.2)</td>
<td>X</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Provide hot and cold or tempered water; provided at a ratio of 1:16 in holding and staging cells. See regulation for calculations of washbasin trough substitutions.</td>
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</tr>
<tr>
<td>Drinking Fountains (3.3)</td>
<td>X</td>
<td></td>
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<tr>
<td>2-99: Provided at a ratio of at least 1:16 in holding and staging cells.</td>
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</tr>
<tr>
<td>Water outlet (bubbler) is mechanically actuated and at an angle that prevents wastewater from flowing over the outlet (bubbler); there is a mouth guard on the water outlet (bubbler). 2-99: Mouth guard requirement deleted</td>
<td></td>
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<tr>
<td>Showers (3.4)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(NA in CH)</td>
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<tr>
<td>Available in the security area; provide hot and cold or tempered water; shower stalls/areas are designed and constructed of materials that are impervious to water and soap so that they may be easily cleaned.</td>
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</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
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<tr>
<td>---------------------------------------------</td>
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</tr>
<tr>
<td>Beds/Bunks (3.5)</td>
<td>X</td>
<td></td>
<td></td>
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<tr>
<td>(NA in CH; applicable in TH if inmates are held longer than 12 hours)</td>
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<tr>
<td>At least 30 inches wide and 76 inches long with 21 inches between pans; constructed of pan bottom type or concrete; securely fastened to the floor and/or wall in facilities higher than minimum security.</td>
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<tr>
<td>Lighting (3.6)</td>
<td>X</td>
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</tr>
<tr>
<td>Lighting is sufficient to permit easy reading by a person with normal vision, night lighting is sufficient for purposes of supervision.</td>
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<tr>
<td>Lighting is centrally controlled and/or occupant controlled in housing cells or rooms. Light fixtures are of secure design.</td>
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</tr>
<tr>
<td>Windows (3.7)</td>
<td>X</td>
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</tr>
<tr>
<td>Windows that are accessible to inmates are no greater than 5 inches in on dimension.</td>
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</tr>
<tr>
<td>Cell Padding (3.8)</td>
<td>X</td>
<td></td>
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</tr>
<tr>
<td>The floors and partition are padded in detoxification cells. In safety cells, floors, doors, walls and everything on them are padded. All padded cells are equipped with an tamper resistant fire sprinkler approved by the SFM.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All padding is: approved for use by the SFM; nonporous; at least ½ inch thick; of a unitary or laminated construction; firmly bonded to all surfaces; and, without exposed seams.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mirrors/Shelves/Clothes Hooks (3.9)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A mirror of a material appropriate to the level of security is provided near each washtub.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Consistent with security needs, shelves and clothes hooks are provided wherever feasible. 2-99: Requirement for shelves and hooks deleted</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clothes hooks are of a collapsible hook type 2-99: Requirement for hooks deleted</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seating (3.10)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seating is designed to the level of security. When bench seating is used, eighteen inches of bench are provided per inmate. 2-99: In holding and staging cells, seating is securely fastened to the wall and/or floor.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>---------------------------------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
<td>----------</td>
</tr>
<tr>
<td><strong>Weapons Locker (3.12)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(NA type IV and Minimum Security Facilities)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A secure weapons locker is located outside the security perimeter of the facility and no weapons are brought into the security area. Lockers have individual compartments, locks and keys.</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION
ADULT DETENTION FACILITY
LIVING AREA SPACE EVALUATION

FACILITY: Los Angeles Sheriff's Department Inmate Reception Center
TYPE: II
RC: 0

FIELD REPRESENTATIVE: Charlene Aboytes
DATE: March 12, 2018

<table>
<thead>
<tr>
<th>ROOMS</th>
<th>EACH ROOM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location</td>
<td>Cell Type</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>FLOOR</td>
<td></td>
</tr>
</tbody>
</table>

**Note:** Regulations limit holding cell capacity to a maximum of 16 inmates. Capacity of several cells is lower than this maximum due to available seating (18”/inmate). Staging cells are allowed under 1991 regulations and can hold up to 80 inmates, with adequate square footage and plumbing fixtures.

Effective 1/8/05, management of TTCF Modules 231 and 232 was assumed by IRC to provide a bed and temporary housing for inmates with health care needs to address before processing can be completed. Consequently, 384 beds were deleted from the TTCF rated capacity and associated with IRC.

2014-2016 inspection cycle – The rated capacity for the IRC has been changed from 336 to 0. For the last several inspection cycles, the rated capacity for the IRC has been 336. This bed count came from the number of beds shown on the IRC LASE for Modules 231 (168) and 232 (168). At the time of this inspection the cells in Module 231 had been converted to non-rated medical beds (120) used to house inmates requiring intensive mental health services upon booking. (Although there are some exceptions, these inmates are held in this pod for less than 48 hours.) Additionally, the beds in Module 232 (168) have been transferred to TTCF and removed from this LASE. 336 – 168 – 168 = 0. (Previous LASE's for IRC have shown conflicting RC information. Since at least the 2002-2004 inspection cycle, the LASE for TTCF has shown 32 beds (16 x 2) in each of the six units in Module 231. However, since the 2008-2010 inspection cycle, the LASE for IRC has shown 28 beds in each of those six units. This discrepancy does not affect the total RC of IRC because Module 231 had been converted to non-rated medical beds.)

**RECEPTION – FIRST FLOOR**

| 101 | Sobering | 1988 | 1 | (8) | (8) | 15’ x 10.5’ | 1 | 1 | 1 |
| 102 | Holding | 1988 | 1 | (4) | (4) | 7.3’ x 10.5’ | 1 | 1 | 1 |
| 103 | Holding | 1988 | 1 | (4) | (4) | 7.2’ x 10.5’ | 1 | 1 | 1 |
| 104 | Holding | 1988 | 1 | (4) | (4) | 7.2’ x 10.5’ | 1 | 1 | 1 |
| 105 | Holding | 1988 | 1 | (4) | (4) | 7.4’ x 10.5’ | 1 | 1 | 1 |

**Note:** Padded floor; regulations limit sobering cell capacity to 8 inmates. This is the only dedicated sobering cell in the facility.

**BOOKING – REAR**

Notes: In addition to the holding cells below, there are three unlocked holding areas (A, B and C), each of which has two combination toilet/washbasin/fountain units. As unlocked areas, they are not technically holding cells.

| 134 | Holding | 1988 | 1 | (13) | (13) | 144 square feet | 1 | 1 | 1 |
| 135 | Holding | 1988 | 1 | (13) | (13) | 132 square feet | 1 | 1 | 1 |
| 136 | Holding | 1988 | 1 | (16) | (16) | 168 square feet | 1 | 1 | 1 |
| 137 | Holding | 1988 | 1 | (5) | (5) | 73 square feet | 1 | 1 | 1 |
| 138 | Holding | 1988 | 1 | (1) | (1) | 40 square feet | 1 | 1 | 1 |

**Note:** Irregular shape; 2’ bench.

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If “Total RC” appears in brackets ( ), it is not part of the facility's rated capacity. “+” indicates that capacity includes prorated air space from adjacent areas.
<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th># Beds</th>
<th>RC</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>T</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CLINIC – REAR</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Notes: In addition to the holding cells below, there are three unlocked holding areas (1, 2 and 3), each of which has two combination toilet/washbasin/fountain units. As unlocked areas, they are not technically holding cells.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>129</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(5)</td>
<td>37 square feet</td>
<td>1</td>
</tr>
<tr>
<td>Note: ADA cell does not contain a bench to allow for wheelchair. The cell can only be used if the inmate is in a wheel chair, otherwise the cell does not meet regulations.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(5)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>130</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(2)</td>
<td>48 square feet</td>
<td>1</td>
</tr>
<tr>
<td>131</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(16)</td>
<td>168 square feet</td>
<td>1</td>
</tr>
<tr>
<td>132</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(14)</td>
<td>140 square feet</td>
<td>1</td>
</tr>
<tr>
<td>BATH HOLDING</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(12)</td>
<td>128 square feet</td>
<td>1</td>
</tr>
<tr>
<td>114</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(5)</td>
<td>81 square feet</td>
<td>1</td>
</tr>
<tr>
<td>115</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(14)</td>
<td>180 square feet</td>
<td>1</td>
</tr>
<tr>
<td>116</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(14)</td>
<td>180 square feet</td>
<td>1</td>
</tr>
<tr>
<td>117</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(5)</td>
<td>81 square feet</td>
<td>1</td>
</tr>
<tr>
<td>118</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(5)</td>
<td>81 square feet</td>
<td>1</td>
</tr>
<tr>
<td>Shower</td>
<td>1988</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shower</td>
<td>1988</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Note: Two shower lines are near the medical section of the IRC. There are 60 showers on each line.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MEDICAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>119</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td>Medical Waiting</td>
<td>1</td>
</tr>
<tr>
<td>120</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td>Medical Waiting</td>
<td>1</td>
</tr>
<tr>
<td>121</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td>Psych. Waiting</td>
<td>1</td>
</tr>
<tr>
<td>123</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(3)</td>
<td>72 square feet</td>
<td>1</td>
</tr>
<tr>
<td>124</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(3)</td>
<td>72 square feet</td>
<td>1</td>
</tr>
<tr>
<td>125</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(3)</td>
<td>72 square feet</td>
<td>1</td>
</tr>
<tr>
<td>126</td>
<td>Original holding cell converted to expand office/exam area.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>127</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(3)</td>
<td>72 square feet</td>
<td>1</td>
</tr>
<tr>
<td>128</td>
<td>Original holding cell converted to Health Information Management Office.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Notes: Cells 123, 124, 125 &amp; 127 are considered medical isolation pending evaluation and housing decisions. A non-rated wire “caged” area was added to the clinic screening waiting area in 2/02 to provide better security for clinic overflow.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2016-2018 inspection cycle - Cell 121 had five 4’ X 4’ holding enclosures with “no-throw” seating and one enclosure with toilet/wash basin/drinking fountain added</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>COURTLINE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>106</td>
<td>Storage</td>
<td>1988</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>165 square feet</td>
<td>1</td>
</tr>
<tr>
<td>107</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(16)</td>
<td>165 square feet</td>
<td>1</td>
</tr>
<tr>
<td>108</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(14)</td>
<td>165 square feet</td>
<td>1</td>
</tr>
<tr>
<td>109</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(7)</td>
<td>108 square feet</td>
<td>1</td>
</tr>
<tr>
<td>110</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(14)</td>
<td>184 square feet</td>
<td>1</td>
</tr>
<tr>
<td>111</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(14)</td>
<td>176 square feet</td>
<td>1</td>
</tr>
<tr>
<td>112</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td></td>
<td></td>
<td>(14)</td>
<td>176 square feet</td>
<td>1</td>
</tr>
</tbody>
</table>

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.
### 2016-2018 inspection cycle - Cell 106 has been converted to a storage for disaster equipment. Cell 110 has been converted to an “ADA” cell with necessary furnishings.

### 2ND FLOOR – CORRIDOR A – CUSTODY LINE

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL # Beds</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td>113</td>
<td>Staging</td>
<td>1991</td>
<td>1</td>
<td>(44)</td>
<td>(44)</td>
<td>440 square feet</td>
<td>2 1 2</td>
</tr>
<tr>
<td>122</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(16)</td>
<td>(16)</td>
<td>260 square feet</td>
<td>1 1 1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL # Beds</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td>201</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(14)</td>
<td>(14)</td>
<td>222 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>202</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(14)</td>
<td>(14)</td>
<td>197 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>203</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(14)</td>
<td>(14)</td>
<td>206 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>204</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(15)</td>
<td>(15)</td>
<td>197 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>205</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(14)</td>
<td>(14)</td>
<td>222 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>206</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(16)</td>
<td>(16)</td>
<td>214 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>207</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(15)</td>
<td>(15)</td>
<td>206 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>208</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(16)</td>
<td>(16)</td>
<td>187 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>209</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(16)</td>
<td>(16)</td>
<td>230 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>210</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(16)</td>
<td>(16)</td>
<td>207 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>211</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(15)</td>
<td>(15)</td>
<td>210 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>212</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(16)</td>
<td>(16)</td>
<td>197 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>213</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(14)</td>
<td>(14)</td>
<td>198 square feet</td>
<td>1 1 1</td>
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<tr>
<td>214</td>
<td>Holding</td>
<td>1988</td>
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<td>(16)</td>
<td>(16)</td>
<td>201 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>215</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(14)</td>
<td>(14)</td>
<td>182 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>216</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(16)</td>
<td>(16)</td>
<td>194 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>217</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(15)</td>
<td>(15)</td>
<td>176 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>218</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(16)</td>
<td>(16)</td>
<td>176 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>219</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(5)</td>
<td>(5)</td>
<td>102 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>220</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(16)</td>
<td>(16)</td>
<td>179 square feet</td>
<td>1 1 1</td>
</tr>
</tbody>
</table>

2016-2018 inspection cycle Cell 202 has been converted to an “ADA” cell with necessary furnishings.

### CORRIDOR B – CUSTODY LINE

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL # Beds</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td>221</td>
<td>Holding</td>
<td>1988</td>
<td>1</td>
<td>(16)</td>
<td>(16)</td>
<td>198 square feet</td>
<td>1 1 1</td>
</tr>
<tr>
<td>222</td>
<td>Holding</td>
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### RELEASE

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*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If “Total RC” appears in brackets ( ), it is not part of the facility's rated capacity. “+” indicates that capacity includes prorated air space from adjacent areas.

1330 LASD IRC LAS:7/11/2018 A360 LAS Adult.dot (9/98)
### ROOMS

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<td>700 square feet</td>
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Note: At the time of the 4/2007 inspection it was determined that cells 233, 242, and 245 are now used as office space for the various staff. This will not affect the BRC because all cells converted are holding cells.

2016-2018 inspection cycle - Cell 230 was converted to an ADA cell with necessary furnishings. Cell 246 had two enclosures with seating and one with a toilet/was basin/drinking fountain added.

### MODULE 231

<table>
<thead>
<tr>
<th>Type</th>
<th># Cells</th>
<th>EACH CELL</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
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<tr>
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<td></td>
<td># Beds</td>
<td>RC</td>
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<td>T</td>
</tr>
<tr>
<td>A Beds</td>
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<td>(1-2)</td>
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<td>(1-2)</td>
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<tr>
<td>F Beds</td>
<td>16</td>
<td>2</td>
<td>(1-2)</td>
<td>(20)</td>
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</table>

Note: Two showers per pod; 32 seats at dayroom tables. Each module has pods with 16 cells, 8 at the upper tier, 8 at bottom level. Of the 16 cells, 12 are 72 square feet and 4 are 100 square feet (these are single cells addressing ADA issues).

2014-2016 inspection cycle – At the time of this inspection the cells in Module 231 had been converted to non-rated medical beds (120) used to house inmates requiring intensive mental health services upon booking. (Although there are some exceptions, these inmates are held in this pod for less than 48 hours.) The beds in Module 232 have been transferred to TTCF and removed from this LASE.

2016-2018 inspection cycle – Showers have been added to all housing units raising the total to two in each pod. Bunks have been placed into the dayrooms of each unit as follows: A - 7 singles; B – 10 singles; C – 7 triples; D – 7 triples; E – 7 triples; and F – 7 triples.

### OLD IRC

2014-2016 inspection cycle – The Old IRC is located on the ground floor in the rear portion of Men’s Central Jail (MCJ) and serves as the principle intake reception center for the LASD system prior to the construction of the present IRC. It is used as a satellite for the current IRC as part of that facility’s system and not that of MCJ. Specifically, this area is used as the sorting and temporary staging area for all inmates from IRC that are going to court. This area is under the command of the IRC Captain. This is the first time that this area is included in IRC’s LASE.

<table>
<thead>
<tr>
<th>Location</th>
<th>Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
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*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.
<table>
<thead>
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*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.
<table>
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<th>Type</th>
<th>Applicable Standards</th>
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<th>Total RC</th>
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<th>FIXTURES*</th>
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<td>F</td>
<td>Holding</td>
<td>1963</td>
<td>1</td>
<td>(2)</td>
<td>(2)</td>
<td>50 Square Feet</td>
<td>1</td>
</tr>
<tr>
<td>G</td>
<td>Holding</td>
<td>1963</td>
<td>1</td>
<td>(2)</td>
<td>(2)</td>
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<td>1</td>
</tr>
<tr>
<td>H</td>
<td>Holding</td>
<td>1963</td>
<td>1</td>
<td>(2)</td>
<td>(2)</td>
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<tr>
<td>I</td>
<td>Holding</td>
<td>1963</td>
<td>1</td>
<td>(2)</td>
<td>(2)</td>
<td>50 Square Feet</td>
<td>1</td>
</tr>
<tr>
<td>J</td>
<td>Holding</td>
<td>1963</td>
<td>1</td>
<td>(2)</td>
<td>(2)</td>
<td>50 Square Feet</td>
<td>1</td>
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<tr>
<td>K</td>
<td>Holding</td>
<td>1963</td>
<td>1</td>
<td>(2)</td>
<td>(2)</td>
<td>50 Square Feet</td>
<td>1</td>
</tr>
</tbody>
</table>

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.
### TYPE II AND III FACILITIES

**Board of State and Community Corrections**

**PROCEDURES**

<table>
<thead>
<tr>
<th>FACILITY NAME:</th>
<th>LA County North County Correctional Facility</th>
</tr>
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<tbody>
<tr>
<td>FACILITY TYPE:</td>
<td>II</td>
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<tr>
<td>PERSON(S) INTERVIEWED:</td>
<td>None</td>
</tr>
<tr>
<td>FIELD REPRESENTATIVE:</td>
<td>Steven Wicklander</td>
</tr>
<tr>
<td>DATE:</td>
<td>6/16/2020</td>
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<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</table>
| 1020 CORRECTIONS OFFICER CORE COURSE² | ☒ | ☐ | ☐ | Jail Operations Course  
NCCF 05-000.00 Unit Training Policy  
The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements. |
| (a) In addition to the provisions of California Penal Code Section 831.5, all custodial personnel of a Type I, II, III, or IV facility shall successfully complete the “Corrections Officer Core Course” as described in Section 179 of Title 15, CCR, within one year from the date of assignment. | ☒ | ☐ | ☐ |
| (b) Custodial Personnel who have successfully completed the course of instruction required by Penal Code Section 832.3 shall also successfully complete the “Corrections Officer Basic Academy Supplemental Core Course” as described in Section 180 of Title 15, CCR, within one year from the date of assignment. | ☒ | ☐ | ☐ |
| 1021 JAIL SUPERVISORY TRAINING | ☒ | ☐ | ☐ | MPP 3-02/080.01 Supervisor School  
NCCF 05-000.00 Unit Training Policy  
The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements. |
| Prior to assuming supervisory duties, jail supervisors shall complete the core training requirements pursuant to Section 1020, Corrections Officer Core Course. | ☒ | ☐ | ☐ |
| In addition, supervisory personnel of any Type I, II, III or IV jail shall also be required to complete either the STC Supervisory Course (as described in Section 181, Title 15, CCR) or the POST supervisory course within one year from date of assignment. | ☒ | ☐ | ☐ |
| 1023 JAIL MANAGEMENT TRAINING | ☒ | ☐ | ☐ | MPP 3-02/080.01 Middle Management School  
NCCF 05-000.00 Unit Training Policy  
The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements. |
| Managerial personnel of any Type I, II, III or IV jail shall be required to complete either the STC management course (as described in Section 182, Title 15, CCR) or the POST management course within one year from date of assignment. | ☒ | ☐ | ☐ |

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¹ This document is intended for use as a tool during the inspection process; this worksheet may not contain each Title 15 regulation that is required. Additionally, many regulations on this worksheet are SUMMARIES of the regulation; the text on this worksheet may not contain the entire text of the actual regulation. Please refer to the complete California Code of Regulations, Title 15, Minimum Standards for Local Facilities, Division 1, Chapter 1, Subchapter 4 for the complete list and text of regulations.

² For STC participating agencies, consistency with training sections 1020, 1023 & 1025 is annually assessed by the STC Division. Unless otherwise indicated, the regulatory intent is for training to occur within one year from the date of assignment.
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<thead>
<tr>
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<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
</table>
| **1025 CONTINUING PROFESSIONAL TRAINING** | ☒   | ☐  | ☐  | CDM 3-02/050.00 Standards and Training for Corrections  
NCCF 05-000.00 Unit Training Policy  
The Agency’s policy states it is the responsibility of the Custody Training and Standards Bureau (CTSB) to provide STC certified training classes for custody personnel on a continuing basis.  
The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements. |
| **1027 NUMBER OF PERSONNEL** | ☒   | ☐  | ☐  | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel  
NCCF 04-045.00 Scheduling  
NCCF 04-045.20 Min Staffing  
Compliance with this regulation is predicated on having a sufficient number of staff to complete requirements outlined Title 15 Minimum Standards for Local Detention Facilities. Compliance with this regulation is based on policy review only. |
| Whenever there is an inmate in custody, there shall be at least one employee on duty at all times in a local detention facility or in the building which houses a local detention facility who shall be immediately available and accessible to inmates in the event of an emergency. | ☒   | ☐  | ☐  | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel  
NCCF 04-045.20 Min Staffing  
Such an employee shall not have any other duties which would conflict with the supervision and care of inmates in the event of an emergency. |
| Whenever one or more female inmates are in custody, there shall be at least one female employee who shall be immediately available and accessible to such females.  
*Note: Reference PC§ 4021.* | ☒   | ☐  | ☐  | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel  
CCF 04-045.20 Min Staffing  
There are no female inmates housed at this facility.  
The agency’s policy states at least one custody employee of the same sex as the inmates assigned to a housing area shall be present at all times before entry is made into that housing area. |
| To determine if there is a sufficient number of personnel for a specific facility, the facility administrator shall prepare and retain a staffing plan indicating the personnel assigned in the facility and their duties. Such a staffing plan shall be reviewed by the Board staff at the time of their biennial inspection. The results of such a review and recommendations shall be reported to the local jurisdiction having fiscal responsibility for the facility. | ☒   | ☐  | ☐  | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel  
NCCF 04-045.20 Min Staffing |
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<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
</table>
| **1027.5 SAFETY CHECKS** | ✓   | ☐  | ☐  | CDM 4-11/030.00 Inmate Safety Checks  
CDM 5-14/100.00 Title 15 Compliance Officer  
NCCF 07-075.10 T15 Compliance |

Safety checks shall be conducted at least hourly through direct visual observation of all inmates. There shall be no more than a 60-minute lapse between safety checks.

The agency has dedicated staff name Title 15 Compliance Officers who are responsible for conducting safety checks.

The agency’s policy states all inmates in their custody shall be visually checked at least once each hour to ensure their safety and welfare and if inmate safety checks are required more frequently, it is imperative all personnel strictly adhere to those requirements. The agency’s standards for safety check ranges from 15 to 60-minute safety checks depending on the facility area.

The agency was unable to provide safety check documentation for all facilities due to jail management system requirements and the volume required to find compliance by BSCC staff. BSCC staff reviewed the agencies 2016/2018 inspection report to verify if there were any compliance issues with safety checks during the last inspection cycle. The report indicated the agency was compliant with this regulation. It was noted in the previous cycle the agency utilizes a dashboard program that displays a countdown clock showing staff when to start safety checks. Safety checks are performed by Title 15 compliance officers using a scanner device that is uploaded to a jail management system.

Compliance with this regulation is based on policy review only.

There is a written plan that includes the documentation of routine safety checks. | ✓   | ☐  | ☐  | CDM 4-11/030.00 Inmate Safety Checks  
NCCF 07-075.10 T15 Compliance |

| **1028 FIRE AND LIFE SAFETY STAFF** | ✓   | ☐  | ☐  | CDM 3-14/070.00 Fire Prevention and Suppression  
NCCF 05-020.00 Fire Drills  
NCCF 05-020.20 CPR - First Aid |

Pursuant to Penal Code Section 6030(c), whenever there is an inmate in custody, there shall be at least one person on duty at all times who meets the training standards established by the BSCC for general fire and life safety.

Staff are trained during their core academy. The facility conducts quarterly fire drills.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| The facility manager shall ensure that there is at least one person on duty who trained in fire and life safety procedures that relate specifically to the facility. | ☒ | ☐ | ☐ | CDM 3-14/070.00 Fire Prevention and Suppression  
NCCF 05-020.00 Fire Drills  
NCCF 05-020.20 CPR - First Aid  
Staff are trained during their core academy. The facility conducts quarterly fire drills. |

**1029 POLICY AND PROCEDURES MANUAL**

Facility administrator(s) shall develop and publish a manual of policy and procedures for the facility. The policy and procedures manual shall address all applicable Title 15 and Title 24 regulations and shall be comprehensively reviewed and updated at least every two years. Such a manual shall be made available to all employees.

The policies and procedures required in subsections (a)(6) and (a)(7) may be placed in a separate manual to ensure confidentiality. Subsections c and d do not apply and have been deleted.

(a) The manual for Temporary Holding, Type I, II, and III facilities shall provide for, but not be limited to, the following:

1. Table of organization, including channels of communications.

| YES | NO | N/A | CDM date of last review: 12/18/2019  
NCCF manual date of last review: 3/12/2019  
At the time the policy manuals were provided to BSCC staff for review, the policy manuals were in compliance with this regulation. |

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3 Procedures related to security and emergency response may be in a separate manual to ensure confidentiality by limiting general access.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(2) Inspections and operations reviews by the facility administrator/manager.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-06/020.00 Facility Inspections NCCF 02-035/000 Facility Inspections</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>The agency’s policy states to ensure the long-term operation and continued security of Custody Operations Division, each facility unit commander shall ensure a unit order is maintained that delineates the necessary inspections at a facility. A facility lieutenant shall conduct weekly inspections using a facility developed checklist.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>The agency conducts an Emergency Preparedness Inspection which is comprised of two parts and documented on the Emergency Preparedness Inspection Form.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Part 1 - Emergency Operations Procedures Addresses the overall operation procedures of the Facility, with respect to its preparation for functioning in the time of an emergency.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Part 2 - Facility Emergency Operations Center Addresses the Facility's Emergency Operations Center (EOC) Procedures, Training, and Supplies</td>
</tr>
<tr>
<td>(4) Policy on the use of restraint equipment, including the restraint of pregnant</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/000.00 General Principles of Security Restraints CDM 7-02/010.00 Pregnant Inmates NCCF 07-000/01 Restraints</td>
</tr>
<tr>
<td>inmates as referenced in Penal Code Section 3407.</td>
<td></td>
<td></td>
<td></td>
<td>There are no female inmates housed at MCJ.</td>
</tr>
<tr>
<td>(5) Procedure and criteria for screening newly received inmates for release per</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 6-11/050.00 Misdemeanor Release Pursuant to 849(b)(2) PC</td>
</tr>
<tr>
<td>Penal Code sections 849(b)(2) and 853.6, and any other such processes as the</td>
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<tr>
<td>facility administrator is empowered to use.</td>
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<td>(6) Security and control including:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-05/010.00 Inmate Counts NCCF 07-035.00 IM Count Procedures</td>
</tr>
<tr>
<td>(A) physical counts of inmates,</td>
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<tr>
<td>(B) searches of the facility and inmates,</td>
<td></td>
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<tr>
<td>(C) contraband control, and,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>Chapter 7 CDM CDM 5-07/000.00 Contraband NCCF 07-030/00 Contraband &amp; Disposal NCCF 07-075.00 IM Housing Searches</td>
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<tr>
<td>(D) searches of the facility and inmates,</td>
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<tr>
<td>(D) key control.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM-3-06/130.00 Key Inventory and Control</td>
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<td>NCCF-08-120.00 Loss of Keys</td>
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<td></td>
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<td>NCCF-02-010.45 Key, Armory, Equipment and Tool Logs</td>
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<td>NCCF-02-010.50 Key Security</td>
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<td></td>
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<td>NCCF-08-020.10 Emergency Access Key Block</td>
</tr>
</tbody>
</table>

Each facility administrator shall, at least annually, review, evaluate, and make a record of security measures. The review and evaluation shall include internal and external security measures of the facility, including security measures specific to prevention of sexual abuse and sexual harassment.

- BSCC staff reviewed inspection documentation from July of 2018 through May of 2020 for facility weekly security inspections. The NCCF Watch Commander is responsible for conducting these weekly. BSCC staff determined NCCF is compliant with this regulation.

- NCCF facility also conducts monthly unannounced internal PREA facility security checks that are logged in their eUDAL jail management system under “PREA Unannounced Round”. NCCF provided their most current inspection dated 6/21/2020. BSCC staff determined NCCF is compliant with this regulation.

7. Emergency procedures include:
   (A) fire suppression preplan as required by section 1032 of these regulations;
   (B) escape, disturbances, and the taking of hostages;
   (C) mass arrests;
   (D) natural disasters;
   (E) periodic testing of emergency equipment; and,

- CDM-3-14/070.00 Fire Prevention and Suppression
- NCCF-08-030/00 Fire Safety Plan

- CDM-3-14/040.00 Unit Level Emergency Plans
- NCCF EOP-08-010.00 Escape Procedure
- NCCF-08-015.00 Hostage Barricade

- CDM-3-14/040.00 Unit Level Emergency Plans
- CDM-3-14/040.05 Replacement Staffing for the Inmate Reception Center During Emergency Field Booking Team Activations
- NCCF EOP-08-000/00 Lockdown Procedures
- NCCF-08-055.00 Civil Disturbances

- CDM-3-14/040.00 Unit Level Emergency Plans
- NCCF-08-020.00 Earthquake
- NCCF-08.130/05 Flooding and Sprinkler

- CDM-3-06/050.00 Equipment Inspection
- CDM-3-14/130.00 Emergency Preparedness Coordinators
- CDM-14/090.05 Mandatory Inspection of Automated External Defibrillators (AED)
- NCCF-02-030.50 Maintenance Schedule
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</table>
| (F) storage, issue, and use of weapons, ammunition, chemical agents, and related security devices. | ☒ | ☐ | ☐ | CDM 3-06/110.00 Security of Weapons  
NCCF 02-010.45 SMS Brief  
NCCF 02-015.00 Armory  
NCCF 02-015.05 Armory Maintenance  
NCCF 08-095/00 Deployment of Special Weapons. |
| (8) Suicide Prevention. | ☒ | ☐ | ☐ | CDM 2-00/070.00 Custody Compliance and Sustainability Bureau  
CDM 5-01/050.00 Handling of Suicidal Inmates  
CDM 5-01/050.05 Telephone Suicide Risk  
NCCF 07-170.45 Suicide Prevention |
| (9) Segregation of Inmates. | ☒ | ☐ | ☐ | CDM 5-02/040.00 Administrative Segregation Housing Definitions  
NCCF 07-000.00 Ad Seg |
| (10) Zero tolerance in the prevention of sexual abuse and sexual harassment. | ☒ | ☐ | ☐ | CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)  
NCCF 07-000.50 PREA rev09.26.2018 |
| (11) Policy and procedure to detect, prevent, and respond to retaliation against any staff or inmate after reporting any abuse. | ☒ | ☐ | ☐ | CDM 3-04/025.055 PREA - Protection Against Retaliation  
CDM 5-12/005.05 Anti-retaliation Policy  
NCCF 07-000.50 PREA rev09.26.2018 |
| (e) The manual for Temporary Holding, Court Holding, Type I, II, III, and IV facilities shall provide for, but not be limited to, the following:  
(1) multiple internal ways for inmates to privately report sexual abuse and sexual harassment, retaliation by other inmates or staff for reporting sexual abuse and sexual harassment, and staff neglect or violation of responsibilities that may have contributed to such incidents, | ☒ | ☐ | ☐ | CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)  
CDM 8-03/005.00 Inmate Grievances  
CDM 8-03/060.00 PREA Related Grievances  
NCCF 07-000.50 PREA rev09.26.2018  
NCCF provided photos of various housing areas showing PREA signage for inmates to review. |
| (2) a method for uninvolved inmates, family, community members, and other interested third-parties to report sexual abuse or sexual harassment. The method for reporting shall be publicly posted at the facility. | ☒ | ☐ | ☐ | CDM 8-03/080.00 Third Party (Referred) Grievances  
The agency provides an informational link on their website on how the public or inmates can report sexual abuse or sexual harassment.  
Link:  
http://shq.lasdnews.net/pages/PageDetail.aspx?id=1840 |

1030 SUICIDE PREVENTION PROGRAM

The facility shall have a comprehensive written suicide prevention program developed by the facility administrator, in conjunction with the health authority and mental health director, to identify, monitor, and provide treatment to those inmates who present a suicide risk. The program shall include the following:  
CDM 5-01/050.00 Handling of Suicidal Inmates  
CDM 5-04/035.00 Mandatory Training on Mentally Ill Inmates  
MSB 356.01 Suicide Prevention  
NCCF 07-170.45 Suicide Prevention
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<th>YES</th>
<th>NO</th>
<th>N/A</th>
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</thead>
</table>
| (a) Suicide prevention training for all staff that have direct contact with inmates. | ☒ | ☐ | ☐ | CDM 5-01/050.00 Handling of Suicidal Inmates  
CDM 5-04/035.00 Mandatory Training on Mentally Ill Inmates  
NCCF 07-170.45 Suicide Prevention  

The agency’s policy states Custody Training and Standards Bureau (CTSB), in conjunction with Correctional Health Services (CHS), individual facilities, and units, provide training on various mental health topics to sworn and civilian personnel working in custody facilities. |
| (b) Intake screening for suicide risk immediately upon intake and prior to housing assignment. | ☐ | ☐ | ☒ | CDM 5-03/030.00 Pre-screening  

This is not an intake facility. The intake screening process is conducted at Century Regional Detention Facility (CRDF) and the Inmate Reception Center (IRC). |
| (c) Provisions facilitating communication among arresting/transporting officers, facility staff, medical and mental health personnel in relation to suicide risk. | ☐ | ☐ | ☒ | CDM 5-03/030.00 Pre-screening  

This is not an intake facility. The intake screening process is conducted at Century Regional Detention Facility (CRDF) and the Inmate Reception Center (IRC). |
| (d) Housing recommendations for inmates at risk of suicide. | ☒ | ☐ | ☐ | CDM 5-01/050.10 Housing for Mentally Ill Inmates |
| (e) Supervision depending on level of suicide risk. | ☒ | ☐ | ☐ | CDM 5-01/050.10 Housing for Mentally Ill Inmates  
CDM 4-11/030.00 Inmate Safety Checks  
NCCF 07-170.45 Suicide Prevention |
| (f) Suicide attempt and suicide intervention policies and procedures. | ☒ | ☐ | ☐ | CDM 5-01/050.00 Handling of Suicidal Inmates  
NCCF 07-170.45 Suicide Prevention |
| (g) Provisions for reporting suicides and suicides attempts. | ☒ | ☐ | ☐ | CDM 4-05/000.00 Behavioral Observation and Mental Health Referral Reports  
CDM 4-05/005.00 Electronic Behavioral Observation and Mental Health Referral Report (e-BOMHR)  
CDM 5-01/050.00 Handling of Suicidal Inmates  
NCCF 07-170.45 Suicide Prevention  

The agency’s policy states a Behavioral Observation and Mental Health Referral (BOMHR) (SH-J-407) report was created to refer inmates exhibiting symptoms of mental illness for assessment and treatment by mental health staff. |
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
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<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
<tbody>
<tr>
<td>(h) Multi-disciplinary administrative review of suicides and attempted suicides</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 2-00/070.00 Custody Compliance and Sustainability Bureau</td>
</tr>
<tr>
<td>as defined by the facility administrator.</td>
<td></td>
<td></td>
<td></td>
<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>CDM 4-10/060.00 Critical Incident Review Committee - Suicidal Inmates</td>
</tr>
<tr>
<td>1032  FIRE SUPPRESSION PREPLANNING</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression</td>
</tr>
<tr>
<td>Pursuant to Penal Code Section 6031.1(b), the facility administrator shall</td>
<td></td>
<td></td>
<td></td>
<td>NCCF 05-020.01 Fire Equipment Insp</td>
</tr>
<tr>
<td>consult with the local fire department having jurisdiction over the facility,</td>
<td></td>
<td></td>
<td></td>
<td>NCCF 08-030/00 Fire Safety Plan</td>
</tr>
<tr>
<td>with the State Fire Marshal, or both, in developing a plan for fire suppression</td>
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<tr>
<td>which shall include, but not be limited to:</td>
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<td>(a) a fire suppression pre-plan developed with the local fire department to</td>
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<td>CDM 3-14/070.00 Fire Prevention and Suppression</td>
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<td>be included as part of the policy and procedures manual (Title 15, California</td>
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<td></td>
<td>NCCF 05-020.01 Fire Equipment Insp</td>
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<td>Code of Regulations Section 1029);</td>
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<td></td>
<td>NCCF 08-030/00 Fire Safety Plan</td>
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<td></td>
<td>BSCC staff reviewed inspection documentation from July of 2018 through May of 2020 for</td>
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<td></td>
<td>facility weekly security inspections. The NCCF Watch Commander is responsible for</td>
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<td>conducting these weekly. BSCC staff determined NCCF is compliant with this regulation.</td>
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<td>(b) regular fire prevention inspections by facility staff on a monthly basis</td>
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<td>☐</td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression</td>
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<td>with two-year retention of the inspection record;</td>
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<td>NCCF 05-020.01 Fire Equipment Insp</td>
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<td>NCCF 08-030/00 Fire Safety Plan</td>
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<td>During the review of documentation, BSCC determined notified NCCF staff they were</td>
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<td>noncompliant with this regulation due to the fire inspection not being completed within</td>
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<td>the last two years. NCCF’s last fire inspection was dated 5/4/2017.</td>
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<td>NCCF notified BSCC staff they had scheduled a fire inspection for July 1, 2020. Prior to</td>
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<td>completing this report, NCCF provided a copy of the fire inspection to BSCC staff dated</td>
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<td>7/1/2020 making them compliant with this regulation.</td>
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<td>(c) fire prevention inspections as required by Health and Safety Code Section</td>
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<td>☐</td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression</td>
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<td>13146.1(a) and (b) which requires inspections at least once every two years;</td>
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<td></td>
<td>NCCF 08-030/00 Fire Safety Plan</td>
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<td>During the review of documentation, BSCC determined notified NCCF staff they were</td>
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<td>noncompliant with this regulation due to the fire inspection not being completed within</td>
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<td>the last two years. NCCF’s last fire inspection was dated 5/4/2017.</td>
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<td>completing this report, NCCF provided a copy of the fire inspection to BSCC staff dated</td>
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<td>7/1/2020 making them compliant with this regulation.</td>
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<td>(d) an evacuation plan; and,</td>
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<td>☐</td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression</td>
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<td>CDM 3-14/020.00 Inmate Movement During Facility Emergencies</td>
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<td>CDM 3-14/040.00 Unit Level Emergency Plans</td>
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<td>NCCF 08-060.00 Evacuation Plan</td>
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<td>NCCF 08-060.01 Civilian Evacuation Plan</td>
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<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<td>(e) a plan for the emergency housing of inmates in the case of fire.</td>
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<td>CDM 3-14/020.00 Inmate Movement During Facility Emergencies</td>
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<td>NCCF 08-050/00 Emergency Housing Plan</td>
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<td><strong>1040 POPULATION ACCOUNTING</strong></td>
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<td>Each facility administrator shall maintain an inmate demographics accounting</td>
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<td>CDM 3-14/010.00 Inmate Transfers</td>
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<td>system which reflects the monthly average daily population of sentenced and</td>
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<td>CDM 6-04/000.00 Inmate Population</td>
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<td>non-sentenced inmates by categories of male, female and juvenile.</td>
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<td>NCCF 07-035.00 IM Count Procedures</td>
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<td>Facility administrators shall provide the BSCC with applicable inmate</td>
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<td>The responsibility of this regulation is tracked by the facility’s Operation Deputy.</td>
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<td>demographic information as described in the Jail Profile Survey.</td>
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<td>Compliance with this regulation is based on policy review only.</td>
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<td><strong>1041 INMATE RECORDS</strong></td>
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<td>(a) Each facility administrator of a Type I, II, III or IV facility shall</td>
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<td>CDM 2-00/030.00 Inmate Processing Services</td>
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<td>develop written policies and procedures for the maintenance of individual</td>
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<td>NCCF 02-005.00 Document Control</td>
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<td>inmate records which shall include, but not be limited to, intake</td>
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<td>Compliance with this regulation is based on policy review only.</td>
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<td>information, personal property receipts, commitment papers, court orders,</td>
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<td>reports of disciplinary actions taken, medical orders issued by the</td>
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<td>responsible physician and staff response, and non-medical information</td>
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<td>regarding disabilities and other limitations.</td>
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<td>(b) Each facility administrator shall collect accurate, uniform data for</td>
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<td>CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)</td>
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<td>every allegation of sexual abuse at facilities under its direct control and</td>
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<td>from other facilities with which it contracts for the confinement of its</td>
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<td>inmates. The data collected shall include, at a minimum, the data necessary</td>
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<td>to satisfy the reporting requirements of 34 U.S.C. section 30303(a)(1)</td>
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<td>(federal survey on sexual violence).</td>
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<td><strong>1044 INCIDENT REPORTS</strong></td>
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<td>Each facility administrator shall develop written policies and procedures</td>
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<td>CDM 4-01/000.00 Crime Reporting Procedures</td>
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<td>for the maintenance of written records and reporting of all incidents which</td>
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<td>NCCF 04-010.00 Injury to County Employee</td>
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<td>result in physical harm, or serious threat of physical harm, to an employee</td>
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<td></td>
<td>NCCF 07-170/25 Inmate Injury or Illness / Death</td>
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<tr>
<td>or inmate of a detention facility or other person.</td>
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<td>BSCC staff reviewed a sampling of several types of incident reports for all facilities.</td>
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<tr>
<td>Such records shall include the names of the persons involved, a description</td>
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<td>The reports contained the information required by this regulation.</td>
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<td>of the incident, the actions taken, and the date and time of the occurrence.</td>
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<td>Such a written record shall be prepared by the staff assigned to</td>
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<td>investigate the incident and submitted to the facility manager or his/her</td>
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<td>designee.</td>
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<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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| **1045 PUBLIC INFORMATION PLAN** | 🇱🇷 | 🇳🇷 | 🇳🇷 | Chapter 14 - Public Information Plan  
NCCF 02-010.20 Public Info Plan |
| Each facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures for the dissemination of information to the public, to other government agencies, and to the news media. The public and inmates shall have available for review the following material: | 🇱🇷 | 🇳𝐫 | 🇳ሥ | The facility’s policy states the Public Information Book will be located in the following areas:  
- Operations Lieutenant's Office  
- Watch Commander's Office  
- Inmate Services  
- Visiting Center  
- Front Desk  
Compliance with this regulation is based on policy review only. |
| (a) The Board of State and Community Corrections Minimum Standards for Local Detention Facilities as found in Title 15 of the California Code of Regulations. | 🇱🇷 | 🇳𝐫 | 🇳ሥ | NCCF 02-010.20 Public Info Plan |
| (b) Facility rules and procedures affecting inmates as specified in sections: | 🇱🇷 | 🇳𝐫 | 🇳ሥ | NCCF 02-010.20 Public Info Plan  
CDM 6-14/020.00 Los Angeles County Sheriff’s Department Station Jail Orientation  
NCCF 02-010.20 Public Info Plan |
| (1) 1045, Public Information Plan | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (2) 1061, Inmate Education Plan | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (3) 1062, Visiting | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (4) 1063, Correspondence | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (5) 1064, Library Service | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (6) 1065, Exercise and Recreation | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (7) 1066, Books, Newspapers, Periodicals and Writings | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (8) 1067, Access to Telephone | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (9) 1068, Access to Courts and Counsel | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (10) 1069, Inmate Orientation | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (11) 1070, Individual/Family Service Programs | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (12) 1071, Voting | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (13) 1072, Religious Observance | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (14) 1073, Inmate Grievance Procedure | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (15) 1080, Rules and Disciplinary Penalties | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (16) 1081, Plan for Inmate Discipline | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (17) 1082, Forms of Discipline | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (18) 1083, Limitations on Discipline | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
| (19) 1200, Responsibility for Health Care Services | 🇱רכש | 🇳יר | 🇳RSpec | NCCF 02-010.20 Public Info Plan |
1046 DEATH IN CUSTODY

(a) Death in Custody Reviews for Adults and Minors.
The facility administrator, in cooperation with the health administrator, shall develop written policy and procedures to ensure that there is an initial review of every in-custody death within 30 days. The review team shall include the facility administrator and/or the facility manager, the health administrator, the responsible physician and other health care and supervision staff who are relevant to the incident. Deaths shall be reviewed to determine the appropriateness of clinical care; whether changes to policies, procedures, or practices are warranted; and to identify issues that require further study.

(b) Death of a Minor
In any case in which a minor dies while detained in a jail, lockup, or court holding facility:

1. The administrator of the facility shall provide to the Board a copy of the report submitted to the Attorney General under Government Code Section 12525. A copy of the report shall be submitted within 10 calendar days after the death.
2. Upon receipt of a report of death of a minor from the administrator, the Board may within 30 calendar days inspect and evaluate the jail, lockup, or court holding facility pursuant to the provisions of this subchapter. Any inquiry made by the Board shall be limited to the standards and requirements set forth in these regulations.

1050 CLASSIFICATION PLAN

(a) Each administrator of a temporary holding, Type I, II, or III facility shall develop and implement a written classification plan designed to properly assign inmates to housing units and activities according to the categories of sex, age, criminal sophistication, seriousness of crime charged, physical or mental health needs, assaultive/non-assaultive behavior, risk of being sexually abused, or sexually harassed and other criteria which will provide for the safety of the inmates and staff. Such housing unit assignment shall be accomplished to the extent possible within the limits of the available number of distinct housing units or cells in a facility. The written classification plan shall be based on objective criteria and include receiving screening performed at the time of intake by trained personnel, and a record of each inmate's classification level, housing restrictions, and housing assignments.
Each administrator of a Type II or III facility shall establish and implement a classification system which will include the use of classification officers or a classification committee in order to properly assign inmates to housing, work, rehabilitation programs, and leisure activities. Such a plan shall include the use of as much information as is available about the inmate and from the inmate and shall provide for a channel of appeal by the inmate to the facility administrator or designee. An inmate who has been sentenced to more than 60 days may request a review of his classification plan no more often than 30 days from his last review.

*Subsection b does not apply and has been deleted.*

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<tr>
<th>TITLE 15 SECTION</th>
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<th>P/P REFERENCE – COMMENTS</th>
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<tr>
<td>(c) In deciding whether to assign an inmate to a housing area for male or female inmates, and in making other housing and programming assignments, the agency shall consider on a case-by-case basis whether a placement would ensure the inmate's health and safety, and whether the placement would present management or security problems. An inmate's own views with respect to his or her own safety shall be given serious consideration.</td>
<td>☒</td>
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<td>CDM 5-01/010.00 Inmate Classification Responsibilities and Policies CDM 5-01/030.00 Inmate Classification and Identification CDM 5-01/030.03 Specific Inmate Classifications CDM 5-01/045.00 Inmate Handling Specific Classifications CDM 5-01/050.10 Housing for Mentally Ill Inmates CDM 5-02/010.00 Juveniles CDM 5-02/020.00 Alleged Juvenile Inmates CDM 5-02/050.00 Classification, Screening, and Housing of Gay, Gender Non-Conforming, Intersex, and Transgender Inmates CDM 5-02/060.00 Inmates with Charges of Sex Crimes Against Children CDM 5-12/005.10 Handling of Inmates with Mobility and/or Sensory Impairments NCCF 07-105.00 Processing</td>
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<td>Compliance with this regulation is based on policy review only.</td>
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CDM 5-02/010.00 Juveniles
CDM 5-02/020.00 Alleged Juvenile Inmates
CDM 5-02/050.00 Classification, Screening, and Housing of Gay, Gender Non-Conforming, Intersex, and Transgender Inmates
CDM 5-02/060.00 Inmates with Charges of Sex Crimes Against Children
CDM 5-12/005.10 Handling of Inmates with Mobility and/or Sensory Impairments
NCCF 07-105.00 Processing
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<td><strong>1051 COMMUNICABLE DISEASES</strong></td>
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<td>The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures specifying those symptoms that require segregation of an inmate until a medical evaluation is completed.</td>
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<td>CDM 4-08/000.00 Reporting of HIV/aids and other Communicable Diseases</td>
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<td>CDM 5-03/030.00 Pre-screening</td>
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<td>CDM 5-03/030.50 Tuberculosis Screening</td>
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<td>CDM 5-03/040.00 Medical Segregation</td>
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<td>DM 5-03/175.25 Reporting of Inmate's Exposure to Aids and Other Communicable Disease</td>
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<td>NCCF 07-170/40 Reporting of Human Immunodeficiency Virus (HIV)/Acquired Immune Deficiency Syndrome (AIDS) and Other Communicable Diseases</td>
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<td>At the time of intake into the facility, an inquiry shall be made of the person being booked as to whether or not he/she has or has had any communicable diseases, such as tuberculosis or has observable symptoms of tuberculosis or any other communicable diseases, or other special medical problem identified by the health authority. The response shall be noted on the booking form and/or screening device.</td>
<td>☒</td>
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<td>☐</td>
<td>CDM 4-08/000.00 Reporting of HIV/aids and other Communicable Diseases</td>
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<td>CDM 5-03/030.00 Pre-screening</td>
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<td>CDM 5-03/030.50 Tuberculosis Screening</td>
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<td>CDM 5-03/040.00 Medical Segregation</td>
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<td>DM 5-03/175.25 Reporting of Inmate's Exposure to Aids and Other Communicable Disease</td>
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<td>NCCF 07-170.10 Reporting of Human Immunodeficiency Virus (HIV)/Acquired Immune Deficiency Syndrome (AIDS) and Other Communicable Diseases</td>
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<td><strong>1052 MENTALLY DISORDERED INMATES</strong></td>
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<td>The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures to identify and evaluate all mentally disordered inmates, and may include telehealth.</td>
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<td>CDM 5-01/050.10 Housing for Mentally Ill Inmates</td>
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<td>CDM 5-04/005.00 Telemental Health services</td>
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<td>NCCF 07-170.35 Mentally Disordered Inmates</td>
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<td>If an evaluation from medical or mental health staff is not readily available, an inmate shall be considered mentally disordered for the purpose of this section if he or she appears to be a danger to himself/herself or others or if he/she appears gravely disabled.</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 5-01/050.10 Housing for Mentally Ill Inmates</td>
</tr>
<tr>
<td>An evaluation from medical or mental health staff shall be secured within 24 hours of identification or at the next daily sick call, whichever is earliest.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-04/005.00 Telemental Health services</td>
</tr>
<tr>
<td>Segregation may be used if necessary to protect the safety of the inmate or others.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-01/050.10 Housing for Mentally Ill Inmates</td>
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<td>CDM 5-04/005.00 Telemental Health services</td>
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<td>CDM 5-01/050.20 Declassification of Mental Observation Inmates</td>
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<td>NCCF 07-170/35 Mentally Disordered Inmates</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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</table>
| **1053 ADMINISTRATIVE SEGREGATION** | ☒ | ☐ | ☐ | CDM 5-02/040.00 Administrative Segregation Housing Definitions  
CDM 5-01/045.00 Inmate Handling Specific Classifications  
NCCF 07-000.00 Ad Seg  
Compliance with this regulation is based on policy review only. |

Except in Type IV facilities, each facility administrator shall develop written policies and procedures which provide for the administrative segregation of inmates who are determined to be prone to: promote activity or behavior that is criminal in nature or disruptive to facility operations; demonstrate influence over other inmates, including influence to promote or direct action or behavior that is criminal in nature or disruptive to the safety and security of other inmates or facility staff, as well as to the safe operation of the facility; escape; assault, attempted assault, or participation in a conspiracy to assault or harm other inmates or facility staff; or likely to need protection from other inmates, if such administrative segregation is determined to be necessary in order to obtain the objective of protecting the welfare of inmates and staff.

Administrative segregation shall consist of separate and secure housing but shall not involve any other deprivation of privileges than is necessary to obtain the objective of protecting the inmates and staff.

| **1055 USE OF SAFETY CELL** | ☐ | ☐ | ☒ | There are no cells of this type at this facility. |

The safety cell described in Title 24, Part 2, Section 1231.2.5, shall be used to hold only those inmates who display behavior which results in the destruction of property or reveals an intent to cause physical harm to self or others.

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures governing safety cell use and may delegate authority to place an inmate in a safety cell to a physician.

In no case shall the safety cell be used for punishment or as a substitute for treatment.

An inmate shall be placed in a safety cell only with the approval of the facility manager or designee, or responsible health care staff; continued retention shall be reviewed a minimum of every four hours.

A medical assessment shall be completed within a maximum of 12 hours of placement in the safety cell or at the next daily sick call, whichever is earliest.

The inmate shall be medically cleared for continued retention every 24 hours thereafter.

The facility manager, designee or responsible health care staff shall obtain a mental health opinion/consultation with responsible health care staff on placement and retention, which shall be secured within 12 hours of placement.

Direct visual observation shall be conducted at least twice every thirty minutes. Such observation shall be documented.

Procedures shall be established to assure administration of necessary nutrition and fluids.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inmates shall be allowed to retain sufficient clothing, or be provided with a suitably designed “safety garment,” to provide for their personal privacy unless specific identifiable risks to the inmate's safety or to the security of the facility are documented.</td>
<td>☐</td>
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<tr>
<td><strong>1056 USE OF SOBERING CELL</strong></td>
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<td>There are no cells of this type at this facility.</td>
</tr>
<tr>
<td>The sobering cell described in Title 24, Part 2, Section 1231.2.4, shall be used for the holding of inmates who are a threat to their own safety or the safety of others due to their state of intoxication and pursuant to written policies and procedures developed by the facility administrator.</td>
<td>☐</td>
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<tr>
<td>Such inmates shall be removed from the sobering cell as they are able to continue in the processing.</td>
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<tr>
<td>In no case shall an inmate remain in a sobering cell over six hours without an evaluation by a medical staff person or an evaluation by custody staff, pursuant to written medical procedures in accordance with section 1213 of these regulations, to determine whether the prisoner has an urgent medical problem.</td>
<td>☐</td>
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<tr>
<td>At 12 hours from the time of placement, all inmates will receive an evaluation by responsible health care staff.</td>
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<tr>
<td>Intermittent direct visual observation of inmates held in the sobering cell shall be conducted no less than every half hour. Such observation shall be documented.</td>
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<tr>
<td><strong>1057 DEVELOPMENTALLY DISABLED INMATES</strong></td>
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</table>
| The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the identification and evaluation, appropriate classification and housing, protection, and nondiscrimination of all developmentally disabled inmates. | ☒ | ☐ | ☐ | CDM 6-06/030.00 Developmentally Disabled Inmates
CDM 5-01/030.00 Inmate Classification and Identification
NCCF 07-170.35 Mentally Disordered Inmates |
| The health authority or designee shall contact the regional center on any inmate suspected or confirmed to be developmentally disabled for the purposes of diagnosis and/or treatment within 24 hours of such determination, excluding holidays and weekends. | ☒ | ☐ | ☐ | CDM 6-06/030.00 Developmentally Disabled Inmates
CDM 5-01/030.00 Inmate Classification and Identification
NCCF 07-170/35 Mentally Disordered Inmates |
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<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
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<tbody>
<tr>
<td>1058 USE OF RESTRAINT DEVICES</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM Chapter 3 - Restraints</td>
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<td>CDM 7-03/000.00 General Principles of Security Restraints and Handcuffing Inmates</td>
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<td>CDM 7-03/000.05 Fixed Restraints</td>
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<td>CDM 7-03/040.00 Safety Chair</td>
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<td>NCCF 07-000/01 Restraints</td>
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<td>☐</td>
<td>NCCF reported the safety chair has not been used at the facility in over three years.</td>
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<td>Per CDM 7-03/040.00 Safety Chair policy, the safety chair shall only be used for inmates who have been identified as violent, self-destructive or a high risk.</td>
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<td>During the review of the agency’s policy, BSCC staff determined the policy is out of date and not in compliance with several sections of this regulation.</td>
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<td>Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>In addition to the areas specifically outlined in this regulation, at a minimum, the policy shall address the following areas: acceptable restraint devices;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/000.10 Security Restraints and Separation/Isolation of Inmates</td>
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<td>NCCF 07-000.01 Restraints</td>
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<td>CDM 7-03/000.15 Security Restraints in Mental Health Housing</td>
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<td>CDM 7-03/040.00 Safety Chair</td>
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<td>NCCF 07-000/01 Restraints</td>
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<td>Compliance with this regulation is based on policy review only.</td>
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<td>CDM 14/090.05 Mandatory Inspection of Automated External Defibrillators (AED)</td>
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<td>NCCF 07-000/01 Restraints</td>
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<td>Compliance with this regulation is based on policy review only.</td>
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<td>CDM 7-03/020.00 Use of Force Against Restrained Inmates</td>
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<td>CDM 7-03/040.00 Safety Chair</td>
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<td>NCCF 07-000/01 Restraints</td>
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<td>Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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</table>
| provision for hydration and sanitation needs; and | ☐   | ☒  | ☐  | CDM 7-03/030.00 Medically Ordered Restraint Devices  
CDM 7-03/040.00 Safety Chair  
NCCF 07-000/01 Restraints |

Policy only states inmates secured in the Safety Chair shall not be denied food, water or beverages, prescribed medications, or access to a bathroom unless there is substantial cause to do so and the watch commander has been notified and has obtained the concurrence of available medical staff.

Technical assistance is being provided by suggesting you have staff document on the “Inmate Safety Chair Security Check Log” form SH-R-637 an offering of hydration and sanitation needs to the inmate, unless it is documented in doing so is a danger to staff. Policy CDM 7-03/040.00 Safety Chair should also change to reflect the regulation requirement. This was also documented during your last 2016/2018 BSCC Biennial Inspection report.

| exercising of extremities. | ☐   | ☒  | ☐  | CDM 7-03/040.00 Safety Chair  
NCCF 07-000/01 Restraints |

The agency policy states if an inmate is held in the Safety Chair for a two (2) hour period, then it is required that the inmate be removed from the Safety Chair for a minimum of thirty (30) minutes prior to any subsequent application (unless exigent circumstances apply).

BSCC staff determined the agency’s policy to be noncompliant with regulation section based on the agency’s policy and form SH-R-637 used to document safety chair placements for not annotating the language or the intent of this regulation in exercising extremities.

Technical assistance is being provided by suggesting the agency revise their SH-R-637 form to document the exercising of extremities and add language in their policy to be in compliance with this regulation.

| In no case shall restraints be used for punishment or as a substitute for treatment. | ☒   | ☐  | ☐  | CDM 7-03/040.00 Safety Chair  
NCCF 07-000/01 Restraints |
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
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<tbody>
<tr>
<td>Restraint devices shall only be used on inmates who display behavior which results in the destruction of property or reveal an intent to cause physical harm to self or others. Restraint devices include any devices which immobilize an inmate's extremities and/or prevent the inmate from being ambulatory.</td>
</tr>
<tr>
<td>Physical restraints should be utilized only when it appears less restrictive alternatives would be ineffective in controlling the disordered behavior.</td>
</tr>
<tr>
<td>Inmates shall be placed in restraints only with the approval of the facility manager, the facility watch commander, responsible health care staff; continued retention shall be reviewed a minimum of every hour.</td>
</tr>
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<tr>
<th>YES</th>
<th>NO</th>
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**P/P REFERENCE – COMMENTS**

- CDM 7-03/000.00 General Principles of Security Restraints and Handcuffing Inmates
- CDM 7-03/000.05 Fixed Restraints
- CDM 7-03/040.00 Safety Chair
- NCCF 07-000/01 Restraints

Even though the agency’s policy states vitals are taken every hour, the policy is outdated with this regulation section. The regulation requires hourly continued retention reviews that is not documented in the agency’s policy or form used when placing inmates in a safety chair. BSCC staff determined the agency’s policy and form is noncompliant with this regulation due not annotating the continued retention being reviewed a minimum of every hour.

The agency’s policy states the maximum time an inmate shall be secured in the Safety Chair is two (2) hours, unless exigent circumstances require the need to keep the inmate secured in the Safety Chair. Approval shall be obtained from a supervisor at the permanent rank of lieutenant or above, or on-duty watch commander, in consultation with medical staff, for any extension past the two (2) hours and every two (2) hour period thereafter. The reason for the extension shall be noted in the Inmate Safety Chair Security Check Log (SH-R-637).

BSCC staff determined the agency’s policy is noncompliant with this regulation. The agency’s policy or SH-R-637 form used for inmates in a safety chair does not indicate or have required documentation for hourly continued retention reviews.

A medical opinion on placement and retention shall be secured within one hour from the time of placement.

- CDM 7-03/040.00 Safety Chair
- NCCF 07-000/01 Restraints

BSCC staff determined the agency’s policy is noncompliant with this regulation. The agency’s policy only states inmate's vital signs are taken every hour when secured in a safety chair and not the language for having a medical opinion on placement and retention.

A medical assessment shall be completed within four hours of placement.

- CDM 7-03/040.00 Safety Chair
- NCCF 07-000/01 Restraints
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<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>If the facility manager, or designee, in consultation with responsible health care staff determines that an inmate cannot be safely removed from restraints after eight hours, the inmate shall be taken to a medical facility for further evaluation.</td>
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<td>☒</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>Direct visual observation shall be conducted at least twice every thirty minutes to ensure that the restraints are properly employed, and to ensure the safety and well-being of the inmate. Such observation shall be documented.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>While in restraint devices all inmates shall be housed alone or in a specified housing area for restrained inmates which makes provisions to protect the inmate from abuse.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>The provisions of this section do not apply to the use of handcuffs, shackles or other restraint devices when used to restrain inmates for security reasons.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td><strong>1058.5 RESTRAINTS AND PREGNANT INMATES</strong></td>
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<td>CDM 5-01/010.00 Inmate Classification Responsibilities and Policies</td>
</tr>
<tr>
<td>The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices on pregnant inmates. In accordance with Penal Code 3407 the policy shall include reference to the following:</td>
<td>☐</td>
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<td>☒</td>
<td>CDM 5-01/030.05 Identification and Classification Symbols for Pregnant Inmate</td>
</tr>
<tr>
<td>(1) An inmate known to be pregnant or in recovery after delivery shall not be restrained by the use of leg irons, waist chains, or handcuffs behind the body.</td>
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<td>☒</td>
<td>☒</td>
<td>CDM 7-02/010.00 Pregnant Inmates</td>
</tr>
<tr>
<td>(2) A pregnant inmate in labor, during delivery, or in recovery after delivery, shall not be restrained by the wrists, ankles, or both, unless deemed necessary for the safety and security of the inmate, the staff, or the public.</td>
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<td>(3) Restraints shall be removed when a professional who is currently responsible for the medical care of a pregnant inmate during a medical emergency, labor, delivery, or recovery after delivery determines that the removal of restraints is medically necessary.</td>
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<td>(4) Upon confirmation of an inmate's pregnancy, she shall be advised, orally or in writing, of the standards and policies governing pregnant inmates.</td>
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<td>TITLE 15 SECTION</td>
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<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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| 1059 USE OF REASONABLE FORCE TO COLLECT DNA SPECIMENS, SAMPLES, IMPRESSIONS | ☒  | ☐  | ☐  | CDM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph  
CDM 7-01/040.00 Planned Use of Force  
The agency only uses force to collect DNA when given a court order. Compliance with this regulation is based on policy review only. |
| (a) Pursuant to Penal Code Section 298.1, authorized law enforcement, custodial, or corrections personnel including peace officers, may employ reasonable force to collect blood specimens, saliva samples, or thumb or palm print impressions from individuals who are required to provide such samples, specimens or impressions pursuant to Penal Code Section 296 and who refuse following written or oral request. | ☒  | ☐  | ☐  | CDM 7-01/040.00 Planned Use of Force  
DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph |
| (1) For the purpose of this regulation, the “use of reasonable force” shall be defined as the force that an objective, trained and competent correctional employee, faced with similar facts and circumstances, would consider necessary and reasonable to gain compliance with this regulation. | ☒  | ☐  | ☐  | CDM 7-01/040.00 Planned Use of Force  
DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph |
| (2) The use of reasonable force shall be preceded by efforts to secure voluntary compliance. Efforts to secure voluntary compliance shall be documented and include an advisement of the legal obligation to provide the requisite specimen, sample or impression and the consequences of refusal. | ☒  | ☐  | ☐  | CDM 7-01/040.00 Planned Use of Force  
DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph |
| (b) The force shall not be used without the prior written authorization of the facility watch commander on duty. The authorization shall include information that reflects the fact that the offender was asked to provide the requisite specimen, sample, or impression and refused. | ☒  | ☐  | ☐  | CDM 7-01/040.00 Planned Use of Force  
DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph |
| (c) If the use of reasonable force includes a cell extraction, the extraction shall be videotaped, including audio. Video shall be directed at the cell extraction event. The videotape shall be retained by the agency for the length of time required by statute. Notwithstanding the use of the video as evidence in a criminal proceeding, the tape shall be retained administratively. | ☒  | ☐  | ☐  | CDM 7-01/050.05 Inmate Extraction Procedures  
DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph |
| 1061 INMATE EDUCATION PROGRAM | ☒  | ☐  | ☐  | CDM 5-13/130.00 Inmate Education  
CDM 5-13/130.10 Inmate Fire Camp Program  
CDM 5-13/130.15 Performance Milestones  
NCCF 07-175.65 Voluntary Programs  
Compliance with this regulation is based on policy review only.  
The facility provides programs for;  
Computer  
Anger Management / Domestic Violence  
Substance abuse  
High School Math  
High School English  
AA/NA |
<table>
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<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>When such services are not made available by the appropriate public officials, then the facility administrator shall develop and implement an education program with available resources.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-13/130.00 Inmate Education NCCF 07-175/65 Voluntary Programs</td>
</tr>
<tr>
<td>Such a plan shall provide for the voluntary academic and/or vocational education of housed inmates.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-13/130.00 Inmate Education NCCF 07-175/65 Voluntary Programs</td>
</tr>
<tr>
<td>Reasonable criteria for program eligibility shall be established and an inmate may be excluded or removed based on sound security practices or failure to abide by facility rules and regulations.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-13/130.00 Inmate Education NCCF 07-175/65 Voluntary Programs</td>
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**1062 VISITING**

(a) The facility administrator shall develop written policies and procedures for inmate visiting which shall provide for as many visits and visitors as facility schedules, space, and number of personnel will allow. | ☒ | ☐ | ☐ | CDM 5-10/010.00 Inmate Visiting NCCF 07-140/00 Visiting |

(TYPE II ONLY) All inmates in Type II facilities are allowed at least two visits totaling at least one hour per inmate each week. | ☒ | ☐ | ☐ | CDM 5-10/010.00 Inmate Visiting NCCF 07-140/00 Visiting |

(TYPE III ONLY) Inmates in Type III facilities are allowed one or more visits, totaling at least one hour per week. | ☐ | ☐ | ☒ | |

(c) The visiting policies developed pursuant to this section shall include provision for visitation by minor children of the inmate. | ☒ | ☐ | ☐ | CDM 5-10/010.00 Inmate Visiting NCCF 07-140/00 Visiting |

(d) Video visitation may be used to supplement existing visitation programs, but shall not be used to fulfill the requirements of this section if in-person visitation is requested by an inmate. | ☐ | ☐ | ☒ | CDM 5-10/010.05 Inmate Video Visitation System |

(e) Facilities shall not charge for visitation when visitors are onsite and participating in either in-person or video visitation. For purposes of this subsection, “onsite” is defined as the location where the inmate is housed. | ☐ | ☐ | ☒ | CDM 5-10/010.05 Inmate Video Visitation System |

(f) Subdivision (d) shall not apply to facilities which (1) exclusively used video visitation prior to January 1, 2017 or (2) had been designed without in-person visitation space and conditionally awarded by the Board prior to June 27, 2017. | ☐ | ☐ | ☒ | CDM 5-10/010.05 Inmate Video Visitation System |

(g) If a local detention facility offered video visitation only as of January 1, 2017, the first hour of remote video visitation per week shall be offered free of charge. | ☐ | ☐ | ☒ | CDM 5-10/010.05 Inmate Video Visitation System |

Types and availability of visitation, including:

*Note: Reference PC § 6031.1 (June 2017)*

<table>
<thead>
<tr>
<th>Mode of visitation:</th>
<th>In-person – barrier</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visitation hours:</td>
<td>Monday - Friday 7am - 2pm</td>
</tr>
<tr>
<td>Time inmates are allowed for visitation; and,</td>
<td>Minimal personal belongings are allowed in visiting areas. Security checks of persons and/or their property are conducted and considered necessary to maintain safety and security for the facility, inmates, employees, and visitors. See Visitor Guidelines below for more information.</td>
</tr>
</tbody>
</table>
The facility administrator shall develop written policies and procedures for inmate correspondence which provide that:

(a) there is no limitation on the volume of mail that an inmate may send or receive;

(b) inmate correspondence may be read when there is a valid security reason and the facility manager or his/her designee approves;

(c) jail staff shall not review inmate correspondence to or from state and federal courts, any member of the State Bar or holder of public office, and the State Board of State and Community Corrections; however, jail authorities may open and inspect such mail only to search for contraband, cash, checks, or money orders and in the presence of the inmate;

(d) inmates may correspond, confidentially, with the facility manager or the facility administrator; and,

(e) those inmates who are without funds shall be permitted at least two postage paid envelopes and two sheets of paper each week to permit correspondence with family members and friends but without limitation on the number of postage paid envelopes and sheets of paper to his or her attorney and to the courts.

The facility administrator shall develop written policies and procedures for library service in all Type II, III, and IV facilities. The scope of such service shall be determined by the facility administrator. The library service shall include access to legal reference materials, current information on community services and resources, and religious, educational, and recreational reading material. In Type IV facilities such a program can be either in-house or provided through access to the community.
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<tr>
<th>TITLE 15 SECTION</th>
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<th>NO</th>
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<th>P/P REFERENCE – COMMENTS</th>
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</table>
| 1065 EXERCISE AND RECREATION | ☐ | ☒ | ☐ | CDM 5-13/120.00 Exercise and Recreation  
NCCF 07-125.06 Building Outdoor Recreation  
NCCF 07-175.55 Recreation |
|                  |     |    |     | NCCF staff conducts monthly recreational yard audits to ensure 180 minutes are allotted to the inmates. The audit documents the number of minutes in the recreation, restriction, and deficiencies. |
|                  |     |    |     | BSCC staff reviewed documentation of exercise logs monthly audits for 2019, four months of 2020, schedules and policies. During the review of documentation, BSCC staff determined NCCF to be noncompliant with this regulation for Building 900. Specifically, areas 921, 922, 923, 926 and 927. The monthly facility audits conducted by NCCF staff routinely document these areas not receiving their minimum of three hours of exercise distributed over a period of seven days. |
|                  |     |    |     | During the review of the recreational yard schedules, BSCC staff determined NCCF is noncompliant for only offering one 3-hour time slot for each housing area one day a week. The schedule does not meet the requirement of this regulation for three hours of exercise distributed over a period of seven days. No inmates were interviewed to affirm the agency’s documentation. |
|                  |     |    |     | Technical assistance is being provided to the agency suggesting they track individual administrative separation inmate’s recreation time to affirm documentation for refusal, if the inmate is out of the facility or at an appointment and to determine they are allotted their three hours of recreational yard time over seven-day period week. It is also recommended to change the recreational yard schedule to provide a minimum of three hours of exercise distributed over a period of seven days. |
| 1066 BOOKS, NEWSPAPERS, PERIODICALS, AND WRITINGS | ☒ | ☐ | ☐ | CDM 5-06/030.00 Inmate Reading Material  
NCCF 07-175.05 BksNewsPer |
|                  | ☒ | ☐ | ☐ | (1) exclude any publications or writings based on any legitimate penological interest; |
|                  | ☒ | ☐ | ☐ | CDM 5-06/030.00 Inmate Reading Material  
NCCF 07-175/05 BksNewsPer |
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<th>TITLE 15 SECTION</th>
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<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tr>
<td>(2) exclude obscene publications or writings, and mail containing information concerning where, how, or from whom such matter may be obtained; and any matter of a character tending to incite murder, arson, riot, violent racism, or any other form of violence; any matter of a character tending to incite crimes against children; any matter concerning unlawful gambling or an unlawful lottery; the manufacture or use of weapons, narcotics, or explosives; or any other unlawful activity;</td>
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<td>CDM 5-06/030.00 Inmate Reading Material NCCF 07-175.05 BksNewsPer</td>
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<td>(3) open and inspect any publications or packages received by an inmate; and</td>
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<td>CDM 5-06/030.00 Inmate Reading Material NCCF 07-175.05 BksNewsPer</td>
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<td>(4) restrict the number of books, newspapers, periodicals, or writings the inmate may have in his/her cell or elsewhere in the facility at one time.</td>
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<td>CDM 5-06/030.00 Inmate Reading Material NCCF 07-175.05 BksNewsPer</td>
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<tr>
<td><strong>1067 ACCESS TO TELEPHONE</strong></td>
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<td>The facility administrator shall develop written policies and procedures which allow reasonable access to a telephone beyond those telephone calls which are required by Section 851.5 of the Penal Code.</td>
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<td>CDM 5-13/020.00 Telephone Calls NCCF 07-175.60 Telephone Procedures</td>
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<td><strong>1068 ACCESS TO COURTS AND COUNSEL</strong></td>
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<td>The facility administrator shall develop written policies and procedures to ensure inmates have access to the court and to legal counsel. Such access shall consist of:</td>
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<td>CDM 5-10/030.00 Attorney and Professional Room Visits CDM 5-10/040.00 Exceptions to Attorney and Professional Room Posted Hours NCCF 07-175.45 Misc. Inmate NCCF 07-015.00 Attorney and Professional Visits</td>
</tr>
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<td>(a) unlimited mail as provided in Section 1063 of these regulations, and,</td>
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<td>☐</td>
<td>CDM 5-10/030.00 Attorney and Professional Room Visits NCCF 07-175.06 Mail Procedures</td>
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<td>(b) confidential consultation with attorneys.</td>
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<td>CDM 5-10/030.00 Attorney and Professional Room Visits NCCF 07-015.00 Attorney and Professional Visits</td>
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<td>INMATE ORIENTATION</td>
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<td>CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests</td>
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<td>CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail</td>
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<td>NCCF 07-175/00 Inmate Orientation</td>
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<td>It is the responsibility of the Inmate Reception Center (IRC) and Century Regional Detention Facility (CRDF) watch commanders to order and distribute “A Guide Through Custody-Los Angeles County Jail”.</td>
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<td>During the review of the guide, BSCC staff determined the guide to be out of date and not in compliance with several sections of this regulation.</td>
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<td>Technical assistance is being provided to the agency by suggesting they update and add in the entirety of this regulation to their inmate orientation, “A Guide Through Custody-Los Angeles County Jail”.</td>
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<td>CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail</td>
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<td>NCCF 07-175/00 Inmate Orientation</td>
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<td>The agency is noncompliant with this section of the regulation due to not having the visiting, and telephone usage rules listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process.</td>
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<td>NCCF 07-175/06 Mail Procedures</td>
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Such a program shall be published and include, but not be limited to, the following:

(1) correspondence, visiting, and telephone usage rules;

(2) rules and disciplinary procedures;
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<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
</table>
| (3) inmate grievance procedures;                     | ☐   | ☒  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
NCCF 07-175/00 Inmate Orientation                                                                                                           
The agency is noncompliant with this section of the regulation due to not having an inmate grievance procedure listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |
| (4) programs and activities available and method of application; | ☒  | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
NCCF 07-175/00 Inmate Orientation                                                                                                           
| (5) medical services;                                | ☒  | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
NCCF 07-175/00 Inmate Orientation                                                                                                           
| (6) classification/housing assignments;              | ☒  | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
NCCF 07-175/00 Inmate Orientation                                                                                                           
| (7) court appearance where scheduled, if known;      | ☐  | ☒  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
NCCF 07-175/00 Inmate Orientation                                                                                                           
The agency is noncompliant with this section of the regulation due to not having court appearance reference listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |
| (8) voting, including registration; and,             | ☐  | ☒  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
NCCF 07-175/00 Inmate Orientation                                                                                                           
The agency is noncompliant with this section of the regulation due to not having an inmate voting procedures listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |
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<th>TITLE 15 SECTION</th>
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</table>
| (9) zero tolerance policy against sexual abuse and sexual harassment. | ☐   | ☒  | ☐  | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
NCCF 07-175/00 Inmate Orientation  
The agency is noncompliant with this section of the regulation due to not informing the inmate of the agency’s zero tolerance policy against sexual abuse and sexual harassment in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |

| 1070 INDIVIDUAL/FAMILY SERVICE PROGRAMS | ☒ | ☐ | ☐ | CDM 3-05/030.00 Chaplain Services  
CDM 2-00/040.00 Inmate Support Services  
NCCF 03-005/15 Alcoholics Anonymous (AA)  
NCCF 03-005.20 Narcotics Anonymous (NA)  
NCCF 03-010.00 Education Center  
NCCF 07-175.45 Misc. Inmate Services  
Community Based Alternatives to Custody(CBAC)  
The Community Based Alternatives to Custody (CBAC) program, operated by the Probation Department and administered through the Inmate Reception Center, encompasses all programs that allow eligible inmates, who meet specific requirements, the opportunity to be released from custody.  
Community Transition Unit (CTU)  
The Community Transition Unit in partnership with public and private community-based organizations and programs enhances inmate participation in educational, vocational and other life-skills training programs, to assist with their successful reintegration into the community.  
Compliance with this regulation is based on policy review only. |
The range and source of such services shall be at the discretion of the facility administrator and may include:

- (a) risk and needs assessments;
- (b) best practices in:
  - (1) individual, group and/or family counseling;
  - (2) drug and alcohol abuse counseling;
  - (3) cognitive behavioral interventions;
  - (4) vocational testing and counseling;
  - (5) employment counseling;
- (c) referral to community resources and programs;
- (d) reentry planning and service development;
- (e) legal assistance;
- (f) regional center services for the developmentally disabled; and,
- (g) community volunteers.

**CDM 3-05/030.00 Chaplain Services**
**CDM 2-00/040.00 Inmate Support Services**
Community Based Alternatives to Custody(CBAC)
Community Transition Unit (CTU)

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| **1071 VOTING**  | ☒   | ☐  | ☐  | CDM 5-13/140.00 Inmate Voting
Community Registrar of Voters Allows Qualified Voters to Vote in Local, State, and Federal Elections, Pursuant to Election Codes |
| **1072 RELIGIOUS OBSERVANCES** | ☒ | ☐ | ☐ | CDM 5-13/100.00 Religious Programs
CDM 5-13/100.05 Handling of Religious Headwear and Articles
NCCF 03-005.05 Religious Services
NCCF 07-175/45 Misc. Inmate Services |
## 1073 INMATE GRIEVANCE PROCEDURE

(a) Each administrator of a Type II, III, or IV facility and Type I facilities which hold inmate workers shall develop written policies and procedures whereby any inmate may appeal and have resolved grievances relating to any conditions of confinement, including but not limited to: medical care; classification actions; disciplinary actions; program participation; telephone, mail, and visiting procedures; and food, clothing, and bedding. Such policies and procedures shall include:

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<th>TITLE 15 SECTION</th>
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<th>NO</th>
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<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>(a)</td>
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<td>COVERED UNDER CDM VOLUME 8</td>
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<td>CDM 8-01/000.00 Preamble to the Inmate Grievance Policy</td>
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<td>NCCF 07-066/00 IM Grievance Procedures</td>
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<td>The agency has an Inmate Grievance Team who is responsible for collecting, from centrally located collection bins, those requests and grievances not handled by line sergeants. Each Inmate Grievance Team is responsible for reviewing, categorizing, tracking, and forwarding requests, grievances, and appeals to the appropriate person or unit for investigation and handling. They also assist with responding to inmates as appropriate. In addition, they shall scan and enter all non-electronic grievances, general requests, and appeals forms they collect into CARTS (Custody Automated Reporting and Tracking System), including the collection times, and assign them reference numbers.</td>
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<td>During the review of grievances, BSCC staff determined the agency to be incompliance with the regulation.</td>
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<td>BSCC staff did not interview any inmates to affirm they have free access to grievance forms and an understanding of how to file a grievance. Compliance with this regulation is based on the documents provided and a review of the agency’s policy and procedure only.</td>
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<td>COVERED UNDER CDM VOLUME 8</td>
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<td>NCCF 07-066/00 IM Grievance Procedures</td>
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<td>CDM 8-01/000.00, Preamble to the Inmate Grievance Policy</td>
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<td>NCCF 07-066/00 IM Grievance Procedures</td>
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<td>CDM 8-01/000.00, Preamble to the Inmate Grievance Policy</td>
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<td>NCCF 07-066/00 IM Grievance Procedures</td>
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<td>CDM 8-01/000.00, Preamble to the Inmate Grievance Policy</td>
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<td>NCCF 07-066/00 IM Grievance Procedures</td>
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<td>(b)</td>
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<td>CDM 8-04/050.00 Duplicate or Excessive Filings of Grievances and Appeals, and Restrictions of Filing Privileges</td>
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<td>NCCF 07-066/00 IM Grievance Procedures</td>
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<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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| **1080 RULES AND DISCIPLINARY PENALTIES** | ☒ | ☐ | ☐ | Chapter 9 Inmate Disciplinary Procedures  
CDM 5-09/010.00 Inmate Discipline  

BSCC staff reviewed documentation for inmate discipline. During the review, BSCC staff determined the agency to be in compliance with their policy and this regulation. |

| Such rules and disciplinary penalties shall be stated simply and affirmatively, and posted conspicuously in housing units and the booking area or issued to each inmate upon booking. | ☒ | ☐ | ☐ | CDM 5-09/010.00 Inmate Discipline |
| For those inmates who are illiterate or unable to read English, and for persons with disabilities, provision shall be made for the jail staff to instruct them verbally or provide them with material in an understandable form regarding jail rules and disciplinary procedures and penalties. | ☒ | ☐ | ☐ | CDM 5-09/010.00 Inmate Discipline  
CDM 5-09/010.00 Inmate Discipline |

| **1081 PLAN FOR INMATE DISCIPLINE** | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
BSCC staff reviewed documentation for inmate discipline. During the review, BSCC staff determined the agency to be in compliance with their policy and this regulation. |

| Each facility administrator shall develop written policies and procedures for inmate discipline. The plan shall include, but not be limited to, the following elements: | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
CDM 5-09/070.00 Inmate Discipline Schedule |

| (a) Temporary Loss of Privileges: For minor acts of non-conformance or minor violations of facility rules, staff may impose a temporary loss of privileges, such as access to television, telephones, commissary, or lockdown for less than 24 hours, provided there is written documentation and supervisory approval. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
CDM 5-09/070.00 Inmate Discipline Schedule |

| (b) Punitive Actions: Major violations of facility rules or repetitive minor acts of non-conformance or repetitive minor violations of facility rules shall be reported in writing by the staff member observing the act and submitted to the disciplinary officer. The consequences of such violations may include, but are not limited to: | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
CDM 5-09/070.00 Inmate Discipline Schedule |

| 1. Loss of good time/work time. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines |
| 2. Placement in disciplinary separation. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines |
| 3. Disciplinary separation diet. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines |
| 4. Loss of privileges mandated by regulations. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines |

| A staff member with investigative and punitive authority shall be designated as a disciplinary officer to impose such consequences. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines |

| Staff shall not participate in disciplinary review if they are involved in the charges. | ☒ | ☐ | ☐ | CDM 5-09/040.00 Disciplinary Review Process |

| Such charges pending against an inmate shall be acted on with the following provisions and within specified timeframes: | ☒ | ☐ | ☐ | CDM 5-09/040.00 Disciplinary Review Process |

| 1. A copy of the report, and/or a separate written notice of the violation(s), shall be provided to the inmate. | ☒ | ☐ | ☐ | CDM 5-09/040.00 Disciplinary Review Process  
NCCF 07-045/00 Inmate Discipline Procedures |
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<tr>
<td>2. Unless declined by the inmate, a hearing shall be provided no sooner than 24</td>
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<td>CDM 5-09/040.00 Disciplinary Review Process</td>
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<td>hours after the report has been submitted to the disciplinary officer and the</td>
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<td>inmate has been informed of the charges in writing. The hearing may be postponed</td>
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<td>or continued for a reasonable time through a written waiver by the inmate, or for</td>
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<td>good cause.</td>
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<td>3. The inmate shall be permitted to appear on his/her own behalf at the time of</td>
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<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process CDM 5-09/010.00 Inmate Discipline</td>
</tr>
<tr>
<td>hearing and present witnesses and documentary evidence. The inmate shall have</td>
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<td>access to staff or inmate assistance when the inmate is illiterate or the issues</td>
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<tr>
<td>are complex.</td>
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<tr>
<td>4. A charge(s) shall be acted on no later than 72 hours after an inmate has been</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process</td>
</tr>
<tr>
<td>informed of the charge(s) in writing.</td>
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<tr>
<td>5. Subsequent to final disposition of disciplinary charges by the disciplinary</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process</td>
</tr>
<tr>
<td>officer, the charges and the action taken shall be reviewed by the facility</td>
<td></td>
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<tr>
<td>manager or designee.</td>
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<tr>
<td>6. The inmate shall be advised in a written statement by the fact-finders about</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process</td>
</tr>
<tr>
<td>the evidence relied on and the reasons for the disciplinary action. A copy of the</td>
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<tr>
<td>record shall be kept pursuant to Penal Code Section 4019.5.</td>
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<tr>
<td>7. There shall be a policy of review and appeal to a supervisor on all disciplinary</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process</td>
</tr>
<tr>
<td>action.</td>
<td></td>
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</tr>
<tr>
<td>(c) Nothing in this section precludes a facility administrator from administrativ</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process CDM 5-09/080.00 Location of Discipline CDM 5-02/040.00 Administrative Segregation Housing Definitions</td>
</tr>
<tr>
<td>eally segregating any inmate from the general population or program for reasons of</td>
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<td>personal, mental, or physical health, or under any circumstance in which the</td>
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<tr>
<td>safety of the inmates, staff, program, or community is endangered, pending</td>
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<tr>
<td>disciplinary action or a review as required by Section 1053 of these regulations.</td>
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</tr>
<tr>
<td>(d) Nothing in this section precludes the imposition of conditions or restrictions</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process CDM 5-02/040.00 Administrative Segregation Housing Definitions</td>
</tr>
<tr>
<td>that reasonably relate to a legitimate, non-punitive administrative purpose.</td>
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</tr>
</tbody>
</table>

**1082 FORMS OF DISCIPLINE**

The degree of punitive actions taken by the disciplinary officer shall be directly related to the severity of the rule infraction. Acceptable forms of discipline shall consist of, but not be limited to, the following:

(a) Loss of privileges.
(b) Extra work detail.
(c) Short term lockdown for less than 24 hours.
(d) Removal from work details.
(e) Forfeiture of “good time” credits earned under Penal Code Section 4019.
(f) Forfeiture of “work time” credits earned under Penal Code Section 4019.
(g) Disciplinary separation.
(h) Disciplinary separation diet.

The facility policy states a discipline diet (mono diet) shall not be a sentencing option for sanctions.
LIMITATIONS ON DISCIPLINARY ACTIONS

The Penal Code and the State Constitution expressly prohibit all cruel and unusual punishment. Additionally, there shall be the following limitations:

(a) If an inmate is on disciplinary separation status for 30 consecutive days there shall be a review by the facility manager before the disciplinary separation status is continued. This review shall include a consultation with health care staff. Such reviews shall continue at least every fifteen days thereafter until the disciplinary status has ended. This review shall be documented.

(b) The disciplinary separation cells or cell shall have the minimum furnishings and space specified in Title 24, Part 2, 1231.2.6 and 2.7. Occupants shall be issued clothing and bedding as specified in Articles 13 and 14 of these regulations and shall not be deprived of them through any portion of the day except that those inmates who engage in the destruction of bedding or clothing may be deprived of such articles. The decision to deprive inmates of such articles of clothing and bedding shall be reviewed by the facility manager or designee during each 24-hour period.

(c) The delegation of authority to any inmate or group of inmates to exercise the right of punishment over any other inmate or group of inmates (Penal Code section 4019.5)

(d) In no case shall a safety cell, as specified in Title 24, Part 2, 1231.2.5, or any restraint device be used for disciplinary purposes.

(e) No inmate may be deprived of the implements necessary to maintain an acceptable level of personal hygiene as specified in Section 1265 of these regulations

(f) Food shall not be withheld as a disciplinary measure.

(g) The disciplinary separation diet described in section 1247 of these regulations shall only be utilized for major violations of institutional rules.

(1) In addition to the provisions of Section 1247, the facility manager shall approve the initial placement on the disciplinary separation diet and ensure that medical staff is notified.

(2) In consultation with medical care staff, the facility manager shall approve any continuation on that diet every 72 hours after the initial placement.

(h) Correspondence privileges shall not be withheld except in cases where the inmate has violated correspondence regulations, in which case correspondence may be suspended for no longer than 72 hours, without the review and approval of the facility manager.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) In no case shall access to courts and legal counsel be suspended as a disciplinary measure.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/050.00 Limitations on Disciplinary Actions</td>
</tr>
</tbody>
</table>

**1084 DISCIPLINARY RECORDS**

Penal Code Section 4019.5 requires that a record is kept of all disciplinary infractions and punishment administered therefore. This requirement may be satisfied by retaining copies of rule violation reports and report of the disposition of each.

| YES | NO | N/A | CDM 5-09/040.00 Disciplinary Review Process NCCF 07-045.00 Inmate Discipline Procedures |

**DETECTION OF MINORS**

Are minors held in this facility? If yes, the following sections including those summarizing the regulations identified in Title 15, Article 8 of these regulations apply (Minors in Jails).

*Note: Reference PC § 207.1(b), 207.6, 707.1*

- Minors are not held in this facility.

**42 USC 5633 SECTION 223(a)(12) SEPARATION**

Juveniles are not confined or detained in any facility in which they have contact with adult prisoners.

*Reference: WIC 208*

**1101 RESTRICTIONS ON CONTACT WITH ADULT PRISONERS**

The facility administrator shall establish policies and procedures to restrict contact, as defined in Section 1006, between detained minors and adults confined in the facility. In situations where brief or accidental contact may occur, such as booking or facility movement, facility staff (trained in the supervision of inmates) shall maintain a constant, side-by-side presence with the minor or the adult to prevent sustained contact.

*The above restrictions do not apply to minors who are participating in supervised program activities pursuant to Section 208 (c) of the Welfare and Institutions Code.*

**1102 CLASSIFICATION**

The facility administrator shall develop and implement a written plan designed to provide for the safety of staff and minors held at the facility. The plan shall include the following:

- (a) a procedure for receiving and transmitting information regarding minors who present a risk or hazard to self or others while confined at the facility, and the segregation of such minors to the extent possible within the limits of the facility.
- (b) a procedure to provide care for any minor who appears to be in need of or who requests medical, mental health, or developmental disability treatment. Written procedures shall be established by the responsible health administrator in cooperation with the facility administrator.
- (c) a suicide prevention program designed to identify, monitor, and provide treatment to those minors who present a suicide risk.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| (d) provide that minors be housed separately from adults and 
not be allowed to come or remain in contact with adults except as provided in Sections 208(c) of the Welfare and Institutions 
Code. | ☐ | ☐ | ☒ |  |
| 1103 RELEASE PROCEDURES | | | | |
| Facility staff shall notify the parents or guardians prior to the release of a minor. The minor's personal clothing and 
valuables shall be returned to the minor, parents or guardian, 
upon the minor's release or consent. | ☐ | ☐ | ☒ |  |
| 1104 SUPERVISION OF MINORS | | | | |
| The facility administrator shall develop and implement 
policy and procedures that provide for: | | | | |
| (a) continuous around-the-clock supervision of minors with assurance that staff can hear and respond; and, | ☐ | ☐ | ☒ |  |
| (b) safety checks of minors at least once every 30 minutes. These safety checks shall include the direct visual observation 
of movement and/or skin. Safety checks shall not be replaced, 
but may be supplemented by, an audio/visual electronic surveillance system designed to detect overt, aggressive, or 
assaultive behavior and to summon aid in emergencies. All safety checks shall be documented. | | | | |
| 1105 RECREATIONAL PROGRAMS | | | | |
| The facility administrator shall develop written policies and 
procedures to provide a recreation program that shall protect 
the welfare of minors and other inmates, recognize facility 
security needs and comply with minimum jail standards for recreation (California Code of Regulations, Title 15, Section 1065). | | | | |
| 1106 DISCIPLINARY PROCEDURES | | | | |
| Nothing in this regulation shall prevent the administrator from removing a detained minor from the general population 
or program for reasons of the minor's mental or physical 
health; or under any circumstances in which the safety of the 
minor, other inmates, staff, the program or community is 
endangered, pending a disciplinary action or review. | | | | |
| (a) Minors requiring disciplinary confinement shall be housed only in living areas designated for the detention of 
minors. | ☐ | ☐ | ☒ |  |
| (b) Permitted forms of discipline include: 
(1) loss of privileges; and, | ☐ | ☐ | ☒ |  |
| (2) disciplinary confinement. | ☐ | ☐ | ☒ |  |
| (c) Access to visitation and recreation shall be restricted only after a second level review by a supervisor or manager, and shall not extend beyond five days without subsequent review. | ☐ | ☐ | ☒ |  |
| (d) A status review shall be conducted for those minors placed in disciplinary confinement no less than every 24 hours. | ☐ | ☐ | ☒ |  |
| (e) Prohibited forms of discipline include: 
(1) discipline that does not fit the violation; | ☐ | ☐ | ☒ |  |
<p>| (2) corporal punishment; | ☐ | ☐ | ☒ |  |
| (3) inmate imposed discipline; | ☐ | ☐ | ☒ |  |
| (4) placement in safety cells; | ☐ | ☐ | ☒ |  |
| (5) deprivation of food; and, | ☐ | ☐ | ☒ |  |</p>
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(6) the adult disciplinary diet.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td><strong>1120 EDUCATION PROGRAM FOR MINORS IN JAILS</strong></td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
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<tr>
<td>Whenever a minor is held in a Type II or III facility, the facility administrator shall coordinate with the County Department of Education or County Superintendent of Schools to provide education programs as required by Section 48200 of the Education Code.</td>
<td>☐</td>
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<tr>
<td><strong>1122.5 PREGNANT MINORS</strong></td>
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<tr>
<td>(a) The health administrator, in cooperation with the facility administrator, shall develop written policies and procedures pertaining to pregnant minors that address the requirements in Title 15, Section 1417.</td>
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<tr>
<td>(b) The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices on pregnant minors. The policy shall address requirements of Penal Code 3407. Policy shall include reference to the following:</td>
<td>☐</td>
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<tr>
<td>(1) A minor known to be pregnant or in recovery after delivery shall not be restrained by the use of leg irons, waist chains, or handcuffs behind the body.</td>
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<tr>
<td>(2) A pregnant minor in labor, during delivery, or in recovery after delivery, shall not be restrained by the wrists, ankles, or both, unless deemed necessary for the safety and security of the minor, the staff, or the public.</td>
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<tr>
<td>(3) Restraints shall be removed when a professional who is currently responsible for the medical care of a pregnant minor during a medical emergency, labor, delivery, or recovery after delivery determines that the removal of restraints is medically necessary.</td>
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<td>☐</td>
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<td>(4) Upon confirmation of a minor's pregnancy, she shall be advised, orally or in writing, of the standards and policies governing pregnant minors.</td>
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<tr>
<td><strong>1047 SERIOUS ILLNESS OR INJURY OF A MINOR IN AN ADULT DETENTION FACILITY</strong></td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>The facility administrator shall develop policy and procedures for notification of the court of jurisdiction and the parent, guardian, or person standing in loco parentis, in the event of a suicide attempt, serious illness, injury or death of a minor in custody.</td>
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PHYSICAL PLANT EVALUATION
BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION
ADULT TYPE I, II, III AND IV FACILITIES

APPLICABLE REGULATIONS: 3/80; 8/86; 5/88; 1/91
Title 24, California Code of Regulations (CCR)

FACILITY NAME: Los Angeles Sheriff’s Department Pitchess Detention Center’s North County Correctional Facility
FACILITY TYPE: II

FIELD REPRESENTATIVE: Charlene Aboytes
DATE: April 3, 2018

<table>
<thead>
<tr>
<th>ARTICLE/SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Temporary Holding Cells (2.2)</td>
<td>X</td>
<td></td>
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<tr>
<td>Contain 10 square feet of floor per inmate</td>
<td></td>
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<tr>
<td>Limited to no more than 16 inmates</td>
<td>X</td>
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<tr>
<td>No smaller than 40 square feet</td>
<td></td>
<td>X</td>
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<tr>
<td>Contain sufficient seating to accommodate all inmates</td>
<td>X</td>
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<tr>
<td>Toilet accessible</td>
<td>X</td>
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<tr>
<td>Water fountain accessible</td>
<td>X</td>
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<tr>
<td>Wash basin accessible</td>
<td></td>
<td>X</td>
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<tr>
<td>Provides clear visual supervision</td>
<td>X</td>
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<tr>
<td>Telephone accessible</td>
<td>X</td>
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<tr>
<td>Weapons Locker (3.12)</td>
<td>X</td>
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<tr>
<td>External to the security area and equipped with individual compartments, locks and keys</td>
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<tr>
<td>Temporary Staging Cell or Room (2.3)</td>
<td>X</td>
<td></td>
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<tr>
<td>1-91: Added provision for temporary staging cells-rooms</td>
<td></td>
<td></td>
<td></td>
<td>No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
</tr>
<tr>
<td>Detoxification Cells (2.4)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
<td></td>
<td></td>
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<tr>
<td>Shower-Delousing Room (3.4)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available in reception/booking</td>
<td></td>
<td></td>
<td></td>
<td>Not an intake facility; available at IRC.</td>
</tr>
<tr>
<td>Secure Vault or Storage Space (2.1)</td>
<td>X</td>
<td></td>
<td></td>
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<tr>
<td>Available for inmate valuables</td>
<td></td>
<td></td>
<td></td>
<td>Not an intake facility; available at IRC.</td>
</tr>
<tr>
<td>Telephone (2.1)</td>
<td>X</td>
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<td></td>
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</tr>
<tr>
<td>Available for inmate use per Penal Code § 851.5</td>
<td></td>
<td></td>
<td></td>
<td>Not an intake facility; available at IRC.</td>
</tr>
<tr>
<td>Safety Cells (2.5)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
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<tr>
<td>Single Occupancy Cells (2.6)</td>
<td>X</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Maximum capacity of one inmate</td>
<td></td>
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</tr>
<tr>
<td>Contain a minimum of 60 square feet of floor area in Type I facilities and 70 square feet in Type II and III facilities</td>
<td>X</td>
<td></td>
<td></td>
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<tr>
<td>Have a minimum ceiling height of 8 feet</td>
<td>X</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
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<tr>
<td>Contain toilet, washbasin and drinking fountain</td>
<td>X</td>
<td></td>
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</tr>
<tr>
<td>Contain a bunk, desk and seat (Desk and seat not required in Type I in later, less restrictive 1986 standards)</td>
<td>X</td>
<td></td>
<td></td>
<td>No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
</tr>
<tr>
<td>Multiple Occupancy Cells (8227) 8-86: Deleted provision for multiple occupancy cells</td>
<td>X</td>
<td></td>
<td></td>
<td>The facility was constructed and originally rated under 1980 regulations that allowed &quot;Multiple Occupancy Rooms,&quot; but not dorms. The terms &quot;dorm&quot; and &quot;multiple occupancy rooms&quot; have both been used in BOC documentation. At the 1998-2000 inspection, we applied the 1986 Dorm regulations to these housing units to more closely correspond with the practice of considering each housing area (i.e., 511, 512, etc) a dorm. This circumvents the 1980 limitation of allowing Multiple Occupancy Rooms only in Type III and IV facilities and inmate worker units in other facilities. This change has no impact on Board Rated Capacity (BRC) or facility operation.</td>
</tr>
<tr>
<td>Contain 50 square feet of floor area per person and a minimum of 8 feet ceiling height</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Limited to no more than 16 persons</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Access to toilets separate from washbasins (ratio 1:8) and drinking fountains</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide storage space for each occupant's personal items</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Double Occupancy Cells (2.7) 5-88: Added provision for double occupancy cells</td>
<td>X</td>
<td></td>
<td></td>
<td>900 Building, except in disciplinary unit.</td>
</tr>
<tr>
<td>Maximum capacity of two inmates</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain a minimum of 60 square feet of floor space in Type I facilities and 70 square feet in Type II and III facilities</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have a minimum ceiling height of 8 feet and one floor dimension at least 6 feet</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain toilet, washbasin and drinking fountain</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain 2 bunks, 1 desk and seat (Desk and seat not required in Type I facilities)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dormitories (2.8) 8-86: Provision for dormitories added</td>
<td>X</td>
<td></td>
<td></td>
<td>See notes above related to Multiple Occupancy rooms. Insufficient square footage due to crowding. 2016-2018 inspection cycle – The department has replaced all double bunks with triple bunks. The triple bunks now line the outside walls of each dormitory. This has resulted in more dayroom space and much better sight lines between each set of bunks.</td>
</tr>
<tr>
<td>Be designed for no fewer than 8 and no more than 64 inmates</td>
<td>X</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Facilities having a total rated capacity of 80 inmates or less, may design dormitories for no fewer than 4 inmates</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Access to toilets separate from washbasins (ratio 1:8) and drinking fountains</td>
<td>X</td>
<td></td>
<td></td>
<td>Ratio changed to 1:10 at 2001 regulation revision. Exceeded due to crowding.</td>
</tr>
<tr>
<td>Provide storage space for each inmate's personal items</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>----------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
<td>----------</td>
</tr>
<tr>
<td>Dayrooms (2.9)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Added requirement for 3 foot wide corridors in front of cells-rooms</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>35 square feet of floor area per inmate</td>
<td>X</td>
<td></td>
<td></td>
<td>Exceeded due to crowding.</td>
</tr>
<tr>
<td>Contain tables and seating to accommodate the maximum number of inmates served</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Access to toilets, washbasins and drinking fountains</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available to all inmates in Type II and III facilities (excluding special use cells) and to workers in Type I facilities</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shower (3.4)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available on a ratio of 1:16</td>
<td></td>
<td></td>
<td></td>
<td>Ratio changed to 1:20 in the 1998-99 regulations. Exceeded due to crowding</td>
</tr>
<tr>
<td>Lighting (3.6)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient to permit easy reading. Night lighting is sufficient to allow good supervision. 8-86: Specifies at least 20 foot-candles at desk level and in grooming areas, with night lighting not to exceed 5 foot-candles</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beds-Bunks (3.5)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>30 inches wide and 76 inches long</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Comfortable Living Environment [102(c)6]</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A comfortable living environment is maintained through an adequate heating and cooling system.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Exercise Area - Type II, III and WA IV (2.10)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>At least one exercise area must contain a minimum of 900 square feet</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Outdoor exercise area provided</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Clear height of 15 feet with required surface area meeting a formula of: 80% of maximum rated inmate population and number of one-hour exercise periods per day = required surface area</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Space - Type II and III (2.11)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient area and furnishings to meet the needs of the facility programs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dining Facilities (2.17)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15 square feet per inmate being fed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Toilets, washbasins and showers are not in the same room or not in view of inmate dining</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Visiting (2.18)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient visiting area</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact visits whenever possible for minimum security inmates</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>-----------------------------------------------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
<td>----------</td>
</tr>
<tr>
<td>Attorney Interviews (2.26)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide for confidential attorney consultation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Safety Equipment Storage (2.19)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adequate space is provided for storage of equipment</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>as fire extinguishers, SCBA, emergency lights, etc.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Janitor Closet (2.20)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Located in security areas lockable, containing a</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>mop sink and storage space</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Storage Rooms (2.21)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient space to accommodate inmate property,</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>bedding and supplies</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio or Video Monitoring System -NA Type IV (2.22)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio monitoring system capable of alerting staff</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>in a central control</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Video monitoring in corridors, main entries and/or</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>exits and programs or activity areas</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire Detection and Alarm System [102(c)6]</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Automatic fire alarm system capable of alerting</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>staff in a central control point</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emergency Power (2.24)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available to provide minimal lighting, maintain</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>communications, alarm, fire, life and security</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>systems</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide Space for:</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Barber/beauty shop (2.15)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Limit requirement to Type II and III facilities (Deleted 2/99))</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Canteen (2.16)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Added for II, III &amp; IV facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Confidential Interview Rooms (2.25)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Added for Type II facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
FACILITY: Los Angeles Sheriff's Department Pitchess Detention Center's North County Correctional Facility

FIELD REPRESENTATIVE: Charlene Aboytes

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td># Beds</td>
<td>RC</td>
<td></td>
<td>T  U  W  F  S</td>
</tr>
<tr>
<td>BUILDING 400</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intake</td>
<td>Holding</td>
<td>1980</td>
<td>5</td>
<td>16</td>
<td>(80)</td>
<td>23.2 X 7.3 X 9.7</td>
<td>1  1  1</td>
</tr>
<tr>
<td></td>
<td>Holding</td>
<td>1980</td>
<td>6</td>
<td>4</td>
<td>(24)</td>
<td>6.7 X 7.2 X 10.1</td>
<td>1  1  1</td>
</tr>
<tr>
<td></td>
<td>Medical</td>
<td>Single</td>
<td>1980</td>
<td>5</td>
<td>1</td>
<td>(1) 15.3 X 9.5 X 10.1</td>
<td>1  1  1</td>
</tr>
<tr>
<td></td>
<td>Office</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: In Buildings 500-700, there is an indoor exercise/multipurpose area for every 4 dorms; in Building 800, there is one for every three dorms. Double bunks have been added to each dorm in Buildings 600, 700 and 900 to alleviate crowding. Facility staff reports 4,011 beds in this facility, in addition to 20 non-rated medical beds that are not used and 48 disciplinary beds.

Number of beds did not change since 2008-2010 inspection cycle, 7/2011-MW.

2014-2016 inspection cycle – The RC increased from 2,208 to 2,214 due to a conversion of six cells previously described “holding” (in Buildings 500, 600 and 700) to “single”. 2,208 + 2 + 2 + 2 = 2,214

BUILDING 500 – LEVEL 1 (515 is the staff station)

<table>
<thead>
<tr>
<th>Level 1</th>
<th>Dorm</th>
<th>1986</th>
<th>1</th>
<th>66</th>
<th>32</th>
<th>32</th>
<th>3,122 square feet</th>
<th>4</th>
<th>2</th>
<th>4</th>
<th>2</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>511</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>68</td>
<td>32</td>
<td>32</td>
<td>3,122 square feet</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>512</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>68</td>
<td>32</td>
<td>32</td>
<td>3,122 square feet</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>513</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>68</td>
<td>32</td>
<td>32</td>
<td>3,122 square feet</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>514</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>68</td>
<td>32</td>
<td>32</td>
<td>3,122 square feet</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>516</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>66</td>
<td>32</td>
<td>32</td>
<td>3,122 square feet</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>517</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>64</td>
<td>32</td>
<td>32</td>
<td>3,122 square feet</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>518</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>70</td>
<td>32</td>
<td>32</td>
<td>3,122 square feet</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>519</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>60</td>
<td>32</td>
<td>32</td>
<td>3,122 square feet</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
</tbody>
</table>

BUILDING 500 – LEVEL 2 (525 is the staff station)

<table>
<thead>
<tr>
<th>Level 2</th>
<th>Dorm</th>
<th>1986</th>
<th>1</th>
<th>66</th>
<th>32</th>
<th>32</th>
<th>3,122 square feet</th>
<th>4</th>
<th>2</th>
<th>4</th>
<th>2</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>521</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>66</td>
<td>32</td>
<td>32</td>
<td>3,122 square feet</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>522</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>66</td>
<td>32</td>
<td>32</td>
<td>3,122 square feet</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>523</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>66</td>
<td>32</td>
<td>32</td>
<td>3,122 square feet</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>524</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>60</td>
<td>32</td>
<td>32</td>
<td>3,122 square feet</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>526</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>60</td>
<td>32</td>
<td>32</td>
<td>3,122 square feet</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>527</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>60</td>
<td>32</td>
<td>32</td>
<td>3,122 square feet</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>528</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>60</td>
<td>32</td>
<td>32</td>
<td>3,122 square feet</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>529</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>60</td>
<td>32</td>
<td>32</td>
<td>3,122 square feet</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
</tbody>
</table>

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.
<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td>508 C &amp; B</td>
<td>Single</td>
<td>1986</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>11.2 X 7.4</td>
<td>T U W F S</td>
</tr>
</tbody>
</table>

Note: 2014-2016 inspection cycle – Previous inspection cycles showed 508 C & B as one holding cell. These two cells are currently being used as administrative segregation cells increasing the rated capacity by two.

**BUILDING 600 – LEVEL 1 (615 is the staff station)**

<table>
<thead>
<tr>
<th>Room</th>
<th>Type</th>
<th>Year</th>
<th>#</th>
<th>Beds</th>
<th>RC</th>
<th>Total RC</th>
<th>Square Feet</th>
<th>T</th>
<th>U</th>
<th>W</th>
<th>F</th>
<th>S</th>
</tr>
</thead>
<tbody>
<tr>
<td>611</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>66</td>
<td>32</td>
<td>32</td>
<td>3,122</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>612</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>66</td>
<td>32</td>
<td>32</td>
<td>3,122</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>613</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>66</td>
<td>32</td>
<td>32</td>
<td>3,122</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>614</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>66</td>
<td>32</td>
<td>32</td>
<td>3,122</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>616</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>66</td>
<td>32</td>
<td>32</td>
<td>3,122</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>617</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>66</td>
<td>32</td>
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Note: Rooms 605 & 606 converted to office/storage.

<table>
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<th>RC</th>
<th>Total RC</th>
<th>Square Feet</th>
<th>T</th>
<th>U</th>
<th>W</th>
<th>F</th>
<th>S</th>
</tr>
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<tbody>
<tr>
<td>618</td>
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<tr>
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**BUILDING 600 – LEVEL 2 (625 is the staff station)**

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<th>W</th>
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<th>S</th>
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<tr>
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<tr>
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Note: 2014-2016 inspection cycle – Previous inspection cycles showed 508 C & B as one holding cell. These two cells are currently being used as administrative segregation cells increasing the rated capacity by two.

**BUILDING 700 – LEVEL 1 (715 is the staff station)**

<table>
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<th>#</th>
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<th>T</th>
<th>U</th>
<th>W</th>
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Note: Rooms 705 & 706 converted to office/storage.

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<th>Total RC</th>
<th>Square Feet</th>
<th>T</th>
<th>U</th>
<th>W</th>
<th>F</th>
<th>S</th>
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<tbody>
<tr>
<td>718</td>
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<td>32</td>
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<td>719</td>
<td>Dorm</td>
<td>1986</td>
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**BUILDING 700 – LEVEL 2 (725 is the staff station)**

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<th>Room</th>
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<th>#</th>
<th>Beds</th>
<th>RC</th>
<th>Total RC</th>
<th>Square Feet</th>
<th>T</th>
<th>U</th>
<th>W</th>
<th>F</th>
<th>S</th>
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<tbody>
<tr>
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<td>32</td>
<td>32</td>
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<td>722</td>
<td>Dorm</td>
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<td>66</td>
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<td>3,122</td>
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<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
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<tr>
<td>726</td>
<td>Dorm</td>
<td>1986</td>
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<td>66</td>
<td>32</td>
<td>32</td>
<td>3,122</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>2</td>
</tr>
</tbody>
</table>

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

P:\Adult\Living\1395 LASD NCCF LAS; 7/11/2018 - 2 - A360 LAS Adult.dot (9/98)
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<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL</th>
<th>Total RC</th>
</tr>
</thead>
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<tr>
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<td></td>
<td></td>
<td></td>
<td># Beds</td>
<td>RC</td>
</tr>
<tr>
<td>727</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>66</td>
<td>32</td>
</tr>
<tr>
<td>728</td>
<td>Dorm</td>
<td>1986</td>
<td>1</td>
<td>66</td>
<td>32</td>
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<tr>
<td>729</td>
<td>Dorm</td>
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<td>66</td>
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</tr>
<tr>
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</table>

Note: 2014-2016 inspection cycle – Previous inspection cycles showed 508 C & B as one holding cell. These two cells are currently being used as administrative segregation cells increasing the rated capacity by two.

**BUILDING 800 – LEVEL 1 (815 is the staff station)**

<table>
<thead>
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<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
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<th>Total RC</th>
</tr>
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<tbody>
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<tr>
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<td>66</td>
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**BUILDING 800 – LEVEL 2 (825 is the staff station)**

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<tbody>
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<td></td>
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<td></td>
<td></td>
<td># Beds</td>
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<tr>
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<td>Dorm</td>
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<td>1</td>
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</tr>
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<td>Dorm</td>
<td>1986</td>
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<tr>
<td>827</td>
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<td>32</td>
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<td>Dorm</td>
<td>1986</td>
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</table>

**BUILDING 900**

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<th># Cells</th>
<th>EACH CELL</th>
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<td></td>
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</tr>
<tr>
<td>912</td>
<td>Double</td>
<td>1988</td>
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<tr>
<td>Dayroom</td>
<td>1988</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>921</td>
<td>Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>922</td>
<td>Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>923</td>
<td>Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Dayroom</td>
<td>1988</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>926</td>
<td>Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
<td>2</td>
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<tr>
<td>927</td>
<td>Double</td>
<td>1988</td>
<td>16</td>
<td>2</td>
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<td>928</td>
<td>Double</td>
<td>1988</td>
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<td>1988</td>
<td>3</td>
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Note: Building 900 has 2-story units, each with a ground floor and an upper tier. Typically there are 8 double bunks on each level. 1988 regulations are the first that provide for double cells.

**DISCIPLINARY – Non rated beds**

<table>
<thead>
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<th>Cell Type</th>
<th>Applicable Standards</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td># Beds</td>
<td>RC</td>
</tr>
<tr>
<td>915</td>
<td>Single</td>
<td>1980</td>
<td>48</td>
<td>2</td>
<td>(2) (96)</td>
</tr>
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</table>

Common Area

---

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.
Note: Buildings 500 – 900 are housing with buildings 500-800 as dorms, each with an upper and lower tier on each of two levels. (Building 900 consists of single and double occupancy cells.) The facility was constructed and originally rated under 1980 regulations that allowed "Multiple Occupancy Rooms," but not dorms. This forced the original rating to consider the upper and lower tiers as separate dorms, each with a maximum capacity of 16 inmates. The terms "dorm" and "multiple occupancy rooms" have both been used in BOC documentation. At the 1998-2000 inspection, we applied the 1986 Dorm regulations to these housing units to more closely correspond with the practice of considering each housing area (i.e., 511, 512, etc) a dorm. This also circumvents the problem of the 1980 regulation, which limits Multiple Occupancy Rooms to Type III and IV facilities and to inmate worker units in other facilities. This change has no impact on Board Rated Capacity (BRC) or facility operation. Each Dorm (i.e., 511, 512, etc) has 4 toilets, 2 urinals, 4 washbasins, 2 drinking fountains and 2 showers.

BOC records indicate that the dimensions for the bunk/housing areas in buildings 500-700 are 49.0' X 12.0' X 8.6' on the upper and lower tiers, for a total of 1,176 square feet. In addition, the dayroom space for each dorm is 49.9' X 39.0' X 17.8' (1,946 square feet). The total dayroom & housing square feet is 3,122. This is sufficient for 37 single-bunked inmates (50 square feet housing + 35 square feet dayroom/inmate). Later 1991 regulations reduce the square footage to 72.5 square feet per double-bunked inmate (43 inmates); however, there would not be sufficient plumbing fixtures to reach this capacity.

BOC records indicate that the dimensions for the bunk/housing area in Building 800 are 57.3' X 13.2' X 8.7' on the upper and lower tiers, for a total of 1,513 square feet. In addition, the dayroom space for each housing dorm is 25.7' X 54.0' X 17.9' (1,388 square feet). The total dayroom & housing is 2,901 square feet. This is sufficient for 34 single-bunked inmates (50 square feet housing + 35 square feet dayroom/inmate). Later 1991 regulations reduce the square footage to 72.5 square feet per double-bunked inmate. This requirement is further reduced to 70 square feet for double bunked inmates and 65 square feet for triple bunked inmates in 2001 regulations. Based on square footage under 2001 regulations, the dorms in building 800 could support a double bunked capacity of 41 inmates and, triple bunked, 45 inmates. Plumbing fixtures would limit the capacity to 40 inmates if BSCC were requested to re-evaluate the Board Rated Capacity. There are considerably more beds in each dorm.

2016-2018 inspection cycle – Staff has replaced all double bunks with triple bunks. The bunks now line the outside walls of each dormitory. This has resulted in more dayroom space and much better sight lines between each set of bunks.
**TYPE II AND III FACILITIES**  
Board of State and Community Corrections  
**PROCEDURES**

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<tbody>
<tr>
<td><strong>1020</strong> CORRECTIONS OFFICER CORE COURSE²</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>Jail Operations Course</td>
</tr>
<tr>
<td>(a) In addition to the provisions of California Penal Code Section 831.5, all custodial personnel of a Type I, II, III, or IV facility shall successfully complete the “Corrections Officer Core Course” as described in Section 179 of Title 15, CCR, within one year from the date of assignment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements.</td>
</tr>
<tr>
<td>(b) Custodial Personnel who have successfully completed the course of instruction required by Penal Code Section 832.3 shall also successfully complete the “Corrections Officer Basic Academy Supplemental Core Course” as described in Section 180 of Title 15, CCR, within one year from the date of assignment.</td>
<td>☒</td>
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<td></td>
</tr>
<tr>
<td><strong>1021</strong> JAIL SUPERVISORY TRAINING</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>MPP 3-02/080.01 Supervisor School</td>
</tr>
<tr>
<td>Prior to assuming supervisory duties, jail supervisors shall complete the core training requirements pursuant to Section 1020, Corrections Officer Core Course.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements.</td>
</tr>
<tr>
<td>In addition, supervisory personnel of any Type I, II, III or IV jail shall also be required to complete either the STC Supervisory Course (as described in Section 181, Title 15, CCR) or the POST supervisory course within one year from date of assignment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>MPP 3-02/080.01 Supervisor School</td>
</tr>
<tr>
<td><strong>1023</strong> JAIL MANAGEMENT TRAINING</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>MPP 3-02/080.01 Middle Management School</td>
</tr>
<tr>
<td>Managerial personnel of any Type I, II, III or IV jail shall be required to complete either the STC management course (as described in Section 182, Title 15, CCR) or the POST management course within one year from date of assignment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements.</td>
</tr>
</tbody>
</table>

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¹ This document is intended for use as a tool during the inspection process; this worksheet may not contain each Title 15 regulation that is required. Additionally, many regulations on this worksheet are SUMMARIES of the regulation; the text on this worksheet may not contain the entire text of the actual regulation. Please refer to the complete California Code of Regulations, Title 15, Minimum Standards for Local Facilities, Division 1, Chapter 1, Subchapter 4 for the complete list and text of regulations.

² For STC participating agencies, consistency with training sections 1020, 1023 & 1025 is annually assessed by the STC Division. Unless otherwise indicated, the regulatory intent is for training to occur within one year from the date of assignment.
### 1025 CONTINUING PROFESSIONAL TRAINING

With the exception of any year that a core training module is successfully completed, all facility/system administrators, managers, supervisors, and custody personnel of a Type I, II, III, or IV facility shall successfully complete the “annual required training” specified in Section 184 of Title 15, CCR.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| 1025 CONTINUING PROFESSIONAL TRAINING | ☒ | | | CDM 3-02/050.00 Standards and Training for Corrections  
UO 1-02-080 Quarterly Training Drills  
UO 1-02-110 Training procedures  
The Agency’s policy states it is the responsibility of the Custody Training and Standards Bureau (CTSB) to provide STC certified training classes for custody personnel on a continuing basis.  
The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements. |

### 1027 NUMBER OF PERSONNEL

A sufficient number of personnel shall be employed in each local detention facility to ensure the implementation and operation of the programs and activities required by these regulations.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| 1027 NUMBER OF PERSONNEL | ☒ | | | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel  
UO 1-02-090 Staffing of Previously Curtailed Dorms and Prowl Positions  
UO 1-02-020 Inmate Population Capacity and personnel Deployment  
UO 2-01-100 Personnel Work Schedules and Assignments  
Compliance with this regulation is predicated on having a sufficient number of staff to complete requirements outlined Title 15 Minimum Standards for Local Detention Facilities. Compliance with this regulation is based on policy review only. |

Whenever there is an inmate in custody, there shall be at least one employee on duty at all times in a local detention facility or in the building which houses a local detention facility who shall be immediately available and accessible to inmates in the event of an emergency.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| Whenever there is an inmate in custody, there shall be at least one employee on duty at all times in a local detention facility or in the building which houses a local detention facility who shall be immediately available and accessible to inmates in the event of an emergency. | ☒ | | | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel  
UO 1-02-090 Staffing of Previously Curtailed Dorms and Prowl Positions  
UO 1-02-020 Inmate Population Capacity and personnel Deployment  
UO 2-01-100 Personnel Work Schedules and Assignments |

Such an employee shall not have any other duties which would conflict with the supervision and care of inmates in the event of an emergency.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| Such an employee shall not have any other duties which would conflict with the supervision and care of inmates in the event of an emergency. | ☒ | | | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel  
UO 1-02-090 Staffing of Previously Curtailed Dorms and Prowl Positions  
UO 1-02-020 Inmate Population Capacity and personnel Deployment  
UO 2-01-100 Personnel Work Schedules and Assignments |
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Whenever one or more female inmates are in custody, there shall be at least one female employee who shall be immediately available and accessible to such females. <em>Note: Reference PC§ 4021.</em></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-01/020.00 Assignment of Personnel CDM 3-01/025.00 Escorting and Providing Security for Female Inmates</td>
</tr>
<tr>
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<td></td>
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<td></td>
<td>There are no female inmates housed at this facility. The agency’s policy states at least one custody employee of the same sex as the inmates assigned to a housing area shall be present at all times before entry is made into that housing area.</td>
</tr>
<tr>
<td>To determine if there is a sufficient number of personnel for a specific facility, the facility administrator shall prepare and retain a staffing plan indicating the personnel assigned in the facility and their duties. Such a staffing plan shall be reviewed by the Board staff at the time of their biennial inspection. The results of such a review and recommendations shall be reported to the local jurisdiction having fiscal responsibility for the facility.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-01/020.00 Assignment of Personnel CDM 3-01/030.00 Assignment of Custody Assistant Personnel UO 1-02-090 Staffing of Previously Curtailed Dorms and Prowl Positions UO 1-02-020 Inmate Population Capacity and personnel Deployment UO 2-01-100 Personnel Work Schedules and Assignments</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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</tbody>
</table>
| **1027.5 SAFETY CHECKS** | ☒ | ☐ | ☐ | CDM 4-11/030.00 Inmate Safety Checks  
CDM 5-14/100.00 Title 15 Compliance Officer  
UO 3-01-080 Title 15 Hourly Safety Checks  
UO 3-09-105 Shift Security Check  
UO 3-09-090 Yard Security  
UO 3-09-080 Perimeter and Roof Security Check  
UO 3-09-070 Kitchen Dock and Gate Security |

Safety checks shall be conducted at least hourly through direct visual observation of all inmates. There shall be no more than a 60-minute lapse between safety checks.

The agency’s policy states all inmates in their custody shall be visually checked at least once each hour to ensure their safety and welfare and if inmate safety checks are required more frequently, it is imperative all personnel strictly adhere to those requirements. The agency’s standards for safety check ranges from 15 to 60-minute safety checks depending on the facility area.

The agency was unable to provide safety check documentation for all facilities due to jail management system requirements and the volume required to find compliance by BSCC staff. BSCC staff reviewed the agencies 2016/2018 inspection report to verify if there were any compliance issues with safety checks during the last inspection cycle. The report indicated the agency was compliant with this regulation. It was noted in the previous cycle the agency utilizes a dashboard program that displays a countdown clock showing staff when to start safety checks. Safety checks are performed by Title 15 compliance officers using a scanner device that is uploaded to a jail management system.

Compliance with this regulation is based on policy review only.

There is a written plan that includes the documentation of routine safety checks.

| **1028 FIRE AND LIFE SAFETY STAFF** | ☒ | ☐ | ☐ | CDM 4-11/030.00 Inmate Safety Checks  
UO 3-01-080 Title 15 Hourly Safety Checks  
UO 3-09-105 Shift Security Check  
UO 3-09-090 Yard Security  
UO 3-09-080 Perimeter and Roof Security Check  
UO 3-09-070 Kitchen Dock and Gate Security  |

Pursuant to Penal Code Section 6030(c), whenever there is an inmate in custody, there shall be at least one person on duty at all times who meets the training standards established by the BSCC for general fire and life safety.

Staff are trained during their core academy. The facility conducts quarterly fire drills.
### TITLE 15 SECTION

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>☒</td>
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<td>□</td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression</td>
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<td>UO 4-01-070 Fire Response</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>UO 1-02-080 Quarterly Training Drills</td>
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</tbody>
</table>

Staff are trained during their core academy. The facility conducts quarterly fire drills. PDC East provided a STC signature roster for monthly fire training of staff.

### 1029 POLICY AND PROCEDURES MANUAL ³

Facility administrator(s) shall develop and publish a manual of policy and procedures for the facility. The policy and procedures manual shall address all applicable Title 15 and Title 24 regulations and shall be comprehensively reviewed and updated at least every two years. Such a manual shall be made available to all employees.

The policies and procedures required in subsections (a)(6) and (a)(7) may be placed in a separate manual to ensure confidentiality. Subsections c and d do not apply and have been deleted.

(a) The manual for Temporary Holding, Type I, II, and III facilities shall provide for, but not be limited to, the following:

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
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</table>

Los Angeles Sheriff's Department's Manual of Policies and Procedures (MPP)
Custody Division Manual (CDM)
Medical Services Bureau Policies and Procedures (MSB)
Pitches Detention Center East Unit Orders (UO)

CDM date of last review: 12/18/2019
UO manual date of last review: 1/2017

PDC East Unit Orders are noncompliant with this regulation due to not being comprehensively reviewed and updated at least every two years. The dates on the unit orders vary from throughout the beginning of 2017 exceeding the two-year requirement of this regulation.

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
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The agency’s policy states to ensure the long-term operation and continued security of Custody Operations Division, each facility unit commander shall ensure a unit order is maintained that delineates the necessary inspections at a facility. A facility lieutenant shall conduct weekly inspections using a facility developed checklist.

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<thead>
<tr>
<th>YES</th>
<th>NO</th>
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</tbody>
</table>

Volume 7 OF CDM Custody Operations Force Manual

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³ Procedures related to security and emergency response may be in a separate manual to ensure confidentiality by limiting general access.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(4) Policy on the use of restraint equipment, including the restraint of pregnant</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 7-03/000.00 General Principles of Security Restraints</td>
</tr>
<tr>
<td>inmates as referenced in Penal Code Section 3407.</td>
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<td></td>
<td>CDM 7-02/010.00 Pregnant Inmates</td>
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<td></td>
<td></td>
<td>UO 3-01-100 Waist Chain Restraint Device Procedures</td>
</tr>
<tr>
<td>(5) Procedure and criteria for screening newly received inmates for release per</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 6-11/050.00 Misdemeanor Release Pursuant to 849(b)(2) PC</td>
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<tr>
<td>Penal Code sections 849(b)(2) and 853.6, and any other such processes as the</td>
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<tr>
<td>facility administrator is empowered to use.</td>
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<tr>
<td>(6) Security and control including:</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 5-05/010.00 Inmate Counts</td>
</tr>
<tr>
<td>(A) physical counts of inmates,</td>
<td></td>
<td></td>
<td></td>
<td>UO 3-01-010 Facility Inmate Count Procedures</td>
</tr>
<tr>
<td></td>
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<td>UO 3-01-040 Inmate Identification Cards</td>
</tr>
<tr>
<td>(B) searches of the facility and inmates,</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 5-08/010.00 Searches</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>CDM 5-08/020.00 Custody Safety Screening Program (B-SCAN)</td>
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<td>CDM 5-08/060.00 Visual Inspection During Bath Process</td>
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<td>UO 3-09-200 Conducting Strip Searches</td>
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<td>UO 3-09-110 Searches, Dorm</td>
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<td>UO 3-09-120 Searches, Inmate</td>
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<td>UO 3-09-150 Vendor Searches</td>
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<td>UO 3-09-160 Visitor Pass Procedure and Searches</td>
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<td></td>
<td>UO 3-05-080 Guidelines for Routine Cell Searches of 362 and 363</td>
</tr>
<tr>
<td>(C) contraband control, and,</td>
<td>☒</td>
<td></td>
<td></td>
<td>Chapter 7 CDM</td>
</tr>
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<td>CDM 5-07/000.00 Contraband</td>
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<td>UO 3-09-020 Control of Contraband</td>
</tr>
<tr>
<td>(D) key control.</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 3-06/130.00 Key Inventory and Control</td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
<td>UO 3-09-060 Key and lock Control</td>
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</tbody>
</table>
Each facility administrator shall, at least annually, review, evaluate, and make a record of security measures. The review and evaluation shall include internal and external security measures of the facility including security measures specific to prevention of sexual abuse and sexual harassment.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(7) Emergency procedures include:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression</td>
</tr>
<tr>
<td>(A) fire suppression preplan as required by section 1032 of these regulations;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 4-01-070 Fire Response</td>
</tr>
<tr>
<td>(B) escape, disturbances, and the taking of hostages;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/040.00 Unit Level Emergency Plans</td>
</tr>
<tr>
<td>(C) mass arrests;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 4-01-010 Civil Disturbance - External Attack</td>
</tr>
<tr>
<td>(D) natural disasters;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/040.00 Unit Level Emergency Plans</td>
</tr>
</tbody>
</table>

PDC East UO states once per month each shift shall complete a security check of the entire facility on a pre-determined schedule. The E.M. Shift is assigned to the first Sunday of each month, Day Shift is assigned the second Sunday and P.M. Shift is assigned to the fourth Sunday of each month.

During the review of the security documentation provided, BSCC staff determined PDC East is compliant with this regulation. PDC East also conducts monthly unannounced internal PREA facility security checks that are logged in their eUDAL jail management system under “PREA Unannounced Round”. PDC East provided their most current inspection dated 5/4/2020. BSCC staff determined NCCF is compliant with this regulation.

Date of last annual security review: 3/31/2020
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
<tbody>
<tr>
<td>(E) periodic testing of emergency equipment; and,</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 3-06/050.00 Equipment Inspection</td>
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<td>CDM 3-14/130.00 Emergency Preparedness Coordinators</td>
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<td>CDM 14/090.05 Mandatory Inspection of Automated External Defibrillators (AED)</td>
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<td>UO 4-02-030 Emergency Equipment Inspection and Inventories</td>
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<td>UO 4-02-080 Fire Fighting Equipment Inspection-Maintenance -Fire Door inspection</td>
</tr>
<tr>
<td>(F) storage, issue, and use of weapons, ammunition, chemical agents, and related security devices.</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 3-06/110.00 Security of Weapons</td>
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<td>UO 4-02-030 Emergency Equipment Inspection and Inventories</td>
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<td>UO 4-02-080 Fire Fighting Equipment Inspection-Maintenance -Fire Door inspection</td>
</tr>
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<td></td>
<td>UO 4-02-170 Storage and Deployment of CS-Gas Grenades</td>
</tr>
<tr>
<td>(8) Suicide Prevention.</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 5-01/050.00 Handling of Suicidal Inmates</td>
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<tr>
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<td>CDM 5-04/035.00 Mandatory Training on Mentally Ill Inmates</td>
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<td>CDM 2-00/070.00 Custody Compliance and Sustainability Bureau</td>
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<td>CDM 5-01/050.00 Handling of Suicidal Inmates</td>
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<td>CDM 5-01/050.05 Telephone Suicide Risk</td>
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<td>MSB 356.01 Suicide Prevention</td>
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<td>UO 3-04-020 Handling of Suicidal Inmates</td>
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<td>UO 3-04-060 Self-Inflicted Injuries - Inmate</td>
</tr>
<tr>
<td>(9) Segregation of Inmates.</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 5-02/040.00 Administrative Segregation Housing Definitions</td>
</tr>
<tr>
<td>(10) Zero tolerance in the prevention of sexual abuse and sexual harassment.</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)</td>
</tr>
<tr>
<td>(11) Policy and procedure to detect, prevent, and respond to retaliation against any staff or inmate after reporting any abuse.</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 3-04/025.055 PREA - Protection Against Retaliation</td>
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<td></td>
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<td>CDM 5-12/005.05 Anti-retaliation Policy</td>
</tr>
<tr>
<td>(e) The manual for Temporary Holding, Court Holding, Type I, II, III, and IV facilities shall provide for, but not be limited to, the following:</td>
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<td>CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)</td>
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<td>CDM 8-03/005.00 Inmate Grievances</td>
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<td>CDM 8-03/060.00 PREA Related Grievances</td>
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<td>PDC East provided pictures for review of signage posted throughout the facility.</td>
</tr>
<tr>
<td>(1) multiple internal ways for inmates to privately report sexual abuse and sexual harassment, retaliation by other inmates or staff for reporting sexual abuse and sexual harassment, and staff neglect or violation of responsibilities that may have contributed to such incidents,</td>
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<td>☐</td>
<td>CDM 8-03/080.00 Third Party (Referred) Grievances</td>
</tr>
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<td>The agency provides an informational link on their website on how the public or inmates can report sexual abuse or sexual harassment.</td>
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<td>Link: <a href="http://shq.lasdnews.net/pages/PageDetail.aspx?id=1840">http://shq.lasdnews.net/pages/PageDetail.aspx?id=1840</a></td>
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<tr>
<td>TITLE 15 SECTION</td>
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<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td><strong>1030 SUICIDE PREVENTION PROGRAM</strong></td>
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<td>The facility shall have a comprehensive written suicide prevention program developed by the facility administrator, in conjunction with the health authority and mental health director, to identify, monitor, and provide treatment to those inmates who present a suicide risk. The program shall include the following:</td>
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</tbody>
</table>
| (a) Suicide prevention training for all staff that have direct contact with inmates. | ☒ | ☐ | ☐ | CDM 5-01/050.00 Handling of Suicidal Inmates  
CDM 5-04/035.00 Mandatory Training on Mentally Ill Inmates  
CDM 2-00/070.00 Custody Compliance and Sustainability Bureau  
CDM 5-01/050.00 Handling of Suicidal Inmates  
CDM 5-01/050.05 Telephone Suicide Risk  
MSB 356.01 Suicide Prevention  
UO 3-04-020 Handling of Suicidal Inmates  
UO 3-04-060 Self-Inflicted Injuries - Inmate |
| (b) Intake screening for suicide risk immediately upon intake and prior to housing assignment. | ☐ | ☐ | ☒ | CDM 5-03/030.00 Pre-screening  
This is not an intake facility. The intake screening process is conducted at Century Regional Detention Facility (CRDF) and the Inmate Reception Center (IRC). |
| (c) Provisions facilitating communication among arresting/transporting officers, facility staff, medical and mental health personnel in relation to suicide risk. | ☐ | ☐ | ☒ | CDM 5-03/030.00 Pre-screening  
This is not an intake facility. The intake screening process is conducted at Century Regional Detention Facility (CRDF) and the Inmate Reception Center (IRC). |
| (d) Housing recommendations for inmates at risk of suicide. | ☒ | ☐ | ☐ | CDM 5-01/050.10 Housing for Mentally Ill Inmates |
| (e) Supervision depending on level of suicide risk. | ☒ | ☐ | ☐ | CDM 5-01/050.10 Housing for Mentally Ill Inmates  
CDM 4-11/030.00 Inmate Safety Checks |
<p>| (f) Suicide attempt and suicide intervention policies and procedures. | ☒ | ☐ | ☐ | CDM 5-01/050.00 Handling of Suicidal Inmates |</p>
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
<tbody>
<tr>
<td>(g) Provisions for reporting suicides and suicides attempts.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 4-05/000.00 Behavioral Observation and Mental Health Referral Reports</td>
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<td></td>
<td>CDM 4-05/005.00 Electronic Behavioral Observation and Mental Health Referral Report (e-BOMHR)</td>
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<td></td>
<td>CDM 5-01/050.00 Handling of Suicidal Inmates</td>
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<td>The agency’s policy states a Behavioral Observation and Mental Health Referral (BOMHR) (SH-J-407) report was created to refer inmates exhibiting symptoms of mental illness for assessment and treatment by mental health staff.</td>
</tr>
<tr>
<td>(h) Multi-disciplinary administrative review of suicides and attempted suicides as defined by the facility administrator.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 2-00/070.00 Custody Compliance and Sustainability Bureau</td>
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<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
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<td>CDM 4-10/060.00 Critical Incident Review Committee - Suicidal Inmates</td>
</tr>
<tr>
<td><strong>1032  FIRE SUPPRESSION PREPLANNING</strong></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression</td>
</tr>
<tr>
<td>Pursuant to Penal Code Section 6031.1(b), the facility administrator shall consult with the local fire department having jurisdiction over the facility, with the State Fire Marshal, or both, in developing a plan for fire suppression which shall include, but not be limited to:</td>
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<td>☐</td>
<td>☐</td>
<td>UO 4-02-070 Fire and Emergency Equipment Procedures</td>
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<td>UO 3-09-105 Shift Security Check</td>
</tr>
<tr>
<td>(a) a fire suppression pre-plan developed with the local fire department to be included as part of the policy and procedures manual (Title 15, California Code of Regulations Section 1029);</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression</td>
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<td></td>
<td></td>
<td></td>
<td>UO 4-02-070 Fire and Emergency Equipment Procedures</td>
</tr>
<tr>
<td>(b) regular fire prevention inspections by facility staff on a monthly basis with two-year retention of the inspection record;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression</td>
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<td></td>
<td></td>
<td>UO 3-09-105 Shift Security Check</td>
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<td>BSCC staff reviewed inspection documentation from July of 2018 through May of 2020 for facility weekly security inspections. The PDC East Watch Commander is responsible for conducting these weekly. BSCC staff determined PDC East is compliant with this regulation.</td>
</tr>
<tr>
<td>(c) fire prevention inspections as required by Health and Safety Code Section 13146.1(a) and (b) which requires inspections at least once every two years;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression</td>
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<td>Date of fire inspection: 4/17/2019</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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</table>
| (d) an evacuation plan; and, | ☒ | ☐ | ☐ | CDM 3-14/070.00 Fire Prevention and Suppression  
CDM 3-14/020.00 Inmate Movement During Facility Emergencies  
CDM 3-14/040.00 Unit Level Emergency Plans  
UO 4-01-060 Evacuation Plan |
| (e) a plan for the emergency housing of inmates in the case of fire. | ☒ | ☐ | ☐ | CDM 3-14/020.00 Inmate Movement During Facility Emergencies  
UO 4-02-130 Temporary Housing Plan |

### 1040 POPULATION ACCOUNTING

Each facility administrator shall maintain an inmate demographics accounting system which reflects the monthly average daily population of sentenced and non-sentenced inmates by categories of male, female and juvenile.

- Facility administrators shall provide the BSCC with applicable inmate demographic information as described in the Jail Profile Survey.

<table>
<thead>
<tr>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
</table>
| CDM 3-14/010.00 Inmate Transfers  
CDM 6-04/000.00 Inmate Population  
UO 1-02-020 Inmate Population Capacity and personnel Deployment  
UO 3-01-040 Inmate Identification Cards |

The facility’s policy states the inmate population by demographics will be maintained by the Prisoner Placement Officer on day shift, Monday through Friday, and is maintained by the Watch Deputy on all other shifts.

Compliance with this regulation is based on policy review only.

### 1041 INMATE RECORDS

(a) Each facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures for the maintenance of individual inmate records which shall include, but not be limited to, intake information, personal property receipts, commitment papers, court orders, reports of disciplinary actions taken, medical orders issued by the responsible physician and staff response, and non-medical information regarding disabilities and other limitations.

<table>
<thead>
<tr>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| CDM 3-14/010.00 Inmate Transfers  
CDM 6-04/000.00 Inmate Population |

The agency is up to date with their most recent Jail Profile Survey.

(b) Each facility administrator shall collect accurate, uniform data for every allegation of sexual abuse at facilities under its direct control and from other facilities with which it contracts for the confinement of its inmates. The data collected shall include, at a minimum, the data necessary to satisfy the reporting requirements of 34 U.S.C. section 30303(a)(1) (federal survey on sexual violence).

<table>
<thead>
<tr>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)</td>
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</table>

Compliance with this regulation is based on policy review only.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| **1044 INCIDENT REPORTS** | ☒ | ☐ | ☐ | CDM 4-01/000.00 Crime Reporting Procedures UO 3-08-020 Inmate Incident Reports  
BSCC staff reviewed a sampling of several types of incident reports for all facilities. The reports contained the information required by this regulation. |
| Each facility administrator shall develop written policies and procedures for the maintenance of written records and reporting of all incidents which result in physical harm, or serious threat of physical harm, to an employee or inmate of a detention facility or other person. | ☒ | ☐ | ☐ |  |
| Such records shall include the names of the persons involved, a description of the incident, the actions taken, and the date and time of the occurrence. | ☒ | ☐ | ☐ |  |
| Such a written record shall be prepared by the staff assigned to investigate the incident and submitted to the facility manager or his/her designee. | ☒ | ☐ | ☐ |  |
| **1045 PUBLIC INFORMATION PLAN** | ☒ | ☐ | ☐ | Chapter 14 - Public Information Plan UO 5-02-160 Public Information Plan  
The agency’s policy states a binder titled “Public Information Plan”, is located in the watch commander’s office, watch sergeant’s office, main control, and inmate services office. The Public Information Plan is also located in the PDC North shared files and is available to all personnel for dissemination as requested.  
Compliance with this regulation is based on policy review only. |
<p>| Each facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures for the dissemination of information to the public, to other government agencies, and to the news media. The public and inmates shall have available for review the following material: | ☒ | ☐ | ☐ |  |
| (a) The Board of State and Community Corrections Minimum Standards for Local Detention Facilities as found in Title 15 of the California Code of Regulations. | ☒ | ☐ | ☐ |  |
| (b) Facility rules and procedures affecting inmates as specified in sections: | ☒ | ☐ | ☐ |  |
| (1) 1045, Public Information Plan | ☒ | ☐ | ☐ | UO 5-02-160 Public Information Plan |
| (2) 1061, Inmate Education Plan | ☒ | ☐ | ☐ | UO 5-02-160 Public Information Plan |
| (3) 1062, Visiting | ☒ | ☐ | ☐ | UO 5-02-160 Public Information Plan |
| (4) 1063, Correspondence | ☒ | ☐ | ☐ | UO 5-02-160 Public Information Plan |
| (5) 1064, Library Service | ☒ | ☐ | ☐ | UO 5-02-160 Public Information Plan |
| (6) 1065, Exercise and Recreation | ☒ | ☐ | ☐ | UO 5-02-160 Public Information Plan |
| (7) 1066, Books, Newspapers, Periodicals and Writings | ☒ | ☐ | ☐ | UO 5-02-160 Public Information Plan |
| (8) 1067, Access to Telephone | ☒ | ☐ | ☐ | UO 5-02-160 Public Information Plan |
| (9) 1068, Access to Courts and Counsel | ☒ | ☐ | ☐ | UO 5-02-160 Public Information Plan |
| (10) 1069, Inmate Orientation | ☒ | ☐ | ☐ | CDM 6-14/020.00 Los Angeles County Sheriff's Department Station Jail Orientation UO 5-02-160 Public Information Plan |
| (11) 1070, Individual/Family Service Programs | ☒ | ☐ | ☐ | UO 5-02-160 Public Information Plan |
| (12) 1071, Voting | ☒ | ☐ | ☐ | UO 5-02-160 Public Information Plan |
| (13) 1072, Religious Observance | ☒ | ☐ | ☐ | UO 5-02-160 Public Information Plan |
| (14) 1073, Inmate Grievance Procedure | ☒ | ☐ | ☐ | UO 5-02-160 Public Information Plan |
| (15) 1080, Rules and Disciplinary Penalties | ☒ | ☐ | ☐ | UO 5-02-160 Public Information Plan |</p>
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<tr>
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<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>(16) 1081, Plan for Inmate Discipline</td>
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<td>UO 5-02-160 Public Information Plan</td>
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<td>(17) 1082, Forms of Discipline</td>
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<td>UO 5-02-160 Public Information Plan</td>
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<td>(18) 1083, Limitations on Discipline</td>
<td>☒</td>
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<td>UO 5-02-160 Public Information Plan</td>
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<td>(19) 1200, Responsibility for Health Care Services</td>
<td>☒</td>
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<td>UO 5-02-160 Public Information Plan</td>
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### 1046 DEATH IN CUSTODY

(a) Death in Custody Reviews for Adults and Minors.
The facility administrator, in cooperation with the health administrator, shall develop written policy and procedures to ensure that there is an initial review of every in-custody death within 30 days. The review team shall include the facility administrator and/or the facility manager, the health administrator, the responsible physician and other health care and supervision staff who are relevant to the incident.

Deaths shall be reviewed to determine the appropriateness of clinical care; whether changes to policies, procedures, or practices are warranted; and to identify issues that require further study.

(b) Death of a Minor
In any case in which a minor dies while detained in a jail, lockup, or court holding facility:

- Minors are not held or brought to this facility.
- Upon receipt of a report of death of a minor from the administrator, the Board may within 30 calendar days inspect and evaluate the jail, lockup, or court holding facility pursuant to the provisions of this subchapter. Any inquiry made by the Board shall be limited to the standards and requirements set forth in these regulations.
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<tr>
<th>TITLE 15 SECTION</th>
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<td>1050 CLASSIFICATION PLAN</td>
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<td>CDM 5-01/010.00 Inmate Classification Responsibilities and Policies</td>
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<td>CDM 5-01/030.00 Inmate Classification and Identification</td>
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<td>CDM 5-01/030.03 Specific Inmate Classifications</td>
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<td>CDM 5-01/045.00 Inmate Handling Specific Classifications</td>
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<td>CDM 5-01/050.10 Housing for Mentally Ill Inmates</td>
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<td>CDM 5-02/010.00 Juveniles</td>
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<td>CDM 5-02/020.00 Alleged Juvenile Inmates</td>
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<td>CDM 5-02/050.00 Classification, Screening, and Housing of Gay, Gender Non-Conforming, Intersex, and Transgender Inmates</td>
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<td>CDM 5-02/060.00 Inmates with Charges of Sex Crimes Against Children</td>
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<td>CDM 5-12/005.10 Handling of Inmates with Mobility and/or Sensory Impairments</td>
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<td>UO 5-01-110 Reclassification Requests by Inmates</td>
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</table>

(a) Each administrator of a temporary holding, Type I, II, or III facility shall develop and implement a written classification plan designed to properly assign inmates to housing units and activities according to the categories of sex, age, criminal sophistication, seriousness of crime charged, physical or mental health needs, assaultive/non-assaultive behavior, risk of being sexually abused, or sexually harassed and other criteria which will provide for the safety of the inmates and staff. Such housing unit assignment shall be accomplished to the extent possible within the limits of the available number of distinct housing units or cells in a facility. The written classification plan shall be based on objective criteria and include receiving screening performed at the time of intake by trained personnel, and a record of each inmate's classification level, housing restrictions, and housing assignments.

Each administrator of a Type II or III facility shall establish and implement a classification system which will include the use of classification officers or a classification committee in order to properly assign inmates to housing, work, rehabilitation programs, and leisure activities. Such a plan shall include the use of as much information as is available about the inmate and from the inmate and shall provide for a channel of appeal by the inmate to the facility administrator or designee. An inmate who has been sentenced to more than 60 days may request a review of his classification plan no more often than 30 days from his last review.

*Subsection b does not apply and has been deleted.*
(c) In deciding whether to assign an inmate to a housing area for male or female inmates, and in making other housing and programming assignments, the agency shall consider on a case-by-case basis whether a placement would ensure the inmate's health and safety, and whether the placement would present management or security problems. An inmate's own views with respect to his or her own safety shall be given serious consideration.

- Yes
- No

1051 COMMUNICABLE DISEASES

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures specifying those symptoms that require segregation of an inmate until a medical evaluation is completed.

- Yes
- No

At the time of intake into the facility, an inquiry shall be made of the person being booked as to whether or not he/she has or has had any communicable diseases, such as tuberculosis or has observable symptoms of tuberculosis or any other communicable diseases, or other special medical problem identified by the health authority. The response shall be noted on the booking form and/or screening device.

- Yes
- No

1052 MENTALLY DISORDERED INMATES

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures to identify and evaluate all mentally disordered inmates, and may include telehealth.

- Yes
- No

Inmates who have been determined to have mental disorders are not housed at this facility.
### Title 15 Section

| If an evaluation from medical or mental health staff is not readily available, an inmate shall be considered mentally disordered for the purpose of this section if he or she appears to be a danger to himself/herself or others or if he/she appears gravely disabled. |
|-----------------|----------|”N/A”| |
| An evaluation from medical or mental health staff shall be secured within 24 hours of identification or at the next daily sick call, whichever is earliest. |
| Segregation may be used if necessary to protect the safety of the inmate or others. |

#### 1053 Administrative Segregation

Except in Type IV facilities, each facility administrator shall develop written policies and procedures which provide for the administrative segregation of inmates who are determined to be prone to: promote activity or behavior that is criminal in nature or disruptive to facility operations; demonstrate influence over other inmates, including influence to promote or direct action or behavior that is criminal in nature or disruptive to the safety and security of other inmates or facility staff, as well as to the safe operation of the facility; escape; assault, attempted assault, or participation in a conspiracy to assault or harm other inmates or facility staff; or likely to need protection from other inmates, if such administrative segregation is determined to be necessary in order to obtain the objective of protecting the welfare of inmates and staff.

Administrative segregation shall consist of separate and secure housing but shall not involve any other deprivation of privileges than is necessary to obtain the objective of protecting the inmates and staff.

The safety cell described in Title 24, Part 2, Section 1231.2.5, shall be used to hold only those inmates who display behavior which results in the destruction of property or reveals an intent to cause physical harm to self or others.

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures governing safety cell use and may delegate authority to place an inmate in a safety cell to a physician.

In no case shall the safety cell be used for punishment or as a substitute for treatment.

An inmate shall be placed in a safety cell only with the approval of the facility manager or designee, or responsible health care staff; continued retention shall be reviewed a minimum of every four hours.

#### 1055 Use of Safety Cell

There are no cells of this type at this facility.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
<tbody>
<tr>
<td>A medical assessment shall be completed within a maximum of 12 hours of placement in the safety cell or at the next daily sick call, whichever is earliest.</td>
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<td>The inmate shall be medically cleared for continued retention every 24 hours thereafter.</td>
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<td>The facility manager, designee or responsible health care staff shall obtain a mental health opinion/consultation with responsible health care staff on placement and retention, which shall be secured within 12 hours of placement.</td>
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<td>Direct visual observation shall be conducted at least twice every thirty minutes. Such observation shall be documented.</td>
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<td>Procedures shall be established to assure administration of necessary nutrition and fluids.</td>
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<td>Inmates shall be allowed to retain sufficient clothing, or be provided with a suitably designed “safety garment,” to provide for their personal privacy unless specific identifiable risks to the inmate’s safety or to the security of the facility are documented.</td>
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<td>☐</td>
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</tr>
<tr>
<td><strong>1056 USE OF SOBERING CELL</strong></td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>There are no cells of this type at this facility.</td>
</tr>
<tr>
<td>The sobering cell described in Title 24, Part 2, Section 1231.2.4, shall be used for the holding of inmates who are a threat to their own safety or the safety of others due to their state of intoxication and pursuant to written policies and procedures developed by the facility administrator.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Such inmates shall be removed from the sobering cell as they are able to continue in the processing.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>In no case shall an inmate remain in a sobering cell over six hours without an evaluation by a medical staff person or an evaluation by custody staff, pursuant to written medical procedures in accordance with section 1213 of these regulations, to determine whether the prisoner has an urgent medical problem.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>At 12 hours from the time of placement, all inmates will receive an evaluation by responsible health care staff.</td>
<td>☐</td>
<td>☐</td>
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<td></td>
</tr>
<tr>
<td>Intermittent direct visual observation of inmates held in the sobering cell shall be conducted no less than every half hour. Such observation shall be documented.</td>
<td>☐</td>
<td>☐</td>
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<td></td>
</tr>
</tbody>
</table>
| **1057 DEVELOPMENTALLY DISABLED INMATES** | ☒   | ☐  | ☐  | CDM 6-06/030.00 Developmentally Disabled Inmates  
CDM 5-01/030.00 Inmate Classification and Identification  
Inmates who have been determined to be developmentally disabled are not housed at this facility. |
The health authority or designee shall contact the regional center on any inmate suspected or confirmed to be developmentally disabled for the purposes of diagnosis and/or treatment within 24 hours of such determination, excluding holidays and weekends.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices and may delegate authority to place an inmate in restraints to a responsible health care staff. | ☒   | ☐  | ☐   | CDM 6-06/030.00 Developmentally Disabled Inmates  
CDM 5-01/030.00 Inmate Classification and Identification  
CDM Chapter 3 - Restraints  
CDM 7-03/000.00 General Principles of Security Restraints and Handcuffing Inmates  
CDM 7-03/000.05 Fixed Restraints  
CDM 7-03/040.00 Safety Chair  
PDC East is an inmate services programing facility. PDC East does not have or use a safety chair or restrain devices due to being a fire camp. |
| In addition to the areas specifically outlined in this regulation, at a minimum, the policy shall address the following areas: acceptable restraint devices; signs or symptoms which should result in immediate medical/mental health referral; availability of cardiopulmonary resuscitation equipment; protective housing of restrained persons; provision for hydration and sanitation needs; and exercising of extremities. | ☐   | ☐  | ☒   | |
| Restraint devices shall only be used on inmates who display behavior which results in the destruction of property or reveal an intent to cause physical harm to self or others. Restraint devices include any devices which immobilize an inmate's extremities and/or prevent the inmate from being ambulatory. Physical restraints should be utilized only when it appears less restrictive alternatives would be ineffective in controlling the disordered behavior. | ☒   | ☐  | ☐   | |
| Inmates shall be placed in restraints only with the approval of the facility manager, the facility watch commander, responsible health care staff; continued retention shall be reviewed a minimum of every hour. | ☐   | ☐  | ☒   | |
| A medical opinion on placement and retention shall be secured within one hour from the time of placement. | ☐   | ☐  | ☒   | |
| A medical assessment shall be completed within four hours of placement. | ☐   | ☐  | ☒   | |
| If the facility manager, or designee, in consultation with responsible health care staff determines that an inmate cannot be safely removed from restraints after eight hours, the inmate shall be taken to a medical facility for further evaluation. | ☒   | ☐  | ☐   |
### Direct visual observation

Direct visual observation shall be conducted at least twice every thirty minutes to ensure that the restraints are properly employed, and to ensure the safety and well-being of the inmate. Such observation shall be documented.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct visual observation</td>
<td>☐</td>
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</tbody>
</table>

### Restraint Devices

While in restraint devices all inmates shall be housed alone or in a specified housing area for restrained inmates which makes provisions to protect the inmate from abuse.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>While in restraint devices</td>
<td>☐</td>
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</tbody>
</table>

### Provisions

The provisions of this section do not apply to the use of handcuffs, shackles or other restraint devices when used to restrain inmates for security reasons.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
<tbody>
<tr>
<td>Provisions do not apply to security reasons</td>
<td>☐</td>
<td>☐</td>
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</table>

### Restraints and Pregnant Inmates

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices on pregnant inmates. In accordance with Penal Code 3407 the policy shall include reference to the following:

- CDM 5-01/010.00 Inmate Classification Responsibilities and Policies
- CDM 5-01/030.05 Identification and Classification Symbols for Pregnant Inmate
- CDM 7-02/010.00 Pregnant Inmates
  - Female inmates are not held at this facility.

#### (1) An Inmate Known to be Pregnant or in Recovery after Delivery

An inmate known to be pregnant or in recovery after delivery shall not be restrained by the use of leg irons, waist chains, or handcuffs behind the body.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>An inmate known to be pregnant</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
</tbody>
</table>

#### (2) A Pregnant Inmate in Labor

A pregnant inmate in labor, during delivery, or in recovery after delivery, shall not be restrained by the wrists, ankles, or both, unless deemed necessary for the safety and security of the inmate, the staff, or the public.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A pregnant inmate in labor</td>
<td>☐</td>
<td>☐</td>
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<td></td>
</tr>
</tbody>
</table>

#### (3) Restraint Removal

Restraints shall be removed when a professional who is currently responsible for the medical care of a pregnant inmate during a medical emergency, labor, delivery, or recovery after delivery determines that the removal of restraints is medically necessary.

<table>
<thead>
<tr>
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<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
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<tr>
<td>Restraint removal</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
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</table>

#### (4) Advising Pregnant Inmates

Upon confirmation of an inmate's pregnancy, she shall be advised, orally or in writing, of the standards and policies governing pregnant inmates.

<table>
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<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
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</thead>
<tbody>
<tr>
<td>Advising pregnant inmates</td>
<td>☐</td>
<td>☐</td>
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<td></td>
</tr>
</tbody>
</table>

### Use of Reasonable Force to Collect DNA Specimens

(a) Pursuant to Penal Code Section 298.1, authorized law enforcement, custodial, or corrections personnel including peace officers, may employ reasonable force to collect blood specimens, saliva samples, or thumb or palm print impressions from individuals who are required to provide such samples, specimens or impressions pursuant to Penal Code Section 296 and who refuse following written or oral request.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collection force</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
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</tr>
</tbody>
</table>

#### (1) Definition of Reasonable Force

For the purpose of this regulation, the “use of reasonable force” shall be defined as the force that an objective, trained and competent correctional employee, faced with similar facts and circumstances, would consider necessary and reasonable to gain compliance with this regulation.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reasonable force definition</td>
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<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
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<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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</tr>
<tr>
<td>(2) The use of reasonable force shall be preceded by efforts to secure voluntary compliance. Efforts to secure voluntary compliance shall be documented and include an advisement of the legal obligation to provide the requisite specimen, sample or impression and the consequences of refusal.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-01/040.00 Planned Use of Force DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph</td>
</tr>
<tr>
<td>(b) The force shall not be used without the prior written authorization of the facility watch commander on duty. The authorization shall include information that reflects the fact that the offender was asked to provide the requisite specimen, sample, or impression and refused.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-01/040.00 Planned Use of Force DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph</td>
</tr>
<tr>
<td>(c) If the use of reasonable force includes a cell extraction, the extraction shall be videotaped, including audio. Video shall be directed at the cell extraction event. The videotape shall be retained by the agency for the length of time required by statute. Notwithstanding the use of the video as evidence in a criminal proceeding, the tape shall be retained administratively.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-01/050.05 Inmate Extraction Procedures DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph</td>
</tr>
</tbody>
</table>

1061 INMATE EDUCATION PROGRAM

The facility administrator of any Type II or III facility shall plan and shall request of appropriate public officials an inmate education program.

<table>
<thead>
<tr>
<th></th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>CDM 5-13/130.00 Inmate Education</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-13/130.10 Inmate Fire Camp Program</td>
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<td>☐</td>
<td>CDM 5-13/130.15 Performance Milestones</td>
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<td>UO 5-03-050 School Procedures</td>
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<tr>
<td></td>
<td>☒</td>
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<td>☐</td>
<td>UO 5-03-030 Individual Service Program - Narcotics Anonymous</td>
</tr>
<tr>
<td></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 5-03-020 Individual - Family Service Program - Alcoholics Anonymous</td>
</tr>
<tr>
<td></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 5-01-070 Inmate Services Program</td>
</tr>
<tr>
<td>Compliance with this regulation is based on policy review only.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-13/130.00 Inmate Education</td>
</tr>
<tr>
<td></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 5-03-050 School Procedures</td>
</tr>
</tbody>
</table>

When such services are not made available by the appropriate public officials, then the facility administrator shall develop and implement an education program with available resources.

<table>
<thead>
<tr>
<th></th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>CDM 5-13/130.00 Inmate Education</th>
</tr>
</thead>
<tbody>
<tr>
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<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 5-03-050 School Procedures</td>
</tr>
</tbody>
</table>

Such a plan shall provide for the voluntary academic and/or vocational education of housed inmates.

<table>
<thead>
<tr>
<th></th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>CDM 5-13/130.00 Inmate Education</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 5-03-050 School Procedures</td>
</tr>
</tbody>
</table>

Reasonable criteria for program eligibility shall be established and an inmate may be excluded or removed based on sound security practices or failure to abide by facility rules and regulations.

<table>
<thead>
<tr>
<th></th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>CDM 5-13/130.00 Inmate Education</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>☒</td>
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<td>☐</td>
<td>UO 5-03-050 School Procedures</td>
</tr>
</tbody>
</table>

1062 VISITING

(a) The facility administrator shall develop written policies and procedures for inmate visiting which shall provide for as many visits and visitors as facility schedules, space, and number of personnel will allow.

<table>
<thead>
<tr>
<th></th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>CDM 5-10/010.00 Inmate Visiting</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 3-10-020 Visiting Day Procedures</td>
</tr>
<tr>
<td></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 3-10-010 Official Inmate Visitors</td>
</tr>
</tbody>
</table>

(TYPE II ONLY)

All inmates in Type II facilities are allowed at least two visits totaling at least one hour per inmate each week.

<table>
<thead>
<tr>
<th></th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>CDM 5-10/010.00 Inmate Visiting</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 3-10-020 Visiting Day Procedures</td>
</tr>
</tbody>
</table>

(TYPE III ONLY)

Inmates in Type III facilities are allowed one or more visits, totaling at least one hour per week.

<table>
<thead>
<tr>
<th></th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>CDM 5-10/010.00 Inmate Visiting</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>UO 3-10-020 Visiting Day Procedures</td>
</tr>
</tbody>
</table>

1400 LA PDC East II 18-20 - 20 - A353 Type 2&3 PRO eff. 1/2019 (18-20).dot
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(c) The visiting policies developed pursuant to this section shall include provision for visitation by minor children of the inmate.</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 5-10/010.00 Inmate Visiting</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>UO 3-10-020 Visiting Day Procedures</td>
</tr>
<tr>
<td>(d) Video visitation may be used to supplement existing visitation programs, but shall not be used to fulfill the requirements of this section if in-person visitation is requested by an inmate.</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 5-10/010.05 Inmate Video Visitation System</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>UO 3-10-020 Visiting Day Procedures</td>
</tr>
<tr>
<td>(e) Facilities shall not charge for visitation when visitors are onsite and participating in either in-person or video visitation. For purposes of this subsection, onsite is defined as the location where the inmate is housed.</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 5-10/010.05 Inmate Video Visitation System</td>
</tr>
<tr>
<td>(f) Subdivision (d) shall not apply to facilities which (1) exclusively used video visitation prior to January 1, 2017 or (2) had been designed without in-person visitation space and conditionally awarded by the Board prior to June 27, 2017.</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 5-10/010.05 Inmate Video Visitation System</td>
</tr>
<tr>
<td>(g) If a local detention facility offered video visitation only as of January 1, 2017, the first hour of remote video visitation per week shall be offered free of charge.</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 5-10/010.05 Inmate Video Visitation System</td>
</tr>
<tr>
<td>Types and availability of visitation, including:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Note: Reference PC § 6031.1 (June 2017)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mode of visitation;</td>
<td></td>
<td></td>
<td></td>
<td>In-person – barrier and video</td>
</tr>
<tr>
<td>Visitation hours;</td>
<td></td>
<td></td>
<td></td>
<td>Saturday and Sunday 0800-1500 hours</td>
</tr>
<tr>
<td>Time inmates are allowed for visitation; and,</td>
<td></td>
<td></td>
<td></td>
<td>Two 30-minute visits per week. One extra 30-minute visit allowed selected holidays.</td>
</tr>
<tr>
<td>Any restrictions on inmate visitation.</td>
<td></td>
<td></td>
<td></td>
<td>Reasons for cancellation of or changes to visiting privileges may include, but are not limited to:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1. Inmate on restricted status.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2. Security conditions warrant.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3. Visitor window hope.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4. Creating a disturbance.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>5. Improper supervision of minor children.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6. Presenting false I.D.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>8. Possession of intoxicating beverages, narcotics, unauthorized drugs, deadly weapons, or other contraband.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>9. Any violation of facility rules or policies.</td>
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<td></td>
<td>10. Tampering with phone.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>11. An overwhelming attendance that would result in not all inmates receiving visits.</td>
</tr>
<tr>
<td>1063 CORRESPONDENCE</td>
<td></td>
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</tr>
<tr>
<td>The facility administrator shall develop written policies and procedures for inmate correspondence which provide that:</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 5-06/070.00 Inmate Correspondence</td>
</tr>
<tr>
<td>(a) there is no limitation on the volume of mail that an inmate may send or receive;</td>
<td>☒</td>
<td></td>
<td></td>
<td>MPP 5-03/190.20 Requirements of the Incoming Mail Inspection Officer</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>UO 5-01-030 Inmate Correspondence Mail</td>
</tr>
<tr>
<td>(b) inmate correspondence may be read when there is a valid security reason and the facility manager or his/her designee approves;</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 5-06/070.00 Inmate Correspondence</td>
</tr>
<tr>
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<td></td>
<td></td>
<td></td>
<td>UO 5-01-030 Inmate Correspondence Mail</td>
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<tr>
<td>TITLE 15 SECTION</td>
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<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
</tr>
<tr>
<td>--------------------------------------------------------------------------------</td>
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<td>------------------------------------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>(c) jail staff shall not review inmate correspondence to or from state and federal courts, any member of the State Bar or holder of public office, and the State Board of State and Community Corrections; however, jail authorities may open and inspect such mail only to search for contraband, cash, checks, or money orders and in the presence of the inmate;</td>
<td>☒</td>
<td>□</td>
<td>□</td>
<td>CDM 5-06/070.00 Inmate Correspondence CDM section 5- 6/020.00 Inmate Money MPP 5-03/195.00 Confidential/Legal Correspondence of Inmates MPP 5-03/200.15 Incoming Money UO 5-01-030 Inmate Correspondence Mail</td>
</tr>
<tr>
<td>(d) inmates may correspond, confidentially, with the facility manager or the facility administrator; and,</td>
<td>☒</td>
<td>□</td>
<td>□</td>
<td>CDM 5-06/070.00 Inmate Correspondence MPP 5-03/195.00 Confidential/Legal Correspondence of Inmates UO 5-01-030 Inmate Correspondence Mail</td>
</tr>
<tr>
<td>(e) those inmates who are without funds shall be permitted at least two postage paid envelopes and two sheets of paper each week to permit correspondence with family members and friends but without limitation on the number of postage paid envelopes and sheets of paper to his or her attorney and to the courts.</td>
<td>☒</td>
<td>□</td>
<td>□</td>
<td>CDM 5-06/070.00 Inmate Correspondence CDM 5-13/080.00 Indigent Inmates CDM 5-13/090.00 Personal Care Items and UO 5-01-030 Inmate Correspondence Mail Supplies for Inmates</td>
</tr>
<tr>
<td>The agency’s policy states inmates who are indigent and unable to supply themselves with personal care items at the time of their commissary order may select the Indigent Kit, which includes the same personal care articles as the Admissions Kit.</td>
<td>☒</td>
<td>□</td>
<td>□</td>
<td>Admissions Kit: Toothbrush, Toothpaste, Soap Comb, Shaving implements, Deodorant and Shampoo</td>
</tr>
<tr>
<td>Indigent Kit: Admissions Kit, Stationary, Postage Stamps, Pencil and Envelope.</td>
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<tr>
<td>1064 LIBRARY SERVICES</td>
<td>☒</td>
<td>□</td>
<td>□</td>
<td>CDM 5-13/150.00 Library Services CDM 5-13/150.05 Minimum Library Contents CDM 5-13/160.05 Law Library UO 5-01-040 Inmate Library UO 5-01-070 Inmate Services Program</td>
</tr>
<tr>
<td>The facility administrator shall develop written policies and procedures for library service in all Type II, III, and IV facilities. The scope of such service shall be determined by the facility administrator. The library service shall include access to legal reference materials, current information on community services and resources, and religious, educational, and recreational reading material. In Type IV facilities such a program can be either in-house or provided through access to the community.</td>
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<tr>
<td>1065 EXERCISE AND RECREATION</td>
<td>☒</td>
<td>□</td>
<td>□</td>
<td>CDM 5-13/120.00 Exercise and Recreation UO 5-01-020 Exercise and Recreation</td>
</tr>
<tr>
<td>(a) The facility administrator of a Type II or III facility shall develop written policies and procedures for an exercise and recreation program, in an area designed for recreation, which will allow a minimum of three hours of exercise distributed over a period of seven days. Such regulations as are reasonable and necessary to protect the facility's security and the inmates' welfare shall be included in such a program.</td>
<td>☒</td>
<td>□</td>
<td>□</td>
<td>PDC East is a camp facility. The facility’s policy states the recreation yard is open from 0600 to 1700 hours Monday through Friday weather permitting. Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td>1066 BOOKS, NEWSPAPERS, PERIODICALS, AND WRITINGS</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/030.00 Inmate Reading Material</td>
</tr>
<tr>
<td>The facility administrator of a Type II or III facility shall develop written</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 5-01-050 Inmate Reading Material</td>
</tr>
<tr>
<td>policies and procedures which will permit inmates to purchase, receive and read</td>
<td>☒</td>
<td>☐</td>
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<td></td>
</tr>
<tr>
<td>any book, newspaper, periodical, or writing accepted for distribution by the</td>
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<tr>
<td>United States Postal Service. Nothing herein shall be construed as limiting the</td>
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<td>right of a facility administrator to:</td>
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</tr>
<tr>
<td>(1) exclude any publications or writings based on any legitimate penological</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/030.00 Inmate Reading Material</td>
</tr>
<tr>
<td>interest;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 5-01-050 Inmate Reading Material</td>
</tr>
<tr>
<td>(2) exclude obscene publications or writings, and mail containing information</td>
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<td>concerning where, how, or from whom such matter may be obtained; and any matter</td>
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<td>of a character tending to incite murder, arson, riot, violent racism, or any</td>
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<td>other form of violence; any matter of a character tending to incite crimes</td>
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<td>against children; any matter concerning unlawful gambling or an unlawful</td>
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<td>lottery; the manufacture or use of weapons, narcotics, or explosives; or any</td>
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<td>other unlawful activity;</td>
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<td>(3) open and inspect any publications or packages received by an inmate; and</td>
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<td>(4) restrict the number of books, newspapers, periodicals, or writings the</td>
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<td>inmate may have in his/her cell or elsewhere in the facility at one time.</td>
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<tr>
<td>1067 ACCESS TO TELEPHONE</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-13/020.00 Telephone Calls</td>
</tr>
<tr>
<td>The facility administrator shall develop written policies and procedures which</td>
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<td>☐</td>
<td>☐</td>
<td>UO 3-01-060 Telephone Calls for Incarcerated Parents</td>
</tr>
<tr>
<td>allow reasonable access to a telephone beyond those telephone calls which are</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 3-01-070 Telephone Usage - Inmate</td>
</tr>
<tr>
<td>required by Section 851.5 of the Penal Code.</td>
<td>☒</td>
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</tr>
<tr>
<td>1068 ACCESS TO COURTS AND COUNSEL</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/030.00 Attorney and Professional Room Visits</td>
</tr>
<tr>
<td>The facility administrator shall develop written policies and procedures to</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/040.00 Exceptions to Attorney and Professional Room Posted Hours</td>
</tr>
<tr>
<td>ensure inmates have access to the court and to legal counsel. Such access shall</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 5-01-30 Inmate Correspondence Mail</td>
</tr>
<tr>
<td>consist of:</td>
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<td>☐</td>
<td>☐</td>
<td>UO 5-01-070 Inmate Services Program</td>
</tr>
<tr>
<td>(a) unlimited mail as provided in Section 1063 of these regulations, and,</td>
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<td>☐</td>
<td>☐</td>
<td>UO 5-02-010 Attorney Request - Bondsman</td>
</tr>
<tr>
<td>(b) confidential consultation with attorneys.</td>
<td>☒</td>
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</table>
**1069 INMATE ORIENTATION**

In Type II, III, and IV facilities, the facility administrator shall develop written policies and procedures for the implementation of a program reasonably understandable to inmates designed to orient a newly received inmate at the time of placement in a living area.

<table>
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<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
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<tbody>
<tr>
<td><strong>P/P REFERENCE – COMMENTS</strong></td>
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<tr>
<td>CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests</td>
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<tr>
<td>CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail</td>
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<tr>
<td>CDM 6-14/020.00 Los Angeles County Sheriff’s Department Station Jail Orientation</td>
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<tr>
<td>UO 5-01-100 Orientation for Inmates</td>
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</table>

It is the responsibility of the Inmate Reception Center (IRC) and Century Regional Detention Facility (CRDF) watch commanders to order and distribute the Guide. During the review of “A Guide Through Custody-Los Angeles County Jail”, BSCC staff determined several areas of the manual are out of date and not in compliance with sections of this regulation. However, PDC East provides policy and a video orientation for all inmates that is in compliance with all sections of this regulation except for section (9) zero tolerance policy against sexual abuse and sexual harassment. Compliance with this regulation is based on policy review only.

The facility’s policy states that each morning, following count, an orientation video will be shown in all the dorm areas. The video explains facility rules and procedures in a simple and clear format. The video includes the following topics:

- Canteen
- Debit Cards
- Correspondence
- Grievance Procedures
- Religious Services
- Library Services
- Visiting
- Recreation Activities
- Sick Call Procedures
- Pill Call Procedures
- Educational Services
- Inmate Services
- Telephone Usage
- Disciplinary Procedures
- Classification
- Fire Camp Training Program
- Court Procedures
- Voting Procedures and Registration

Such a program shall be published and include, but not be limited to, the following:

<table>
<thead>
<tr>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
<tbody>
<tr>
<td>CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests</td>
</tr>
<tr>
<td>CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail</td>
</tr>
<tr>
<td>UO 5-01-100 Orientation for Inmates</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
</tr>
<tr>
<td>---------------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| (1) correspondence, visiting, and telephone usage rules;                        | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-01-100 Orientation for Inmates                                                                                       |
| (2) rules and disciplinary procedures;                                          | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-01-060 Inmate Rules, Regulations and General Information  
UO 5-01-100 Orientation for Inmates                                                                                         |
| (3) inmate grievance procedures;                                                | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-01-100 Orientation for Inmates                                                                                         |
| (4) programs and activities available and method of application;                | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-01-100 Orientation for Inmates                                                                                         |
| (5) medical services;                                                           | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-01-100 Orientation for Inmates                                                                                         |
| (6) classification/housing assignments;                                        | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-01-03-070 Inmate Orientation Video and Procedures  
UO 5-01-100 Orientation for Inmates                                                                                         |
| (7) court appearance where scheduled, if known;                                | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-01-070 Inmate Services Program  
UO 5-01-100 Orientation for Inmates                                                                                         |
| (8) voting, including registration; and,                                        | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-01-100 Orientation for Inmates                                                                                         |
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| (9) zero tolerance policy against sexual abuse and sexual harassment. | ☐ | ☒ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
The agency is noncompliant with this section of the regulation due to not informing the inmate of the agency’s zero tolerance policy against sexual abuse and sexual harassment in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process.  
Technical assistance was provided to the PDC East to update their UO 5-01-100 Orientation for Inmates to include this regulation for compliance. |
| 1070 INDIVIDUAL/FAMILY SERVICE PROGRAMS | | | | CDM 3-05/030.00 Chaplain Services  
CDM 2-00/040.00 Inmate Support Services  
UO 5-03-030 Individual Service Program - Narcotics Anonymous  
UO 5-03-020 Individual - Family Service Program - Alcoholics Anonymous  
UO 5-01-070 Inmate Services Program  
Community Based Alternatives to Custody(CBAC)  
The Community Based Alternatives to Custody (CBAC) program, operated by the Probation Department and administered through the Inmate Reception Center, encompasses all programs that allow eligible inmates, who meet specific requirements, the opportunity to be released from custody.  
Community Transition Unit (CTU)  
The Community Transition Unit in partnership with public and private community-based organizations and programs enhances inmate participation in educational, vocational and other life-skills training programs, to assist with their successful reintegration into the community.  
 Compliance with this regulation is based on policy review only. |
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>The range and source of such services shall be at the discretion of the facility administrator and may include:</td>
<td></td>
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<td></td>
<td>CDM 3-05/030.00 Chaplain Services</td>
</tr>
<tr>
<td>(a) risk and needs assessments;</td>
<td></td>
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<td></td>
<td>CDM 2-00/040.00 Inmate Support Services</td>
</tr>
<tr>
<td>(b) best practices in:</td>
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<td></td>
<td>Community Based Alternatives to Custody(CBAC)</td>
</tr>
<tr>
<td>(1) individual, group and/or family counseling;</td>
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<td></td>
<td>Community Transition Unit (CTU)</td>
</tr>
<tr>
<td>(2) drug and alcohol abuse counseling;</td>
<td></td>
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<td>UO 5-01-070 Inmate Services Program</td>
</tr>
<tr>
<td>(3) cognitive behavioral interventions;</td>
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<td>(4) vocational testing and counseling;</td>
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<td>(5) employment counseling;</td>
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<td>(c) referral to community resources and programs;</td>
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<tr>
<td>(d) reentry planning and service development;</td>
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<tr>
<td>(e) legal assistance;</td>
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<tr>
<td>(f) regional center services for the developmentally disabled; and,</td>
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<td>(g) community volunteers.</td>
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<td>CDMD 3-05/030.00 Chaplain Services</td>
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<td>CDMD 2-00/040.00 Inmate Support Services</td>
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<tr>
<td>Community Based Alternatives to Custody(CBAC)</td>
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<td>Community Transition Unit (CTU)</td>
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<td>UO 5-01-070 Inmate Services Program</td>
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<tr>
<td>1071 VOTING</td>
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<td>CDM 5-13/140.00 Inmate Voting</td>
</tr>
<tr>
<td>The facility administrator of a Type I (holding sentenced inmate workers) II, III or IV facility shall develop written policies and procedures whereby the county registrar of voters allows qualified voters to vote in local, state, and federal elections, pursuant to election codes.</td>
<td></td>
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<td>UO 5-02-130 Voting and Registration</td>
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<tr>
<td>1072 RELIGIOUS OBSERVANCES</td>
<td></td>
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<td>CDM 5-13/100.00 Religious Programs</td>
</tr>
<tr>
<td>The facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures to provide opportunities for inmates to participate in religious services, practices and counseling on a voluntary basis.</td>
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<td>CDM 5-13/100.05 Handling of Religious headwear and articles</td>
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<td>☒ ☐ ☐</td>
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<td></td>
<td>UO 5-03-010 Chaplain - Religious Programs</td>
</tr>
<tr>
<td>1073 INMATE GRIEVANCE PROCEDURE</td>
<td></td>
<td></td>
<td></td>
<td>COVERED UNDER CDM VOLUME 8</td>
</tr>
<tr>
<td>(a) Each administrator of a Type II, III, or IV facility and Type I facilities which hold inmate workers shall develop written policies and procedures whereby any inmate may appeal and have resolved grievances relating to any conditions of confinement, including but not limited to: medical care; classification actions; disciplinary actions; program participation; telephone, mail, and visiting procedures; and food, clothing, and bedding. Such policies and procedures shall include:</td>
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<td>CDM 8-01/000.00 Preamble to the Inmate Grievance Policy</td>
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<tr>
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<td>UO 3-01-020 Inmate Complaint Procedures</td>
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<td>The agency has an Inmate Grievance Team who is responsible for collecting, from centrally located collection bins, those requests and grievances not handled by line sergeants. Each Inmate Grievance Team is responsible for reviewing, categorizing, tracking, and forwarding requests, grievances, and appeals to the appropriate person or unit for investigation and handling. They also assist with responding to inmates as appropriate. In addition, they shall scan and enter all non-electronic grievances, general requests, and appeals forms they collect into CARTS (Custody Automated Reporting and Tracking System), including the collection times, and assign them reference numbers.</td>
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<td>During the review of grievances, BSCC staff determined the PDC East to be in compliance with this regulation.</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td>(1) a grievance form or instructions for registering a grievance;</td>
<td>☒</td>
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<td>☐</td>
<td>COVERED UNDER CDM VOLUME 8</td>
</tr>
<tr>
<td>(2) resolution of the grievance at the lowest appropriate staff level;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 8-01/000.00, Preamble to the Inmate Grievance Policy</td>
</tr>
<tr>
<td>(3) appeal to the next level of review;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>COVERED UNDER CDM VOLUME 8</td>
</tr>
<tr>
<td>(4) written reasons for denial of grievance at each level of review which acts</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 8-01/000.00, Preamble to the Inmate Grievance Policy</td>
</tr>
<tr>
<td>(5) provision for response within a reasonable time limit; and,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>COVERED UNDER CDM VOLUME 8</td>
</tr>
<tr>
<td>(6) provision for resolving questions of jurisdiction within the facility.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 8-01/000.00, Preamble to the Inmate Grievance Policy</td>
</tr>
<tr>
<td>(b) Grievance System Abuse:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 8-04/050.00 Duplicate or Excessive Filings of Grievances and Appeals, and Restrictions of Filing Privileges</td>
</tr>
</tbody>
</table>

### 1080 RULES AND DISCIPLINARY PENALTIES

Wherever discipline is administered, each facility administrator shall establish written rules and disciplinary penalties to guide inmate conduct.

Chapter 9 Inmate Disciplinary Procedures  
CDM 5-09/010.00 Inmate Discipline  
UO 3-05-010 Inmate Discipline Procedures - Pre-Discipline  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board  
UO 3-05-030 Inmate Discipline Procedures - Discipline Status  
UO 3-05-030F Medical-Psychological Review Form  
UO 3-05-040 Dorm Discipline for Major Disturbances  

The facility’s policy essentially states they have a Disciplinary Review Board (DRB) to review rule violations and impose sanctions. The goal of the Disciplinary Review Board will be to correct improper behavior. All discipline recommended by the DRB shall be a single assessment for each report, but may be enhanced due to past violations, or multiple violations within the same report. All discipline recommended by the DRB shall be reviewed by the unit commander or designee.

Compliance with this regulation is based on policy review only.

Such rules and disciplinary penalties shall be stated simply and affirmatively, and posted conspicuously in housing units and the booking area or issued to each inmate upon booking.

CDM 5-09/010.00 Inmate Discipline  
UO 5-01-060 Inmate Rules, Regulations and General Information  

The inmates are given a printed copy of these rules and regulations upon their arrival at PDC-East. PDC East provided photos of inmate rules posted in various areas of the facility.
For those inmates who are illiterate or unable to read English, and for persons with disabilities, provision shall be made for the jail staff to instruct them verbally or provide them with material in an understandable form regarding jail rules and disciplinary procedures and penalties.

### 1081 PLAN FOR INMATE DISCIPLINE

Each facility administrator shall develop written policies and procedures for inmate discipline. The plan shall include, but not be limited to, the following elements:

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| (a) Temporary Loss of Privileges: For minor acts of non-conformance or minor violations of facility rules, staff may impose a temporary loss of privileges, such as access to television, telephones, commissary, or lockdown for less than 24 hours, provided there is written documentation and supervisory approval. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
CDM 5-09/070.00 Inmate Discipline Schedule  
UO 3-05-010 Inmate Discipline Procedures - Pre-Discipline  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board  
UO 3-05-030 Inmate Discipline Procedures - Discipline Status  
UO 3-05-030F Medical-Psychological Review Form  
UO 3-05-040 Dorm Discipline for Major Disturbances |

| (b) Punitive Actions: Major violations of facility rules or repetitive minor acts of non-conformance or repetitive minor violations of facility rules shall be reported in writing by the staff member observing the act and submitted to the disciplinary officer. The consequences of such violations may include, but are not limited to: | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
CDM 5-09/070.00 Inmate Discipline Schedule  
UO 3-05-010 Inmate Discipline Procedures - Pre-Discipline  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board  
UO 3-05-030 Inmate Discipline Procedures - Discipline Status  
UO 3-05-030F Medical-Psychological Review Form  
UO 3-05-040 Dorm Discipline for Major Disturbances |
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| 1. Loss of good time/work time. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
UO 3-05-010 Inmate Discipline Procedures - Pre-Discipline  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board  
UO 3-05-030 Inmate Discipline Procedures - Discipline Status  
UO 3-05-030F Medical-Psychological Review Form  
UO 3-05-040 Dorm Discipline for Major Disturbances |
| 2. Placement in disciplinary separation. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
UO 3-05-010 Inmate Discipline Procedures - Pre-Discipline  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board |
| 3. Disciplinary separation diet. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
CDM 5-09/060.00 Inmate Disciplinary Diet  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board  
UO 3-05-030 Inmate Discipline Procedures - Discipline Status  
UO 3-05-050 Inmate Discipline Diet  
The facility’s policy states prior to the implementation of the disciplinary diet, the sergeant conducting the DRB shall prepare a “Mono Diet Authorization” form and submit it to the Watch Commander for approval. The information on this form shall then be emailed to designed medical personnel to verify the inmate’s suitability for the disciplinary diet. |
| 4. Loss of privileges mandated by regulations. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board |

A staff member with investigative and punitive authority shall be designated as a disciplinary officer to impose such consequences.  
Staff shall not participate in disciplinary review if they are involved in the charges.  
Such charges pending against an inmate shall be acted on with the following provisions and within specified timeframes:

1. A copy of the report, and/or a separate written notice of the violation(s), shall be provided to the inmate.  
2. Unless declined by the inmate, a hearing shall be provided no sooner than 24 hours after the report has been submitted to the disciplinary officer and the inmate has been informed of the charges in writing. The hearing may be postponed or continued for a reasonable time through a written waiver by the inmate, or for good cause.  

CDM 5-09/030.00 Disciplinary Guidelines  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board  
CDM 5-09/030.00 Disciplinary Guidelines  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board  
CDM 5-09/030.00 Disciplinary Guidelines  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board  
CDM 5-09/030.00 Disciplinary Guidelines  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board  
CDM 5-09/030.00 Disciplinary Guidelines  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board  
CDM 5-09/040.00 Disciplinary Review Process  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board
3. The inmate shall be permitted to appear on his/her own behalf at the time of hearing and present witnesses and documentary evidence. The inmate shall have access to staff or inmate assistance when the inmate is illiterate or the issues are complex.

4. A charge(s) shall be acted on no later than 72 hours after an inmate has been informed of the charge(s) in writing.

5. Subsequent to final disposition of disciplinary charges by the disciplinary officer, the charges and the action taken shall be reviewed by the facility manager or designee.

6. The inmate shall be advised in a written statement by the fact-finders about the evidence relied on and the reasons for the disciplinary action. A copy of the record shall be kept pursuant to Penal Code Section 4019.5.

7. There shall be a policy of review and appeal to a supervisor on all disciplinary action.

(c) Nothing in this section precludes a facility administrator from administratively segregating any inmate from the general population or program for reasons of personal, mental, or physical health, or under any circumstance in which the safety of the inmates, staff, program, or community is endangered, pending disciplinary action or a review as required by Section 1053 of these regulations.

(d) Nothing in this section precludes the imposition of conditions or restrictions that reasonably relate to a legitimate, non-punitive administrative purpose.

1082 FORMS OF DISCIPLINE

The degree of punitive actions taken by the disciplinary officer shall be directly related to the severity of the rule infraction. Acceptable forms of discipline shall consist of, but not be limited to, the following:

(a) Loss of privileges.
(b) Extra work detail.
(c) Short term lockdown for less than 24 hours.
(d) Removal from work details.
(e) Forfeiture of good time credits earned under Penal Code Section 4019.
(f) Forfeiture of work time credits earned under Penal Code Section 4019.
(g) Disciplinary separation.
(h) Disciplinary separation diet.
## TITLE 15 SECTION

<table>
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<tr>
<th>1083 LIMITATIONS ON DISCIPLINARY ACTIONS</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</table>
| The Penal Code and the State Constitution expressly prohibit all cruel and unusual punishment. Additionally, there shall be the following limitations: (a) If an inmate is on disciplinary separation status for 30 consecutive days there shall be a review by the facility manager before the disciplinary separation status is continued. This review shall include a consultation with health care staff. Such reviews shall continue at least every fifteen days thereafter until the disciplinary status has ended. This review shall be documented. | ☒ | ☐ | ☐ | CDM 5-09/050.00 Limitations on Disciplinary Actions  
CDM 5-09/070.00 Inmate Discipline Schedule  
CDM 5-09/080.00 Location of Discipline  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board  
UO 3-05-010 Inmate Discipline Procedures - Pre-Discipline Discipline Review Board  
Compliance with this regulation is based on policy review only. |
| (b) The disciplinary separation cells or cell shall have the minimum furnishings and space specified in Title 24, Part 2, 1231.2.6 and 2.7. Occupants shall be issued clothing and bedding as specified in Articles 13 and 14 of these regulations and shall not be deprived of them through any portion of the day except that those inmates who engage in the destruction of bedding or clothing may be deprived of such articles. The decision to deprive inmates of such articles of clothing and bedding shall be reviewed by the facility manager or designee during each 24-hour period. | ☒ | ☐ | ☐ | CDM 5-09/050.00 Limitations on Disciplinary Actions  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board  
UO 3-05-010 Inmate Discipline Procedures - Pre-Discipline Discipline Review Board  
UO 3-05-030 Inmate Discipline Procedures - Discipline Status |
| (c) The delegation of authority to any inmate or group of inmates to exercise the right of punishment over any other inmate or group of inmates (Penal Code section 4019.5) | ☒ | ☐ | ☐ | CDM 5-09/050.00 Limitations on Disciplinary Actions  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board |
| (d) In no case shall a safety cell, as specified in Title 24, Part 2, 1231.2.5, or any restraint device be used for disciplinary purposes. | ☐ | ☐ | ☒ | CDM 5-09/050.00 Limitations on Disciplinary Actions  
There are no cells of this type at the facility. |
| (e) No inmate may be deprived of the implements necessary to maintain an acceptable level of personal hygiene as specified in Section 1265 of these regulations | ☒ | ☐ | ☐ | CDM 5-09/050.00 Limitations on Disciplinary Actions  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board  
UO 3-05-010 Inmate Discipline Procedures - Pre-Discipline Discipline Review Board |
| (f) Food shall not be withheld as a disciplinary measure. | ☒ | ☐ | ☐ | CDM 5-09/050.00 Limitations on Disciplinary Actions  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board |
| (g) The disciplinary separation diet described in section 1247 of these regulations shall only be utilized for major violations of institutional rules. | ☒ | ☐ | ☐ | CDM 5-09/060.00 Inmate Disciplinary Diet  
UO 3-05-050 Inmate Disciplinary Diet  
UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board |
| (1) In addition to the provisions of Section 1247, the facility manager shall approve the initial placement on the disciplinary separation diet and ensure that medical staff is notified. | ☒ | ☐ | ☐ | CDM 5-09/060.00 Inmate Disciplinary Diet  
UO 3-05-050 Inmate Disciplinary Diet |
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
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<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>(2) In consultation with medical care staff, the facility manager shall approve any continuation on that diet every 72 hours after the initial placement.</td>
<td>☒</td>
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<td>CDM 5-09/060.00 Inmate Disciplinary Diet UO 3-05-050 Inmate Discipline Diet</td>
</tr>
<tr>
<td>The facility’s policy states a disciplinary diet shall not be served in any case for more than seventy-two consecutive hours after which the inmate must be returned to a regular diet for the next twenty-four-hour period.</td>
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<tr>
<td>(h) Correspondence privileges shall not be withheld except in cases where the inmate has violated correspondence regulations, in which case correspondence may be suspended for no longer than 72 hours, without the review and approval of the facility manager.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/050.00 Limitations on Disciplinary Actions UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board</td>
</tr>
<tr>
<td>(i) In no case shall access to courts and legal counsel be suspended as a disciplinary measure.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/050.00 Limitations on Disciplinary Actions UO 3-05-020 Inmate Discipline Procedures - Discipline Review Board</td>
</tr>
<tr>
<td>1084 DISCIPLINARY RECORDS</td>
<td></td>
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<td>CDM 5-09/040.00 Disciplinary Review Process UO 3-05-030 Inmate Discipline Procedures - Discipline Status</td>
</tr>
<tr>
<td>Penal Code Section 4019.5 requires that a record is kept of all disciplinary infractions and punishment administered therefor. This requirement may be satisfied by retaining copies of rule violation reports and report of the disposition of each.</td>
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<td>☐</td>
<td>☐</td>
<td>Compliance with this regulation is based on policy review only.</td>
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</tbody>
</table>

### DETENTION OF MINORS

<table>
<thead>
<tr>
<th>DETENTION OF MINORS</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Are minors held in this facility? If yes, the following sections including those summarizing the regulations identified in Title 15, Article 8 of these regulations apply (Minors in Jails).</td>
<td>☐</td>
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<tr>
<td>Note: Reference PC § 207.1(b), 207.6, 707.1</td>
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<tr>
<td>Minors are not held in this facility.</td>
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<tr>
<td>42 USC 5633 SECTION 223(a)(12) SEPARATION</td>
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<tr>
<td>Juveniles are not confined or detained in any facility in which they have contact with adult prisoners.</td>
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<td>Reference: WIC 208</td>
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<tr>
<td>CDM 5-02/010.00 Juveniles CDM 5-02/020.00 Alleged Juvenile Inmates</td>
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<tr>
<td>1101 RESTRICTIONS ON CONTACT WITH ADULT PRISONERS</td>
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<tr>
<td>The facility administrator shall establish policies and procedures to restrict contact, as defined in Section 1006, between detained minors and adults confined in the facility. In situations where brief or accidental contact may occur, such as booking or facility movement, facility staff (trained in the supervision of inmates) shall maintain a constant, side-by-side presence with the minor or the adult to prevent sustained contact.</td>
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<tr>
<td>The above restrictions do not apply to minors who are participating in supervised program activities pursuant to Section 208 (c) of the Welfare and Institutions Code.</td>
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</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
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<tr>
<td><strong>1102 CLASSIFICATION</strong></td>
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<tr>
<td>The facility administrator shall develop and implement a written plan designed to provide for the safety of staff and minors held at the facility. The plan shall include the following:</td>
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<tr>
<td>(a) a procedure for receiving and transmitting information regarding minors who present a risk or hazard to self or others while confined at the facility, and the segregation of such minors to the extent possible within the limits of the facility.</td>
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<tr>
<td>(b) a procedure to provide care for any minor who appears to be in need of or who requests medical, mental health, or developmental disability treatment. Written procedures shall be established by the responsible health administrator in cooperation with the facility administrator.</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>(c) a suicide prevention program designed to identify, monitor, and provide treatment to those minors who present a suicide risk.</td>
<td>☐</td>
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<tr>
<td>(d) provide that minors be housed separately from adults and not be allowed to come or remain in contact with adults except as provided in Sections 208(c) of the Welfare and Institutions Code.</td>
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<tr>
<td><strong>1103 RELEASE PROCEDURES</strong></td>
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<tr>
<td>Facility staff shall notify the parents or guardians prior to the release of a minor. The minor's personal clothing and valuables shall be returned to the minor, parents or guardian, upon the minor's release or consent.</td>
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<tr>
<td><strong>1104 SUPERVISION OF MINORS</strong></td>
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<tr>
<td>The facility administrator shall develop and implement policy and procedures that provide for:</td>
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<tr>
<td>(a) continuous around-the-clock supervision of minors with assurance that staff can hear and respond; and,</td>
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<tr>
<td>(b) safety checks of minors at least once every 30 minutes. These safety checks shall include the direct visual observation of movement and/or skin. Safety checks shall not be replaced, but may be supplemented by, an audio/visual electronic surveillance system designed to detect overt, aggressive, or assaultive behavior and to summon aid in emergencies. All safety checks shall be documented.</td>
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<tr>
<td><strong>1105 RECREATIONAL PROGRAMS</strong></td>
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<tr>
<td>The facility administrator shall develop written policies and procedures to provide a recreation program that shall protect the welfare of minors and other inmates, recognize facility security needs and comply with minimum jail standards for recreation (California Code of Regulations, Title 15, Section 1065).</td>
<td>☐</td>
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<tr>
<td><strong>1106 DISCIPLINARY PROCEDURES</strong></td>
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<tr>
<td>Nothing in this regulation shall prevent the administrator from removing a detained minor from the general population or program for reasons of the minor's mental or physical health; or under any circumstances in which the safety of the minor, other inmates, staff, the program or community is endangered, pending a disciplinary action or review.</td>
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<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
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<td>-------------------------------------------------------------------------------</td>
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<tr>
<td>(a) Minors requiring disciplinary confinement shall be housed only in living areas designated for the detention of minors.</td>
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<tr>
<td>(b) Permitted forms of discipline include:</td>
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<tr>
<td>(1) loss of privileges; and,</td>
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</tr>
<tr>
<td>(2) disciplinary confinement.</td>
<td>☐</td>
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<tr>
<td>(c) Access to visitation and recreation shall be restricted only after a second level review by a supervisor or manager, and shall not extend beyond five days without subsequent review.</td>
<td>☐</td>
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<tr>
<td>(d) A status review shall be conducted for those minors placed in disciplinary confinement no less than every 24 hours.</td>
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<tr>
<td>(e) Prohibited forms of discipline include:</td>
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<tr>
<td>(1) discipline that does not fit the violation;</td>
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<td>☐</td>
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</tr>
<tr>
<td>(2) corporal punishment;</td>
<td>☐</td>
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<tr>
<td>(3) inmate imposed discipline;</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>(4) placement in safety cells;</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
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<tr>
<td>(5) deprivation of food; and,</td>
<td>☐</td>
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<tr>
<td>(6) the adult disciplinary diet.</td>
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</tr>
</tbody>
</table>

1120 EDUCATION PROGRAM FOR MINORS IN JAILS

Whenever a minor is held in a Type II or III facility, the facility administrator shall coordinate with the County Department of Education or County Superintendent of Schools to provide education programs as required by Section 48200 of the Education Code.

1122.5 PREGNANT MINORS

(a) The health administrator, in cooperation with the facility administrator, shall develop written policies and procedures pertaining to pregnant minors that address the requirements in Title 15, Section 1417. | ☐  | ☐  | ☒  |                         |

(b) The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices on pregnant minors. The policy shall address requirements of Penal Code 3407. Policy shall include reference to the following:

<table>
<thead>
<tr>
<th></th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) A minor known to be pregnant or in recovery after delivery shall not be restrained by the use of leg irons, waist chains, or handcuffs behind the body.</td>
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</tr>
<tr>
<td>(2) A pregnant minor in labor, during delivery, or in recovery after delivery, shall not be restrained by the wrists, ankles, or both, unless deemed necessary for the safety and security of the minor, the staff, or the public.</td>
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</tr>
<tr>
<td>(3) Restraints shall be removed when a professional who is currently responsible for the medical care of a pregnant minor during a medical emergency, labor, delivery, or recovery after delivery determines that the removal of restraints is medically necessary.</td>
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</tr>
<tr>
<td>(4) Upon confirmation of a minor's pregnancy, she shall be advised, orally or in writing, of the standards and policies governing pregnant minors.</td>
<td>☐</td>
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<td>TITLE 15 SECTION</td>
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<td>P/P REFERENCE – COMMENTS</td>
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</tr>
<tr>
<td>1047 SERIOUS ILLNESS OR INJURY OF A MINOR IN AN ADULT DETENTION FACILITY</td>
<td>☐</td>
<td>☐</td>
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<td></td>
</tr>
</tbody>
</table>

The facility administrator shall develop policy and procedures for notification of the court of jurisdiction and the parent, guardian, or person standing in loco parentis, in the event of a suicide attempt, serious illness, injury or death of a minor in custody.
PHYSICAL PLANT EVALUATION
BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION
ADULT TYPE I, II, III AND IV FACILITIES

APPLICABLE REGULATIONS: PRE-73; 4/73
Title 24, California Code of Regulations (CCR)

FACILITY NAME: Los Angeles Sheriff's Department Pitchess Detention Center's East Facility
FACILITY TYPE: II

APPLICABLE REGULATIONS (Check All That Apply):
PRE-73: X
Post 4/73: X
OTHER: 1963; 1994

FIELD REPRESENTATIVE: Charlene Aboytes
DATE: March 14, 2018

<table>
<thead>
<tr>
<th>ARTICLE/SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Holding Cells (2.2)</td>
<td></td>
<td></td>
<td>X</td>
<td>Not a booking facility; inmates processed through IRC.</td>
</tr>
<tr>
<td>Contain 10 square feet of floor per inmate</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capacity not to exceed ten (10) persons</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-73: Capacity limitation deleted</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient fixed benches to accommodate cell capacity</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Toilet accessible</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water fountain accessible</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wash basin accessible</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.12 Weapons Locker (3.12)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>External to the security area and equipped with individual compartments, locks and keys</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Detoxification Cells (2.4)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Shower-Delousing Room (3.4)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available in booking/reception</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Secure Vault or Storage Space (2.1)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available for inmate valuables</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Telephone (2.1)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available for inmate use per Penal Code § 851.5</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Single Occupancy Cells (2.6)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maximum capacity of one inmate.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A minimum width of 6 feet, length of 7.5 feet and height of 8 feet</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-73: Minimum width of 6 feet, length 8 feet and height of 8 feet, OR clear floor area of 43 square feet</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain toilet and washbasin and drinking fountain</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>----------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
<td>----------</td>
</tr>
<tr>
<td>Contain a bunk capable of accommodating a standard 30” X 76” mattress</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Multiple Occupancy Cells (8227)</strong></td>
<td></td>
<td></td>
<td></td>
<td>BOC file notes indicate a variance was granted for 48 2-man cells on basis of 616 cubic feet of airspace. Notes in Living Area Space Evaluation (LASE) call the cells in question &quot;singles&quot; and note that a 7/6/76 request to double-bunk was turned down. If the BRC is ever reassessed, archive files should be reviewed to clarify this discrepancy. These are the 362 Ad. Seg. Unit and the 363 Disciplinary Unit.</td>
</tr>
<tr>
<td>A capacity of more than 2 persons</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
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<tr>
<td>4-73: Capacity between 4-16 inmates</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>A minimum of 500 cubic feet of air space per inmate</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-73: Minimum of 25 square feet floor space per inmate</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Toilet and washbasin</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-73: 1:8 ratio</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Drinking fountain</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain a bunk capable of accommodating a standard 30” X 76” mattress</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Safety Cells (2.5)</strong></td>
<td></td>
<td></td>
<td>X</td>
<td>No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
</tr>
<tr>
<td><strong>Dormitory (2.8)</strong></td>
<td></td>
<td></td>
<td>X</td>
<td>11/11/76 variance granted for 66 inmates; however, operation exceeds this capacity.</td>
</tr>
<tr>
<td>Capacity of 4-50 inmates</td>
<td>X</td>
<td></td>
<td></td>
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<tr>
<td>4-73: Capacity limitation deleted</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>500 cubic feet of air space per inmate</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>4-73: 40 square feet per inmate</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A least 10 foot ceilings if double bunked</td>
<td>X</td>
<td></td>
<td></td>
<td>11’7” ceilings.</td>
</tr>
<tr>
<td>4-73: Toilet and Washbasin ratio at 1:8 ratio</td>
<td>X</td>
<td></td>
<td></td>
<td>Ratio changed to 1:10 in 2001 regulations.</td>
</tr>
<tr>
<td>4-73: Drinking fountain</td>
<td></td>
<td>X</td>
<td></td>
<td>1963 standards do not specify.</td>
</tr>
<tr>
<td><strong>Showers (3.4)</strong></td>
<td></td>
<td></td>
<td>X</td>
<td>Ratio changed to 1:20 in 2001 regulations; exceeded due to crowding in some dorms.</td>
</tr>
<tr>
<td>Available at 1:16 ratio</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Lighting (3.6)</strong></td>
<td></td>
<td></td>
<td>X</td>
<td>1963 standards.</td>
</tr>
<tr>
<td>4-73: Sufficient to permit easy reading</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-73: Night lighting is sufficient to allow good supervision</td>
<td>X</td>
<td></td>
<td></td>
<td>1963 standards.</td>
</tr>
<tr>
<td><strong>Comfortable Living Environment (102(c)6)</strong></td>
<td></td>
<td></td>
<td>X</td>
<td>1963 standards.</td>
</tr>
<tr>
<td>4-73: A comfortable living environment is maintained through an adequate heating and cooling system</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>----------------</td>
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</tr>
<tr>
<td>Dayrooms (2.9)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available for inmates in single cells, multiple cells and dormitories</td>
<td></td>
<td></td>
<td></td>
<td>1963 regulations require availability of dayroom space, but do not specify square footage.</td>
</tr>
<tr>
<td>4-73: 25 square feet dayroom space per inmate in Type II and III facilities and inmate workers in Type I</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Exercise Area (2.10)</td>
<td>X</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Available in Type II and III facilities</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>4-73: Minimum of 30 feet X 50 feet X 15 feet</td>
<td></td>
<td></td>
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<tr>
<td>Program Space - Type II and III (2.11)</td>
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<td></td>
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<tr>
<td>Available in Type II and III facilities</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>4-73: Sufficient area and furnishing s to meet needs</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Dining Facilities (2.17)</td>
<td>X</td>
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</tr>
<tr>
<td>15 square feet per person served (in facilities for 100 persons or more)</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>4-73: Toilets, washbasins and showers are not in the same room or not in view of inmates dining</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Visiting (2.18)</td>
<td>X</td>
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</tr>
<tr>
<td>Visiting area</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-73: Contact visits are permitted in minimum security facilities</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attorney Interview Space (2.26)</td>
<td>X</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Provide for confidential attorney consultation</td>
<td></td>
<td></td>
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<tr>
<td>Janitor Closet (2.20)</td>
<td>X</td>
<td></td>
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</tr>
<tr>
<td>Located in security areas, lockable, containing a mop sink</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Storage Space (2.21)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adequate space available</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio or Video Monitoring System (2.22)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Located in all inmate housing units and capable of alerting staff in a central control</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Fire Alarm System [102(2)6]</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recommended in Pre-73 facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-73: Automatic fire alarm system is required</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emergency Power (2.24)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recommended in Pre-73 facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-73: Required; to provide minimal lighting, communication s and alarm systems</td>
<td></td>
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</tr>
</tbody>
</table>
BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION  
ADULT DETENTION FACILITY  
LIVING AREA SPACE EVALUATION  

FACILITY: Los Angeles Sheriff's Department Pitchess Detention Center's East Facility  
TYPE: II  
RC: 926  

FIELD REPRESENTATIVE: Charlene Aboytes  
DATE: March 14, 2018  

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL # Beds</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td>320 Dorm</td>
<td>1963</td>
<td>Converted to processing area</td>
<td>66+</td>
<td>46</td>
<td>89.0 X 42.0 X 11.5</td>
<td>6 8 1 5</td>
<td></td>
</tr>
<tr>
<td>321 Dorm</td>
<td>1963</td>
<td>Converted to processing area</td>
<td>66+</td>
<td>4</td>
<td>89.0 X 42.0 X 11.5</td>
<td>4 6 8 1 5</td>
<td></td>
</tr>
<tr>
<td>322 Dorm</td>
<td>1963</td>
<td>Converted to processing area</td>
<td>66+</td>
<td>4</td>
<td>89.0 X 42.0 X 11.5</td>
<td>4 6 8 1 5</td>
<td></td>
</tr>
<tr>
<td>323 Dorm</td>
<td>1963</td>
<td>Converted to processing area</td>
<td>66+</td>
<td>4</td>
<td>89.0 X 42.0 X 11.5</td>
<td>4 6 8 1 5</td>
<td></td>
</tr>
<tr>
<td>324 Dorm</td>
<td>1963</td>
<td>Converted to processing area</td>
<td>66+</td>
<td>4</td>
<td>89.0 X 42.0 X 11.5</td>
<td>4 6 8 1 5</td>
<td></td>
</tr>
<tr>
<td>325 Dorm</td>
<td>1963</td>
<td>Converted to processing area</td>
<td>66+</td>
<td>4</td>
<td>89.0 X 42.0 X 11.5</td>
<td>4 6 8 1 5</td>
<td></td>
</tr>
<tr>
<td>326 Dorm</td>
<td>1963</td>
<td>Converted to processing area</td>
<td>66+</td>
<td>4</td>
<td>89.0 X 42.0 X 11.5</td>
<td>4 6 8 1 5</td>
<td></td>
</tr>
<tr>
<td>331 Dorm</td>
<td>1963</td>
<td>Converted to processing area</td>
<td>66+</td>
<td>4</td>
<td>89.0 X 42.0 X 11.5</td>
<td>4 6 8 1 5</td>
<td></td>
</tr>
<tr>
<td>332 Dorm</td>
<td>1963</td>
<td>Converted to processing area</td>
<td>66+</td>
<td>4</td>
<td>89.0 X 42.0 X 11.5</td>
<td>4 6 8 1 5</td>
<td></td>
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<tr>
<td>333 Dorm</td>
<td>1963</td>
<td>Converted to processing area</td>
<td>66+</td>
<td>4</td>
<td>89.0 X 42.0 X 11.5</td>
<td>4 6 8 1 5</td>
<td></td>
</tr>
<tr>
<td>334 Dorm</td>
<td>1963</td>
<td>Converted to processing area</td>
<td>66+</td>
<td>4</td>
<td>89.0 X 42.0 X 11.5</td>
<td>4 6 8 1 5</td>
<td></td>
</tr>
<tr>
<td>335 Dorm</td>
<td>1963</td>
<td>Converted to processing area</td>
<td>66+</td>
<td>4</td>
<td>89.0 X 42.0 X 11.5</td>
<td>4 6 8 1 5</td>
<td></td>
</tr>
<tr>
<td>336 Dorm</td>
<td>1963</td>
<td>Converted to processing area</td>
<td>66+</td>
<td>4</td>
<td>89.0 X 42.0 X 11.5</td>
<td>4 6 8 1 5</td>
<td></td>
</tr>
</tbody>
</table>

**DORMS 319 AND 327**

<table>
<thead>
<tr>
<th>Dorm</th>
<th>Year</th>
<th># Beds</th>
<th>Space Type</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>319 Dorm</td>
<td>1994</td>
<td>126</td>
<td>46</td>
<td>3,404 square feet</td>
</tr>
<tr>
<td>327 Dorm</td>
<td>1994</td>
<td>153</td>
<td>64</td>
<td>5,240 square feet</td>
</tr>
</tbody>
</table>

Note: Units 319 and 327 were renovated and evaluated under 1994 regulations. Regulations limit the maximum dorm capacity to 64 inmates.

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.
### ROOMS

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td># Beds</td>
<td>RC</td>
<td></td>
<td></td>
<td>T</td>
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<tr>
<td>UNIT 362 AND 363</td>
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</tr>
<tr>
<td>362A</td>
<td>Single</td>
<td>1963</td>
<td>12</td>
<td>2</td>
<td>1</td>
<td>12</td>
<td>42.0 X 88 X 8.0</td>
</tr>
<tr>
<td>362B</td>
<td>Single</td>
<td>1963</td>
<td>12</td>
<td>2</td>
<td>1</td>
<td>12</td>
<td>42.0 X 88 X 8.0</td>
</tr>
<tr>
<td>363A</td>
<td>Single</td>
<td>1963</td>
<td>12</td>
<td>2</td>
<td>(12)</td>
<td>(12)</td>
<td>42.0 X 88 X 8.0</td>
</tr>
<tr>
<td>363B</td>
<td>Single</td>
<td>1963</td>
<td>12</td>
<td>2</td>
<td>(12)</td>
<td>(12)</td>
<td>42.0 X 88 X 8.0</td>
</tr>
</tbody>
</table>

Note: BOC files indicate that a July 6, 1976 request to double bunk 48 single cells was denied. They also indicate that a variance was granted at an unspecified date for 48 2-man cells, on basis of 616 cubic feet of airspace. If inmate population ever begins to approximate Board Rated Capacity, it may become useful to review archive files to determine what really occurred.

### MEDICAL HOUSING

Note: There are no medical beds. Historical files report 3 medical dorms, with 27 beds and a BRC of 24 inmates (22.5 X 26.0 X 12.0). Use of these dorms was discontinued several years ago and they were deleted from the Living Area Space Evaluation at the 1998-00 inspection. This has no impact on rated capacity, as they were "non-rated" medical beds.

Dorms 320-326 and 331 were open during this inspection 7/2011, MW.
## TYPE II AND III FACILITIES
### Board of State and Community Corrections
### PROCEDURES

**FACILITY NAME:** LA County Pitches Detention Center South  
**FACILITY TYPE:** II

**PERSON(S) INTERVIEWED:** None

**FIELD REPRESENTATIVE:** Steven Wicklander  
**DATE:** 6/18/2020

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
</table>
| **1020 CORRECTIONS OFFICER CORE COURSE** | ☒ | ☐ | ☐ | Jail Operations Course  
The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements. |

(a) In addition to the provisions of California Penal Code Section 831.5, all custodial personnel of a Type I, II, III, or IV facility shall successfully complete the “Corrections Officer Core Course” as described in Section 179 of Title 15, CCR, within one year from the date of assignment.

(b) Custodial Personnel who have successfully completed the course of instruction required by Penal Code Section 832.3 shall also successfully complete the “Corrections Officer Basic Academy Supplemental Core Course” as described in Section 180 of Title 15, CCR, within one year from the date of assignment.

| **1021 JAIL SUPERVISORY TRAINING** | ☒ | ☐ | ☐ | MPP 3-02/080.01 Supervisor School  
The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements. |

Prior to assuming supervisory duties, jail supervisors shall complete the core training requirements pursuant to Section 1020, Corrections Officer Core Course.

In addition, supervisory personnel of any Type I, II, III or IV jail shall also be required to complete either the STC Supervisory Course (as described in Section 181, Title 15, CCR) or the POST supervisory course within one year from date of assignment.

| **1023 JAIL MANAGEMENT TRAINING** | ☒ | ☐ | ☐ | MPP 3-02/080.01 Middle Management School  
The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements. |

Managerial personnel of any Type I, II, III or IV jail shall be required to complete either the STC management course (as described in Section 182, Title 15, CCR) or the POST management course within one year from date of assignment.

---

1 This document is intended for use as a tool during the inspection process; this worksheet may not contain each Title 15 regulation that is required. Additionally, many regulations on this worksheet are SUMMARIES of the regulation; the text on this worksheet may not contain the entire text of the actual regulation. Please refer to the complete California Code of Regulations, Title 15, Minimum Standards for Local Facilities, Division 1, Chapter 1, Subchapter 4 for the complete list and text of regulations.

2 For STC participating agencies, consistency with training sections 1020, 1023 & 1025 is annually assessed by the STC Division. Unless otherwise indicated, the regulatory intent is for training to occur within one year from the date of assignment.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1025 CONTINUING PROFESSIONAL TRAINING</td>
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<td>With the exception of any year that a core training module is successfully completed, all facility/system administrators, managers, supervisors, and custody personnel of a Type I, II, III, or IV facility shall successfully complete the “annual required training” specified in Section 184 of Title 15, CCR.</td>
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<td></td>
<td>CDM 3-02/050.00 Standards and Training for Corrections</td>
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<td></td>
<td>The Agency’s policy states it is the responsibility of the Custody Training and Standards Bureau (CTSB) to provide STC certified training classes for custody personnel on a continuing basis.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements.</td>
</tr>
<tr>
<td>1027 NUMBER OF PERSONNEL</td>
<td></td>
<td></td>
<td></td>
<td>A sufficient number of personnel shall be employed in each local detention facility to ensure the implementation and operation of the programs and activities required by these regulations.</td>
</tr>
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<td>CDM 3-01/020.00 Assignment of Personnel</td>
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<td></td>
<td>Compliance with this regulation is predicated on having a sufficient number of staff to complete requirements outlined Title 15 Minimum Standards for Local Detention Facilities. Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td></td>
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<tr>
<td>Whenever there is an inmate in custody, there shall be at least one employee on duty at all times in a local detention facility or in the building which houses a local detention facility who shall be immediately available and accessible to inmates in the event of an emergency.</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 3-01/020.00 Assignment of Personnel</td>
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<td></td>
<td>Compliance with this regulation is predicated on having a sufficient number of staff to complete requirements outlined Title 15 Minimum Standards for Local Detention Facilities. Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>Such an employee shall not have any other duties which would conflict with the supervision and care of inmates in the event of an emergency.</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 3-01/020.00 Assignment of Personnel</td>
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<td></td>
<td>Compliance with this regulation is predicated on having a sufficient number of staff to complete requirements outlined Title 15 Minimum Standards for Local Detention Facilities. Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>Whenever one or more female inmates are in custody, there shall be at least one female employee who shall be immediately available and accessible to such females.</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 3-01/020.00 Assignment of Personnel</td>
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<tr>
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<td></td>
<td>There are no female inmates housed at this facility. The agency’s policy states at least one custody employee of the same sex as the inmates assigned to a housing area shall be present at all times before entry is made into that housing area.</td>
</tr>
<tr>
<td></td>
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</tr>
</tbody>
</table>
To determine if there is a sufficient number of personnel for a specific facility, the facility administrator shall prepare and retain a staffing plan indicating the personnel assigned in the facility and their duties. Such a staffing plan shall be reviewed by the Board staff at the time of their biennial inspection. The results of such a review and recommendations shall be reported to the local jurisdiction having fiscal responsibility for the facility.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
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<th>NO</th>
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<tbody>
<tr>
<td>To determine if there is a sufficient number of personnel for a specific facility, the facility administrator shall prepare and retain a staffing plan indicating the personnel assigned in the facility and their duties. Such a staffing plan shall be reviewed by the Board staff at the time of their biennial inspection. The results of such a review and recommendations shall be reported to the local jurisdiction having fiscal responsibility for the facility.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-01/020.00 Assignment of Personnel CDM 3-01/030.00 Assignment of Custody Assistant Personnel UO 6-01-030 Watch Commander UO 6-01-040 Watch Sergeant UO 6-01-060 Senior Deputies Duties</td>
</tr>
</tbody>
</table>

1027.5 SAFETY CHECKS

Safety checks shall be conducted at least hourly through direct visual observation of all inmates. There shall be no more than a 60-minute lapse between safety checks.

<table>
<thead>
<tr>
<th>1027.5 SAFETY CHECKS</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Safety checks shall be conducted at least hourly through direct visual observation of all inmates. There shall be no more than a 60-minute lapse between safety checks.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 4-11/030.00 Inmate Safety Checks CDM 5-14/100.00 Title 15 Compliance Officer UO 3-05-050 Inmate Safety Checks UO 6-03-020 Title 15 Deputy Duties</td>
</tr>
</tbody>
</table>

The agency has dedicated staff name Title 15 Compliance Officers who are responsible for conducting safety checks.

The agency’s policy states all inmates in their custody shall be visually checked at least once each hour to ensure their safety and welfare and if inmate safety checks are required more frequently, it is imperative all personnel strictly adhere to those requirements. The agency’s standards for safety check ranges from 15 to 60-minute safety checks depending on the facility area.

The agency was unable to provide safety check documentation for all facilities due to jail management system requirements and the volume required to find compliance by BSCC staff. BSCC staff reviewed the agencies 2016/2018 inspection report to verify if there were any compliance issues with safety checks during the last inspection cycle. The report indicated the agency was compliant with this regulation. It was noted in the previous cycle the agency utilizes a dashboard program that displays a countdown clock showing staff when to start safety checks. Safety checks are performed by Title 15 compliance officers using a scanner device that is uploaded to a jail management system.

Compliance with this regulation is based on policy review only.

There is a written plan that includes the documentation of routine safety checks.

<p>| There is a written plan that includes the documentation of routine safety checks. | ☒ | ☐ | ☐ | CDM 4-11/030.00 Inmate Safety Checks UO 3-05-050 Inmate Safety Checks |</p>
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
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</tr>
</thead>
</table>
| 1028 FIRE AND LIFE SAFETY STAFF | ☒ | ☐ | ☐ | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 3-06-030 Fire Prevention  
Staff are trained during their core academy. The facility conducts quarterly fire drills. |
| | | | | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 3-06-030 Fire Prevention  
Staff are trained during their core academy. The facility conducts quarterly fire drills. |
| 1029 POLICY AND PROCEDURES MANUAL 3 | ☒ | ☐ | ☐ | Los Angeles Sheriff's Department's Manual of Policies and Procedures (MPP)  
Custody Division Manual (CDM)  
Medical Services Bureau Policies and Procedures (MSB)  
Pitches Detention Center Unit Orders (UO)  
PDC South Emergency Operations Procedure Manual  
UO 1-01-010 Establishment of Unit Manual  
UO 5-01-030 Inmate Temporary Holding Area Procedures  
CDM date of last review: 12/18/2019  
UO manual date of last review: 7/31/2019  
At the time the policy manuals were provided to BSCC staff for review, the policy manuals were in compliance with this regulation. |
| | | | | Los Angeles Sheriff's Department's Manual of Policies and Procedures (MPP)  
Custody Division Manual (CDM)  
Medical Services Bureau Policies and Procedures (MSB)  
Pitches Detention Center Unit Orders (UO)  
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UO 5-01-030 Inmate Temporary Holding Area Procedures  
CDM date of last review: 12/18/2019  
UO manual date of last review: 7/31/2019  
At the time the policy manuals were provided to BSCC staff for review, the policy manuals were in compliance with this regulation. |

3 Procedures related to security and emergency response may be in a separate manual to ensure confidentiality by limiting general access.

Facility administrator(s) shall develop and publish a manual of policy and procedures for the facility. The policy and procedures manual shall address all applicable Title 15 and Title 24 regulations and shall be comprehensively reviewed and updated at least every two years. Such a manual shall be made available to all employees.

The policies and procedures required in subsections (a)(6) and (a)(7) may be placed in a separate manual to ensure confidentiality. Subsections c and d do not apply and have been deleted.

(a) The manual for Temporary Holding, Type I, II, and III facilities shall provide for, but not be limited to, the following:

(1) Table of organization, including channels of communications.

Los Angeles Sheriff's Department's Manual of Policies and Procedures (MPP)  
Custody Division Manual (CDM)  
Medical Services Bureau Policies and Procedures (MSB)  
Pitches Detention Center Unit Orders (UO)  
PDC South Emergency Operations Procedure Manual  
UO 1-01-010 Establishment of Unit Manual  
UO 5-01-030 Inmate Temporary Holding Area Procedures  
CDM date of last review: 12/18/2019  
UO manual date of last review: 7/31/2019  
At the time the policy manuals were provided to BSCC staff for review, the policy manuals were in compliance with this regulation.
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</tr>
</thead>
<tbody>
<tr>
<td>(2) Inspections and operations reviews by the facility administrator/manager.</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 3-06/020.00 Facility Inspections UO 3-04-050 Facility and Equipment Inspections</td>
</tr>
<tr>
<td></td>
<td></td>
<td>☒</td>
<td></td>
<td>The agency’s policy states to ensure the long-term operation and continued security of Custody Operations Division, each facility unit commander shall ensure a unit order is maintained that delineates the necessary inspections at a facility. A facility lieutenant shall conduct weekly inspections using a facility developed checklist.</td>
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<td></td>
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<td>The agency conducts an Emergency Preparedness Inspection which is comprised of two parts and documented on the Emergency Preparedness Inspection Form.</td>
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<td></td>
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<td>☐</td>
<td></td>
<td>Part 1 - Emergency Operations Procedures Addresses the overall operation procedures of the Facility, with respect to its preparation for functioning in the time of an emergency.</td>
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<td>☐</td>
<td></td>
<td>Part 2 - Facility Emergency Operations Center Addresses the Facility’s Emergency Operations Center (EOC) Procedures, Training, and Supplies</td>
</tr>
<tr>
<td>(4) Policy on the use of restraint equipment, including the restraint of pregnant</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 7-03/000.00 General Principles of Security Restraints CDM 7-02/010.00 Pregnant Inmates UO 5-01-030 Inmate Temporary Holding Area Procedures</td>
</tr>
<tr>
<td>inmates as referenced in Penal Code Section 3407.</td>
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<td>☐</td>
<td></td>
<td>(A) physical counts of inmates, CDM 5-05/010.00 Inmate Counts</td>
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<td>☐</td>
<td></td>
<td>CDM 5-08/010.00 Searches CDM 5-08/020.00 Custody Safety Screening Program (B-SCAN) CDM 5-08/060.00 Visual Inspection During Bath Process UO 5-03-030 Search Procedures (Barrack Searches)</td>
</tr>
<tr>
<td>(5) Procedure and criteria for screening newly received inmates for release per</td>
<td>☒</td>
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<td>Penal Code sections 849(b)(2) and 853.6, and any other such processes as the</td>
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<td>facility administrator is empowered to use.</td>
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<td>(6) Security and control including:</td>
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<tr>
<td>(A) physical counts of inmates,</td>
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<tr>
<td>(B) searches of the facility and inmates,</td>
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<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td>(C) contraband control, and,</td>
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<td>☐</td>
<td>☐</td>
<td>Chapter 7 CDM 5-07/000.00 Contraband</td>
</tr>
<tr>
<td>(D) key control.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-06/130.00 Key Inventory and Control UO 3-05-090 Key Control Procedure, UO 3-05-170 BOQ Issuance and Key Control</td>
</tr>
</tbody>
</table>

Each facility administrator shall, at least annually, review, evaluate, and make a record of security measures. The review and evaluation shall include internal and external security measures of the facility including security measures specific to prevention of sexual abuse and sexual harassment.

Each facility administrator shall, at least annually, review, evaluate, and make a record of security measures. The review and evaluation shall include internal and external security measures of the facility including security measures specific to prevention of sexual abuse and sexual harassment.

(7) Emergency procedures include:

(A) fire suppression preplan as required by section 1032 of these regulations; | ☒ | ☐ | ☐ | CDM 3-14/070.00 Fire Prevention and Suppression UO 3-06-030 Fire Prevention UO 3-06-040 Location and Inspection of Air Packs and Fire Extinguishers PDC South Emergency Operations Procedure Manual |

(B) escape, disturbances, and the taking of hostages; | ☒ | ☐ | ☐ | CDM 3-14/040.00 Unit Level Emergency Plans PDC South Emergency Operations Procedure Manual |

(C) mass arrests; | ☒ | ☐ | ☐ | CDM 3-14/040.00 Unit Level Emergency Plans CDM 3-14/040.05 Replacement Staffing for the Inmate Reception Center During Emergency Field Booking Team Activations PDC South Emergency Operations Procedure Manual |

(D) natural disasters; | ☒ | ☐ | ☐ | CDM 3-14/040.00 Unit Level Emergency Plans PDC South Emergency Operations Procedure Manual |
<table>
<thead>
<tr>
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<th>N/A</th>
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</tr>
</thead>
</table>
| (E) periodic testing of emergency equipment; and, | ☒   | ☐  | ☐  | CDM 3-06/050.00 Equipment Inspection  
CDM 3-14/130.00 Emergency Preparedness Coordinators  
CDM 14/090.05 Mandatory Inspection of Automated External Defibrillators (AED)  
UO 3-06-040 Location and Inspection of Air Packs and Fire Extinguishers  
UO 3-06-070 Armory Inspection and Issuance (Check In-Out) Procedures for the Emergency Response Equipment |
| (F) storage, issue, and use of weapons, ammunition, chemical agents, and related security devices. | ☒   | ☐  | ☐  | CDM 3-06/110.00 Security of Weapons  
UO 3-06-070 Armory Inspection and Issuance (Check In-Out) Procedures for the Emergency Response Equipment |
| (8) Suicide Prevention. | ☒   | ☐  | ☐  | CDM 2-00/070.00 Custody Compliance and Sustainability Bureau  
CDM 5-01/050.00 Handling of Suicidal Inmates  
CDM 5-01/050.05 Telephone Suicide Risk  
UO 5-04-090 Suicide Prevention Program |
| (9) Segregation of Inmates. | ☒   | ☐  | ☐  | CDM 5-02/040.00 Administrative Segregation Housing Definitions  
UO 5-10-170 Prison Rape Elimination Act (PREA) / Prevention of Sexual Assault and Abuse |
| (10) Zero tolerance in the prevention of sexual abuse and sexual harassment. | ☒   | ☐  | ☐  | CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)  
UO 5-10-170 Prison Rape Elimination Act (PREA) / Prevention of Sexual Assault and Abuse |
| (11) Policy and procedure to detect, prevent, and respond to retaliation against any staff or inmate after reporting any abuse. | ☒   | ☐  | ☐  | CDM 3-04/025.055 PREA - Protection Against Retaliation  
CDM 5-12/005.05 Anti-retaliation Policy  
UO 5-10-170 Prison Rape Elimination Act (PREA) / Prevention of Sexual Assault and Abuse |
| (e) The manual for Temporary Holding, Court Holding, Type I, II, III, and IV facilities shall provide for, but not be limited to, the following:  
(1) multiple internal ways for inmates to privately report sexual abuse and sexual harassment, retaliation by other inmates or staff for reporting sexual abuse and sexual harassment, and staff neglect or violation of responsibilities that may have contributed to such incidents, | ☒   | ☐  | ☐  | CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)  
CDM 8-03/005.00 Inmate Grievances  
CDM 8-03/060.00 PREA Related Grievances  
UO 5-10-170 Prison Rape Elimination Act (PREA) Prevention of Sexual Assault and Abuse |

PDC South provided pictures for review of signage posted throughout the facility.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
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</tr>
</thead>
<tbody>
<tr>
<td>(2) a method for uninvolved inmates, family, community members, and other interested third-parties to report sexual abuse or sexual harassment. The method for reporting shall be publicly posted at the facility.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 8-03/080.00 Third Party (Referred) Grievances UO 5-10-170 Prison Rape Elimination Act (PREA) Prevention of Sexual Assault and Abuse The agency provides an informational link on their website on how the public or inmates can report sexual abuse or sexual harassment. Link: <a href="http://shq.lasdnews.net/pages/PageDetail.aspx?id=1840">http://shq.lasdnews.net/pages/PageDetail.aspx?id=1840</a></td>
</tr>
<tr>
<td><strong>1030 SUICIDE PREVENTION PROGRAM</strong></td>
<td></td>
<td></td>
<td></td>
<td>CDM 5-01/050.00 Handling of Suicidal Inmates CDM 5-04/035.00 Mandatory Training on Mentally Ill Inmates MSB 356.01 Suicide Prevention UO 5-04-090 Suicide Prevention Program</td>
</tr>
<tr>
<td>The facility shall have a comprehensive written suicide prevention program developed by the facility administrator, in conjunction with the health authority and mental health director, to identify, monitor, and provide treatment to those inmates who present a suicide risk. The program shall include the following:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-01/050.00 Handling of Suicidal Inmates CDM 5-04/035.00 Mandatory Training on Mentally Ill Inmates UO 5-04-090 Suicide Prevention Program The agency’s policy states Custody Training and Standards Bureau (CTSB), in conjunction with Correctional Health Services (CHS), individual facilities, and units, provide training on various mental health topics to sworn and civilian personnel working in custody facilities.</td>
</tr>
<tr>
<td>(a) Suicide prevention training for all staff that have direct contact with inmates.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-01/050.00 Handling of Suicidal Inmates CDM 5-04/035.00 Mandatory Training on Mentally Ill Inmates UO 5-04-090 Suicide Prevention Program</td>
</tr>
<tr>
<td>(b) Intake screening for suicide risk immediately upon intake and prior to housing assignment.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>CDM 5-03/030.00 Pre-screening This is not an intake facility. The intake screening process is conducted at Century Regional Detention Facility (CRDF) and the Inmate Reception Center (IRC).</td>
</tr>
<tr>
<td>(c) Provisions facilitating communication among arresting/transporting officers, facility staff, medical and mental health personnel in relation to suicide risk.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>CDM 5-03/030.00 Pre-screening UO 5-04-090 Suicide Prevention Program This is not an intake facility. The intake screening process is conducted at Century Regional Detention Facility (CRDF) and the Inmate Reception Center (IRC).</td>
</tr>
<tr>
<td>(d) Housing recommendations for inmates at risk of suicide.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-01/050.10 Housing for Mentally Ill Inmates</td>
</tr>
<tr>
<td>(e) Supervision depending on level of suicide risk.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-01/050.10 Housing for Mentally Ill Inmates CDM 4-11/030.00 Inmate Safety Checks</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
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<td>P/P REFERENCE – COMMENTS</td>
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<td>(f) Suicide attempt and suicide intervention policies and procedures.</td>
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<td>CDM 5-01/050.00 Handling of Suicidal Inmates&lt;br&gt;UO 5-04-090 Suicide Prevention Program</td>
</tr>
<tr>
<td>(g) Provisions for reporting suicides and suicides attempts.</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 4-05/000.00 Behavioral Observation and Mental Health Referral Reports&lt;br&gt;CDM 4-05/005.00 Electronic Behavioral Observation and Mental Health Referral Report (e-BOMHR)&lt;br&gt;CDM 5-01/050.00 Handling of Suicidal Inmates&lt;br&gt;UO 5-04-090 Suicide Prevention Program</td>
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<td></td>
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<td></td>
<td>The agency’s policy states a Behavioral Observation and Mental Health Referral (BOMHR) (SH-J-407) report was created to refer inmates exhibiting symptoms of mental illness for assessment and treatment by mental health staff.</td>
</tr>
<tr>
<td>(h) Multi-disciplinary administrative review of suicides and attempted suicides as defined by the facility administrator.</td>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 2-00/070.00 Custody Compliance and Sustainability Bureau&lt;br&gt;CDM 4-10/050.00 Inmate Death- Reporting and Review Process&lt;br&gt;CDM 4-10/060.00 Critical Incident Review Committee - Suicidal Inmates</td>
</tr>
</tbody>
</table>

1032 FIRE SUPPRESSION PREPLANNING

Pursuant to Penal Code Section 6031.1(b), the facility administrator shall consult with the local fire department having jurisdiction over the facility, with the State Fire Marshal, or both, in developing a plan for fire suppression which shall include, but not be limited to:

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression&lt;br&gt;UO 3-06-030 Fire Prevention&lt;br&gt;UO 3-06-040 Location and Inspection of Air Packs and Fire Extinguishers&lt;br&gt;PDC South Emergency Operations Procedure Manual</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>PDC South conducts monthly fire drills and one annual drill with the local fire department. The last documented training conducted with the fire department occurred on 11/15/2019. PDC South has indicated the Local Fire Department Captain has reviewed and approved the facility’s Emergency Operations Manual.</td>
</tr>
</tbody>
</table>

(a) a fire suppression pre-plan developed with the local fire department to be included as part of the policy and procedures manual (Title 15, California Code of Regulations Section 1029):  

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
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<tr>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression</td>
</tr>
</tbody>
</table>
(b) regular fire prevention inspections by facility staff on a monthly basis with two-year retention of the inspection record; ☒ ☐ ☐

CDM 3-14/070.00 Fire Prevention and Suppression
UO 3-04-050 Facility and Equipment Inspections
UO 3-05-060 Supervisor’s Facility Security Inspection
UO 3-06-030 Fire Prevention

The facility’s policy UO 3-04-050 states custody personnel, during the course of their shift, shall physically inspect the area for which they are responsible and correct any possible fire hazards. Fire hazards to be considered include, but are not limited to, the following:

- Accumulation of trash inside or outside of the barracks
- Excess laundry
- Electrical hazards (e.g., wires exposed, water near electrical outlets, clogged air conditioning vents, etc.)

Personnel are required to notify the watch deputy and submit a “Maximo maintenance request” in the electronic Uniform Daily Activity Log (e-UDAL) for any potential fire hazards. The watch commander shall also be notified of such fire hazards.

The facility’s policy UO 3-04-050 states to ensure that key areas of the facility are inspected adequately, the Line Lieutenant with the assigned collateral duties of “Facility Inspections” shall inspect the following areas once a week:

- Facility interior
- Facility exterior
- Operations
- Equipment, i.e. emergency, firefighting and armory.
- Personnel
- Morale and well-being of inmates and officers
- Fire and safety hazards

PDC South provided documentation for regular fire prevention inspections from July of 2018 through June of 2020 for review. During the review of documentation, BSCC staff determined PDC South is compliant with this regulation.

(c) fire prevention inspections as required by Health and Safety Code Section 13146.1(a) and (b) which requires inspections at least once every two years; ☒ ☐ ☐

CDM 3-14/070.00 Fire Prevention and Suppression

Date of fire inspection: 3/19/2020
### TITLE 15 SECTION

<table>
<thead>
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<th>YES</th>
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#### (d) an evacuation plan; and,

- CDMS 3-14/070.00 Fire Prevention and Suppression
- CDMS 3-14/020.00 Inmate Movement During Facility Emergencies
- CDMS 3-14/040.00 Unit Level Emergency Plans
- PDC South Emergency Operations Procedure Manual

#### (e) a plan for the emergency housing of inmates in the case of fire.

- CDMS 3-14/020.00 Inmate Movement During Facility Emergencies
- PDC South Emergency Operations Procedure Manual

### 1040 POPULATION ACCOUNTING

Each facility administrator shall maintain an inmate demographics accounting system which reflects the monthly average daily population of sentenced and non-sentenced inmates by categories of male, female and juvenile.

- CDMS 3-14/010.00 Inmate Transfers
- CDMS 6-04/000.00 Inmate Population
- UO 5-08-030 Inmate Inventory Audit

The responsibility of this regulation is tracked by the facility’s Operation Deputy.

Facility administrators shall provide the BSCC with applicable inmate demographic information as described in the Jail Profile Survey.

- CDMS 3-14/010.00 Inmate Transfers
- CDMS 6-04/000.00 Inmate Population

The agency is up to date with their most recent Jail Profile Survey. Compliance with this regulation is based on policy review only.

### 1041 INMATE RECORDS

(a) Each facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures for the maintenance of individual inmate records which shall include, but not be limited to, intake information, personal property receipts, commitment papers, court orders, reports of disciplinary actions taken, medical orders issued by the responsible physician and staff response, and non-medical information regarding disabilities and other limitations.

- CDMS 2-00/030.00 Inmate Processing Services

Compliance with this regulation is based on policy review only.

(b) Each facility administrator shall collect accurate, uniform data for every allegation of sexual abuse at facilities under its direct control and from other facilities with which it contracts for the confinement of its inmates. The data collected shall include, at a minimum, the data necessary to satisfy the reporting requirements of 34 U.S.C. section 30303(a)(1) (federal survey on sexual violence).

- CDMS 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)
<table>
<thead>
<tr>
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<th>NO</th>
<th>N/A</th>
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<tbody>
<tr>
<td><strong>1044 INCIDENT REPORTS</strong></td>
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<td>CDM 4-01/000.00 Crime Reporting Procedures</td>
</tr>
<tr>
<td>Each facility administrator shall develop written policies and procedures for the maintenance of written records and reporting of all incidents which result in physical harm, or serious threat of physical harm, to an employee or inmate of a detention facility or other person.</td>
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<td>UO 5-04-090 Suicide Prevention Program, UO 5-04-075 Information Concerning Inmates Exposed to or Infected by a Communicable Disease UO 5-01-090 Transportation &amp; Handling of Inmate Field Crew Workers for Injury or Discipline UO 5-10-170 Prison Rape Elimination Act (PREA) Prevention of Sexual Assault and Abuse UO 4-01-010 Non-employee Injury Reporting</td>
</tr>
<tr>
<td>Such records shall include the names of the persons involved, a description of the incident, the actions taken, and the date and time of the occurrence.</td>
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<td>☐</td>
<td>CDM 4-01/000.00 Crime Reporting Procedures</td>
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<tr>
<td>Such a written record shall be prepared by the staff assigned to investigate the incident and submitted to the facility manager or his/her designee.</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 4-01/000.00 Crime Reporting Procedures</td>
</tr>
<tr>
<td><strong>1045 PUBLIC INFORMATION PLAN</strong></td>
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<td></td>
<td>Chapter 14 - Public Information Plan UO 5-06-060 Public Information Plan</td>
</tr>
<tr>
<td>Each facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures for the dissemination of information to the public, to other government agencies, and to the news media. The public and inmates shall have available for review the following material:</td>
<td>☒</td>
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<td>☐</td>
<td>The facility’s policy states they shall establish and maintain a “Public Information Plan” that will be accessible for review at any time by any member of the general public in digital format and hard copies located at the South Facility operations, visiting and main control.</td>
</tr>
<tr>
<td>(a) The Board of State and Community Corrections Minimum Standards for Local Detention Facilities as found in Title 15 of the California Code of Regulations.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>(b) Facility rules and procedures affecting inmates as specified in sections:</td>
<td>☒</td>
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<td>☐</td>
<td>UO 5-06-060 Public Information Plan</td>
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<td>(1) 1045, Public Information Plan</td>
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<td>(2) 1061, Inmate Education Plan</td>
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<td>(3) 1062, Visiting</td>
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<td>(4) 1063, Correspondence</td>
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<td>(5) 1064, Library Service</td>
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<td>(6) 1065, Exercise and Recreation</td>
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<td>UO 5-06-060 Public Information Plan</td>
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<td>(7) 1066, Books, Newspapers, Periodicals and Writings</td>
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<td>(8) 1067, Access to Telephone</td>
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<td>UO 5-06-060 Public Information Plan</td>
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<tr>
<td>(9) 1068, Access to Courts and Counsel</td>
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<td>UO 5-06-060 Public Information Plan</td>
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<td>(10) 1069, Inmate Orientation</td>
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<td>CDM 6-14/020.00 Los Angeles County Sheriff’s Department Station Jail Orientation UO 5-06-060 Public Information Plan</td>
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<tr>
<td>(11) 1070, Individual/Family Service Programs</td>
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<td>☐</td>
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<td>UO 5-06-060 Public Information Plan</td>
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<tr>
<td>(12) 1071, Voting</td>
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<td>UO 5-06-060 Public Information Plan</td>
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<td>(13) 1072, Religious Observance</td>
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<td>(14) 1073, Inmate Grievance Procedure</td>
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<td>UO 5-06-060 Public Information Plan</td>
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<td>(15) 1080, Rules and Disciplinary Penalties</td>
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<td>(16) 1081, Plan for Inmate Discipline</td>
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<td>UO 5-06-060 Public Information Plan</td>
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<td>(17) 1082, Forms of Discipline</td>
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<td>(18) 1083, Limitations on Discipline</td>
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<td>(19) 1200, Responsibility for Health Care Services</td>
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<td>UO 5-06-060 Public Information Plan</td>
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1046 DEATH IN CUSTODY

(a) Death in Custody Reviews for Adults and Minors.
The facility administrator, in cooperation with the health administrator, shall develop written policy and procedures to ensure that there is an initial review of every in-custody death within 30 days. The review team shall include the facility administrator and/or the facility manager, the health administrator, the responsible physician and other health care and supervision staff who are relevant to the incident.

Deaths shall be reviewed to determine the appropriateness of clinical care; whether changes to policies, procedures, or practices are warranted; and to identify issues that require further study.

(b) Death of a Minor
In any case in which a minor dies while detained in a jail, lockup, or court holding facility:

(1) The administrator of the facility shall provide to the Board a copy of the report submitted to the Attorney General under Government Code Section 12525. A copy of the report shall be submitted within 10 calendar days after the death.

(2) Upon receipt of a report of death of a minor from the administrator, the Board may within 30 calendar days inspect and evaluate the jail, lockup, or court holding facility pursuant to the provisions of this subchapter. Any inquiry made by the Board shall be limited to the standards and requirements set forth in these regulations.

CDM 4-10/050.00 Inmate Death- Reporting and Review Process

Minors are not held or brought to this facility.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</table>
| 1050 CLASSIFICATION PLAN | ☒  | □  | □   | CDM 5-01/010.00 Inmate Classification Responsibilities and Policies  
CDM 5-01/030.00 Inmate Classification and Identification  
CDM 5-01/030.03 Specific Inmate Classifications  
CDM 5-01/045.00 Inmate Handling Specific Classifications  
CDM 5-01/050.10 Housing for Mentally Ill Inmates  
CDM 5-02/010.00 Juveniles  
CDM 5-02/020.00 Alleged Juvenile Inmates  
CDM 5-02/050.00 Classification, Screening, and Housing of Gay, Gender Non-Conforming, Intersex, and Transgender Inmates  
CDM 5-02/060.00 Inmates with Charges of Sex Crimes Against Children  
CDM 5-12/005.10 Handling of Inmates with Mobility and/or Sensory Impairments  
UO Section 08 Inmate Classification, Processing and Screening  
UO 5-08-030 Inmate Inventory Audit  
UO 5-08-040 Inmate Demographics Procedures  
UO 5-08-050 Reclassification Transfer Request  
UO 5-08-070 Inmate Kitchen Worker Screening  
UO 5-08-080 Inmate Classification and Job Placement  
UO 5-08-090 Classification Guidelines for Outside Inmate Workers |
<p>| (a) Each administrator of a temporary holding, Type I, II, or III facility shall develop and implement a written classification plan designed to properly assign inmates to housing units and activities according to the categories of sex, age, criminal sophistication, seriousness of crime charged, physical or mental health needs, assaultive/non-assaultive behavior, risk of being sexually abused, or sexually harassed and other criteria which will provide for the safety of the inmates and staff. Such housing unit assignment shall be accomplished to the extent possible within the limits of the available number of distinct housing units or cells in a facility. The written classification plan shall be based on objective criteria and include receiving screening performed at the time of intake by trained personnel, and a record of each inmate's classification level, housing restrictions, and housing assignments. |
| Compliance with this regulation is based on policy review only. |</p>
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<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
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<th>P/P REFERENCE – COMMENTS</th>
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</table>
| Each administrator of a Type II or III facility shall establish and implement a classification system which will include the use of classification officers or a classification committee in order to properly assign inmates to housing, work, rehabilitation programs, and leisure activities. Such a plan shall include the use of as much information as is available about the inmate and from the inmate and shall provide for a channel of appeal by the inmate to the facility administrator or designee. An inmate who has been sentenced to more than 60 days may request a review of his classification plan no more often than 30 days from his last review. *Subsection b does not apply and has been deleted.* | ☒ | ☐ | ☐ | CDM 5-01/010.00 Inmate Classification Responsibilities and Policies  
CDM 5-01/030.00 Inmate Classification and Identification  
CDM 5-01/030.03 Specific Inmate Classifications  
CDM 5-01/045.00 Inmate Handling Specific Classifications  
CDM 5-01/050.10 Housing for Mentally Ill Inmates  
CDM 5-02/010.00 Juveniles  
CDM 5-02/020.00 Alleged Juvenile Inmates  
CDM 5-02/050.00 Classification, Screening, and Housing of Gay, Gender Non-Conforming, Intersex, and Transgender Inmates  
CDM 5-02/060.00 Inmates with Charges of Sex Crimes Against Children  
CDM 5-12/005.10 Handling of Inmates with Mobility and/or Sensory Impairments  
UO Section 08 Inmate Classification, Processing and Screening |
| (c) In deciding whether to assign an inmate to a housing area for male or female inmates, and in making other housing and programming assignments, the agency shall consider on a case-by-case basis whether a placement would ensure the inmate's health and safety, and whether the placement would present management or security problems. An inmate's own views with respect to his or her own safety shall be given serious consideration. | ☒ | ☐ | ☐ | CDM 5-01/010.00 Inmate Classification Responsibilities and Policies  
CDM 5-01/030.00 Inmate Classification and Identification  
CDM 5-01/030.03 Specific Inmate Classifications  
CDM 5-01/045.00 Inmate Handling Specific Classifications  
CDM 5-01/050.10 Housing for Mentally Ill Inmates  
CDM 5-02/010.00 Juveniles  
CDM 5-02/020.00 Alleged Juvenile Inmates  
CDM 5-02/050.00 Classification, Screening, and Housing of Gay, Gender Non-Conforming, Intersex, and Transgender Inmates  
CDM 5-02/060.00 Inmates with Charges of Sex Crimes Against Children  
CDM 5-12/005.10 Handling of Inmates with Mobility and/or Sensory Impairments  
UO Section 08 Inmate Classification, Processing and Screening |
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<tr>
<th>TITLE 15 SECTION</th>
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<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
</table>
| **1051 COMMUNICABLE DISEASES** | ☒   | ☐  | ☐  | CDM 4-08/000.00 Reporting of HIV/aids and other Communicable Diseases  
CDM 5-03/030.00 Pre-screening  
CDM 5-03/030.50 Tuberculosis Screening  
CDM 5-03/040.00 Medical Segregation  
DM 5-03/175.25 Reporting of Inmate's Exposure to AIDS and Other Communicable Disease  
UO 5-04-070 Communicable Disease Protective Equipment  
UO 5-04-075 Information Concerning Inmates Exposed to or Infected by a Communicable Disease  
UO 5-04-060 MRSA and Vermin Control Procedures  
UO 5-04-100 Identification and Evaluation of Developmentally Disabled Inmates |
| At the time of intake into the facility, an inquiry shall be made of the person being booked as to whether or not he/she has or has had any communicable diseases, such as tuberculosis or has observable symptoms of tuberculosis or any other communicable diseases, or other special medical problem identified by the health authority. The response shall be noted on the booking form and/or screening device. | ☒   | ☐  | ☐  | CDM 4-08/000.00 Reporting of HIV/aids and other Communicable Diseases  
CDM 5-03/030.00 Pre-screening  
CDM 5-03/030.50 Tuberculosis Screening  
CDM 5-03/040.00 Medical Segregation  
DM 5-03/175.25 Reporting of Inmate's Exposure to AIDS and Other Communicable Disease |
| **1052 MENTALLY DISORDERED INMATES** | ☒   | ☐  | ☐  | CDM 5-01/050.10 Housing for Mentally Ill Inmates  
CDM 5-04/005.00 Telemental Health services  
UO 5-04-100 Identification and Evaluation of Developmentally Disabled Inmates |
| The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures to identify and evaluate all mentally disordered inmates, and may include telehealth. | ☒   | ☐  | ☐  | CDM 5-01/050.10 Housing for Mentally Ill Inmates  
CDM 5-04/005.00 Telemental Health services  
UO 5-04-100 Identification and Evaluation of Developmentally Disabled Inmates |
| If an evaluation from medical or mental health staff is not readily available, an inmate shall be considered mentally disordered for the purpose of this section if he or she appears to be a danger to himself/herself or others or if he/she appears gravely disabled. | ☒   | ☐  | ☐  | CDM 5-01/050.10 Housing for Mentally Ill Inmates  
CDM 5-04/005.00 Telemental Health services  
UO 5-04-100 Identification and Evaluation of Developmentally Disabled Inmates |
| An evaluation from medical or mental health staff shall be secured within 24 hours of identification or at the next daily sick call, whichever is earliest. | ☒   | ☐  | ☐  | CDM 5-01/050.10 Housing for Mentally Ill Inmates  
CDM 5-04/005.00 Telemental Health services  
UO 5-04-100 Identification and Evaluation of Developmentally Disabled Inmates |
| Segregation may be used if necessary to protect the safety of the inmate or others. | ☒   | ☐  | ☐  | CDM 5-01/050.10 Housing for Mentally Ill Inmates  
CDM 5-04/005.00 Telemental Health services  
CDM 5-01/050.20 Declassification of Mental Observation Inmates  
UO 5-01-030 Inmate Temporary Holding Area Procedures  
UO 5-04-100 Identification and Evaluation of Developmentally Disabled Inmates |
**TITLE 15 SECTION** | **YES** | **NO** | **N/A** | **P/P REFERENCE – COMMENTS**
--- | --- | --- | --- | ---
1053 **ADMINISTRATIVE SEGREGATION** | ☒ | ☐ | ☐ | CDM 5-02/040.00 Administrative Segregation Housing Definitions  
CDM 5-01/045.00 Inmate Handling Specific Classifications  
UO 5-01-030 Inmate Temporary Holding Area Procedures  
UO 5-01-060 Handling of Recalcitrant Inmates  
Compliance with this regulation is based on policy review only.

Except in Type IV facilities, each facility administrator shall develop written policies and procedures which provide for the administrative segregation of inmates who are determined to be prone to: promote activity or behavior that is criminal in nature or disruptive to facility operations; demonstrate influence over other inmates, including influence to promote or direct action or behavior that is criminal in nature or disruptive to the safety and security of other inmates or facility staff, as well as to the safe operation of the facility; escape; assault, attempted assault, or participation in a conspiracy to assault or harm other inmates or facility staff; or likely to need protection from other inmates, if such administrative segregation is determined to be necessary in order to obtain the objective of protecting the welfare of inmates and staff.

Administrative segregation shall consist of separate and secure housing but shall not involve any other deprivation of privileges than is necessary to obtain the objective of protecting the inmates and staff.

| **1055 **USE OF SAFETY CELL | ☐ | ☐ | ☒ | There are no cells of this type at this facility. |
--- | --- | --- | --- | ---

The safety cell described in Title 24, Part 2, Section 1231.2.5, shall be used to hold only those inmates who display behavior which results in the destruction of property or reveals an intent to cause physical harm to self or others.

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures governing safety cell use and may delegate authority to place an inmate in a safety cell to a physician.

In no case shall the safety cell be used for punishment or as a substitute for treatment.

An inmate shall be placed in a safety cell only with the approval of the facility manager or designee, or responsible health care staff; continued retention shall be reviewed a minimum of every four hours.

A medical assessment shall be completed within a maximum of 12 hours of placement in the safety cell or at the next daily sick call, whichever is earliest.

The inmate shall be medically cleared for continued retention every 24 hours thereafter.

The facility manager, designee or responsible health care staff shall obtain a mental health opinion/consultation with responsible health care staff on placement and retention, which shall be secured within 12 hours of placement.

Direct visual observation shall be conducted at least twice every thirty minutes. Such observation shall be documented.

Procedures shall be established to assure administration of necessary nutrition and fluids.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inmates shall be allowed to retain sufficient clothing, or be provided with a suitably designed “safety garment,” to provide for their personal privacy unless specific identifiable risks to the inmate's safety or to the security of the facility are documented.</td>
<td>☐</td>
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</tr>
<tr>
<td><strong>1056 USE OF SOBERING CELL</strong></td>
<td></td>
<td></td>
<td></td>
<td>There are no cells of this type at this facility.</td>
</tr>
<tr>
<td>The sobering cell described in Title 24, Part 2, Section 1231.2.4, shall be used for the holding of inmates who are a threat to their own safety or the safety of others due to their state of intoxication and pursuant to written policies and procedures developed by the facility administrator.</td>
<td>☐</td>
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<tr>
<td>Such inmates shall be removed from the sobering cell as they are able to continue in the processing.</td>
<td>☐</td>
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</tr>
<tr>
<td>In no case shall an inmate remain in a sobering cell over six hours without an evaluation by a medical staff person or an evaluation by custody staff, pursuant to written medical procedures in accordance with section 1213 of these regulations, to determine whether the prisoner has an urgent medical problem.</td>
<td>☐</td>
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<tr>
<td>At 12 hours from the time of placement, all inmates will receive an evaluation by responsible health care staff.</td>
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<tr>
<td>Intermittent direct visual observation of inmates held in the sobering cell shall be conducted no less than every half hour. Such observation shall be documented.</td>
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</tbody>
</table>
| **1057 DEVELOPMENTALLY DISABLED INMATES** | | | | CDM 6-06/030.00 Developmentally Disabled Inmates  
CDM 5-01/030.00 Inmate Classification and Identification  
UO 5-04-100 Identification and Evaluation of Developmentally Disabled Inmates |
| The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the identification and evaluation, appropriate classification and housing, protection, and nondiscrimination of all developmentally disabled inmates. | ☒ | ☐ | ☐ | South Facility does not house inmates with medical/mental health illnesses, developmental disabilities or communicable diseases. Any inmate who is suspected to have or admits to having any of those listed illnesses and/or conditions shall be immediately escorted to the PDC South medical clinic for additional screening. |

PDC South medical staff and the Jail Mental Health Evaluation Team (JMET) will determine if the inmate is to be rehoused pursuant to Custody Division Manual (CDM) section 5-03/030.00, Pre-screening, South Facility Unit Order 5-04-075, Information Concerning Inmates Exposed to or Infected by a Communicable Disease, and South Facility Unit Order 5-04-090, Suicide Prevention Program.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| The health authority or designee shall contact the regional center on any inmate suspected or confirmed to be developmentally disabled for the purposes of diagnosis and/or treatment within 24 hours of such determination, excluding holidays and weekends. | ☒ | ☐ | ☐ | CDM 6-06/030.00 Developmentally Disabled Inmates  
CDM 5-01/030.00 Inmate Classification and Identification  
UO 5-04-100 Identification and Evaluation of Developmentally Disabled Inmates |

**1058 USE OF RESTRAINT DEVICES**

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices and may delegate authority to place an inmate in restraints to a responsible health care staff.

| In addition to the areas specifically outlined in this regulation, at a minimum, the policy shall address the following areas:  
acceptable restraint devices;  
signs or symptoms which should result in immediate medical/mental health referral;  
availability of cardiopulmonary resuscitation equipment;  
protective housing of restrained persons;  
provision for hydration and sanitation needs; and  
exercising of extremities. | ☐ | ☐ | ☒ |
<p>| In no case shall restraints be used for punishment or as a substitute for treatment. | ☐ | ☐ | ☒ |
| Restraint devices shall only be used on inmates who display behavior which results in the destruction of property or reveal an intent to cause physical harm to self or others. Restraint devices include any devices which immobilize an inmate's extremities and/or prevent the inmate from being ambulatory. | ☐ | ☐ | ☒ |
| Physical restraints should be utilized only when it appears less restrictive alternatives would be ineffective in controlling the disordered behavior. | ☐ | ☐ | ☒ |
| Inmates shall be placed in restraints only with the approval of the facility manager, the facility watch commander, responsible health care staff; continued retention shall be reviewed a minimum of every hour. | ☐ | ☐ | ☒ |
| A medical opinion on placement and retention shall be secured within one hour from the time of placement. | ☐ | ☐ | ☒ |
| A medical assessment shall be completed within four hours of placement. | ☐ | ☐ | ☒ |</p>
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
<tbody>
<tr>
<td>If the facility manager, or designee, in consultation with responsible health</td>
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<td>care staff determines that an inmate cannot be safely removed from restraints</td>
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<td>after eight hours, the inmate shall be taken to a medical facility for further</td>
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<td>evaluation.</td>
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<tr>
<td>Direct visual observation shall be conducted at least twice every thirty</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>CDM 5-01/010.00 Inmate Classification</td>
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<td>minutes to ensure that the restraints are properly employed, and to ensure the</td>
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<td></td>
<td></td>
<td>Responsibilities and Policies</td>
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<td>safety and well-being of the inmate. Such observation shall be documented.</td>
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<td>CDM 7-02/010.00 Pregnant Inmates</td>
</tr>
<tr>
<td>While in restraint devices all inmates shall be housed alone or in a specified</td>
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<td>☐</td>
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<tr>
<td>housing area for restrained inmates which makes provisions to protect the inmate</td>
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<td></td>
<td>Female inmates are not held at this facility.</td>
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<td>from abuse.</td>
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<tr>
<td>The provisions of this section do not apply to the use of handcuffs, shackles</td>
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<td>or other restraint devices when used to restrain inmates for security reasons.</td>
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<tr>
<td>1058.5 RESTRAINTS AND PREGNANT INMATES</td>
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<td>The facility administrator, in cooperation with the responsible physician,</td>
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<tr>
<td>shall develop written policies and procedures for the use of restraint devices</td>
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<td></td>
<td>CDM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph</td>
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<td>on pregnant inmates. In accordance with Penal Code 3407 the policy shall</td>
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<td></td>
<td>CDM 7-01/040.00 Planned Use of Force</td>
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<tr>
<td>include reference to the following:</td>
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<td></td>
<td>The agency only uses force to collect DNA when given a court order. Compliance with this regulation is based on reviewing one court order provided with the safety chair documentation and policy review only.</td>
</tr>
<tr>
<td>(1) An inmate known to be pregnant or in recovery after delivery shall not be</td>
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<td>restrained by the use of leg irons, waist chains, or handcuffs behind the body.</td>
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<td>(2) A pregnant inmate in labor, during delivery, or in recovery after delivery,</td>
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<td>shall not be restrained by the wrists, ankles, or both, unless deemed necessary</td>
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<td>for the safety and security of the inmate, the staff, or the public.</td>
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<td>(3) Restraints shall be removed when a professional who is currently</td>
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<td>responsible for the medical care of a pregnant inmate during a medical</td>
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<td>emergency, labor, delivery, or recovery after determines that the removal of</td>
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<td>restraints is medically necessary.</td>
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<td>(4) Upon confirmation of an inmate's pregnancy, she shall be advised, orally or</td>
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<td>or in writing, of the standards and policies governing pregnant inmates.</td>
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<tr>
<td>1059 USE OF REASONABLE FORCE TO COLLECT DNA SPECIMENS, SAMPLES, IMPRESSIONS</td>
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<tr>
<td>(a) Pursuant to Penal Code Section 298.1, authorized law enforcement, custodial,</td>
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<td>or corrections personnel including peace officers, may employ reasonable force</td>
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<td>to collect blood specimens, saliva samples, or thumb or palm print impression</td>
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<tr>
<td>s from individuals who are required to provide such samples, specimens or</td>
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<td>impressions pursuant to Penal Code Section 296 and who refuse following written</td>
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<td>or oral request.</td>
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</tbody>
</table>
(1) For the purpose of this regulation, the “use of reasonable force” shall be defined as the force that an objective, trained and competent correctional employee, faced with similar facts and circumstances, would consider necessary and reasonable to gain compliance with this regulation.

☐ YES □ NO □

CDM 7-01/040.00 Planned Use of Force
DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph

(2) The use of reasonable force shall be preceded by efforts to secure voluntary compliance. Efforts to secure voluntary compliance shall be documented and include an advisement of the legal obligation to provide the requisite specimen, sample or impression and the consequences of refusal.

☒ YES □ NO □

CDM 7-01/040.00 Planned Use of Force
DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph

(b) The force shall not be used without the prior written authorization of the facility watch commander on duty. The authorization shall include information that reflects the fact that the offender was asked to provide the requisite specimen, sample, or impression and refused.

☒ YES □ NO □

CDM 7-01/040.00 Planned Use of Force
DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph

(c) If the use of reasonable force includes a cell extraction, the extraction shall be videotaped, including audio. Video shall be directed at the cell extraction event. The videotape shall be retained by the agency for the length of time required by statute. Notwithstanding the use of the video as evidence in a criminal proceeding, the tape shall be retained administratively.

☒ YES □ NO □

CDM 7-01/050.05 Inmate Extraction Procedures
DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph

1061 INMATE EDUCATION PROGRAM

The facility administrator of any Type II or III facility shall plan and shall request of appropriate public officials an inmate education program.

☒ YES □ NO □

CDM 5-13/130.00 Inmate Education
CDM 5-13/130.10 Inmate Fire Camp Program
CDM 5-13/130.15 Performance Milestones
UO 5-10-110 Inmate Educational Opportunities
UO 5-10-160 Alcoholics, Cocaine, and Narcotics Anonymous

Compliance with this regulation is based on policy review only.

The facility provides programs for:

- English as a Second Language, for Spanish speaking inmates
- Required courses for a general education development (GED) certificate
- Review of educational skills
- High school diploma courses
- Vocational training in advanced building maintenance/construction and painting, pet grooming, carpentry, landscape maintenance, and bicycle repair
- Maximizing Education Reaching Individual Transformation (MERIT) programs with emphasis on substance abuse and domestic violence education
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>When such services are not made available by the appropriate public officials, then the facility administrator shall develop and implement an education program with available resources.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-13/130.00 Inmate Education UO 5-10-110 Inmate Educational Opportunities</td>
</tr>
<tr>
<td>Such a plan shall provide for the voluntary academic and/or vocational education of housed inmates.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-13/130.00 Inmate Education UO 5-10-110 Inmate Educational Opportunities</td>
</tr>
<tr>
<td>Reasonable criteria for program eligibility shall be established and an inmate may be excluded or removed based on sound security practices or failure to abide by facility rules and regulations.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-13/130.00 Inmate Education UO 5-10-110 Inmate Educational Opportunities</td>
</tr>
<tr>
<td>1062 VISITING</td>
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<tr>
<td>(a) The facility administrator shall develop written policies and procedures for inmate visiting which shall provide for as many visits and visitors as facility schedules, space, and number of personnel will allow.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/010.00 Inmate Visiting UO 5-06-010 Inmate Visiting Procedures UO 5-06-020 Visits For Outside Workers UO 5-06-040 Law Enforcement, Attorney, and Non-Routine Visit Procedures UO 5-06-050 Elmer T. Jaffe Visiting Center Procedures</td>
</tr>
<tr>
<td>(TYPE II ONLY) All inmates in Type II facilities are allowed at least two visits totaling at least one hour per inmate each week.</td>
<td>☒</td>
<td>☐</td>
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<td>CDM 5-10/010.00 Inmate Visiting UO 5-06-010 Inmate Visiting Procedures UO 5-06-040 Law Enforcement, Attorney, and Non-Routine Visit Procedures UO 5-06-050 Elmer T. Jaffe Visiting Center Procedures</td>
</tr>
<tr>
<td>(TYPE III ONLY) Inmates in Type III facilities are allowed one or more visits, totaling at least one hour per week.</td>
<td>☒</td>
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<td>☐</td>
<td>CDM 5-10/010.00 Inmate Visiting UO 5-06-010 Inmate Visiting Procedures UO 5-06-040 Law Enforcement, Attorney, and Non-Routine Visit Procedures UO 5-06-050 Elmer T. Jaffe Visiting Center Procedures</td>
</tr>
<tr>
<td>(c) The visiting policies developed pursuant to this section shall include provision for visitation by minor children of the inmate.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/010.00 Inmate Visiting UO 5-06-010 Inmate Visiting Procedures UO 5-06-040 Law Enforcement, Attorney, and Non-Routine Visit Procedures UO 5-06-050 Elmer T. Jaffe Visiting Center Procedures</td>
</tr>
<tr>
<td>(d) Video visitation may be used to supplement existing visitation programs, but shall not be used to fulfill the requirements of this section if in-person visitation is requested by an inmate.</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 5-10/010.05 Inmate Video Visitation System</td>
</tr>
<tr>
<td>(e) Facilities shall not charge for visitation when visitors are onsite and participating in either in-person or video visitation. For purposes of this subsection, “onsite” is defined as the location where the inmate is housed.</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 5-10/010.05 Inmate Video Visitation System</td>
</tr>
<tr>
<td>(f) Subdivision (d) shall not apply to facilities which (1) exclusively used video visitation prior to January 1, 2017 or (2) had been designed without in-person visitation space and conditionally awarded by the Board prior to June 27, 2017.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/010.05 Inmate Video Visitation System</td>
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<tr>
<td>(g) If a local detention facility offered video visitation only as of January 1, 2017, the first hour of remote video visitation per week shall be offered free of charge.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/010.05 Inmate Video Visitation System</td>
</tr>
</tbody>
</table>

Types and availability of visitation, including:

*Note: Reference PC § 6031.1 (June 2017)*

<table>
<thead>
<tr>
<th>Mode of visitation;</th>
<th>In-person – barrier</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visitation hours;</td>
<td>Monday through Friday 0800-1400 hours</td>
</tr>
<tr>
<td>Time inmates are allowed for visitation; and,</td>
<td>Two 30-minute visits per week. One extra 30-minute visit allowed selected holidays.</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
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</tbody>
</table>
| Any restrictions on inmate visitation. | ☒ | ☐ | ☐ | The following rules apply to inmate visitors:  
  • Cellular communication devices or Electronics, wireless devices  
  • Flash media and Cameras  
  • Tobacco products and lighters/matches  
  • Carabineers’ or other climbing assisted implements  
  • Waterless hand sanitizer containing Alcohol  
  • No weapons of any kind, made of any shape, form or material/substance; i.e., knife, guns, amnion, etc.  
  • No drugs of any kind, in any form or substance  
  • marijuana, cocaine, heroin, speed, etc.  
  • No hygiene products of any kind, makeup, compact cases, soap, etc.  
  • No medications or health aid products of any kind prescriptions, over the counter, homeopathic/holistic etc.  
  • No stationery or plastic products of any type or form |

| 1063 CORRESPONDENCE | ☒ | ☐ | ☐ | CDM 5-06/070.00 Inmate Correspondence  
  MPP 5-03/190.20 Requirements of the Incoming Mail Inspection Officer  
  UO 5-10-080 Inmate Mail Correspondence |

| The facility administrator shall develop written policies and procedures for inmate correspondence which provide that: |
| (a) there is no limitation on the volume of mail that an inmate may send or receive; |
| (b) inmate correspondence may be read when there is a valid security reason and the facility manager or his/her designee approves; |
| (c) jail staff shall not review inmate correspondence to or from state and federal courts, any member of the State Bar or holder of public office, and the State Board of State and Community Corrections; however, jail authorities may open and inspect such mail only to search for contraband, cash, checks, or money orders and in the presence of the inmate; |
| (d) inmates may correspond, confidentially, with the facility manager or the facility administrator; and, |
| ☒ | ☐ | ☐ | CDM 5-06/070.00 Inmate Correspondence  
  CDM section 5-6/020.00 Inmate Money  
  MPP 5-03/195.00 Confidential/Legal Correspondence of Inmates  
  MPP 5-03/200.15 Incoming Money  
  UO 5-10-080 Inmate Mail Correspondence |
| ☒ | ☐ | ☐ | CDM 5-06/070.00 Inmate Correspondence  
  MPP 5-03/195.00 Confidential/Legal Correspondence of Inmates  
  UO 5-10-080 Inmate Mail Correspondence |
(e) those inmates who are without funds shall be permitted at least two postage paid envelopes and two sheets of paper each week to permit correspondence with family members and friends but without limitation on the number of postage paid envelopes and sheets of paper to his or her attorney and to the courts.

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<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<td>CDM 5-06/070.00 Inmate Correspondence</td>
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<td>CDM 5-13/080.00 Indigent Inmates</td>
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<td>CDM 5-13/090.00 Personal Care Items and Supplies for Inmates</td>
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<td>UO 5-10-080 Inmate Mail Correspondence</td>
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<td>UO 5-10-010 Inmate Services Functions</td>
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</tbody>
</table>
|                  |     |    |     | The agency’s policy states inmates who are indigent and unable to supply themselves with personal care items at the time of their commissary order may select the "Indigent Kit," which includes the same personal care articles as the "Admissions Kit."
|                  |     |    |     | Admissions Kit: Toothbrush, Toothpaste, Soap Comb, Shaving implements, Deodorant and Shampoo |
|                  |     |    |     | Indigent Kit: Admissions Kit, Stationary, Postage Stamps, Pencil and Envelope. |

1064 LIBRARY SERVICES

The facility administrator shall develop written policies and procedures for library service in all Type II, III, and IV facilities. The scope of such service shall be determined by the facility administrator. The library service shall include access to legal reference materials, current information on community services and resources, and religious, educational, and recreational reading material. In Type IV facilities such a program can be either in-house or provided through access to the community.

|                  | ☒   | ☐  | ☐   | CDM 5-13/150.00 Library Services |
|                  |     |    |     | CDM 5-13/150.05 Minimum Library Contents |
|                  |     |    |     | CDM 5-13/160.05 Law Library |
|                  |     |    |     | UO 5-10-120 Inmate Library |

1065 EXERCISE AND RECREATION

(a) The facility administrator of a Type II or III facility shall develop written policies and procedures for an exercise and recreation program, in an area designed for recreation, which will allow a minimum of three hours of exercise distributed over a period of seven days. Such regulations as are reasonable and necessary to protect the facility’s security and the inmates' welfare shall be included in such a program.

<p>|                  | ☒   | ☐  | ☐   | CDM 5-13/120.00 Exercise and Recreation |
|                  |     |    |     | UO: 5-01-120 Exercise Area Supervision |
|                  |     |    |     | UO 5-10-050 Inmate Recreation and Exercise Procedure |
|                  |     |    |     | BSCC staff reviewed documentation of exercise logs and interviewed inmates in separation housing. During the review of documentation, BSCC staff determined the PDC South is in compliance with this regulation. PDC South schedules provide multiple days for the inmates to attend recreation yard in one and half hour block of time. |
|                  |     |    |     | Compliance with this regulation is based on policy review only. |</p>
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1066 BOOKS, NEWSPAPERS, PERIODICALS, AND WRITINGS</strong></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/030.00 Inmate Reading Material UO 5-10-090 Newspapers, Books, and Periodicals</td>
</tr>
<tr>
<td>The facility administrator of a Type II or III facility shall develop written policies and procedures which will permit inmates to purchase, receive and read any book, newspaper, periodical, or writing accepted for distribution by the United States Postal Service. Nothing herein shall be construed as limiting the right of a facility administrator to:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/030.00 Inmate Reading Material UO 5-10-090 Newspapers, Books, and Periodicals</td>
</tr>
<tr>
<td>(1) exclude any publications or writings based on any legitimate penological interest;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/030.00 Inmate Reading Material UO 5-10-090 Newspapers, Books, and Periodicals</td>
</tr>
<tr>
<td>(2) exclude obscene publications or writings, and mail containing information concerning where, how, or from whom such matter may be obtained; and any matter of a character tending to incite murder, arson, riot, violent racism, or any other form of violence; any matter of a character tending to incite crimes against children; any matter concerning unlawful gambling or an unlawful lottery; the manufacture or use of weapons, narcotics, or explosives; or any other unlawful activity;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/030.00 Inmate Reading Material UO 5-10-090 Newspapers, Books, and Periodicals</td>
</tr>
<tr>
<td>(3) open and inspect any publications or packages received by an inmate; and</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/030.00 Inmate Reading Material UO 5-10-090 Newspapers, Books, and Periodicals</td>
</tr>
<tr>
<td>(4) restrict the number of books, newspapers, periodicals, or writings the inmate may have in his/her cell or elsewhere in the facility at one time.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/030.00 Inmate Reading Material UO 5-10-090 Newspapers, Books, and Periodicals</td>
</tr>
<tr>
<td><strong>1067 ACCESS TO TELEPHONE</strong></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-13/020.00 Telephone Calls UO 5-10-100 Inmate Telephone Procedure</td>
</tr>
<tr>
<td>The facility administrator shall develop written policies and procedures which allow reasonable access to a telephone beyond those telephone calls which are required by Section 851.5 of the Penal Code.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-13/020.00 Telephone Calls UO 5-10-100 Inmate Telephone Procedure</td>
</tr>
<tr>
<td><strong>1068 ACCESS TO COURTS AND COUNSEL</strong></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/030.00 Attorney and Professional Room Visits CDM 5-10/040.00 Exceptions to Attorney and Professional Room Posted Hours UO 5-06-030 Access to Courts, Counsel and Legal Mail UO 5-06-040 Law Enforcement, Attorney, and Non-Routine Visit Procedures UO 5-08-010 Outgoing Court Line - EM Shift</td>
</tr>
<tr>
<td>The facility administrator shall develop written policies and procedures to ensure inmates have access to the court and to legal counsel. Such access shall consist of:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/030.00 Attorney and Professional Room Visits CDM 5-10/040.00 Exceptions to Attorney and Professional Room Posted Hours UO 5-06-030 Access to Courts, Counsel and Legal Mail UO 5-10-080 Inmate Mail Correspondence</td>
</tr>
<tr>
<td>(a) unlimited mail as provided in Section 1063 of these regulations, and,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/030.00 Attorney and Professional Room Visits CDM 5-10/040.00 Exceptions to Attorney and Professional Room Posted Hours UO 5-06-030 Access to Courts, Counsel and Legal Mail UO 5-10-080 Inmate Mail Correspondence</td>
</tr>
<tr>
<td>(b) confidential consultation with attorneys.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/030.00 Attorney and Professional Room Visits UO 5-06-030 Access to Courts, Counsel and Legal Mail</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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</tbody>
</table>
| 1069 INMATE ORIENTATION | ☒  | ☐  | ☐  | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
CDM 6-14/020.00 Los Angeles County Sheriff's Department Station Jail Orientation  
UO 5-03-070 Inmate Orientation Video and Procedures |

In Type II, III, and IV facilities, the facility administrator shall develop written policies and procedures for the implementation of a program reasonably understandable to inmates designed to orient a newly received inmate at the time of placement in a living area.

Such a program shall be published and include, but not be limited to, the following:

- ☒ ☐ ☐ CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-03-070 Inmate Orientation Video and Procedures

  (1) correspondence, visiting, and telephone usage rules;
  ☒ ☐ ☐ CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-03-070 Inmate Orientation Video and Procedures

(2) rules and disciplinary procedures;
  ☒ ☐ ☐ CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-03-070 Inmate Orientation Video and Procedures

(3) inmate grievance procedures;
  ☒ ☐ ☐ CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-03-070 Inmate Orientation Video and Procedures

(4) programs and activities available and method of application;
  ☒ ☐ ☐ CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-03-070 Inmate Orientation Video and Procedures

It is the responsibility of the Inmate Reception Center (IRC) and Century Regional Detention Facility (CRDF) watch commanders to order and distribute the Guide.

PCD South plays a daily orientation videos on the facility’s television system for the inmates. The videos include; facility Orientation, Fentanyl, Hepatitis A and Hand Washing. PDC South provided the facility inmate orientation narrative script for review.
<table>
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<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
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<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| (5) medical services;                                                          | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-03-070 Inmate Orientation Video and Procedures |
| (6) classification/housing assignments;                                        | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-03-070 Inmate Orientation Video and Procedures |
| (7) court appearance where scheduled, if known;                               | ☐   | ☒  | ☐   | BSCC staff determined the agency and PDC South to be noncompliant with this regulation due to the “A Guide Through Custody-Los Angeles County Jail” and the facility orientation video script does not contain information for court appearance. |
| (8) voting, including registration; and,                                       | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-03-070 Inmate Orientation Video and Procedures |
<p>| (9) zero tolerance policy against sexual abuse and sexual harassment.          | ☐   | ☒  | ☐   | BSCC staff determined the agency and PDC South to be noncompliant with this regulation due to the “A Guide Through Custody-Los Angeles County Jail” and the facility orientation video script does not contain information for zero tolerance policy against sexual abuse and sexual harassment. |</p>
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<tr>
<th>TITLE 15 SECTION</th>
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<tbody>
<tr>
<td><strong>1070 INDIVIDUAL/FAMILY SERVICE PROGRAMS</strong></td>
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<td></td>
<td>The facility administrator of a Type II, III, or IV facility shall develop written policies and procedures which facilitate cooperation with appropriate public or private agencies for individual and/or family social service programs for inmates. Such a program shall utilize the services and resources available in the community and may be in the form of a resource guide and/or actual service delivery.</td>
</tr>
<tr>
<td><strong>1071 VOTING</strong></td>
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<td></td>
<td></td>
<td>The facility administrator of a Type I (holding sentenced inmate workers) II, III or IV facility shall develop written policies and procedures whereby the county registrar of voters allows qualified voters to vote in local, state, and federal elections, pursuant to election codes.</td>
</tr>
</tbody>
</table>

The range and source of such services shall be at the discretion of the facility administrator and may include:

(a) risk and needs assessments;
(b) best practices in:
   (1) individual, group and/or family counseling;
   (2) drug and alcohol abuse counseling;
   (3) cognitive behavioral interventions;
   (4) vocational testing and counseling;
   (5) employment counseling;
(c) referral to community resources and programs;
(d) reentry planning and service development;
(e) legal assistance;
(f) regional center services for the developmentally disabled; and, 
(g) community volunteers.

| CDM 3-05/030.00 Chaplain Services     |     |    |     | Community Based Alternatives to Custody(CBAC)                                                                                                            |
| CDM 2-00/040.00 Inmate Support Services |     |    |     | The Community Based Alternatives to Custody (CBAC) program, operated by the Probation Department and administered through the Inmate Reception Center, encompasses all programs that allow eligible inmates, who meet specific requirements, the opportunity to be released from custody. |
| UO 5-10-160 Alcoholics, Cocaine, and Narcotics Anonymous |     |    |     | Community Transition Unit (CTU)                                                                                                                          |
|                                                                                   |     |    |     | The Community Transition Unit in partnership with public and private community-based organizations and programs enhances inmate participation in educational, vocational and other life-skills training programs, to assist with their successful reintegration into the community. |

<p>| CDM 5-13/140.00 Inmate Voting      |     |    |     | Community Based Alternatives to Custody(CBAC)                                                                                                            |</p>
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<tr>
<th>TITLE 15 SECTION</th>
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</thead>
</table>
| 1072 RELIGIOUS OBSERVANCES | ☒ | ☐ | ☐ | CDM 5-13/100.00 Religious Programs  
CDM 5-13/100.05 Handling of Religious headwear and articles  
UO 5-10-150 Religious Services |
| 1073 INMATE GRIEVANCE PROCEDURE | ☒ | ☐ | ☐ | COVERED UNDER CDM VOLUME 8  
CDM 8-01/000.00 Preamble to the Inmate Grievance Policy  
UO 5-05-010 Inmate Request-Grievance Procedure |

The facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures to provide opportunities for inmates to participate in religious services, practices and counseling on a voluntary basis.

(a) Each administrator of a Type II, III, or IV facility and Type I facilities which hold inmate workers shall develop written policies and procedures whereby any inmate may appeal and have resolved grievances relating to any conditions of confinement, including but not limited to: medical care; classification actions; disciplinary actions; program participation; telephone, mail, and visiting procedures; and food, clothing, and bedding. Such policies and procedures shall include:

| (1) a grievance form or instructions for registering a grievance; | ☒ | ☐ | ☐ | COVERED UNDER CDM VOLUME 8  
UO 5-05-010 Inmate Request-Grievance Procedure |
| (2) resolution of the grievance at the lowest appropriate staff level; | ☒ | ☐ | ☐ | CDM 8-01/000.00, Preamble to the Inmate Grievance Policy  
UO 5-05-010 Inmate Request-Grievance Procedure |
| (3) appeal to the next level of review; | ☒ | ☐ | ☐ | COVERED UNDER CDM VOLUME 8  
UO 5-05-010 Inmate Request-Grievance Procedure |
| (4) written reasons for denial of grievance at each level of review which acts on the grievance; | ☒ | ☐ | ☐ | CDM 8-01/000.00, Preamble to the Inmate Grievance Policy  
UO 5-05-010 Inmate Request-Grievance Procedure |
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<tr>
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<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>(5) provision for response within a reasonable time limit; and,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>COVERED UNDER CDM VOLUME 8 UO 5-05-010 Inmate Request-Grievance Procedure</td>
</tr>
<tr>
<td>(6) provision for resolving questions of jurisdiction within the facility.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 8-01/000.00, Preamble to the Inmate Grievance Policy UO 5-05-010 Inmate Request-Grievance Procedure</td>
</tr>
<tr>
<td>(b) Grievance System Abuse: The facility may establish written policy and procedure to control the submission of an excessive number of grievances.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 8-04/050.00 Duplicate or Excessive Filings of Grievances and Appeals, and Restrictions of Filing Privileges UO 5-05-010 Inmate Request-Grievance Procedure</td>
</tr>
</tbody>
</table>

### 1080 RULES AND DISCIPLINARY PENALTIES

Wherever discipline is administered, each facility administrator shall establish written rules and disciplinary penalties to guide inmate conduct.

Such rules and disciplinary penalties shall be stated simply and affirmatively, and posted conspicuously in housing units and the booking area or issued to each inmate upon booking.

For those inmates who are illiterate or unable to read English, and for persons with disabilities, provision shall be made for the jail staff to instruct them verbally or provide them with material in an understandable form regarding jail rules and disciplinary procedures and penalties.

### 1081 PLAN FOR INMATE DISCIPLINE

Each facility administrator shall develop written policies and procedures for inmate discipline. The plan shall include, but not be limited to, the following elements:

(a) Temporary Loss of Privileges: For minor acts of non-conformance or minor violations of facility rules, staff may impose a temporary loss of privileges, such as access to television, telephones, commissary, or lockdown for less than 24 hours, provided there is written documentation and supervisory approval.

(b) Punitive Actions: Major violations of facility rules or repetitive minor acts of non-conformance or repetitive minor violations of facility rules shall be reported in writing by the staff member observing the act and submitted to the disciplinary officer. The consequences of such violations may include, but are not limited to:

1. Loss of good time/work time.
<table>
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<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>2. Placement in disciplinary separation.</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 5-09/030.00 Disciplinary Guidelines</td>
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<td>UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>3. Disciplinary separation diet.</td>
<td>☒</td>
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<td>CDM 5-09/030.00 Disciplinary Guidelines</td>
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<td>CDM 5-09/060.00 Inmate Disciplinary Diet</td>
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<td>UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>4. Loss of privileges mandated by regulations.</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 5-09/030.00 Disciplinary Guidelines</td>
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<td></td>
<td>UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>A staff member with investigative and punitive authority shall be designated as</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 5-09/030.00 Disciplinary Guidelines</td>
</tr>
<tr>
<td>a disciplinary officer to impose such consequences.</td>
<td></td>
<td></td>
<td></td>
<td>UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>Staff shall not participate in disciplinary review if they are involved in the</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 5-09/030.00 Disciplinary Guidelines</td>
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<tr>
<td>charges.</td>
<td></td>
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<td></td>
<td>UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>Such charges pending against an inmate shall be acted on with the following</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 5-09/030.00 Disciplinary Guidelines</td>
</tr>
<tr>
<td>provisions and within specified timeframes:</td>
<td></td>
<td></td>
<td></td>
<td>UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>1. A copy of the report, and/or a separate written notice of the violation(s),</td>
<td>☒</td>
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<td>☐</td>
<td>CDM 5-09/030.00 Disciplinary Guidelines</td>
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<td>shall be provided to the inmate.</td>
<td></td>
<td></td>
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<td>UO 5-09-010 Inmate Discipline Procedures</td>
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<tr>
<td>2. Unless declined by the inmate, a hearing shall be provided no sooner than 24</td>
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<td>CDM 5-09/040.00 Disciplinary Review Process</td>
</tr>
<tr>
<td>hours after the report has been submitted to the disciplinary officer and the</td>
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<td>UO 5-09-010 Inmate Discipline Procedures</td>
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<tr>
<td>inmate has been informed of the charges in writing. The hearing may be</td>
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<td>UO 5-09-020 Unit Commander Designee of the DRB and IRTS Process</td>
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<td>postponed or continued for a reasonable time through a written waiver by the</td>
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<td>inmate, or for good cause.</td>
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<tr>
<td>3. The inmate shall be permitted to appear on his/her own behalf at the time of</td>
<td></td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process</td>
</tr>
<tr>
<td>hearing and present witnesses and documentary evidence. The inmate shall have</td>
<td></td>
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<td>CDM 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>access to staff or inmate assistance when the inmate is illiterate or the issues</td>
<td></td>
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<td>UO 5-09-010 Inmate Discipline Procedures</td>
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<td>are complex.</td>
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<tr>
<td>4. A charge(s) shall be acted on no later than 72 hours after an inmate has</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process</td>
</tr>
<tr>
<td>been informed of the charge(s) in writing.</td>
<td></td>
<td></td>
<td></td>
<td>UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>5. Subsequent to final disposition of disciplinary charges by the disciplinary</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process</td>
</tr>
<tr>
<td>officer, the charges and the action taken shall be reviewed by the facility</td>
<td></td>
<td></td>
<td></td>
<td>UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>manager or designee.</td>
<td></td>
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</tr>
<tr>
<td>6. The inmate shall be advised in a written statement by the fact-finders about</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process</td>
</tr>
<tr>
<td>the evidence relied on and the reasons for the disciplinary action. A copy of</td>
<td></td>
<td></td>
<td></td>
<td>UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
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<td>the record shall be kept pursuant to Penal Code Section 4019.5.</td>
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<tr>
<td>7. There shall be a policy of review and appeal to a supervisor on all</td>
<td>☒</td>
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<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process</td>
</tr>
<tr>
<td>disciplinary action.</td>
<td></td>
<td></td>
<td></td>
<td>UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>(c) Nothing in this section precludes a facility administrator from</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process</td>
</tr>
<tr>
<td>administratively segregating any inmate from the general population or program</td>
<td></td>
<td></td>
<td></td>
<td>CDM 5-09/080.00 Location of Discipline</td>
</tr>
<tr>
<td>for reasons of personal, mental, or physical health, or under any circumstance</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 5-02/040.00 Administrative Segregation Housing Definitions</td>
</tr>
<tr>
<td>in which the safety of the inmates, staff, program, or community is endangered,</td>
<td></td>
<td></td>
<td></td>
<td>UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>pending disciplinary action or a review as required by Section 1053 of these</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>regulations.</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>(d) Nothing in this section precludes the imposition of conditions or restrictions</td>
<td>☒</td>
<td></td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process</td>
</tr>
<tr>
<td>that reasonably relate to a legitimate, non-punitive administrative purpose.</td>
<td></td>
<td></td>
<td></td>
<td>CDM 5-02/040.00 Administrative Segregation Housing Definitions</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
</tbody>
</table>

A353 Type 2&3 PRO eff. 1/2019 (18-20).dot
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| **1082 FORMS OF DISCIPLINE** |     |    |     | CDM 5-09/030.00 Disciplinary Guidelines  
CDM 5-09/060.00 Inmate Disciplinary Diet  
CDM 5-09/070.00 Inmate Discipline Schedule  
CDM 5-09/090.00 Good-Time and Work-Time Credits  
UO 5-09-010 Inmate Discipline Procedures |
| The degree of punitive actions taken by the disciplinary officer shall be directly related to the severity of the rule infraction. Acceptable forms of discipline shall consist of, but not be limited to, the following: | ☒ | ☐ | ☐ |
| (a) Loss of privileges. |     |    |     |                            |
| (b) Extra work detail. |     |    |     |                            |
| (c) Short term lockdown for less than 24 hours. |     |    |     |                            |
| (d) Removal from work details. |     |    |     |                            |
| (e) Forfeiture of “good time” credits earned under Penal Code Section 4019. |     |    |     |                            |
| (f) Forfeiture of “work time” credits earned under Penal Code Section 4019. |     |    |     |                            |
| (g) Disciplinary separation. |     |    |     |                            |
| (h) Disciplinary separation diet. |     |    |     |                            |
| **1083 LIMITATIONS ON DISCIPLINARY ACTIONS** |     |    |     | CDM 5-09/050.00 Limitations on Disciplinary Actions  
CDM 5-09/070.00 Inmate Discipline Schedule  
CDM 5-09/080.00 Location of Discipline  
UO 5-09-010 Inmate Discipline Procedures  
UO 5-01-030 Inmate Temporary Holding Area Procedures |
| The Penal Code and the State Constitution expressly prohibit all cruel and unusual punishment. Additionally, there shall be the following limitations: | ☒ | ☐ | ☐ |
| (a) If an inmate is on disciplinary separation status for 30 consecutive days there shall be a review by the facility manager before the disciplinary separation status is continued. This review shall include a consultation with health care staff. Such reviews shall continue at least every fifteen days thereafter until the disciplinary status has ended. This review shall be documented. |     |    |     |                            |
| (b) The disciplinary separation cells or cell shall have the minimum furnishings and space specified in Title 24, Part 2, 1231.2.6 and 2.7. Occupants shall be issued clothing and bedding as specified in Articles 13 and 14 of these regulations and shall not be deprived of them through any portion of the day except that those inmates who engage in the destruction of bedding or clothing may be deprived of such articles. The decision to deprive inmates of such articles of clothing and bedding shall be reviewed by the facility manager or designee during each 24-hour period. | ☒ | ☐ | ☐ |
| (c) The delegation of authority to any inmate or group of inmates to exercise the right of punishment over any other inmate or group of inmates (Penal Code section 4019.5) | ☒ | ☐ | ☐ |
| (d) In no case shall a safety cell, as specified in Title 24, Part 2, 1231.2.5, or any restraint device be used for disciplinary purposes. | ☒ | ☐ | ☐ |
| (e) No inmate may be deprived of the implements necessary to maintain an acceptable level of personal hygiene as specified in Section 1265 of these regulations | ☒ | ☐ | ☐ |
| (f) Food shall not be withheld as a disciplinary measure. | ☒ | ☐ | ☐ |
(g) The disciplinary separation diet described in section 1247 of these regulations shall only be utilized for major violations of institutional rules.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/060.00 Inmate Disciplinary Diet</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
</tbody>
</table>

(1) In addition to the provisions of Section 1247, the facility manager shall approve the initial placement on the disciplinary separation diet and ensure that medical staff is notified.

(2) In consultation with medical care staff, the facility manager shall approve any continuation on that diet every 72 hours after the initial placement.

(h) Correspondence privileges shall not be withheld except in cases where the inmate has violated correspondence regulations, in which case correspondence may be suspended for no longer than 72 hours, without the review and approval of the facility manager.

(i) In no case shall access to courts and legal counsel be suspended as a disciplinary measure.

1084 DISCIPLINARY RECORDS

Penal Code Section 4019.5 requires that a record is kept of all disciplinary infractions and punishment administered therefore. This requirement may be satisfied by retaining copies of rule violation reports and report of the disposition of each.

<table>
<thead>
<tr>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDM 5-09/040.00 Disciplinary Review Process</td>
</tr>
</tbody>
</table>

DETENTION OF MINORS

Are minors held in this facility? If yes, the following sections including those summarizing the regulations identified in Title 15, Article 8 of these regulations apply (Minors in Jails).

Note: Reference PC § 207.1(b), 207.6, 707.1

42 USC 5633 SECTION 223(a)(12) SEPARATION
Juveniles are not confined or detained in any facility in which they have contact with adult prisoners.

Reference: WIC 208

1101 RESTRICTIONS ON CONTACT WITH ADULT PRISONERS

The facility administrator shall establish policies and procedures to restrict contact, as defined in Section 1006, between detained minors and adults confined in the facility. In situations where brief or accidental contact may occur, such as booking or facility movement, facility staff (trained in the supervision of inmates) shall maintain a constant, side-by-side presence with the minor or the adult to prevent sustained contact.

The above restrictions do not apply to minors who are participating in supervised program activities pursuant to Section 208 (c) of the Welfare and Institutions Code.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1102 CLASSIFICATION</strong></td>
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<tr>
<td>The facility administrator shall develop and implement a written plan designed to provide for the safety of staff and minors held at the facility. The plan shall include the following:</td>
<td>☐</td>
<td>☐</td>
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</tr>
<tr>
<td>(a) a procedure for receiving and transmitting information regarding minors who present a risk or hazard to self or others while confined at the facility, and the segregation of such minors to the extent possible within the limits of the facility.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(b) a procedure to provide care for any minor who appears to be in need of or who requests medical, mental health, or developmental disability treatment. Written procedures shall be established by the responsible health administrator in cooperation with the facility administrator.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(c) a suicide prevention program designed to identify, monitor, and provide treatment to those minors who present a suicide risk.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(d) provide that minors be housed separately from adults and not be allowed to come or remain in contact with adults except as provided in Sections 208(c) of the Welfare and Institutions Code.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td><strong>1103 RELEASE PROCEDURES</strong></td>
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<tr>
<td>Facility staff shall notify the parents or guardians prior to the release of a minor. The minor's personal clothing and valuables shall be returned to the minor, parents or guardian, upon the minor's release or consent.</td>
<td>☐</td>
<td>☐</td>
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</tr>
<tr>
<td><strong>1104 SUPERVISION OF MINORS</strong></td>
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</tr>
<tr>
<td>The facility administrator shall develop and implement policy and procedures that provide for:</td>
<td>☐</td>
<td>☐</td>
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<td></td>
</tr>
<tr>
<td>(a) continuous around-the-clock supervision of minors with assurance that staff can hear and respond; and,</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(b) safety checks of minors at least once every 30 minutes. These safety checks shall include the direct visual observation of movement and/or skin. Safety checks shall not be replaced, but may be supplemented by, an audio/visual electronic surveillance system designed to detect overt, aggressive, or assaultive behavior and to summon aid in emergencies. All safety checks shall be documented.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td><strong>1105 RECREATIONAL PROGRAMS</strong></td>
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</tr>
<tr>
<td>The facility administrator shall develop written policies and procedures to provide a recreation program that shall protect the welfare of minors and other inmates, recognize facility security needs and comply with minimum jail standards for recreation (California Code of Regulations, Title 15, Section 1065).</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td><strong>1106 DISCIPLINARY PROCEDURES</strong></td>
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</tr>
<tr>
<td>Nothing in this regulation shall prevent the administrator from removing a detained minor from the general population or program for reasons of the minor's mental or physical health; or under any circumstances in which the safety of the minor, other inmates, staff, the program or community is endangered, pending a disciplinary action or review.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
</tbody>
</table>
### Title 15 Section

<table>
<thead>
<tr>
<th>(a) Minors requiring disciplinary confinement shall be housed only in living areas designated for the detention of minors.</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P Reference – Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>(b) Permitted forms of discipline include:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(1) loss of privileges; and,</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(2) disciplinary confinement.</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>(c) Access to visitation and recreation shall be restricted only after a second level review by a supervisor or manager, and shall not extend beyond five days without subsequent review.</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>(d) A status review shall be conducted for those minors placed in disciplinary confinement no less than every 24 hours.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(e) Prohibited forms of discipline include:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(1) discipline that does not fit the violation;</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(2) corporal punishment;</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(3) inmate imposed discipline;</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(4) placement in safety cells;</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(5) deprivation of food; and,</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(6) the adult disciplinary diet.</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

#### 1120 Education Program for Minors in Jails

Whenever a minor is held in a Type II or III facility, the facility administrator shall coordinate with the County Department of Education or County Superintendent of Schools to provide education programs as required by Section 48200 of the Education Code.

#### 1122.5 Pregnant Minors

(a) The health administrator, in cooperation with the facility administrator, shall develop written policies and procedures pertaining to pregnant minors that address the requirements in Title 15, Section 1417.

(b) The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices on pregnant minors. The policy shall address requirements of Penal Code 3407. Policy shall include reference to the following:

<table>
<thead>
<tr>
<th>(1) A minor known to be pregnant or in recovery after delivery shall not be restrained by the use of leg irons, waist chains, or handcuffs behind the body.</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>(2) A pregnant minor in labor, during delivery, or in recovery after delivery, shall not be restrained by the wrists, ankles, or both, unless deemed necessary for the safety and security of the minor, the staff, or the public.</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
</tr>
<tr>
<td>(3) Restraints shall be removed when a professional who is currently responsible for the medical care of a pregnant minor during a medical emergency, labor, delivery, or recovery after delivery determines that the removal of restraints is medically necessary.</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
</tr>
<tr>
<td>(4) Upon confirmation of a minor's pregnancy, she shall be advised, orally or in writing, of the standards and policies governing pregnant minors.</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
</tr>
<tr>
<td>------------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
</tr>
<tr>
<td>1047 SERIOUS ILLNESS OR INJURY OF A MINOR IN AN ADULT DETENTION FACILITY</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
</tr>
</tbody>
</table>

The facility administrator shall develop policy and procedures for notification of the court of jurisdiction and the parent, guardian, or person standing in loco parentis, in the event of a suicide attempt, serious illness, injury or death of a minor in custody.
## PHYSICAL PLANT EVALUATION

**BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION**

**ADULT TYPE I, II, III AND IV FACILITIES**

**APPLICABLE REGULATIONS:** 3/80; 8/86; 5/88; 1/91

Title 24, California Code of Regulations (CCR)  

BSCC Code: 1410

<table>
<thead>
<tr>
<th>FACILITY NAME</th>
<th>Los Angeles Sheriff’s Department Pitchess Detention Center South Facility</th>
<th>FACILITY TYPE: II</th>
</tr>
</thead>
</table>

### APPLICABLE REGULATIONS (Check All That Apply):

<table>
<thead>
<tr>
<th></th>
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<th></th>
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</thead>
<tbody>
<tr>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>N/A</td>
</tr>
</tbody>
</table>

### FIELD REPRESENTATIVE:

Charlene Aboytes  

DATE: April 4, 2018

<table>
<thead>
<tr>
<th>ARTICLE/SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Temporary Holding Cells (2.2)</strong></td>
<td></td>
<td></td>
<td>X</td>
<td>Not a booking facility; inmates processed through IRC.</td>
</tr>
<tr>
<td>Contain 10 square feet of floor per inmate</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Limited to no more than 16 inmates</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No smaller than 40 square feet</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain sufficient seating to accommodate all inmates</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Toilet accessible</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water fountain accessible</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wash basin accessible</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provides clear visual supervision</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Telephone accessible</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Weapons Locker (3.12)</strong></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>External to the security area and equipped with individual compartments, locks and keys</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

**Temporary Staging Cell or Room (2.3)**  

1-91: Added provision for temporary staging cells-rooms  

| **Detoxification Cells (2.4)** | X | | | No cells of this type in this facility; detail of this regulation deleted from this checklist. |

**Shower-Delousing Room (3.4)**  

Available in reception/booking  

| **Secure Vault or Storage Space (2.1)** | X | | | Stored at IRC. |
| Available for inmate valuables | | | X | |

**Telephone (2.1)**  

Available for inmate use per Penal Code § 851.5  

| **Safety Cells (2.5)** | X | | | No cells of this type in this facility; detail of this regulation deleted from this checklist. |

| **Single Occupancy Cells (2.6)** | Xn | | | No cells of this type in this facility; detail of this regulation deleted from this checklist. |

**Multiple Occupancy Cells (8227)**  

<p>| X | | | No cells of this type in this facility; detail of this regulation deleted from this checklist. |</p>
<table>
<thead>
<tr>
<th>ARTICLE/SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multiple Occupancy Rooms (8229)</td>
<td></td>
<td></td>
<td>X</td>
<td>2014-2016 and 2016-2018 inspection cycles – historically, this facility has been found noncompliant with this regulation due to crowding. Because multiple occupancy rooms aren't listed on the LASE, and crowding in dormitories are addressed below, this noncompliance issue has been removed from this checklist. Reference to multiple occupancy rooms remains for historical context.</td>
</tr>
<tr>
<td>8-86: Deleted provision for multiple occupancy rooms</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Limited to housing persons in Type III and IV facilities and workers in Type I and II facilities</td>
<td></td>
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</tr>
<tr>
<td>Contain 50 square feet of floor area per person and a minimum of 8 feet ceiling height</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Limited to no more than 16 persons</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Access to toilets separate from washbasins (ratio 1:8) and drinking fountains</td>
<td></td>
<td>X</td>
<td></td>
<td>Ratio changed to 1:10 in the 2001 regulations.</td>
</tr>
<tr>
<td>Provide storage space for each occupant's personal items</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Double Occupancy Cells (2.7)</td>
<td>X</td>
<td></td>
<td></td>
<td>No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
</tr>
<tr>
<td>5-88: Added provision for double occupancy cells</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Dormitories (2.8)</td>
<td>X</td>
<td></td>
<td></td>
<td>There are no dormitories rated under the 1986 dorm regulation. See section below for the 1973 dormitory standards. See multiple occupancy room discussion above.</td>
</tr>
<tr>
<td>8-86: Provision for dormitories added</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Contain 50 square feet of floor area per inmate and a minimum of 8 feet ceiling height</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Be designed for no fewer than 8 and no more than 64 inmates</td>
<td></td>
<td></td>
<td>X</td>
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</tr>
<tr>
<td>Facilities having a total rated capacity of 80 inmates or less, may design dormitories for no fewer than 4 inmates</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Access to toilets separate from washbasins (ratio 1:8) and drinking fountains</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Provide storage space for each inmates' personal items</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Dormitory (2.8) 1973 Dorm Standard</td>
<td>X</td>
<td></td>
<td></td>
<td>Dorms 30-39 are rated under the 1973 regulations, which allowed dormitories with 40 square feet of floor space per inmate + 25 square feet dayroom.</td>
</tr>
<tr>
<td>Capacity of 4-50 inmates</td>
<td></td>
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<tr>
<td>4-73: Capacity limitation deleted</td>
<td></td>
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</tr>
<tr>
<td>500 cubic feet of air space per inmate</td>
<td>X</td>
<td></td>
<td></td>
<td>1973 regulations require 40 square feet per inmate, with no limit on the number in each dorm.</td>
</tr>
<tr>
<td>4-73: 40 square feet per inmate</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A least 10 foot ceilings if double bunks</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-73: Toilet and Washbasin ratio at 1:8 ratio</td>
<td></td>
<td></td>
<td>X</td>
<td>Over rated capacity, dorms are rated for 62 inmates in some areas and 32 inmates in other areas.</td>
</tr>
<tr>
<td>4-73: Drinking fountain</td>
<td>X</td>
<td></td>
<td></td>
<td>Over rated capacity.</td>
</tr>
<tr>
<td>Dayrooms (2.9)</td>
<td>X</td>
<td></td>
<td></td>
<td>Dorms 30-39 are rated under the 1973 regulations which required only 25 square feet dayroom + 40 square feet sleeping room per inmate. The facility is out of compliance due to crowding.</td>
</tr>
<tr>
<td>8-86: Added requirement for 3 foot wide corridors in front of cells-rooms</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>35 square feet of floor area per inmate</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>----------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
<td>----------</td>
</tr>
<tr>
<td>Contain tables and seating to accommodate the maximum number of inmates served</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Access to toilets, washbasins and drinking fountains</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available to all inmates in Type II and III facilities (excluding special use cells) and to workers in Type I facilities</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shower (3.4)</td>
<td>X</td>
<td></td>
<td></td>
<td>Ratio changed to 1:20 in 1998-99 regulations.</td>
</tr>
<tr>
<td>Available on a ratio of 1:16</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lighting (3.6)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient to permit easy reading. Night lighting is sufficient to allow good supervision. 8-86: Specifies at least 20 foot-candles at desk level and in grooming areas, with night lighting not to exceed 5 foot-candles</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beds-Bunks (3.5)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>30 inches wide and 76 inches long</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Comfortable Living Environment [102(c)6]</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A comfortable living environment is maintained through an adequate heating and cooling system.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Exercise Area - Type II, III and WA IV (2.10)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At least one exercise area must contain a minimum of 900 square feet</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Outdoor exercise area provided</td>
<td>X</td>
<td></td>
<td></td>
<td>Provided but not addressed by 1980 regulations.</td>
</tr>
<tr>
<td>8-86: Clear height of 15 feet with required surface area meeting a formula of: ( 0.8 \times \text{maximum rated inmate population} \times \text{number of one-hour exercise periods per day} = \text{required surface area} )</td>
<td>X</td>
<td></td>
<td></td>
<td>Provided but not addressed by 1980 regulations.</td>
</tr>
<tr>
<td>Program Space - Type II and III (2.11)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient area and furnishings to meet the needs of the facility programs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dining Facilities (2.17)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15 square feet per inmate being fed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Toilets, washbasins and showers are not in the same room or not in view of inmate dining</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Visiting (2.18)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient visiting area</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact visits whenever possible for minimum security inmates</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attorney Interviews (2.26)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide for confidential attorney consultation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>-----------------------------------------------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
<td>----------</td>
</tr>
<tr>
<td>Safety Equipment Storage (2.19)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adequate space is provided for storage of equipment such as fire extinguishers, SCBA, emergency lights, etc.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Janitor Closet (2.20)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Located in security areas lockable, containing a mop sink and storage space</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Storage Rooms (2.21)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient space to accommodate inmate property, bedding and supplies</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio or Video Monitoring System -NA Type IV (2.22)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio monitoring system capable of alerting staff in a central control</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Video monitoring in corridors, main entries and/or exits and programs or activity areas</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire Detection and Alarm System [102(c)6]</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Automatic fire alarm system capable of alerting staff in a central control point</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emergency Power (2.24)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available to provide minimal lighting, maintain communications, alarm, fire, life and security systems</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide Space for:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Barber/beauty shop (2.15)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Limit requirement to Type II and III facilities (Deleted 2/99))</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Canteen (2.16)</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>8-86: Added for II, III &amp; IV facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Confidential Interview Rooms (2.25)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Added for Type II facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>This was not required by 1973 or 1980 regulations.</td>
</tr>
</tbody>
</table>
Historical note: Historical note: 1980 regulations do not allow dormitories; "dorms" 41-51 were considered to be separate spaces, divided by the toilet/shower areas, to create 16-inmate units under the "multiple occupancy room" regulation and a total rated capacity of 32 inmates. South Facility has 22 barracks in 7 compounds. Compound A consists of dorms 31-32-33; B: 34-35-36; E: 37-38-39; G: 41 and 42, which have been converted to dining and 40, which was converted to a "processing" dorm; H: 43-44-45; K: 46-47-48; M: 49-50-51. Dorms 30-39 are rated under the 1973 regulations, which allowed dormitories to have 40 square feet of sleeping space per inmate + 25 square feet per inmate unit;  If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

### DORMS 30-39

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td># Beds</td>
<td>RC</td>
<td></td>
<td>T U W F S</td>
</tr>
<tr>
<td>30</td>
<td>Dorm</td>
<td>1973</td>
<td>1</td>
<td>40</td>
<td>60</td>
<td>156.8 X 25.0 X 10</td>
<td>5 1 6 1 8</td>
</tr>
<tr>
<td>31</td>
<td>Dorm</td>
<td>1973</td>
<td>1</td>
<td>90</td>
<td>62</td>
<td>156.8 X 25.0 X 10</td>
<td>5 1 6 1 8</td>
</tr>
<tr>
<td>32</td>
<td>Dorm</td>
<td>1973</td>
<td>1</td>
<td>90</td>
<td>62</td>
<td>156.8 X 25.0 X 10</td>
<td>5 1 9 1 8</td>
</tr>
<tr>
<td>33</td>
<td>Dorm</td>
<td>1973</td>
<td>1</td>
<td>90</td>
<td>62</td>
<td>156.8 X 25.0 X 10</td>
<td>5 1 9 1 8</td>
</tr>
<tr>
<td>34</td>
<td>Dorm</td>
<td>1973</td>
<td>1</td>
<td>90</td>
<td>62</td>
<td>156.8 X 25.0 X 10</td>
<td>5 1 9 1 8</td>
</tr>
<tr>
<td>35</td>
<td>Dorm</td>
<td>1973</td>
<td>1</td>
<td>90</td>
<td>62</td>
<td>156.8 X 25.0 X 10</td>
<td>5 1 9 1 8</td>
</tr>
<tr>
<td>36</td>
<td>Dorm</td>
<td>1973</td>
<td>1</td>
<td>90</td>
<td>62</td>
<td>156.8 X 25.0 X 10</td>
<td>5 1 9 1 8</td>
</tr>
<tr>
<td>37</td>
<td>Dorm</td>
<td>1973</td>
<td>1</td>
<td>75</td>
<td>62</td>
<td>156.8 X 25.0 X 10</td>
<td>5 1 9 1 8</td>
</tr>
<tr>
<td>38</td>
<td>Dorm</td>
<td>1973</td>
<td>1</td>
<td>75</td>
<td>62</td>
<td>156.8 X 25.0 X 10</td>
<td>5 1 9 1 8</td>
</tr>
<tr>
<td>39</td>
<td>Dorm</td>
<td>1973 Used as linen storage.</td>
<td>60</td>
<td>156.8 X 25.0 X 10</td>
<td>5 1 9 1 8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>40</td>
<td>Processing</td>
<td>1973</td>
<td>1</td>
<td></td>
<td>0</td>
<td>156.8 X 25.0 X 10</td>
<td>5 1 9 1 8</td>
</tr>
</tbody>
</table>

Notes: 1980 regulations do not allow dormitories; "dorms" 41-51 utilize "pony walls" to create 16-inmate units under what was then called the "multiple occupancy room" regulation. They operate as dorms and are labeled as such here. "Dorms" 41-51 were considered to be separate spaces, divided by the toilet/shower areas, to create 16-inmate units under the "multiple occupancy room" regulation and a total rated capacity of 32 inmates. 2016-2018 inspection cycle – Dorm 39 being used as linen storage reducing the previous rated capacity by 62. (844 – 62 = 782.)

### DORMS 43-51

<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td># Beds</td>
<td>RC</td>
<td></td>
<td>T U W F S</td>
</tr>
<tr>
<td>41</td>
<td>Classroom (rear)</td>
<td>1980</td>
<td>2</td>
<td>81</td>
<td>32</td>
<td>102.0 X 31.0 X 12</td>
<td>3 1 7 1 4</td>
</tr>
<tr>
<td>42</td>
<td>Dorm</td>
<td>1980</td>
<td>1</td>
<td>90</td>
<td>32</td>
<td>102.0 X 31.0 X 12</td>
<td>3 1 7 1 4</td>
</tr>
<tr>
<td>43</td>
<td>Dorm</td>
<td>1980</td>
<td>1</td>
<td>90</td>
<td>32</td>
<td>102.0 X 31.0 X 12</td>
<td>3 1 7 1 4</td>
</tr>
<tr>
<td>44</td>
<td>Dorm</td>
<td>1980</td>
<td>1</td>
<td>90</td>
<td>32</td>
<td>102.0 X 31.0 X 12</td>
<td>3 1 7 1 4</td>
</tr>
<tr>
<td>45</td>
<td>Dorm</td>
<td>1980</td>
<td>1</td>
<td>90</td>
<td>32</td>
<td>102.0 X 31.0 X 12</td>
<td>3 1 7 1 4</td>
</tr>
<tr>
<td>46</td>
<td>Dorm</td>
<td>1980</td>
<td>1</td>
<td>75</td>
<td>32</td>
<td>102.0 X 31.0 X 12</td>
<td>3 1 7 1 4</td>
</tr>
<tr>
<td>47</td>
<td>Dorm</td>
<td>1980</td>
<td>1</td>
<td>90</td>
<td>32</td>
<td>102.0 X 31.0 X 12</td>
<td>3 1 7 1 4</td>
</tr>
<tr>
<td>48</td>
<td>Dorm</td>
<td>1980</td>
<td>1</td>
<td>90</td>
<td>32</td>
<td>102.0 X 31.0 X 12</td>
<td>3 1 7 1 4</td>
</tr>
<tr>
<td>49</td>
<td>Dorm</td>
<td>1980</td>
<td>1</td>
<td>90</td>
<td>32</td>
<td>102.0 X 31.0 X 12</td>
<td>3 1 7 1 4</td>
</tr>
<tr>
<td>50</td>
<td>Dorm</td>
<td>1980</td>
<td>1</td>
<td>90</td>
<td>32</td>
<td>102.0 X 31.0 X 12</td>
<td>3 1 7 1 4</td>
</tr>
<tr>
<td>51</td>
<td>Dorm</td>
<td>1980</td>
<td>1</td>
<td>90</td>
<td>32</td>
<td>102.0 X 31.0 X 12</td>
<td>3 1 7 1 4</td>
</tr>
</tbody>
</table>

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas. 

P:\Adult..Living..\1410 LASD PDC South Facility LAS; 7/11/2018 - 1 - A360 LAS Adult.dot (9/98)
# TYPE II AND III FACILITIES

**Board of State and Community Corrections**

**PROCEDURES**

<table>
<thead>
<tr>
<th>FACILITY NAME:</th>
<th>LA County Pitches Detention Center North</th>
<th>FACILITY TYPE:</th>
<th>II</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSON(S) INTERVIEWED:</td>
<td>None</td>
<td>DATE:</td>
<td>6/17/2020</td>
</tr>
<tr>
<td>FIELD REPRESENTATIVE:</td>
<td>Steven Wicklander</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

### TITLE 15 SECTION

**1020 CORRECTIONS OFFICER CORE COURSE**

<table>
<thead>
<tr>
<th></th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) In addition to the provisions of California Penal Code Section 831.5, all custodial personnel of a Type I, II, III, or IV facility shall successfully complete the “Corrections Officer Core Course” as described in Section 179 of Title 15, CCR, within one year from the date of assignment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>Jail Operations Course UO 3-75-060 Training Procedures The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements.</td>
</tr>
<tr>
<td>(b) Custodial Personnel who have successfully completed the course of instruction required by Penal Code Section 832.3 shall also successfully complete the “Corrections Officer Basic Academy Supplemental Core Course” as described in Section 180 of Title 15, CCR, within one year from the date of assignment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
</tbody>
</table>

**1021 JAIL SUPERVISORY TRAINING**

Prior to assuming supervisory duties, jail supervisors shall complete the core training requirements pursuant to Section 1020, Corrections Officer Core Course.

<table>
<thead>
<tr>
<th></th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>In addition, supervisory personnel of any Type I, II, III or IV jail shall also be required to complete either the STC Supervisory Course (as described in Section 181, Title 15, CCR) or the POST supervisory course within one year from date of assignment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>MPP 3-02/080.01 Supervisor School The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements.</td>
</tr>
</tbody>
</table>

**1023 JAIL MANAGEMENT TRAINING**

Managerial personnel of any Type I, II, III or IV jail shall be required to complete either the STC management course (as described in Section 182, Title 15, CCR) or the POST management course within one year from date of assignment.

<table>
<thead>
<tr>
<th></th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>In addition, supervisory personnel of any Type I, II, III or IV jail shall also be required to complete either the STC Supervisory Course (as described in Section 181, Title 15, CCR) or the POST supervisory course within one year from date of assignment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>MPP 3-02/080.01 Supervisor School The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements.</td>
</tr>
</tbody>
</table>

---

1 This document is intended for use as a tool during the inspection process; this worksheet may not contain each Title 15 regulation that is required. Additionally, many regulations on this worksheet are SUMMARIES of the regulation; the text on this worksheet may not contain the entire text of the actual regulation. Please refer to the complete California Code of Regulations, Title 15, Minimum Standards for Local Facilities, Division 1, Chapter 1, Subchapter 4 for the complete list and text of regulations.

2 For STC participating agencies, consistency with training sections 1020, 1023 & 1025 is annually assessed by the STC Division. Unless otherwise indicated, the regulatory intent is for training to occur within one year from the date of assignment.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| **1025 CONTINUING PROFESSIONAL TRAINING** | ☒  | ☐  | ☐  | CDM 3-02/050.00 Standards and Training for Corrections  
UO 3-75-060 Training Procedures  
The Agency’s policy states it is the responsibility of the Custody Training and Standards Bureau (CTSB) to provide STC certified training classes for custody personnel on a continuing basis.  
The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements. |
| **1027 NUMBER OF PERSONNEL** | ☒  | ☐  | ☐  | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel  
UO 3-01-010 Position Rotation Schedule  
UO 3-05-035 Shift Relief (Pending CSS Review)  
UO 3-05-050 Overtime Management  
Compliance with this regulation is predicated on having a sufficient number of staff to complete requirements outlined Title 15 Minimum Standards for Local Detention Facilities. Compliance with this regulation is based on policy review only. |
| Whenever there is an inmate in custody, there shall be at least one employee on duty at all times in a local detention facility or in the building which houses a local detention facility who shall be immediately available and accessible to inmates in the event of an emergency. | ☒  | ☐  | ☐  | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel  
UO 3-01-010 Position Rotation Schedule  
UO 3-05-035 Shift Relief (Pending CSS Review)  
UO 3-05-050 Overtime Management |
| Such an employee shall not have any other duties which would conflict with the supervision and care of inmates in the event of an emergency. | ☒  | ☐  | ☐  | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel  
UO 3-01-010 Position Rotation Schedule  
UO 3-05-035 Shift Relief (Pending CSS Review) |
| Whenever one or more female inmates are in custody, there shall be at least one female employee who shall be immediately available and accessible to such females.  
*Note: Reference PC§ 4021.* | ☐  | ☐  | ☒  | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/025.00 Escorting and Providing Security for Female Inmates  
There are no female inmates housed at this facility. The agency’s policy states at least one custody employee of the same sex as the inmates assigned to a housing area shall be present at all times before entry is made into that housing area. |
To determine if there is a sufficient number of personnel for a specific facility, the facility administrator shall prepare and retain a staffing plan indicating the personnel assigned in the facility and their duties. Such a staffing plan shall be reviewed by the Board staff at the time of their biennial inspection. The results of such a review and recommendations shall be reported to the local jurisdiction having fiscal responsibility for the facility.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
</table>
| To determine if there is a sufficient number of personnel for a specific facility, the facility administrator shall prepare and retain a staffing plan indicating the personnel assigned in the facility and their duties. Such a staffing plan shall be reviewed by the Board staff at the time of their biennial inspection. The results of such a review and recommendations shall be reported to the local jurisdiction having fiscal responsibility for the facility. | ☒ | ☐ | ☐ | CDM 3-01/020.00 Assignment of Personnel  
CDM 3-01/030.00 Assignment of Custody Assistant Personnel  
UO 3-01-010 Position Rotation Schedule  
UO 3-05-035 Shift Relief (Pending CSS Review)  
UO 3-05-050 Overtime Management |

### 1027.5 SAFETY CHECKS

Safety checks shall be conducted at least hourly through direct visual observation of all inmates. There shall be no more than a 60-minute lapse between safety checks.

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<tr>
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</thead>
</table>
| Safety checks shall be conducted at least hourly through direct visual observation of all inmates. There shall be no more than a 60-minute lapse between safety checks. | ☒ | ☐ | ☐ | CDM 4-11/030.00 Inmate Safety Checks  
CDM 5-14/100.00 Title 15 Compliance Officer  
UO 5-01-010 Inmate Safety Checks |

The agency has dedicated staff name Title 15 Compliance Officers who are responsible for conducting safety checks.

The agency’s policy states all inmates in their custody shall be visually checked at least once each hour to ensure their safety and welfare and if inmate safety checks are required more frequently, it is imperative all personnel strictly adhere to those requirements. The agency’s standards for safety check ranges from 15 to 60-minute safety checks depending on the facility area.

The agency was unable to provide safety check documentation for all facilities due to jail management system requirements and the volume required to find compliance by BSCC staff. BSCC staff reviewed the agencies 2016/2018 inspection report to verify if there were any compliance issues with safety checks during the last inspection cycle. The report indicated the agency was compliant with this regulation. It was noted in the previous cycle the agency utilizes a dashboard program that displays a countdown clock showing staff when to start safety checks. Safety checks are performed by Title 15 compliance officers using a scanner device that is uploaded to a jail management system.

Compliance with this regulation is based on policy review only.

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<tr>
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<th>YES</th>
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</thead>
</table>
| There is a written plan that includes the documentation of routine safety checks. | ☒ | ☐ | ☐ | CDM 4-11/030.00 Inmate Safety Checks  
UO 5-01-010 Inmate Safety Checks |
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
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<th>N/A</th>
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</tr>
</thead>
</table>
| **1028 FIRE AND LIFE SAFETY STAFF** | ☒ | ☐ | ☐ | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 3-07-010 Fire Prevention Plan  
UO 3-14-010 Fire Procedures  
EOP 2 Fire Procedures  
EOP 10 Brush Fire Procedures  
EOP 12 Evacuation Procedures  
Staff are trained during their core academy. The facility conducts quarterly fire drills. PDC North provided copies of their Biannual Fire drill and STC signature roster for training staff. |
| Pursuant to Penal Code Section 6030(c), whenever there is an inmate in custody, there shall be at least one person on duty at all times who meets the training standards established by the BSCC for general fire and life safety. | ☒ | ☐ | ☐ | |
| The facility manager shall ensure that there is at least one person on duty who trained in fire and life safety procedures that relate specifically to the facility. | ☒ | ☐ | ☐ | |
| **1029 POLICY AND PROCEDURES MANUAL** | ☒ | ☐ | ☐ | Los Angeles Sheriff's Department's Manual of Policies and Procedures (MPP)  
Custody Division Manual (CDM)  
Medical Services Bureau Policies and Procedures (MSB)  
Pitches Detention Center North Unit Orders (UO)  
CDM date of last review: 12/18/2019  
UO manual date of last review: 7/17/2019  
At the time the policy manuals were provided to BSCC staff for review, the policy manuals were in compliance with this regulation. |
| Facility administrator(s) shall develop and publish a manual of policy and procedures for the facility. The policy and procedures manual shall address all applicable Title 15 and Title 24 regulations and shall be comprehensively reviewed and updated at least every two years. Such a manual shall be made available to all employees. | ☒ | ☐ | ☐ | |
| The policies and procedures required in subsections (a)(6) and (a)(7) may be placed in a separate manual to ensure confidentiality. Subsections c and d do not apply and have been deleted. | ☒ | ☐ | ☐ | |
| (a) The manual for Temporary Holding, Type I, II, and III facilities shall provide for, but not be limited to, the following:  
(1) Table of organization, including channels of communications. | ☒ | ☐ | ☐ | CDM 1-07/000.00 Organization of the Manual |

3 Procedures related to security and emergency response may be in a separate manual to ensure confidentiality by limiting general access.
<table>
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<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
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</table>
| (2) Inspections and operations reviews by the facility administrator/manager. | ☒   | ☐  | ☐  | CDM 3-06/020.00 Facility Inspections  
UO 3-07-010 Weekly Facility Inspection  
UO 3-07-070 Inspection of Facility Emergency Equipment  
UO 3-06-030 Cleanliness and Maintenance Inspections  
UO 5-09-020 Facility Cleaning and Maintenance Inspections of Waist Chains  |
|                  |     |    |     | The agency’s policy states to ensure the long-term operation and continued security of Custody Operations Division, each facility unit commander shall ensure a unit order is maintained that delineates the necessary inspections at a facility. A facility lieutenant shall conduct weekly inspections using a facility developed checklist.  |
|                  |     |    |     | The agency conducts an Emergency Preparedness Inspection which is comprised of two parts and documented on the Emergency Preparedness Inspection Form.  |
|                  |     |    |     | Part 1 - Emergency Operations Procedures Addresses the overall operation procedures of the Facility, with respect to its preparation for functioning in the time of an emergency.  |
|                  |     |    |     | Part 2 - Facility Emergency Operations Center Addresses the Facility's Emergency Operations Center (EOC) Procedures, Training, and Supplies  |
| (4) Policy on the use of restraint equipment, including the restraint of pregnant inmates as referenced in Penal Code Section 3407. | ☒   | ☐  | ☐  | CDM 7-03/000.00 General Principles of Security Restraints  
CDM 7-02/010.00 Pregnant Inmates  |
| (5) Procedure and criteria for screening newly received inmates for release per Penal Code sections 849(b)(2) and 853.6, and any other such processes as the facility administrator is empowered to use. | ☒   | ☐  | ☐  | CDM 6-11/050.00 Misdemeanor Release Pursuant to 849(b)(2) PC  |
| (6) Security and control including: | ☒   | ☐  | ☐  | CDM 5-05/010.00 Inmate Counts  
UO5-05-010 Inmate Count  |
<p>| (A) physical counts of inmates, | ☒   | ☐  | ☐  | |</p>
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
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</table>
| (B) searches of the facility and inmates, | ☒ | ☐ | ☐ | CDM 5-08/010.00 Searches  
CDM 5-08/020.00 Custody Safety Screening Program (B-SCAN)  
CDM 5-08/060.00 Visual Inspection During Bath Process  
UO5-08-010 Dormitory Search Procedures  
UO 5-08-020 Processing Incoming Lines  
UO 5-08-030 Custody Safety Screening Program (B-SCAN) |
| (C) contraband control, and, | ☒ | ☐ | ☐ | Chapter 7 CDM  
CDM 5-07/000.00 Contraband  
UO 5-07-020 Contraband Disposal  
UO 5-16-060 Contaminated Inmate Contraband |
| (D) key control. | ☒ | ☐ | ☐ | CDM 3-06/130.00 Key Inventory and Control  
UO 3-06-040 Key Control Procedures  
UO 3-07-020 Annual Key and Lock Inspections |

Each facility administrator shall, at least annually, review, evaluate, and make a record of security measures. The review and evaluation shall include internal and external security measures of the facility including security measures specific to prevention of sexual abuse and sexual harassment.

During the review of documentation from January through June of 2020, BSCC staff determined PDC North is compliant the annual security measures section of this regulation.

PDC North conducts unannounced internal PREA facility security checks that are logged in their eUDAL jail management system under “PREA Unannounced Round”. PDC North provided their most current inspection dated 5/13/2020. BSCC staff determined PDC North is compliant with this regulation.

(7) Emergency procedures include:
(A) fire suppression preplan as required by section 1032 of these regulations;

During the review of documentation from January through June of 2020, BSCC staff determined PDC North is compliant the annual security measures section of this regulation.

PDC North conducts unannounced internal PREA facility security checks that are logged in their eUDAL jail management system under “PREA Unannounced Round”. PDC North provided their most current inspection dated 5/13/2020. BSCC staff determined PDC North is compliant with this regulation.

CDM 3-14/070.00 Fire Prevention and Suppression  
UO 3-07-010 Fire Prevention Plan  
UO 3-14-010 Fire Procedures  
EOP 2 Fire Procedures  
EOP 10 Brush Fire Procedures
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<tr>
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</thead>
<tbody>
<tr>
<td>(B) escape, disturbances, and the taking of hostages;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/040.00 Unit Level Emergency Plans UO 3-02-080 Minor Disturbance Procedures UO 3-02-090 Major Disturbance Procedures UO 3-02-095 Dormitory Disturbance Response Plan UO 3-11-020 North Facility Escape Procedures UO 3-11-010 Escape Containment Plan EOP 3 Escape Procedures EOP 8 Riot Operation Plan EOP 5 Hostage Operation Plan</td>
</tr>
<tr>
<td>(C) mass arrests;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/040.00 Unit Level Emergency Plans CDM 3-14/040.05 Replacement Staffing for the Inmate Reception Center During Emergency Field Booking Team Activations UO 3-16-070 Civil Disturbance, Emergency Response, and Command Policy EOP 13 Civil Disturbances</td>
</tr>
<tr>
<td>(D) natural disasters;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/040.00 Unit Level Emergency Plans EOP 1 Earthquake Response Plan EOP 6 Inundation Plan</td>
</tr>
<tr>
<td>(E) periodic testing of emergency equipment; and,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-06/050.00 Equipment Inspection CDM 3-14/130.00 Emergency Preparedness Coordinators CDM 14/090.05 Mandatory Inspection of Automated External Defibrillators (AED) UO 3-07-040 Procedures for the Emergency Response Room Equipment UO 3-07-070 Inspection of Facility Emergency Equipment</td>
</tr>
<tr>
<td>(F) storage, issue, and use of weapons, ammunition, chemical agents, and related security devices.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-06/110.00 Security of Weapons UO 3-02-040 Inventory and Control of Personally Assigned Aerosol Chemical Agents UO 3-02-050 MK9 Aerosol Canister Procedures UO 3-02-060 TASER Procedures UO 3-16-015 Procedures for the Emergency Response Room Equipment 3-07-070 Inspection of Facility Emergency Equipment</td>
</tr>
<tr>
<td>(8) Suicide Prevention.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 2-00/070.00 Custody Compliance and Sustainability Bureau CDM 5-01/050.00 Handling of Suicidal Inmates CDM 5-01/050.05 Telephone Suicide Risk UO 5-08-080 Suicide Prevention (Pending CSS Review) UO 5-08-085 Handling of Suicidal Inmates (Pending CSS Review)</td>
</tr>
<tr>
<td>(9) Segregation of Inmates.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-02/040.00 Administrative Segregation Housing Definitions UO 5-02-030 Administrative Segregation and E-Row Guidelines</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td>(10) Zero tolerance in the prevention of sexual abuse and sexual harassment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA) UO 5-08-065 Prevention of Sexual Assault and Abuse</td>
</tr>
<tr>
<td>(11) Policy and procedure to detect, prevent, and respond to retaliation against any staff or inmate after reporting any abuse.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-04/025.055 PREA - Protection Against Retaliation CDM 5-12/005.05 Anti-retaliation Policy UO 5-08-065 Prevention of Sexual Assault and Abuse</td>
</tr>
<tr>
<td>(e) The manual for Temporary Holding, Court Holding, Type I, II, III, and IV facilities shall provide for, but not be limited to, the following: (1) multiple internal ways for inmates to privately report sexual abuse and sexual harassment, retaliation by other inmates or staff for reporting sexual abuse and sexual harassment, and staff neglect or violation of responsibilities that may have contributed to such incidents,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA) CDM 8-03/005.00 Inmate Grievances CDM 8-03/060.00 PREA Related Grievances UO 5-08-065 Prevention of Sexual Assault and Abuse</td>
</tr>
<tr>
<td>(2) a method for uninvolved inmates, family, community members, and other interested third-parties to report sexual abuse or sexual harassment. The method for reporting shall be publicly posted at the facility.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 8-03/080.00 Third Party (Referred) Grievances The agency provides an informational link on their website on how the public or inmates can report sexual abuse or sexual harassment. Link: <a href="http://shq.lasdnews.net/pages/PageDetail.aspx?id=1840">http://shq.lasdnews.net/pages/PageDetail.aspx?id=1840</a></td>
</tr>
</tbody>
</table>

**1030 SUICIDE PREVENTION PROGRAM**

The facility shall have a comprehensive written suicide prevention program developed by the facility administrator, in conjunction with the health authority and mental health director, to identify, monitor, and provide treatment to those inmates who present a suicide risk. The program shall include the following:

(a) Suicide prevention training for all staff that have direct contact with inmates. | ☒ | ☐ | ☐ | CDM 5-01/050.00 Handling of Suicidal Inmates CDM 5-04/035.00 Mandatory Training on Mentally Ill Inmates MSB 356.01 Suicide Prevention UO 5-08-080 Suicide Prevention (Pending CSS Review) UO 5-08-085 Handling of Suicidal Inmates (Pending CSS Review) The agency’s policy states Custody Training and Standards Bureau (CTSB), in conjunction with Correctional Health Services (CHS), individual facilities, and units, provide training on various mental health topics to sworn and civilian personnel working in custody facilities. |
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
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<tbody>
<tr>
<td>(b) Intake screening for suicide risk immediately upon intake and prior to housing assignment.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>CDM 5-03/030.00 Pre-screening</td>
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<td></td>
<td>This is not an intake facility. The intake screening process is conducted at Century Regional Detention Facility (CRDF) and the Inmate Reception Center (IRC).</td>
</tr>
<tr>
<td>(c) Provisions facilitating communication among arresting/transporting officers, facility staff, medical and mental health personnel in relation to suicide risk.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>CDM 5-03/030.00 Pre-screening</td>
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<td></td>
<td>This is not an intake facility. The intake screening process is conducted at Century Regional Detention Facility (CRDF) and the Inmate Reception Center (IRC).</td>
</tr>
<tr>
<td>(d) Housing recommendations for inmates at risk of suicide.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-01/050.10 Housing for Mentally Ill Inmates</td>
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<td>UO 5-08-080 Suicide Prevention (Pending CSS Review)</td>
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<td>UO 5-08-085 Handling of Suicidal Inmates (Pending CSS Review)</td>
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<tr>
<td>(e) Supervision depending on level of suicide risk.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-01/050.10 Housing for Mentally Ill Inmates</td>
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<td>CDM 4-11/030.00 Inmate Safety Checks</td>
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<td>UO 5-08-080 Suicide Prevention (Pending CSS Review)</td>
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<td>UO 5-08-085 Handling of Suicidal Inmates (Pending CSS Review)</td>
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<tr>
<td>(f) Suicide attempt and suicide intervention policies and procedures.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-01/050.00 Handling of Suicidal Inmates</td>
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<td></td>
<td></td>
<td>UO 5-08-080 Suicide Prevention (Pending CSS Review)</td>
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<td></td>
<td>UO 5-08-085 Handling of Suicidal Inmates (Pending CSS Review)</td>
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<tr>
<td>(g) Provisions for reporting suicides and suicides attempts.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 4-05/000.00 Behavioral Observation and Mental Health Referral Reports</td>
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<td>CDM 4-05/005.00 Electronic Behavioral Observation and Mental Health Referral Report (e-BOMHR)</td>
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<td>CDM 5-01/050.00 Handling of Suicidal Inmates</td>
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<td></td>
<td>UO 5-08-085 Handling of Suicidal Inmates (Pending CSS Review)</td>
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<td>The agency’s policy states a Behavioral Observation and Mental Health Referral (BOMHR) (SH-J-407) report was created to refer inmates exhibiting symptoms of mental illness for assessment and treatment by mental health staff.</td>
</tr>
<tr>
<td>(h) Multi-disciplinary administrative review of suicides and attempted suicides as defined by the facility administrator.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 2-00/070.00 Custody Compliance and Sustainability Bureau</td>
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<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
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<td></td>
<td>CDM 4-10/060.00 Critical Incident Review Committee - Suicidal Inmates</td>
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<td>NO</td>
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</table>
| **1032 FIRE SUPPRESSION PREPLANNING** | ☒ | □ | □ | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 3-07-010 Fire Prevention Plan  
UO 3-14-010 Fire Procedures  
EOP 2 Fire Procedures  
EOP 10 Brush Fire Procedures  
PDC North proved documentation of biannual fire training conducted and coordinated with the L.A. County Fire Department. Part of the training is a debrief where they discuss equipment and best practices. |
| (a) a fire suppression pre-plan developed with the local fire department to be included as part of the policy and procedures manual (Title 15, California Code of Regulations Section 1029); | ☒ | □ | □ | CDM 3-14/070.00 Fire Prevention and Suppression |
| (b) regular fire prevention inspections by facility staff on a monthly basis with two-year retention of the inspection record; | ☒ | □ | □ | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 3-07-010 Fire Prevention Plan  
UO 3-14-010 Fire Procedures  
PDC North provided documentation for regular fire prevention inspections from March of 2018 through April of 2020 for review. During the review of documentation, BSCC staff determined PDC North is compliant with this regulation. |
| (c) fire prevention inspections as required by Health and Safety Code Section 13146.1(a) and (b) which requires inspections at least once every two years; | ☒ | □ | □ | CDM 3-14/070.00 Fire Prevention and Suppression  
Date of fire inspection: 3/19/2020 |
| (d) an evacuation plan; and, | ☒ | □ | □ | CDM 3-14/070.00 Fire Prevention and Suppression  
CDM 3-14/020.00 Inmate Movement During Facility Emergencies  
CDM 3-14/040.00 Unit Level Emergency Plans  
EOP 12 Evacuation Plan |
| (e) a plan for the emergency housing of inmates in the case of fire. | ☒ | □ | □ | CDM 3-14/020.00 Inmate Movement During Facility Emergencies  
UO 3-13-090 Evacuation Plan  
EOP 12 Evacuation Plan |
<table>
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</thead>
</table>
| **1040 POPULATION ACCOUNTING** | ☒ | □ | □ | CDM 3-14/010.00 Inmate Transfers  
CDM 6-04/000.00 Inmate Population  
UO 3-10-010 Inmate Count (Pending CSS Review)  
UO 3-10-030 Wristbands and Pos ID (Pending CSS Review)  
The responsibility of this regulation is tracked by the facility’s Operation Deputy. Compliance with this regulation is based on policy review only. |
| Facility administrators shall provide the BSCC with applicable inmate demographic information as described in the Jail Profile Survey. | ☒ | □ | □ | CDM 3-14/010.00 Inmate Transfers  
CDM 6-04/000.00 Inmate Population  
The agency is up to date with their most recent Jail Profile Survey. |
| **1041 INMATE RECORDS** | ☒ | □ | □ | CDM 2-00/030.00 Inmate Processing Services  
Compliance with this regulation is based on policy review only. |
| (a) Each facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures for the maintenance of individual inmate records which shall include, but not be limited to, intake information, personal property receipts, commitment papers, court orders, reports of disciplinary actions taken, medical orders issued by the responsible physician and staff response, and non-medical information regarding disabilities and other limitations. | ☒ | □ | □ | CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)  
UO 5-08-065 Prevention of Sexual Assault and Abuse |
| (b) Each facility administrator shall collect accurate, uniform data for every allegation of sexual abuse at facilities under its direct control and from other facilities with which it contracts for the confinement of its inmates. The data collected shall include, at a minimum, the data necessary to satisfy the reporting requirements of 34 U.S.C. section 30303(a)(1) (federal survey on sexual violence). | ☒ | □ | □ | |
| **1044 INCIDENT REPORTS** | ☒ | □ | □ | CDM 4-01/000.00 Crime Reporting Procedures  
UO 4-03-010 Deferred Reports  
UO 4-03-020 Protection of Reports and Inmate Information  
BSCC staff reviewed a sampling of several types of incident reports for all facilities. The reports contained the information required by this regulation. |
| Each facility administrator shall develop written policies and procedures for the maintenance of written records and reporting of all incidents which result in physical harm, or serious threat of physical harm, to an employee or inmate of a detention facility or other person. | ☒ | □ | □ | CDM 4-01/000.00 Crime Reporting Procedures  
CDM 4-01/000.00 Crime Reporting Procedures |
<p>| Such records shall include the names of the persons involved, a description of the incident, the actions taken, and the date and time of the occurrence. | ☒ | □ | □ | |
| Such a written record shall be prepared by the staff assigned to investigate the incident and submitted to the facility manager or his/her designee. | ☒ | □ | □ | |</p>
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<thead>
<tr>
<th>TITLE 15 SECTION</th>
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<th>NO</th>
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<th>P/P REFERENCE – COMMENTS</th>
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<tr>
<td><strong>1045 PUBLIC INFORMATION PLAN</strong></td>
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<tr>
<td>Each facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures for the dissemination of information to the public, to other government agencies, and to the news media. The public and inmates shall have available for review the following material:</td>
<td>☒</td>
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<td>Chapter 14 - Public Information Plan UO 3-11-020 Public Information Plan The agency’s policy states a binder titled “Public Information Plan”, is located in the watch commander’s office, watch sergeant’s office, main control, and inmate services office. The Public Information Plan is also located in the PDC North shared files and is available to all personnel for dissemination as requested. Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>(a) The Board of State and Community Corrections Minimum Standards for Local Detention Facilities as found in Title 15 of the California Code of Regulations.</td>
<td>☒</td>
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<tr>
<td>(b) Facility rules and procedures affecting inmates as specified in sections:</td>
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<td>☐</td>
<td>UO 3-11-020 Public Information Plan</td>
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<td>(1) 1045, Public Information Plan</td>
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<td>(2) 1061, Inmate Education Plan</td>
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<td>(3) 1062, Visiting</td>
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<td>(4) 1063, Correspondence</td>
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<td>(5) 1064, Library Service</td>
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<td>(6) 1065, Exercise and Recreation</td>
<td>☒</td>
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<td>☐</td>
<td>UO 3-11-020 Public Information Plan</td>
</tr>
<tr>
<td>(7) 1066, Books, Newspapers, Periodicals and Writings</td>
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<td>UO 3-11-020 Public Information Plan</td>
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<td>(8) 1067, Access to Telephone</td>
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<td>UO 3-11-020 Public Information Plan</td>
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<tr>
<td>(9) 1068, Access to Courts and Counsel</td>
<td>☒</td>
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<td>(10) 1069, Inmate Orientation</td>
<td>☒</td>
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<td>☐</td>
<td>CDM 6-14/020.00 Los Angeles County Sheriff’s Department Station Jail Orientation UO 3-11-020 Public Information Plan</td>
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<td>(11) 1070, Individual/Family Service Programs</td>
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<td>(12) 1071, Voting</td>
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<tr>
<td>(13) 1072, Religious Observance</td>
<td>☒</td>
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<td>☐</td>
<td>UO 3-11-020 Public Information Plan</td>
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<tr>
<td>(14) 1073, Inmate Grievance Procedure</td>
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<td>UO 3-11-020 Public Information Plan</td>
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<tr>
<td>(15) 1080, Rules and Disciplinary Penalties</td>
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<td>UO 3-11-020 Public Information Plan</td>
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<td>(16) 1081, Plan for Inmate Discipline</td>
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<td>(17) 1082, Forms of Discipline</td>
<td>☒</td>
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<td>(18) 1083, Limitations on Discipline</td>
<td>☒</td>
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<tr>
<td>(19) 1200, Responsibility for Health Care Services</td>
<td>☒</td>
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<td>☐</td>
<td>UO 3-11-020 Public Information Plan</td>
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<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td><strong>1046 DEATH IN CUSTODY</strong></td>
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<tr>
<td>(a) Death in Custody Reviews for Adults and Minors. The facility administrator, in cooperation with the health administrator, shall develop written policy and procedures to ensure that there is an initial review of every in-custody death within 30 days. The review team shall include the facility administrator and/or the facility manager, the health administrator, the responsible physician and other health care and supervision staff who are relevant to the incident.</td>
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<td>☐</td>
<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
</tr>
<tr>
<td>Deaths shall be reviewed to determine the appropriateness of clinical care; whether changes to policies, procedures, or practices are warranted; and to identify issues that require further study.</td>
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<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
</tr>
<tr>
<td>(b) Death of a Minor In any case in which a minor dies while detained in a jail, lockup, or court holding facility:</td>
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<td>☑</td>
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<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
</tr>
<tr>
<td>(1) The administrator of the facility shall provide to the Board a copy of the report submitted to the Attorney General under Government Code Section 12525. A copy of the report shall be submitted within 10 calendar days after the death.</td>
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<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
</tr>
<tr>
<td>(2) Upon receipt of a report of death of a minor from the administrator, the Board may within 30 calendar days inspect and evaluate the jail, lockup, or court holding facility pursuant to the provisions of this subchapter. Any inquiry made by the Board shall be limited to the standards and requirements set forth in these regulations.</td>
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<td>☑</td>
<td>☒</td>
<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
</tr>
</tbody>
</table>
### Title 15 Section

<table>
<thead>
<tr>
<th>1050 Classification Plan</th>
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</thead>
<tbody>
<tr>
<td>(a) Each administrator of a temporary holding, Type I, II, or III facility shall develop and implement a written classification plan designed to properly assign inmates to housing units and activities according to the categories of sex, age, criminal sophistication, seriousness of crime charged, physical or mental health needs, assaultive/non-assaultive behavior, risk of being sexually abused, or sexually harassed and other criteria which will provide for the safety of the inmates and staff. Such housing unit assignment shall be accomplished to the extent possible within the limits of the available number of distinct housing units or cells in a facility. The written classification plan shall be based on objective criteria and include receiving screening performed at the time of intake by trained personnel, and a record of each inmate's classification level, housing restrictions, and housing assignments.</td>
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<tr>
<td>P/P Reference – Comments</td>
</tr>
<tr>
<td>CDM 5-01/010.00 Inmate Classification Responsibilities and Policies</td>
</tr>
<tr>
<td>CDM 5-01/030.00 Inmate Classification and Identification</td>
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<tr>
<td>CDM 5-01/030.03 Specific Inmate Classifications</td>
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<tr>
<td>CDM 5-01/045.00 Inmate Handling Specific Classifications</td>
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<tr>
<td>CDM 5-01/050.10 Housing for Mentally III Inmates</td>
</tr>
<tr>
<td>CDM 5-02/010.00 Juveniles</td>
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<tr>
<td>CDM 5-02/020.00 Alleged Juvenile Inmates</td>
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<tr>
<td>CDM 5-02/050.00 Classification, Screening, and Housing of Gay, Gender Non-Conforming, Intersex, and Transgender Inmates</td>
</tr>
<tr>
<td>CDM 5-02/060.00 Inmates with Charges of Sex Crimes Against Children</td>
</tr>
<tr>
<td>CDM 5-12/005.10 Handling of Inmates with Mobility and/or Sensory Impairments</td>
</tr>
<tr>
<td>UO 5-02-020 Emergency Reclassifications (07-17-19)</td>
</tr>
<tr>
<td>UO 5-02-030 Administrative Segregation and E-Row Guidelines (06-24-19)</td>
</tr>
<tr>
<td>UO 5-08-150 Mental Observation (K-6 M) Inmates (Pending CSS Review)</td>
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</tbody>
</table>

Each administrator of a Type II or III facility shall establish and implement a classification system which will include the use of classification officers or a classification committee in order to properly assign inmates to housing, work, rehabilitation programs, and leisure activities. Such a plan shall include the use of as much information as is available about the inmate and from the inmate and shall provide for a channel of appeal by the inmate to the facility administrator or designee. An inmate who has been sentenced to more than 60 days may request a review of his classification plan no more often than 30 days from his last review.  

*Subsection b does not apply and has been deleted.*

Each administrator of a Type II or III facility shall establish and implement a classification system which will include the use of classification officers or a classification committee in order to properly assign inmates to housing, work, rehabilitation programs, and leisure activities. Such a plan shall include the use of as much information as is available about the inmate and from the inmate and shall provide for a channel of appeal by the inmate to the facility administrator or designee. An inmate who has been sentenced to more than 60 days may request a review of his classification plan no more often than 30 days from his last review.  

*Subsection b does not apply and has been deleted.*

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P/P Reference – Comments

CDM 5-01/010.00 Inmate Classification Responsibilities and Policies
CDM 5-01/030.00 Inmate Classification and Identification
CDM 5-01/030.03 Specific Inmate Classifications
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CDM 5-02/010.00 Juveniles
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CDM 5-02/060.00 Inmates with Charges of Sex Crimes Against Children
CDM 5-12/005.10 Handling of Inmates with Mobility and/or Sensory Impairments
(c) In deciding whether to assign an inmate to a housing area for male or female inmates, and in making other housing and programming assignments, the agency shall consider on a case-by-case basis whether a placement would ensure the inmate's health and safety, and whether the placement would present management or security problems. An inmate's own views with respect to his or her own safety shall be given serious consideration.

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<tr>
<th>TITLE 15 SECTION</th>
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<tbody>
<tr>
<td>CDM 5-01/010.00 Inmate Classification Responsibilities and Policies</td>
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<td>CDM 5-01/030.00 Inmate Classification and Identification</td>
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<td>CDM 5-01/050.10 Housing for Mentally Ill Inmates</td>
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**1051 COMMUNICABLE DISEASES**

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures specifying those symptoms that require segregation of an inmate until a medical evaluation is completed.

<table>
<thead>
<tr>
<th>1052 MENTALLY DISORDERED INMATES</th>
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<tbody>
<tr>
<td>The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures to identify and evaluate all mentally disordered inmates, and may include telehealth.</td>
</tr>
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<table>
<thead>
<tr>
<th>1051 COMMUNICABLE DISEASES</th>
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<tr>
<td>CDM 5-03/030.00 Pre-screening</td>
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<td>CDM 5-03/030.50 Tuberculosis Screening</td>
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<td>CDM 5-03/040.00 Medical Segregation</td>
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<tr>
<td>DM 5-03/175.25 Reporting of Inmate's Exposure to Aids and Other Communicable Disease</td>
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<td>UO 4-08-010 Distribution of Communicable Disease Information</td>
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<td>UO 5-09-030 Communicable Disease Protective Equipment</td>
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At the time of intake into the facility, an inquiry shall be made of the person being booked as to whether or not he/she has or has had any communicable diseases, such as tuberculosis or has observable symptoms of tuberculosis or any other communicable diseases, or other special medical problem identified by the health authority. The response shall be noted on the booking form and/or screening device.

<table>
<thead>
<tr>
<th>1052 MENTALLY DISORDERED INMATES</th>
<th>YES</th>
<th>NO</th>
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<td>CDM 5-04/005.00 Telemental Health services</td>
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<td>UO 5-04-020 Developmentally Disabled Inmates (01-30-19)</td>
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<tr>
<td>UO 5-08-150 Mental Observation (K-6 M) Inmates (Pending CSS Review)</td>
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</table>
If an evaluation from medical or mental health staff is not readily available, an inmate shall be considered mentally disordered for the purpose of this section if he or she appears to be a danger to himself/herself or others or if he/she appears gravely disabled.

An evaluation from medical or mental health staff shall be secured within 24 hours of identification or at the next daily sick call, whichever is earliest.

Segregation may be used if necessary to protect the safety of the inmate or others.

**1053 ADMINISTRATIVE SEGREGATION**

Except in Type IV facilities, each facility administrator shall develop written policies and procedures which provide for the administrative segregation of inmates who are determined to be prone to: promote activity or behavior that is criminal in nature or disruptive to facility operations; demonstrate influence over other inmates, including influence to promote or direct action or behavior that is criminal in nature or disruptive to the safety and security of other inmates or facility staff, as well as to the safe operation of the facility; escape; assault, attempted assault, or participation in a conspiracy to assault or harm other inmates or facility staff; or likely to need protection from other inmates, if such administrative segregation is determined to be necessary in order to obtain the objective of protecting the welfare of inmates and staff.

Administrative segregation shall consist of separate and secure housing but shall not involve any other deprivation of privileges than is necessary to obtain the objective of protecting the inmates and staff.

**1055 USE OF SAFETY CELL**

The safety cell described in Title 24, Part 2, Section 1231.2.5, shall be used to hold only those inmates who display behavior which results in the destruction of property or reveals an intent to cause physical harm to self or others.

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures governing safety cell use and may delegate authority to place an inmate in a safety cell to a physician.

In no case shall the safety cell be used for punishment or as a substitute for treatment.

An inmate shall be placed in a safety cell only with the approval of the facility manager or designee, or responsible health care staff; continued retention shall be reviewed a minimum of every four hours.
<table>
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<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
<tbody>
<tr>
<td>A medical assessment shall be completed within a maximum of 12 hours of placement in the safety cell or at the next daily sick call, whichever is earliest.</td>
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<td>The inmate shall be medically cleared for continued retention every 24 hours thereafter.</td>
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<tr>
<td>The facility manager, designee or responsible health care staff shall obtain a mental health opinion/consultation with responsible health care staff on placement and retention, which shall be secured within 12 hours of placement.</td>
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<td>Direct visual observation shall be conducted at least twice every thirty minutes. Such observation shall be documented.</td>
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<td>Procedures shall be established to assure administration of necessary nutrition and fluids.</td>
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<td>Inmates shall be allowed to retain sufficient clothing, or be provided with a suitably designed “safety garment,” to provide for their personal privacy unless specific identifiable risks to the inmate's safety or to the security of the facility are documented.</td>
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**1056 USE OF SOBERING CELL**

The sobering cell described in Title 24, Part 2, Section 1231.2.4, shall be used for the holding of inmates who are a threat to their own safety or the safety of others due to their state of intoxication and pursuant to written policies and procedures developed by the facility administrator.

In no case shall an inmate remain in a sobering cell over six hours without an evaluation by a medical staff person or an evaluation by custody staff, pursuant to written medical procedures in accordance with section 1213 of these regulations, to determine whether the prisoner has an urgent medical problem.

At 12 hours from the time of placement, all inmates will receive an evaluation by responsible health care staff.

Intermittent direct visual observation of inmates held in the sobering cell shall be conducted no less than every half hour. Such observation shall be documented.

There are no cells of this type at this facility.
### DEVELOPMENTALLY DISABLED INMATES

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the identification and evaluation, appropriate classification and housing, protection, and nondiscrimination of all developmentally disabled inmates.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
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</table>
| 1057 DEVELOPMENTALLY DISABLED INMATES | ☒ | ☐ | ☐ | CDM 6-06/030.00 Developmentally Disabled Inmates  
CDM 5-01/030.00 Inmate Classification and Identification  
UO 5-04-020 Developmentally Disabled Inmates |

The facility’s policy states developmentally disabled inmates shall not be housed at PDC North Facility. Personnel who identify an inmate who is suspected or confirmed to be developmentally disabled, shall advise Population Management Bureau personnel and arrange for the inmate’s immediate transport to the Inmate Reception Center for further evaluation.

The health authority or designee shall contact the regional center on any inmate suspected or confirmed to be developmentally disabled for the purposes of diagnosis and/or treatment within 24 hours of such determination, excluding holidays and weekends.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| 1058 USE OF RESTRAINT DEVICES | ☒ | ☐ | ☐ | CDM 6-06/030.00 Developmentally Disabled Inmates  
CDM 5-01/030.00 Inmate Classification and Identification  
UO 5-04-100 Identification and Evaluation of Developmentally Disabled Inmates |

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices and may delegate authority to place an inmate in restraints to a responsible health care staff.

In addition to the areas specifically outlined in this regulation, at a minimum, the policy shall address the following areas:

- Acceptable restraint devices;  
- Signs or symptoms which should result in immediate medical/mental health referral;  
- Availability of cardiopulmonary resuscitation equipment;  
- Protective housing of restrained persons;  
- Provision for hydration and sanitation needs; and  
- Exercising of extremities.

In no case shall restraints be used for punishment or as a substitute for treatment.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restraint devices shall only be used on inmates who display behavior which results in the destruction of property or reveal an intent to cause physical harm to self or others. Restraint devices include any devices which immobilize an inmate's extremities and/or prevent the inmate from being ambulatory.</td>
<td>☒</td>
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<tr>
<td>Physical restraints should be utilized only when it appears less restrictive alternatives would be ineffective in controlling the disordered behavior.</td>
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<tr>
<td>Inmates shall be placed in restraints only with the approval of the facility manager, the facility watch commander, responsible health care staff; continued retention shall be reviewed a minimum of every hour.</td>
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<tr>
<td>A medical opinion on placement and retention shall be secured within one hour from the time of placement.</td>
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<tr>
<td>A medical assessment shall be completed within four hours of placement.</td>
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<tr>
<td>If the facility manager, or designee, in consultation with responsible health care staff determines that an inmate cannot be safely removed from restraints after eight hours, the inmate shall be taken to a medical facility for further evaluation.</td>
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<tr>
<td>Direct visual observation shall be conducted at least twice every thirty minutes to ensure that the restraints are properly employed, and to ensure the safety and well-being of the inmate. Such observation shall be documented.</td>
<td>☒</td>
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<tr>
<td>While in restraint devices all inmates shall be housed alone or in a specified housing area for restrained inmates which makes provisions to protect the inmate from abuse.</td>
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<tr>
<td>The provisions of this section do not apply to the use of handcuffs, shackles or other restraint devices when used to restrain inmates for security reasons.</td>
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</tbody>
</table>
| **1058.5 RESTRAINTS AND PREGNANT INMATES** | | | | CDM 5-01/010.00 Inmate Classification Responsibilities and Policies  
CDM 5-01/030.05 Identification and Classification Symbols for Pregnant Inmate  
CDM 7-02/010.00 Pregnant Inmates  
Female inmates are not held at this facility. |
<p>| The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices on pregnant inmates. In accordance with Penal Code 3407 the policy shall include reference to the following: | ☒ | ☐ | ☐ | |
| (1) An inmate known to be pregnant or in recovery after delivery shall not be restrained by the use of leg irons, waist chains, or handcuffs behind the body. | ☒ | ☐ | ☐ | |
| (2) A pregnant inmate in labor, during delivery, or in recovery after delivery, shall not be restrained by the wrists, ankles, or both, unless deemed necessary for the safety and security of the inmate, the staff, or the public. | ☒ | ☐ | ☐ | |
| (3) Restraints shall be removed when a professional who is currently responsible for the medical care of a pregnant inmate during a medical emergency, labor, delivery, or recovery after delivery determines that the removal of restraints is medically necessary. | ☒ | ☐ | ☐ | |</p>
<table>
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<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>(4) Upon confirmation of an inmate's pregnancy, she shall be advised, orally or in writing, of the standards and policies governing pregnant inmates.</td>
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<tr>
<td><strong>1059 USE OF REASONABLE FORCE TO COLLECT DNA SPECIMENS, SAMPLES, IMPRESSIONS</strong></td>
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</table>
| (a) Pursuant to Penal Code Section 298.1, authorized law enforcement, custodial, or corrections personnel including peace officers, may employ reasonable force to collect blood specimens, saliva samples, or thumb or palm print impressions from individuals who are required to provide such samples, specimens or impressions pursuant to Penal Code Section 296 and who refuse following written or oral request. | ☒ | ☐ | ☐ | CDM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph  
CDM 7-01/040.00 Planned Use of Force  
The agency only uses force to collect DNA when given a court order. Compliance with this regulation is based on reviewing one court order provided with the safety chair documentation and policy review only. |
| (1) For the purpose of this regulation, the “use of reasonable force” shall be defined as the force that an objective, trained and competent correctional employee, faced with similar facts and circumstances, would consider necessary and reasonable to gain compliance with this regulation. | ☒ | ☐ | ☐ | CDM 7-01/040.00 Planned Use of Force  
DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph |
| (2) The use of reasonable force shall be preceded by efforts to secure voluntary compliance. Efforts to secure voluntary compliance shall be documented and include an advisement of the legal obligation to provide the requisite specimen, sample or impression and the consequences of refusal. | ☒ | ☐ | ☐ | CDM 7-01/040.00 Planned Use of Force  
DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph |
| (b) The force shall not be used without the prior written authorization of the facility watch commander on duty. The authorization shall include information that reflects the fact that the offender was asked to provide the requisite specimen, sample, or impression and refused. | ☒ | ☐ | ☐ | CDM 7-01/040.00 Planned Use of Force  
DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph |
| (c) If the use of reasonable force includes a cell extraction, the extraction shall be videotaped, including audio. Video shall be directed at the cell extraction event. The videotape shall be retained by the agency for the length of time required by statute. Notwithstanding the use of the video as evidence in a criminal proceeding, the tape shall be retained administratively. | ☒ | ☐ | ☐ | CDM 7-01/050.05 Inmate Extraction Procedures  
DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph |
| **1061 INMATE EDUCATION PROGRAM** | | | | |
| The facility administrator of any Type II or III facility shall plan and shall request of appropriate public officials an inmate education program. | ☒ | ☐ | ☐ | CDM 5-13/130.00 Inmate Education  
CDM 5-13/130.10 Inmate Fire Camp Program  
CDM 5-13/130.15 Performance Milestones  
UO 5-13-100 Inmate Education  
Compliance with this regulation is based on policy review only. |
| When such services are not made available by the appropriate public officials, then the facility administrator shall develop and implement an education program with available resources. | ☒ | ☐ | ☐ | CDM 5-13/130.00 Inmate Education  
UO 5-13-100 Inmate Education |
| Such a plan shall provide for the voluntary academic and/or vocational education of housed inmates. | ☒ | ☐ | ☐ | CDM 5-13/130.00 Inmate Education  
UO 5-13-100 Inmate Education |
### TITLE 15 SECTION

<table>
<thead>
<tr>
<th>Reasonable criteria for program eligibility shall be established and an inmate may be excluded or removed based on sound security practices or failure to abide by facility rules and regulations.</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<td>☐</td>
<td>CDM 5-13/130.00 Inmate Education UO 5-13-100 Inmate Education</td>
</tr>
</tbody>
</table>

#### 1062 VISITING

(a) The facility administrator shall develop written policies and procedures for inmate visiting which shall provide for as many visits and visitors as facility schedules, space, and number of personnel will allow.

<table>
<thead>
<tr>
<th>(TYPE II ONLY)</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
<tbody>
<tr>
<td>All inmates in Type II facilities are allowed at least two visits totaling at least one hour per inmate each week.</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 5-10/010.00 Inmate Visiting Policy and Procedures</td>
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</table>

<table>
<thead>
<tr>
<th>(TYPE III ONLY)</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>Inmates in Type III facilities are allowed one or more visits, totaling at least one hour per week.</td>
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</table>

(c) The visiting policies developed pursuant to this section shall include provision for visitation by minor children of the inmate.

| | YES | NO | N/A | P/P REFERENCE – COMMENTS |
| | ☒ | ☐ | ☐ | CDM 5-10/010.00 Inmate Visiting Policy and Procedures |

(d) Video visitation may be used to supplement existing visitation programs, but shall not be used to fulfill the requirements of this section if in-person visitation is requested by an inmate.

| | YES | NO | N/A | P/P REFERENCE – COMMENTS |
| | ☒ | ☐ | ☐ | |

(e) Facilities shall not charge for visitation when visitors are onsite and participating in either in-person or video visitation. For purposes of this subsection, onsite is defined as the location where the inmate is housed.

| | YES | NO | N/A | P/P REFERENCE – COMMENTS |
| | ☒ | ☐ | ☐ | CDM 5-10/010.05 Inmate Video Visitation System |

(f) Subdivision (d) shall not apply to facilities which (1) exclusively used video visitation prior to January 1, 2017 or (2) had been designed without in-person visitation space and conditionally awarded by the Board prior to June 27, 2017.

| | YES | NO | N/A | P/P REFERENCE – COMMENTS |
| | ☒ | ☐ | ☐ | CDM 5-10/010.05 Inmate Video Visitation System |

(g) If a local detention facility offered video visitation only as of January 1, 2017, the first hour of remote video visitation per week shall be offered free of charge.

| | YES | NO | N/A | P/P REFERENCE – COMMENTS |
| | ☒ | ☐ | ☐ | CDM 5-10/010.05 Inmate Video Visitation System |

Types and availability of visitation, including:

**Note: Reference PC § 6031.1 (June 2017)**

<table>
<thead>
<tr>
<th>Mode of visitation;</th>
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<th>In-person – barrier and video</th>
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<tbody>
<tr>
<td>Visitation hours;</td>
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<td></td>
<td>Saturday and Sunday 0800-1400 hours</td>
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<td>Time inmates are allowed for visitation; and,</td>
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<td>Two 30-minute visits per week. One extra 30-minute visit allowed selected holidays.</td>
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<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td>Any restrictions on inmate visitation.</td>
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<td>The following rules apply to inmate visitors:</td>
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<td></td>
<td>• Only three visitors, per visit, per inmate, shall be allowed</td>
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<td>• Only one visitor at a time shall be allowed at the visiting window</td>
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<td>• Minors under the age of sixteen shall be accompanied by, and remain under the constant supervision of, their parent or a verifiable legal guardian</td>
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<td>• Visitors shall not roam outside the marked barricades on the sidewalks in front of the modules</td>
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<td>• No contraband shall be permitted within the secured areas of the facility</td>
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<td>• All visitors shall wear appropriate footwear and apparel</td>
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</tbody>
</table>

**1063 CORRESPONDENCE**

The facility administrator shall develop written policies and procedures for inmate correspondence which provide that:

(a) there is no limitation on the volume of mail that an inmate may send or receive;  

(b) inmate correspondence may be read when there is a valid security reason and the facility manager or his/her designee approves;  

(c) jail staff shall not review inmate correspondence to or from state and federal courts, any member of the State Bar or holder of public office, and the State Board of State and Community Corrections; however, jail authorities may open and inspect such mail only to search for contraband, cash, checks, or money orders and in the presence of the inmate;  

(d) inmates may correspond, confidentially, with the facility manager or the facility administrator; and,
(e) those inmates who are without funds shall be permitted at least two postage paid envelopes and two sheets of paper each week to permit correspondence with family members and friends but without limitation on the number of postage paid envelopes and sheets of paper to his or her attorney and to the courts.

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<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<td>☐</td>
<td>CDM 5-06/070.00 Inmate Correspondence</td>
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<td>CDM 5-13/080.00 Indigent Inmates</td>
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<td>CDM 5-13/090.00 Personal Care Items and Supplies for Inmates</td>
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<td>UO 5-10-010 Inmate Mail and Correspondence</td>
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The agency’s policy states inmates who are indigent and unable to supply themselves with personal care items at the time of their commissary order may select the Indigent Kit, which includes the same personal care articles as the Admissions Kit.

Admissions Kit: Toothbrush, Toothpaste, Soap Comb, Shaving implements, Deodorant and Shampoo

Indigent Kit: Admissions Kit, Stationary, Postage Stamps, Pencil and Envelope.

The facility’s policy states indigent inmates are given two postage-free letters allowed each week to correspond with family and friends.

1064 LIBRARY SERVICES

The facility administrator shall develop written policies and procedures for library service in all Type II, III, and IV facilities. The scope of such service shall be determined by the facility administrator. The library service shall include access to legal reference materials, current information on community services and resources, and religious, educational, and recreational reading material. In Type IV facilities such a program can be either in-house or provided through access to the community.

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<thead>
<tr>
<th></th>
<th>YES</th>
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<td>CDM 5-13/150.00 Library Services</td>
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<td>CDM 5-13/150.05 Minimum Library Contents</td>
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<td>CDM 5-13/160.05 Law Library</td>
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<td>UO 5-13-160 Inmate Reading Materials</td>
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The facility’s policy states
(a) The facility administrator of a Type II or III facility shall develop written policies and procedures for an exercise and recreation program, in an area designed for recreation, which will allow a minimum of three hours of exercise distributed over a period of seven days. Such regulations as are reasonable and necessary to protect the facility's security and the inmates' welfare shall be included in such a program.

PDC North’s policy states inmates shall be allowed to use the recreation yards daily between the hours of 0730-1430 and 1530-2130. Only one dorm of inmates shall be allowed access to each yard. For example: "A" dorm has access during the hours of 0730 to 1430 and "B" dorm has access during the hours of 1530 to 2130. This is at the discretion of module personnel; however, no inmate shall receive less than three hours of recreation yard time per week. The Dormitory Control Officer (DCO) shall ensure the use of the recreation yard is equivalent among the dorms.

PDC North houses short term administrative segregated inmates. PDC North’s policy states administrative segregation of inmates who are determined to be an escape risk, assaultive towards staff or other inmates, in need of protection from other inmates, or pending a disciplinary hearing shall be housed in E-Row.

If an inmate is placed on administrative segregation, they are temporarily housed in E-Row pending movement to an appropriate housing or facility location. They are not housed in E-Row long term to be afforded an opportunity to use the recreation yard.

Compliance with this regulation is based on policy review only.

The facility administrator of a Type II or III facility shall develop written policies and procedures which will permit inmates to purchase, receive and read any book, newspaper, periodical, or writing accepted for distribution by the United States Postal Service. Nothing herein shall be construed as limiting the right of a facility administrator to:

- exclude any publications or writings based on any legitimate penological interest;
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<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>(2) exclude obscene publications or writings, and mail containing information concerning where, how, or from whom such matter may be obtained; and any matter of a character tending to incite murder, arson, riot, violent racism, or any other form of violence; any matter of a character tending to incite crimes against children; any matter concerning unlawful gambling or an unlawful lottery; the manufacture or use of weapons, narcotics, or explosives; or any other unlawful activity;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/030.00 Inmate Reading Material UO 5-13-160 Inmate Reading Materials</td>
</tr>
<tr>
<td>(3) open and inspect any publications or packages received by an inmate; and</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/030.00 Inmate Reading Material UO 5-13-160 Inmate Reading Materials</td>
</tr>
<tr>
<td>(4) restrict the number of books, newspapers, periodicals, or writings the inmate may have in his/her cell or elsewhere in the facility at one time.</td>
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<td>☐</td>
<td>CDM 5-06/030.00 Inmate Reading Material UO 5-13-160 Inmate Reading Materials</td>
</tr>
<tr>
<td><strong>1067 ACCESS TO TELEPHONE</strong></td>
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<td>CDM 5-13/020.00 Telephone Calls UO 5-13-030 Inmate Telephone Procedures</td>
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<tr>
<td>The facility administrator shall develop written policies and procedures which allow reasonable access to a telephone beyond those telephone calls which are required by Section 851.5 of the Penal Code.</td>
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<td><strong>1068 ACCESS TO COURTS AND COUNSEL</strong></td>
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<td>CDM 5-10/030.00 Attorney and Professional Room Visits CDM 5-10/040.00 Exceptions to Attorney and Professional Room Posted Hours UO 5-13-140 Access to Courts and Counsel</td>
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<tr>
<td>The facility administrator shall develop written policies and procedures to ensure inmates have access to the court and to legal counsel. Such access shall consist of:</td>
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<tr>
<td>(a) unlimited mail as provided in Section 1063 of these regulations, and,</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 5-10/030.00 Attorney and Professional Room Visits UO 5-13-150 Inmate Mail and Correspondence</td>
</tr>
<tr>
<td>(b) confidential consultation with attorneys.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/030.00 Attorney and Professional Room Visits UO 5-10-020 Professional Visits and Facility Security Cards</td>
</tr>
</tbody>
</table>
1069  INMATE ORIENTATION

In Type II, III, and IV facilities, the facility administrator shall develop written policies and procedures for the implementation of a program reasonably understandable to inmates designed to orient a newly received inmate at the time of placement in a living area.

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<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
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<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>1069  INMATE ORIENTATION</td>
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<td>CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests</td>
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<td>CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail</td>
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<td>CDM 6-14/020.00 Los Angeles County Sheriff’s Department Station Jail Orientation</td>
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<td>UO 5-13-010 Inmate Orientation Video</td>
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</table>

It is the responsibility of the Inmate Reception Center (IRC) and Century Regional Detention Facility (CRDF) watch commanders to order and distribute “A Guide Through Custody-Los Angeles County Jail”.

During the review of the guide, BSCC staff determined the guide to be out of date and not in compliance with several sections of this regulation.

PDC North plays an Inmate Orientation Video on their closed-circuit television system that is complaint with all sections of this regulation.

Technical assistance is being provided to the agency by suggesting they update and add in the entirety of this regulation to their inmate orientation, “A Guide Through Custody-Los Angeles County Jail”.

Such a program shall be published and include, but not be limited to, the following:

1. correspondence, visiting, and telephone usage rules;
2. rules and disciplinary procedures;
3. inmate grievance procedures;

| (1) correspondence, visiting, and telephone usage rules; | ☒ | ☐ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests |
| | | | | CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail |
| | | | | UO 5-13-010 Inmate Orientation Video |

| (2) rules and disciplinary procedures; | ☒ | ☐ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests |
| | | | | CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail |
| | | | | UO 5-13-010 Inmate Orientation Video |

<p>| (3) inmate grievance procedures; | ☒ | ☐ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests |
| | | | | CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail |
| | | | | UO 5-13-010 Inmate Orientation Video |</p>
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| (4) programs and activities available and method of application; | ☒ | ☐ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-13-010 Inmate Orientation Video |
| (5) medical services; | ☒ | ☐ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-13-010 Inmate Orientation Video |
| (6) classification/housing assignments; | ☒ | ☐ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-03-070 Inmate Orientation Video and Procedures  
UO 5-13-010 Inmate Orientation Video |
| (7) court appearance where scheduled, if known; | ☒ | ☐ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-13-010 Inmate Orientation Video |
| (8) voting, including registration; and, | ☒ | ☐ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-13-010 Inmate Orientation Video |
| (9) zero tolerance policy against sexual abuse and sexual harassment. | ☒ | ☐ | ☐ | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-13-010 Inmate Orientation Video |
The facility administrator of a Type II, III, or IV facility shall develop written policies and procedures which facilitate cooperation with appropriate public or private agencies for individual and/or family social service programs for inmates. Such a program shall utilize the services and resources available in the community and may be in the form of a resource guide and/or actual service delivery.

The range and source of such services shall be at the discretion of the facility administrator and may include:

- risk and needs assessments;
- best practices in:
  1. individual, group and/or family counseling;
  2. drug and alcohol abuse counseling;
  3. cognitive behavioral interventions;
  4. vocational testing and counseling;
  5. employment counseling;
- referral to community resources and programs;
- reentry planning and service development;
- legal assistance;
- regional center services for the developmentally disabled; and,
- community volunteers.

The facility administrator of a Type I (holding sentenced inmate workers) II, III or IV facility shall develop written policies and procedures whereby the county registrar of voters allows qualified voters to vote in local, state, and federal elections, pursuant to election codes.
1072 RELIGIOUS OBSERVANCES

The facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures to provide opportunities for inmates to participate in religious services, practices and counseling on a voluntary basis.

1073 INMATE GRIEVANCE PROCEDURE

(a) Each administrator of a Type II, III, or IV facility and Type I facilities which hold inmate workers shall develop written policies and procedures whereby any inmate may appeal and have resolved grievances relating to any conditions of confinement, including but not limited to: medical care; classification actions; disciplinary actions; program participation; telephone, mail, and visiting procedures; and food, clothing, and bedding. Such policies and procedures shall include:

(1) a grievance form or instructions for registering a grievance;
(2) resolution of the grievance at the lowest appropriate staff level;
(3) appeal to the next level of review;
(4) written reasons for denial of grievance at each level of review which acts on the grievance;
(5) provision for response within a reasonable time limit; and,
(6) provision for resolving questions of jurisdiction within the facility.

(b) Grievance System Abuse:

The facility may establish written policy and procedure to control the submission of an excessive number of grievances.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
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<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
</table>
| **1080 Rules and Disciplinary Penalties** | ☒ | ☐ | ☐ | Chapter 9 Inmate Disciplinary Procedures  
CDM 5-09/010.00 Inmate Discipline  
UO 5-09-010 Inmate Discipline Procedures |
| Wherever discipline is administered, each facility administrator shall establish written rules and disciplinary penalties to guide inmate conduct. | ☒ | ☐ | ☐ | CDM 5-09/010.00 Inmate Discipline  
UO 5-09-010 Inmate Discipline Procedures  
PDC North provided photos of various areas of the facility where inmate rules and regulations are posted. |
| Such rules and disciplinary penalties shall be stated simply and affirmatively, and posted conspicuously in housing units and the booking area or issued to each inmate upon booking. | ☒ | ☐ | ☐ | |
| For those inmates who are illiterate or unable to read English, and for persons with disabilities, provision shall be made for the jail staff to instruct them verbally or provide them with material in an understandable form regarding jail rules and disciplinary procedures and penalties. | ☒ | ☐ | ☐ | CDM 5-09/010.00 Inmate Discipline  
CDM 5-09/010.00 Inmate Discipline  
UO 5-09-010 Inmate Discipline Procedures |
| **1081 Plan for Inmate Discipline** | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
UO 5-09-010 Inmate Discipline Procedures  
BSCC staff reviewed documentation for inmate discipline. During the review, BSCC staff determined the agency to be in compliance with their policy and this regulation. |
| Each facility administrator shall develop written policies and procedures for inmate discipline. The plan shall include, but not be limited to, the following elements: | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
CDM 5-09/070.00 Inmate Discipline Schedule  
UO 5-09-010 Inmate Discipline Procedures |
| (a) Temporary Loss of Privileges: For minor acts of non-conformance or minor violations of facility rules, staff may impose a temporary loss of privileges, such as access to television, telephones, commissary, or lockdown for less than 24 hours, provided there is written documentation and supervisory approval. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
UO 5-09-010 Inmate Discipline Procedures |
| (b) Punitive Actions: Major violations of facility rules or repetitive minor acts of non-conformance or repetitive minor violations of facility rules shall be reported in writing by the staff member observing the act and submitted to the disciplinary officer. The consequences of such violations may include, but are not limited to: | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
UO 5-09-010 Inmate Discipline Procedures |
| 1. Loss of good time/work time. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
UO 5-09-010 Inmate Discipline Procedures |
| 2. Placement in disciplinary separation. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
UO 5-09-010 Inmate Discipline Procedures |
| 3. Disciplinary separation diet. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
CDM 5-09/060.00 Inmate Disciplinary Diet  
UO 5-09-010 Inmate Discipline Procedures |
| 4. Loss of privileges mandated by regulations. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
UO 5-09-010 Inmate Discipline Procedures |
| A staff member with investigative and punitive authority shall be designated as a disciplinary officer to impose such consequences. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
UO 5-09-010 Inmate Discipline Procedures |
| Staff shall not participate in disciplinary review if they are involved in the charges. | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
UO 5-09-010 Inmate Discipline Procedures |
| Such charges pending against an inmate shall be acted on with the following provisions and within specified timeframes: | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
UO 5-09-010 Inmate Discipline Procedures |
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
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<tbody>
<tr>
<td>1. A copy of the report, and/or a separate written notice of the violation(s), shall be provided to the inmate.</td>
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<td>☐</td>
<td>CDM 5-09/030.00 Disciplinary Guidelines UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>2. Unless declined by the inmate, a hearing shall be provided no sooner than 24 hours after the report has been submitted to the disciplinary officer and the inmate has been informed of the charges in writing. The hearing may be postponed or continued for a reasonable time through a written waiver by the inmate, or for good cause.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>3. The inmate shall be permitted to appear on his/her own behalf at the time of hearing and present witnesses and documentary evidence. The inmate shall have access to staff or inmate assistance when the inmate is illiterate or the issues are complex.</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process CDM 5-09/010.00 Inmate Discipline UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>4. A charge(s) shall be acted on no later than 72 hours after an inmate has been informed of the charge(s) in writing.</td>
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<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>5. Subsequent to final disposition of disciplinary charges by the disciplinary officer, the charges and the action taken shall be reviewed by the facility manager or designee.</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>6. The inmate shall be advised in a written statement by the fact-finders about the evidence relied on and the reasons for the disciplinary action. A copy of the record shall be kept pursuant to Penal Code Section 4019.5.</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-09-010 Inmate Discipline Procedures</td>
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<tr>
<td>7. There shall be a policy of review and appeal to a supervisor on all disciplinary action.</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>(c) Nothing in this section precludes a facility administrator from administratively segregating any inmate from the general population or program for reasons of personal, mental, or physical health, or under any circumstance in which the safety of the inmates, staff, program, or community is endangered, pending disciplinary action or a review as required by Section 1053 of these regulations.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process CDM 5-09/080.00 Location of Discipline CDM 5-02/040.00 Administrative Segregation Housing Definitions UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
<tr>
<td>(d) Nothing in this section precludes the imposition of conditions or restrictions that reasonably relate to a legitimate, non-punitive administrative purpose.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process CDM 5-02/040.00 Administrative Segregation Housing Definitions UO 5-09-010 Inmate Discipline Procedures</td>
</tr>
</tbody>
</table>

**1082  FORMS OF DISCIPLINE**

The degree of punitive actions taken by the disciplinary officer shall be directly related to the severity of the rule infraction. Acceptable forms of discipline shall consist of, but not be limited to, the following:

(a) Loss of privileges.
(b) Extra work detail.
(c) Short term lockdown for less than 24 hours.
(d) Removal from work details.
(e) Forfeiture of good time credits earned under Penal Code Section 4019.
(f) Forfeiture of work time credits earned under Penal Code Section 4019.
(g) Disciplinary separation.
(h) Disciplinary separation diet.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
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<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</table>
| 1083 LIMITATIONS ON DISCIPLINARY ACTIONS | ☒ | ☐ | ☐ | CDM 5-09/050.00 Limitations on Disciplinary Actions  
CDM 5-09/070.00 Inmate Discipline Schedule  
CDM 5-09/080.00 Location of Discipline  
UO 5-09-010 Inmate Discipline Procedures |

The Penal Code and the State Constitution expressly prohibit all cruel and unusual punishment. Additionally, there shall be the following limitations:

(a) If an inmate is on disciplinary separation status for 30 consecutive days there shall be a review by the facility manager before the disciplinary separation status is continued. This review shall include a consultation with health care staff. Such reviews shall continue at least every fifteen days thereafter until the disciplinary status has ended. This review shall be documented.

(b) The disciplinary separation cells or cell shall have the minimum furnishings and space specified in Title 24, Part 2, 1231.2.6 and 2.7. Occupants shall be issued clothing and bedding as specified in Articles 13 and 14 of these regulations and shall not be deprived of them through any portion of the day except that those inmates who engage in the destruction of bedding or clothing may be deprived of such articles. The decision to deprive inmates of such articles of clothing and bedding shall be reviewed by the facility manager or designee during each 24-hour period.

(c) The delegation of authority to any inmate or group of inmates to exercise the right of punishment over any other inmate or group of inmates (Penal Code section 4019.5)

(d) In no case shall a safety cell, as specified in Title 24, Part 2, 1231.2.5, or any restraint device be used for disciplinary purposes.

(e) No inmate may be deprived of the implements necessary to maintain an acceptable level of personal hygiene as specified in Section 1265 of these regulations

(f) Food shall not be withheld as a disciplinary measure.

(g) The disciplinary separation diet described in section 1247 of these regulations shall only be utilized for major violations of institutional rules.

(h) Correspondence privileges shall not be withheld except in cases where the inmate has violated correspondence regulations, in which case correspondence may be suspended for no longer than 72 hours, without the review and approval of the facility manager.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>(i) In no case shall access to courts and legal counsel be suspended as a disciplinary measure.</td>
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<tr>
<td>1084 DISCIPLINARY RECORDS</td>
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<tr>
<td>Penal Code Section 4019.5 requires that a record is kept of all disciplinary infractions and punishment administered therefore. This requirement may be satisfied by retaining copies of rule violation reports and report of the disposition of each.</td>
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<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-09-010 Inmate Discipline Procedures</td>
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<tr>
<td>DETENTION OF MINORS</td>
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<tr>
<td>Are minors held in this facility? If yes, the following sections including those summarizing the regulations identified in Title 15, Article 8 of these regulations apply (Minors in Jails). Note: Reference PC § 207.1(b), 207.6, 707.1</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>Minors are not held in this facility.</td>
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<tr>
<td>42 USC 5633 SECTION 223(a)(12) SEPARATION</td>
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<tr>
<td>Juveniles are not confined or detained in any facility in which they have contact with adult prisoners.</td>
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<td>CDM 5-02/010.00 Juveniles CDM 5-02/020.00 Alleged Juvenile Inmates</td>
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<tr>
<td>Reference: WIC 208</td>
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<tr>
<td>1101 RESTRICTIONS ON CONTACT WITH ADULT PRISONERS</td>
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<tr>
<td>The facility administrator shall establish policies and procedures to restrict contact, as defined in Section 1006, between detained minors and adults confined in the facility. In situations where brief or accidental contact may occur, such as booking or facility movement, facility staff (trained in the supervision of inmates) shall maintain a constant, side-by-side presence with the minor or the adult to prevent sustained contact. The above restrictions do not apply to minors who are participating in supervised program activities pursuant to Section 208 (c) of the Welfare and Institutions Code.</td>
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<tr>
<td>1102 CLASSIFICATION</td>
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<td>The facility administrator shall develop and implement a written plan designed to provide for the safety of staff and minors held at the facility. The plan shall include the following:</td>
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<td>(a) a procedure for receiving and transmitting information regarding minors who present a risk or hazard to self or others while confined at the facility, and the segregation of such minors to the extent possible within the limits of the facility.</td>
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<td>(b) a procedure to provide care for any minor who appears to be in need of or who requests medical, mental health, or developmental disability treatment. Written procedures shall be established by the responsible health administrator in cooperation with the facility administrator.</td>
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<td>(c) a suicide prevention program designed to identify, monitor, and provide treatment to those minors who present a suicide risk.</td>
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<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td>(d) provide that minors be housed separately from adults and not be allowed to come or remain in contact with adults except as provided in Sections 208(c) of the Welfare and Institutions Code.</td>
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<tr>
<td><strong>1103 RELEASE PROCEDURES</strong></td>
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<tr>
<td>Facility staff shall notify the parents or guardians prior to the release of a minor. The minor's personal clothing and valuables shall be returned to the minor, parents or guardian, upon the minor's release or consent.</td>
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<tr>
<td><strong>1104 SUPERVISION OF MINORS</strong></td>
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<tr>
<td>The facility administrator shall develop and implement policy and procedures that provide for:</td>
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<td>(a) continuous around-the-clock supervision of minors with assurance that staff can hear and respond; and,</td>
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<td>(b) safety checks of minors at least once every 30 minutes. These safety checks shall include the direct visual observation of movement and/or skin. Safety checks shall not be replaced, but may be supplemented by, an audio/visual electronic surveillance system designed to detect overt, aggressive, or assaultive behavior and to summon aid in emergencies. All safety checks shall be documented.</td>
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<td><strong>1105 RECREATIONAL PROGRAMS</strong></td>
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<td>The facility administrator shall develop written policies and procedures to provide a recreation program that shall protect the welfare of minors and other inmates, recognize facility security needs and comply with minimum jail standards for recreation (California Code of Regulations, Title 15, Section 1065).</td>
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<tr>
<td><strong>1106 DISCIPLINARY PROCEDURES</strong></td>
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<td>Nothing in this regulation shall prevent the administrator from removing a detained minor from the general population or program for reasons of the minor's mental or physical health; or under any circumstances in which the safety of the minor, other inmates, staff, the program or community is endangered, pending a disciplinary action or review.</td>
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<td>(a) Minors requiring disciplinary confinement shall be housed only in living areas designated for the detention of minors.</td>
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<td>(b) Permitted forms of discipline include:</td>
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<td>(1) loss of privileges; and,</td>
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<td>(2) disciplinary confinement.</td>
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<td>(c) Access to visitation and recreation shall be restricted only after a second level review by a supervisor or manager, and shall not extend beyond five days without subsequent review.</td>
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<td>(d) A status review shall be conducted for those minors placed in disciplinary confinement no less than every 24 hours.</td>
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<td>(e) Prohibited forms of discipline include:</td>
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<td>(1) discipline that does not fit the violation;</td>
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<td>(2) corporal punishment;</td>
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<td>(3) inmate imposed discipline;</td>
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<td>(4) placement in safety cells;</td>
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<td>(5) deprivation of food; and,</td>
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<tr>
<td>TITLE 15 SECTION</td>
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<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td>(6) the adult disciplinary diet.</td>
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<tr>
<td><strong>1120 EDUCATION PROGRAM FOR MINORS IN JAILS</strong></td>
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<td>Whenever a minor is held in a Type II or III facility, the facility administrator shall coordinate with the County Department of Education or County Superintendent of Schools to provide education programs as required by Section 48200 of the Education Code.</td>
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<tr>
<td><strong>1122.5 PREGNANT MINORS</strong></td>
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<tr>
<td>(a) The health administrator, in cooperation with the facility administrator, shall develop written policies and procedures pertaining to pregnant minors that address the requirements in Title 15, Section 1417.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(b) The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices on pregnant minors. The policy shall address requirements of Penal Code 3407. Policy shall include reference to the following:</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(1) A minor known to be pregnant or in recovery after delivery shall not be restrained by the use of leg irons, waist chains, or handcuffs behind the body.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(2) A pregnant minor in labor, during delivery, or in recovery after delivery, shall not be restrained by the wrists, ankles, or both, unless deemed necessary for the safety and security of the minor, the staff, or the public.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(3) Restraints shall be removed when a professional who is currently responsible for the medical care of a pregnant minor during a medical emergency, labor, delivery, or recovery after delivery determines that the removal of restraints is medically necessary.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(4) Upon confirmation of a minor's pregnancy, she shall be advised, orally or in writing, of the standards and policies governing pregnant minors.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td><strong>1047 SERIOUS ILLNESS OR INJURY OF A MINOR IN AN ADULT DETENTION FACILITY</strong></td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>The facility administrator shall develop policy and procedures for notification of the court of jurisdiction and the parent, guardian, or person standing in loco parentis, in the event of a suicide attempt, serious illness, injury or death of a minor in custody.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>-----------------------------------------------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
<td>---------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Temporary Holding Cells (2.2)</td>
<td></td>
<td></td>
<td>X</td>
<td>Not a booking facility; inmates processed through IRC.</td>
</tr>
<tr>
<td>Contain 10 square feet of floor per inmate</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Limited to no more than 16 inmates</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>No smaller than 40 square feet</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Contain sufficient seating to accommodate all inmates</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Toilet accessible</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Water fountain accessible</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Wash basin accessible</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Provides clear visual supervision</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Telephone accessible</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Weapons Locker (3.12)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>External to the security area and equipped with individual compartments, locks and keys</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Temporary Staging Cell or Room (2.3)</td>
<td></td>
<td></td>
<td>X</td>
<td>No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
</tr>
<tr>
<td>1-91: Added provision for temporary staging cells-rooms</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Detoxification Cells (2.4)</td>
<td>X</td>
<td></td>
<td></td>
<td>No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
</tr>
<tr>
<td>Shower-Delousing Room (3.4)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available in reception/booking</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Secure Vault or Storage Space (2.1)</td>
<td></td>
<td></td>
<td>X</td>
<td>Stored at IRC.</td>
</tr>
<tr>
<td>Available for inmate valuables</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Telephone (2.1)</td>
<td></td>
<td></td>
<td>X</td>
<td>Not a booking facility; phones throughout the housing areas.</td>
</tr>
<tr>
<td>Available for inmate use per Penal Code § 851.5</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Safety Cells (2.5)</td>
<td></td>
<td></td>
<td>X</td>
<td>No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
</tr>
<tr>
<td>Single Occupancy Cells (2.6)</td>
<td></td>
<td></td>
<td></td>
<td>No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
</tr>
<tr>
<td>Multiple Occupancy Cells (8227)</td>
<td></td>
<td></td>
<td>X</td>
<td>No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>------------------------------------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>Multiple Occupancy Rooms (8229)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Deleted provision for multiple occupancy rooms</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Limited to housing persons in Type III and IV facilities and workers in Type I and II facilities</td>
<td></td>
<td></td>
<td></td>
<td>Historical note: 1980 regulations do not allow dormitories; the &quot;dorms&quot; in this facility utilize &quot;pony walls&quot; to create 16-inmate units under the &quot;multiple occupancy room&quot; regulation. These are operationally treated as dorms and identified as such on the LASE. There are three 16-bed sections per dorm and four dorms per module.</td>
</tr>
<tr>
<td>Contain 50 square feet of floor area per person and a minimum of 8 feet ceiling height</td>
<td></td>
<td></td>
<td></td>
<td>Number of bunks in each area is over rated capacity.</td>
</tr>
<tr>
<td>Limited to no more than 16 persons</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Access to toilets separate from washbasins (ratio 1:8) and drinking fountains</td>
<td></td>
<td></td>
<td></td>
<td>Ratio changed to 1:10 in 2001 regulations.</td>
</tr>
<tr>
<td>Provide storage space for each occupant's personal items</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Double Occupancy Cells (2.7)</strong></td>
<td></td>
<td></td>
<td></td>
<td>Administrative segregation cells are doubled bunked.</td>
</tr>
<tr>
<td>5-88: Added provision for double occupancy cells</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maximum capacity of two inmates</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain a minimum of 60 square feet of floor space in Type I facilities and 70 square feet in Type II and III facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have a minimum ceiling height of 8 feet and one floor dimension at least 6 feet</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain toilet, washbasin and drinking fountain</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain 2 bunks, 1 desk and seat (Desk and seat not required in Type I facilities)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Dormitories (2.8)</strong></td>
<td></td>
<td></td>
<td></td>
<td>No cells of this type in this facility; see earlier discussion under Multiple Occupancy Rooms. As a practical matter, the multiple occupancy cells operate as dorms.</td>
</tr>
<tr>
<td>8-86: Provision for dormitories added</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain 50 square feet of floor area per inmate and a minimum of 8 feet ceiling height</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Be designed for no fewer than 8 and no more than 64 inmates</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities having a total rated capacity of 80 inmates or less, may design dormitories for no fewer than 4 inmates</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Access to toilets separate from washbasins (ratio 1:8) and drinking fountains</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide storage space for each inmates' personal items</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Dayrooms (2.9)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Added requirement for 3 foot wide corridors in front of cells-rooms</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>35 square feet of floor area per inmate</td>
<td></td>
<td></td>
<td></td>
<td>Number of bunks exceed rated capacity.</td>
</tr>
<tr>
<td>Contain tables and seating to accommodate the maximum number of inmates served</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Access to toilets, washbasins and drinking fountains</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available to all inmates in Type II and III facilities (excluding special use cells) and to workers in Type I facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Shower (3.4)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>-----------------------------------------------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>Lighting (3.6)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient to permit easy reading. Night lighting is sufficient to allow good supervision. 8-86: Specifies at least 20 foot-candles at desk level and in grooming areas, with night lighting not to exceed 5 foot-candles</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beds-Bunks (3.5)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>30 inches wide and 76 inches long</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Comfortable Living Environment [102(c)6]</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A comfortable living environment is maintained through an adequate heating and cooling system.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Exercise Area - Type II, III and WA IV (2.10)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At least one exercise area must contain a minimum of 900 square feet</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Outdoor exercise area provided</td>
<td>X</td>
<td></td>
<td></td>
<td>Provided but not addressed by 1980 regulations.</td>
</tr>
<tr>
<td>8-86: Clear height of 15 feet with required surface area meeting a formula of: 80% of maximum rated inmate population and number of one-hour exercise periods per day = required surface area</td>
<td>X</td>
<td></td>
<td></td>
<td>Provided but not addressed by 1980 regulations.</td>
</tr>
<tr>
<td>Program Space - Type II and III (2.11)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient area and furnishings to meet the needs of the facility programs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dining Facilities (2.17)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15 square feet per inmate being fed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Toilets, washbasins and showers are not in the same room or not in view of inmate dining</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Visiting (2.18)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient visiting area</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact visits whenever possible for minimum security inmates</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Attorney Interviews (2.26)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide for confidential attorney consultation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Safety Equipment Storage (2.19)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adequate space is provided for storage of equipment such as fire extinguishers, SCBA, emergency lights, etc.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>-------------------------------------------------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
<td>----------</td>
</tr>
<tr>
<td>Janitor Closet (2.20)</td>
<td>X</td>
<td></td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Located in security areas lockable, containing a mop sink and storage space</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Storage Rooms (2.21)</td>
<td>X</td>
<td></td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Sufficient space to accommodate inmate property, bedding and supplies</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio or Video Monitoring System -NA Type IV (2.22)</td>
<td></td>
<td>X</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Audio monitoring system capable of alerting staff in a central control</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Video monitoring in corridors, main entries and/or exits and programs or activity areas</td>
<td></td>
<td>X</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Fire Detection and Alarm System [102(c)6]</td>
<td>X</td>
<td></td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Automatic fire alarm system capable of alerting staff in a central control point</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emergency Power (2.24)</td>
<td>X</td>
<td></td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Available to provide minimal lighting, maintain communications, alarm, fire, life and security systems</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide Space for:</td>
<td></td>
<td>X</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Barber/beauty shop(2.15)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Limit requirement to Type II and III facilities (Deleted 2/999)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Canteen (2.16)</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>8-86: Added for II, III &amp; IV facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Confidential Interview Rooms (2.25)</td>
<td></td>
<td>X</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>8-86: Added for Type II facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION
ADULT DETENTION FACILITY
LIVING AREA SPACE EVALUATION

FACILITY: Los Angeles Sheriff's Department Pitchess Detention Center's North Facility
TYPE: II
RC: 830

FIELD REPRESENTATIVE: Charlene Aboytes
DATE: March 14, 2018

<table>
<thead>
<tr>
<th>ROOMS</th>
<th>EACH ROOM</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Location</strong></td>
<td><strong>Cell Type</strong></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>MODULE 1</strong></td>
<td></td>
</tr>
<tr>
<td>A</td>
<td>Dorm</td>
</tr>
<tr>
<td>B</td>
<td>Dorm</td>
</tr>
<tr>
<td>C</td>
<td>Dorm</td>
</tr>
<tr>
<td>D</td>
<td>Dorm</td>
</tr>
<tr>
<td>Admin. Seg.</td>
<td>Double</td>
</tr>
<tr>
<td>Dayroom</td>
<td>1980</td>
</tr>
<tr>
<td><strong>MODULE 2</strong></td>
<td></td>
</tr>
<tr>
<td>A</td>
<td>Dorm</td>
</tr>
<tr>
<td>B</td>
<td>Dorm</td>
</tr>
<tr>
<td>C</td>
<td>Dorm</td>
</tr>
<tr>
<td>D</td>
<td>Dorm</td>
</tr>
<tr>
<td>Admin. Seg.</td>
<td>Double</td>
</tr>
<tr>
<td>Dayroom</td>
<td>1980</td>
</tr>
<tr>
<td><strong>MODULE 3</strong></td>
<td></td>
</tr>
<tr>
<td>A</td>
<td>Dorm</td>
</tr>
<tr>
<td>B</td>
<td>Dorm</td>
</tr>
<tr>
<td>C</td>
<td>Dorm</td>
</tr>
<tr>
<td>D</td>
<td>Dorm</td>
</tr>
<tr>
<td>Admin. Seg.</td>
<td>Double</td>
</tr>
<tr>
<td>Dayroom</td>
<td>1980</td>
</tr>
<tr>
<td><strong>MODULE 4</strong></td>
<td></td>
</tr>
<tr>
<td>A</td>
<td>Dorm</td>
</tr>
<tr>
<td>B</td>
<td>Dorm</td>
</tr>
<tr>
<td>C</td>
<td>Dorm</td>
</tr>
<tr>
<td>D</td>
<td>Dorm</td>
</tr>
<tr>
<td>Admin. Seg.</td>
<td>Double</td>
</tr>
<tr>
<td>Dayroom</td>
<td>1980</td>
</tr>
</tbody>
</table>

1980 regulations do not allow dormitories; the "dorms" in this facility utilize "pony walls" to create 16-inmate units under the "multiple occupancy room" regulation. These are operationally treated as dorms and identified as such here. There are three 16-bed sections per dorm and four dorms per module. There is one dayroom in each Module, with seating for 96. The double cells in each module are classified as "Administrative Segregation Cells." The dimensions noted below appear to be for each 16-bed section and do not include dayroom space. Facility staff reports 1600 housing beds.

Note: 2016-2018 inspections cycle: The RC was reduced by (2) in Module 2 due to the conversion of one cell to storage giving the facility a RC of 830 beds.

* T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.
# TYPE II AND III FACILITIES
Board of State and Community Corrections

PROCEDURES

<table>
<thead>
<tr>
<th>FACILITY NAME:</th>
<th>Los Angeles County Century Regional Detention Facility (CRDF)</th>
<th>FACILITY TYPE:</th>
<th>II</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSON(S) INTERVIEWED:</td>
<td>None</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FIELD REPRESENTATIVE:</td>
<td>Steven Wicklander</td>
<td>DATE:</td>
<td>6/11/2020</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1020 CORRECTIONS OFFICER CORE COURSE</strong>&lt;sup&gt;2&lt;/sup&gt;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>Jail Operations Course</td>
</tr>
<tr>
<td>(a) In addition to the provisions of California Penal Code Section 831.5, all custodial personnel of a Type I, II, III, or IV facility shall successfully complete the “Corrections Officer Core Course” as described in Section 179 of Title 15, CCR, within one year from the date of assignment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements.</td>
</tr>
<tr>
<td>(b) Custodial Personnel who have successfully completed the course of instruction required by Penal Code Section 832.3 shall also successfully complete the “Corrections Officer Basic Academy Supplemental Core Course” as described in Section 180 of Title 15, CCR, within one year from the date of assignment.</td>
<td>☒</td>
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<td></td>
</tr>
<tr>
<td><strong>1021 JAIL SUPERVISORY TRAINING</strong></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>MPP 3-02/080.01 Supervisor School</td>
</tr>
<tr>
<td>Prior to assuming supervisory duties, jail supervisors shall complete the core training requirements pursuant to Section 1020, Corrections Officer Core Course.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements.</td>
</tr>
<tr>
<td>In addition, supervisory personnel of any Type I, II, III or IV jail shall also be required to complete either the STC Supervisory Course (as described in Section 181, Title 15, CCR) or the POST supervisory course within one year from date of assignment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>MPP 3-02/080.01 Supervisor School</td>
</tr>
<tr>
<td><strong>1023 JAIL MANAGEMENT TRAINING</strong></td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>MPP 3-02/080.01 Middle Management School</td>
</tr>
<tr>
<td>Managerial personnel of any Type I, II, III or IV jail shall be required to complete either the STC management course (as described in Section 182, Title 15, CCR) or the POST management course within one year from date of assignment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements.</td>
</tr>
</tbody>
</table>

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<sup>1</sup> This document is intended for use as a tool during the inspection process; this worksheet may not contain each Title 15 regulation that is required. Additionally, many regulations on this worksheet are SUMMARIES of the regulation; the text on this worksheet may not contain the entire text of the actual regulation. Please refer to the complete California Code of Regulations, Title 15, Minimum Standards for Local Facilities, Division 1, Chapter 1, Subchapter 4 for the complete list and text of regulations.

<sup>2</sup> For STC participating agencies, consistency with training sections 1020, 1023 & 1025 is annually assessed by the STC Division. Unless otherwise indicated, the regulatory intent is for training to occur within one year from the date of assignment.
**1025 CONTINUING PROFESSIONAL TRAINING**

With the exception of any year that a core training module is successfully completed, all facility/system administrators, managers, supervisors, and custody personnel of a Type I, II, III, or IV facility shall successfully complete the “annual required training” specified in Section 184 of Title 15, CCR.

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 3-02/050.00 Standards and Training for Corrections</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>The Agency’s policy states it is the responsibility of the Custody Training and Standards Bureau (CTSB) to provide STC certified training classes for custody personnel on a continuing basis.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>The most recent Standards Training for Corrections (STC) audit found the agency in compliance with STC training requirements.</td>
</tr>
</tbody>
</table>

**1027 NUMBER OF PERSONNEL**

A sufficient number of personnel shall be employed in each local detention facility to ensure the implementation and operation of the programs and activities required by these regulations.

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<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 3-01/020.00 Assignment of Personnel</td>
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<td></td>
<td>CDM 3-01/030.00 Assignment of Custody Assistant Personnel</td>
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<td></td>
<td>Compliance with this regulation is predicated on having a sufficient number of staff to complete requirements outlined Title 15 Minimum Standards for Local Detention Facilities. Compliance with this regulation is based on policy review only.</td>
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<td>CDM 3-01/020.00 Assignment of Personnel</td>
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<td></td>
<td>CDM 3-01/030.00 Assignment of Custody Assistant Personnel</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>UO 3-05-130 Fixed Post Security</td>
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</tbody>
</table>

Whenever there is an inmate in custody, there shall be at least one employee on duty at all times in a local detention facility or in the building which houses a local detention facility who shall be immediately available and accessible to inmates in the event of an emergency.

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<thead>
<tr>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tr>
<td>☒</td>
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<td></td>
<td>CDM 3-01/020.00 Assignment of Personnel</td>
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<td></td>
<td>CDM 3-01/030.00 Assignment of Custody Assistant Personnel</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>UO 3-05-130 Fixed Post Security</td>
</tr>
</tbody>
</table>

Such an employee shall not have any other duties which would conflict with the supervision and care of inmates in the event of an emergency.

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<thead>
<tr>
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<tbody>
<tr>
<td>☒</td>
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<td></td>
<td>CDM 3-01/030.00 Assignment of Custody Assistant Personnel</td>
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<tr>
<td></td>
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<td></td>
<td>UO 3-05-130 Fixed Post Security</td>
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</tbody>
</table>

Whenever one or more female inmates are in custody, there shall be at least one female employee who shall be immediately available and accessible to such females.  
Note: Reference PC§ 4021.

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<tr>
<th>YES</th>
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</thead>
<tbody>
<tr>
<td>☒</td>
<td></td>
<td></td>
<td>CDM 3-01/020.00 Assignment of Personnel</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>CDM 3-01/025.00 Escorting and Providing Security for Female Inmates</td>
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<td></td>
<td></td>
<td>UO 3-09-050 Personnel and Inmates of Opposite Gender</td>
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<tr>
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<td></td>
<td></td>
<td>UO 5-03-050 Inmate Transportation and Admission to Medical Facilities</td>
</tr>
</tbody>
</table>

To determine if there is a sufficient number of personnel for a specific facility, the facility administrator shall prepare and retain a staffing plan indicating the personnel assigned in the facility and their duties. Such a staffing plan shall be reviewed by the Board staff at the time of their biennial inspection. The results of such a review and recommendations shall be reported to the local jurisdiction having fiscal responsibility for the facility.

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<tr>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>☒</td>
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<td></td>
<td>CDM 3-01/020.00 Assignment of Personnel</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>CDM 3-01/030.00 Assignment of Custody Assistant Personnel</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
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</tbody>
</table>
| 1027.5 SAFETY CHECKS | ☒  | ☐  | ☐  | CDM 4-11/030.00 Inmate Safety Checks  
CDM 5-14/100.00 Title 15 Compliance Officer  
UO 3-08-040 Security Checks Type I and II  
The agency has dedicated staff, Title 15 Compliance Officers, who are responsible for conducting safety checks.  
The agency’s policy states all inmates in their custody shall be visually checked at least once each hour to ensure their safety and welfare and if inmate safety checks are required more frequently, it is imperative all personnel strictly adhere to those requirements. The agency’s standards for safety check ranges from 15 to 60-minute safety checks depending on the facility area.  
The agency was unable to provide safety check documentation for all facilities due to jail management system requirements and the volume required to find compliance by BSCC staff. BSCC staff reviewed the agencies 2016/2018 inspection report to verify if there were any compliance issues with safety checks during the last inspection cycle. The report indicated the agency was compliant with this regulation. It was noted in the previous cycle the agency utilizes a dashboard program that displays a countdown clock showing staff when to start safety checks. Safety checks are performed by Title 15 compliance officers using a scanner device that is uploaded to a jail management system.  
Compliance with this regulation is based on policy review only.  
There is a written plan that includes the documentation of routine safety checks. | ☒  | ☐  | ☐  | CDM 4-11/030.00 Inmate Safety Checks  
UO 3-08-040 Security Checks Type I and II  
CDM 3-14/070.00 Fire Prevention and Suppression  
UO 3-14-010-Fire Procedures  
Staff are trained during their core academy. The facility conducts quarterly fire drills.  
The facility manager shall ensure that there is at least one person on duty who trained in fire and life safety procedures that relate specifically to the facility.  
The facility manager shall ensure that there is at least one person on duty who trained in fire and life safety procedures that relate specifically to the facility. | ☒  | ☐  | ☐  | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 3-14-010-Fire Procedures  
Staff are trained during their core academy. The facility conducts quarterly fire drills. |

1028 FIRE AND LIFE SAFETY STAFF

Pursuant to Penal Code Section 6030(c), whenever there is an inmate in custody, there shall be at least one person on duty at all times who meets the training standards established by the BSCC for general fire and life safety.

Staff are trained during their core academy. The facility conducts quarterly fire drills.
### TITLE 15 SECTION

<table>
<thead>
<tr>
<th>1029 POLICY AND PROCEDURES MANUAL ³</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
</tr>
</thead>
</table>

Facility administrator(s) shall develop and publish a manual of policy and procedures for the facility. The policy and procedures manual shall address all applicable Title 15 and Title 24 regulations and shall be comprehensively reviewed and updated at least every two years. Such a manual shall be made available to all employees.

*The policies and procedures required in subsections (a)(6) and (a)(7) may be placed in a separate manual to ensure confidentiality. Subsections c and d do not apply and have been deleted.*

(a) The manual for Temporary Holding, Type I, II, and III facilities shall provide for, but not be limited to, the following:

1. Table of organization, including channels of communications.
2. Inspections and operations reviews by the facility administrator/manager.

<table>
<thead>
<tr>
<th></th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
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<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CDM date of last review:</td>
<td>12/18/2019</td>
<td>UO manual date of last review:</td>
<td>7/8/2018</td>
<td></td>
</tr>
<tr>
<td>At the time the policy manuals were provided to BSCC staff for review, the policy manuals were in compliance with this regulation.</td>
<td>CDM 1-07/000.00 Organization of the Manual</td>
<td>CDM 3-06/020.00 Facility Inspections</td>
<td>UO 3-07-010 Facility Inspections and Compliance</td>
<td></td>
</tr>
<tr>
<td>The agency’s policy states to ensure the long-term operation and continued security of Custody Operations Division, each facility unit commander shall ensure a UO is maintained that delineates the necessary inspections at a facility. A facility lieutenant shall conduct weekly inspections using a facility developed checklist.</td>
<td>The agency conducts an Emergency Preparedness Inspection which is comprised of two parts and documented on the Emergency Preparedness Inspection Form.</td>
<td>Part 1 - Emergency Operations Procedures Addresses the overall operation procedures of the Facility, with respect to its preparation for functioning in the time of an emergency.</td>
<td>Part 2 - Facility Emergency Operations Center Addresses the Facility's Emergency Operations Center (EOC) Procedures, Training, and Supplies</td>
<td></td>
</tr>
</tbody>
</table>

³ Procedures related to security and emergency response may be in a separate manual to ensure confidentiality by limiting general access.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
</table>
| (4) Policy on the use of restraint equipment, including the restraint of pregnant inmates as referenced in Penal Code Section 3407. | ☒ | ☐ | ☐ | CDM 7-03/000.00 General Principles of Security Restraints  
CDM 7-02/010.00 Pregnant Inmates  
UO 5-17-020 Inmate Classification and Pregnant Inmates |
| (5) Procedure and criteria for screening newly received inmates for release per Penal Code sections 849(b)(2) and 853.6, and any other such processes as the facility administrator is empowered to use. | ☒ | ☐ | ☐ | CDM 6-11/050.00 Misdemeanor Release Pursuant to 849(b)(2) PC |
| (6) Security and control including: | ☒ | ☐ | ☐ | |
| (A) physical counts of inmates, | ☒ | ☐ | ☐ | CDM 5-05/010.00 Inmate Counts  
UO 3-10-010 Inmate Count |
| (B) searches of the facility and inmates, | ☒ | ☐ | ☐ | CDM 5-08/010.00 Searches  
CDM 5-08/020.00 Custody Safety Screening Program (B-SCAN)  
CDM 5-08/060.00 Visual Inspection During Bath Process  
UO 3-09-010 Module Cell Search Policy  
UO 3-08-060 Inmate Safety Screening System-B Scanner |
| (C) contraband control, and, | ☒ | ☐ | ☐ | Chapter 7 CDM  
CDM 5-07/000.00 Contraband  
UO 3-01-020 Contraband Watch  
UO 3-08-070-Contraband Control and Disposal |
| (D) key control. | ☒ | ☐ | ☐ | CDM 3-06/130.00 Key Inventory and Control  
UO 3-08-030-Key Inventory and Control |
Each facility administrator shall, at least annually, review, evaluate, and make a record of security measures. The review and evaluation shall include internal and external security measures of the facility including security measures specific to prevention of sexual abuse and sexual harassment.

<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td></td>
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<td>☐</td>
<td>CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)</td>
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<td>CDM 3-06/020.00 Facility Inspections</td>
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<td>☐</td>
<td>CDM 4-01/000.00 Crime Reporting Procedures</td>
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<td>UO 3-07-010 Facility Inspections and Compliance</td>
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<td>☐</td>
<td>UO 3-07-030 Fire Equipment Inspections &amp; Maintenance</td>
</tr>
</tbody>
</table>

The agency conducts monthly unannounced internal PREA facility security checks that they log in their eUDAL jail management system under “PREA Unannounced Round”. The agency provided for months of CRDF PREA facility checks to review from January 2020 through April of 2020. CRDF is compliant with security measures specific to prevention of sexual abuse and sexual harassment section of this regulation.

The agency’s Emergency Operation Bureau conducted an inspection of CRDF on April 19, 2019 to ensure emergency operations capabilities and supplies. There were no deficiencies noted in the report provided to BSCC staff to review. The report does meet the intent of this regulation for reviewing internal and external security measures. BSCC staff determined CRDF is noncompliant with the regulation section for not completing an annual internal or external security measure review within the required time frame of one year.

BSCC staff provided technical assistance to CRDF staff by explaining what is needed in a written report for their annual review for internal and external security measures. CRDF staff informed their facility Operations Sergeant to complete the inspection.

<table>
<thead>
<tr>
<th>(7) Emergency procedures include:</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(A) fire suppression preplan as required by section 1032 of these regulations;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression</td>
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<tr>
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<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 3-14-010 Fire Procedures</td>
</tr>
<tr>
<td>(B) escape, disturbances, and the taking of hostages;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>MPP 5-06/000.25 Supplemental Emergency Plans</td>
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<td>CDM 3-14/040.00 Unit Level Emergency Plans</td>
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<td>☐</td>
<td>UO 3-11-010-Escape Procedures</td>
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<td>☐</td>
<td>UO 3-16-115 Hostage or Barricaded Situations</td>
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<td>☐</td>
<td>UO 3-16-050 Disturbance or Riot in Visiting</td>
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<td>(C) mass arrests;</td>
<td>☒</td>
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<td>☐</td>
<td>CDM 3-14/040.00 Unit Level Emergency Plans</td>
</tr>
<tr>
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<td>☐</td>
<td>CDM 3-14/040.05 Replacement Staffing for the Inmate Reception Center During Emergency Field Booking Team Activations</td>
</tr>
<tr>
<td>(D) natural disasters;</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/040.00 Unit Level Emergency Plans</td>
</tr>
<tr>
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<td>UO 3-13-020 Natural Disasters</td>
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<tr>
<td>(E) periodic testing of emergency equipment; and,</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 3-06/050.00 Equipment Inspection</td>
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<td>CDM 3-14/130.00 Emergency Preparedness Coordinators</td>
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<td>CDM 14/090.05 Mandatory Inspection of Automated External Defibrillators (AED)</td>
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<td>UO 3-07-030 Fire Equipment Inspections &amp; Maintenance</td>
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<td></td>
<td>UO 3-07-040 Armory Inspection and Equipment Deployment</td>
</tr>
<tr>
<td>(F) storage, issue, and use of weapons, ammunition, chemical agents, and related security devices.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-06/110.00 Security of Weapons</td>
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<td>UO 3-07-050 Deployment of MK-9 OC Aerosol Canister</td>
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<td>(8) Suicide Prevention.</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 2-00/070.00 Custody Compliance and Sustainability Bureau</td>
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<tr>
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<td>CDM 5-01/050.00 Handling of Suicidal Inmates</td>
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<td>CDM 5-01/050.05 Telephone Suicide Risk</td>
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<td>UO 5-08-010 Special Handling and Housing of Female Mental Health Inmates</td>
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<td>UO 5-08-015 Suicide Prevention Program</td>
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<td>UO 5-08-018 Mental Health High Observation Housing</td>
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<td>UO 5-08-100 Safety Clothing Bedding and Personal Items for Inmates in Suicide Watch Cells</td>
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<tr>
<td>(9) Segregation of Inmates.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-02/040.00 Administrative Segregation Housing Definitions</td>
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<td>UO 5-17-030 Administrative Segregation Module Operations and Procedures</td>
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<td>(10) Zero tolerance in the prevention of sexual abuse and sexual harassment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)</td>
</tr>
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<td></td>
<td>UO 5-01-005 PREA</td>
</tr>
<tr>
<td>(11) Policy and procedure to detect, prevent, and respond to retaliation against any staff or inmate after reporting any abuse.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-04/025.055 PREA - Protection Against Retaliation</td>
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<td>CDM 5-12/005.05 Anti-retaliation Policy</td>
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<td>UO 5-01-005 PREA</td>
</tr>
<tr>
<td>(e) The manual for Temporary Holding, Court Holding, Type I, II, III, and IV facilities shall provide for, but not be limited to, the following:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)</td>
</tr>
<tr>
<td>(1) multiple internal ways for inmates to privately report sexual abuse and sexual harassment, retaliation by other inmates or staff for reporting sexual abuse and sexual harassment, and staff neglect or violation of responsibilities that may have contributed to such incidents,</td>
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<td>CDM 8-03/005.00 Inmate Grievances</td>
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<td>CDM 8-03/060.00 PREA Related Grievances</td>
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<td>UO 5-01-005 PREA</td>
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<td>CRDF provided photos of various housing areas showing PREA signage for inmates to review. CRDF provided BSCC staff a PREA Zero Tolerance Pamphlet they make available to inmates at the facility that explains how to report sexual abuse and sexual harassment.</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td>(2) a method for uninvolved inmates, family, community members, and other interested third-parties to report sexual abuse or sexual harassment. The method for reporting shall be publicly posted at the facility.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 8-03/080.00 Third Party (Referred) Grievances UO 5-01-005 PREA The agency provides an informational link on their website on how the public or inmates can report sexual abuse or sexual harassment. Link: <a href="http://shq.lasdnews.net/pages/PageDetail.aspx?id=1840">http://shq.lasdnews.net/pages/PageDetail.aspx?id=1840</a></td>
</tr>
<tr>
<td>1030 SUICIDE PREVENTION PROGRAM</td>
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<tr>
<td>The facility shall have a comprehensive written suicide prevention program developed by the facility administrator, in conjunction with the health authority and mental health director, to identify, monitor, and provide treatment to those inmates who present a suicide risk. The program shall include the following:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-01/050.00 Handling of Suicidal Inmates CDM 5-04/035.00 Mandatory Training on Mentally Ill Inmates MSB 356.01 Suicide Prevention UO 5-08-015 Suicide Prevention Program UO 5-08-018 Mental Health High Observation Housing UO 5-08-100 Safety Clothing Bedding and Personal Items for Inmates in Suicide Watch Cells UO 5-08-010 Special Handling and Housing of Female Mental Health Inmates The agency’s policy states Custody Training and Standards Bureau (CTSB), in conjunction with Correctional Health Services (CHS), individual facilities, and units, provide training on various mental health topics to sworn and civilian personnel working in custody facilities.</td>
</tr>
<tr>
<td>(a) Suicide prevention training for all staff that have direct contact with inmates.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-01/050.00 Handling of Suicidal Inmates CDM 5-04/035.00 Mandatory Training on Mentally Ill Inmates UO 5-08-015 Suicide Prevention Program</td>
</tr>
<tr>
<td>(b) Intake screening for suicide risk immediately upon intake and prior to housing assignment.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-03/030.00 Pre-screening UO 5-08-015 Suicide Prevention Program UO 5-03-020 Booking Center Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>(c) Provisions facilitating communication among arresting/transporting officers, facility staff, medical and mental health personnel in relation to suicide risk.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-03/030.00 Pre-screening UO 5-08-015 Suicide Prevention Program UO 5-03-020 Booking Center Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>(d) Housing recommendations for inmates at risk of suicide.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-01/050.10 Housing for Mentally Ill Inmates UO 5-08-015 Suicide Prevention Program</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td>(e) Supervision depending on level of suicide risk.</td>
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<td></td>
<td></td>
<td>CDM 5-01/050.10 Housing for Mentally Ill Inmates</td>
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<td>CDM 4-11/030.00 Inmate Safety Checks</td>
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<td>☑</td>
<td>UO 5-08-015 Suicide Prevention Program</td>
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<td>The facility’s policy states the inmate shall be under constant/direct observation of custody personnel until they are evaluated by DMH (Department of Mental Health). Upon evaluation, inmates determined to be suicidal/mentally ill shall be assigned to a module designated for the care of that classification of inmate by DMH.</td>
</tr>
<tr>
<td>(f) Suicide attempt and suicide intervention policies and procedures.</td>
<td>☒</td>
<td></td>
<td>☑</td>
<td>CDM 5-01/050.00 Handling of Suicidal Inmates</td>
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<td>☑</td>
<td>UO 5-08-015 Suicide Prevention Program</td>
</tr>
<tr>
<td>(g) Provisions for reporting suicides and suicides attempts.</td>
<td>☒</td>
<td></td>
<td>☑</td>
<td>CDM 4-05/000.00 Behavioral Observation and Mental Health Referral Reports</td>
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<td>☑</td>
<td>CDM 4-05/005.00 Electronic Behavioral Observation and Mental Health Referral Report (e-BOMHR)</td>
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<td>☑</td>
<td>CDM 5-01/050.00 Handling of Suicidal Inmates</td>
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<td>☑</td>
<td>UO 5-08-015 Suicide Prevention Program</td>
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<td>☑</td>
<td>The agency’s policy states a Behavioral Observation and Mental Health Referral (BOMHR) (SH-J-407) report was created to refer inmates exhibiting symptoms of mental illness for assessment and treatment by mental health staff.</td>
</tr>
<tr>
<td>(h) Multi-disciplinary administrative review of suicides and attempted suicides as defined by the facility administrator.</td>
<td>☒</td>
<td></td>
<td>☑</td>
<td>CDM 2-00/070.00 Custody Compliance and Sustainability Bureau</td>
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<td>☑</td>
<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
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<td>CDM 4-10/060.00 Critical Incident Review Committee - Suicidal Inmates</td>
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<td>UO 5-08-015 Suicide Prevention Program</td>
</tr>
<tr>
<td>**1032  ** FIRE SUPPRESSION PREPLANNING</td>
<td></td>
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<td></td>
<td>CDM 3-14/070.00 Fire Prevention and Suppression</td>
</tr>
<tr>
<td>Pursuant to Penal Code Section 6031.1(b), the facility administrator shall consult with the local fire department having jurisdiction over the facility, with the State Fire Marshal, or both, in developing a plan for fire suppression which shall include, but not be limited to:</td>
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<td>UO 3-07-010 Facility Inspections and Compliance</td>
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<td>☑</td>
<td>UO 3-07-030 Fire Equipment Inspections &amp; Maintenance</td>
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<td>UO 3-13-010-Evacuation Plan</td>
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<td>UO 3-13-030 Emergency Housing Plan</td>
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<td>UO 3-14-010-Fire Procedures</td>
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<td>Compliance with this regulation is based on policy review only.</td>
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<td>TITLE 15 SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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</table>
| (a) a fire suppression pre-plan developed with the local fire department to be included as part of the policy and procedures manual (Title 15, California Code of Regulations Section 1029); | ☒   | ☐  | ☐   | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 3-07-030 Fire Equipment Inspections & Maintenance  
UO 3-13-010-Evacuation Plan  
UO 3-13-030 Emergency Housing Plan  
UO 3-14-010-Fire Procedures  
Compliance with this regulation is based on policy review only. |
| (b) regular fire prevention inspections by facility staff on a monthly basis with two-year retention of the inspection record; | ☒   | ☐  | ☐   | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 3-14-010 Fire Procedures  
The facility’s policy states the CRDF training sergeant shall be designated as the CRDF Fire and Life Safety Officer (FLSO). The FLSO shall perform a comprehensive and thorough monthly inspection of the facility for compliance with fire safety standards.  
The CRDF provided documentation showing daily checks of the facility being conducted by staff and logged in their EUDAL system. The dates ranged from July 2018 through April 2020. BSCC staff determined CRDF is in compliance with this regulation.  
The agency also conducts Fire and Life Safety Command Inspections that verifies safety equipment, fire life safety documentation and fire suppression preplanning. The last command inspection was dated 5/16/2019 and noted no deficiencies for CRDF. |
| (c) fire prevention inspections as required by Health and Safety Code Section 13146.1(a) and (b) which requires inspections at least once every two years; | ☒   | ☐  | ☐   | CDM 3-14/070.00 Fire Prevention and Suppression  
UO 3-14-010-Fire Procedures  
Date of fire inspection: 1/14/2020 |
| (d) an evacuation plan; and,                                                     | ☒   | ☐  | ☐   | CDM 3-14/070.00 Fire Prevention and Suppression  
CDM 3-14/020.00 Inmate Movement During Facility Emergencies  
CDM 3-14/040.00 Unit Level Emergency Plans  
UO 3-07-030 Fire Equipment Inspections & Maintenance  
UO 3-13-010-Evacuation Plan  
UO 3-13-030 Emergency Housing Plan  
UO 3-14-010-Fire Procedures |

1445 LA Century City II 18-20 - 10 - A353 Type 2&3 PRO eff. 1/2019 (18-20).dot
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<tr>
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<tbody>
<tr>
<td>(e) a plan for the emergency housing of inmates in the case of fire.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 3-14/020.00 Inmate Movement During Facility Emergencies&lt;br&gt;UO 3-07-030 Fire Equipment Inspections &amp; Maintenance&lt;br&gt;UO 3-13-010-Evacuation Plan&lt;br&gt;UO 3-13-030 Emergency Housing Plan&lt;br&gt;UO 3-14-010-Fire Procedures</td>
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**1040 POPULATION ACCOUNTING**

Each facility administrator shall maintain an inmate demographics accounting system which reflects the monthly average daily population of sentenced and non-sentenced inmates by categories of male, female and juvenile. Compliance with this regulation is based on policy review only.

Facility administrators shall provide the BSCC with applicable inmate demographic information as described in the Jail Profile Survey.

| CDM 3-14/010.00 Inmate Transfers<br>CDM 6-04/000.00 Inmate Population | ☒ | ☐ | ☐ |

**1041 INMATE RECORDS**

(a) Each facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures for the maintenance of individual inmate records which shall include, but not be limited to, intake information, personal property receipts, commitment papers, court orders, reports of disciplinary actions taken, medical orders issued by the responsible physician and staff response, and non-medical information regarding disabilities and other limitations.

Compliance with this regulation is based on policy review only.

(b) Each facility administrator shall collect accurate, uniform data for every allegation of sexual abuse at facilities under its direct control and from other facilities with which it contracts for the confinement of its inmates. The data collected shall include, at a minimum, the data necessary to satisfy the reporting requirements of 34 U.S.C. section 30303(a)(1) (federal survey on sexual violence).

| CDM 3-04/025.00 Prison Rape Elimination ACT of 2003 (PREA)<br>UO 5-01-005 PREA | ☒ | ☐ | ☐ |

**1044 INCIDENT REPORTS**

Each facility administrator shall develop written policies and procedures for the maintenance of written records and reporting of all incidents which result in physical harm, or serious threat of physical harm, to an employee or inmate of a detention facility or other person.

BSCC staff reviewed a sampling of several types of incident reports for all facilities. The reports contained the information required by this regulation.

Such records shall include the names of the persons involved, a description of the incident, the actions taken, and the date and time of the occurrence.

<p>| CDM 4-01/000.00 Crime Reporting Procedures&lt;br&gt;UO 5-01-005 PREA&lt;br&gt;UO 4-01-020 Tracking &amp; Timely Submission of Administrative Reports &amp; Projects | ☒ | ☐ | ☐ |</p>
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<tr>
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<th>NO</th>
<th>N/A</th>
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</thead>
<tbody>
<tr>
<td>Such a written record shall be prepared by the staff assigned to investigate the incident and submitted to the facility manager or his/her designee.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 4-01/000.00 Crime Reporting Procedures UO 5-01-005 PREA UO 4-01-020 Tracking &amp; Timely Submission of Administrative Reports &amp; Projects</td>
</tr>
<tr>
<td><strong>1045 PUBLIC INFORMATION PLAN</strong></td>
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<td>Chapter 14 - Public Information Plan UO 5-01-020 Public Information Plan</td>
</tr>
<tr>
<td>Each facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures for the dissemination of information to the public, to other government agencies, and to the news media. The public and inmates shall have available for review the following material:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>The agency’s policy states a binder titled “Public Information Plan”, is located in the watch commander’s office, watch sergeant’s office, main control, and inmate services office. The Public Information Plan is also located in the PDC North shared files and is available to all personnel for dissemination as requested. Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>(a) The Board of State and Community Corrections Minimum Standards for Local Detention Facilities as found in Title 15 of the California Code of Regulations.</td>
<td>☒</td>
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</tr>
<tr>
<td>(b) Facility rules and procedures affecting inmates as specified in sections:</td>
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<td>☐</td>
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<td>(1) 1045, Public Information Plan</td>
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<td>UO 5-01-020 Public Information Plan</td>
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<td>(2) 1061, Inmate Education Plan</td>
<td>☒</td>
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<td>UO 5-01-020 Public Information Plan</td>
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<td>(3) 1062, Visiting</td>
<td>☒</td>
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<td>(4) 1063, Correspondence</td>
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<td>(5) 1064, Library Service</td>
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<td>(6) 1065, Exercise and Recreation</td>
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<td>(7) 1066, Books, Newspapers, Periodicals and Writings</td>
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<td>(8) 1067, Access to Telephone</td>
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<td>(9) 1068, Access to Courts and Counsel</td>
<td>☒</td>
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<td>UO 5-01-020 Public Information Plan</td>
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<tr>
<td>(10) 1069, Inmate Orientation</td>
<td>☒</td>
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<td>☐</td>
<td>CDM 6-14/020.00 Los Angeles County Sheriff's Department Station Jail Orientation UO 5-01-020 Public Information Plan</td>
</tr>
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<td>(11) 1070, Individual/Family Service Programs</td>
<td>☒</td>
<td>☐</td>
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<td>UO 5-01-020 Public Information Plan</td>
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<td>(12) 1071, Voting</td>
<td>☒</td>
<td>☐</td>
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<td>(13) 1072, Religious Observance</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>(14) 1073, Inmate Grievance Procedure</td>
<td>☒</td>
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<td>☐</td>
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<td>(15) 1080, Rules and Disciplinary Penalties</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>UO 5-01-020 Public Information Plan</td>
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<td>(16) 1081, Plan for Inmate Discipline</td>
<td>☒</td>
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<td>(17) 1082, Forms of Discipline</td>
<td>☒</td>
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<td>(18) 1083, Limitations on Discipline</td>
<td>☒</td>
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<td>(19) 1200, Responsibility for Health Care Services</td>
<td>☒</td>
<td>☐</td>
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### TITLE 15 SECTION

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<tr>
<th>DEATH IN CUSTODY</th>
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<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>(a) Death in Custody Reviews for Adults and Minors. The facility administrator, in cooperation with the health administrator, shall develop written policy and procedures to ensure that there is an initial review of every in-custody death within 30 days. The review team shall include the facility administrator and/or the facility manager, the health administrator, the responsible physician and other health care and supervision staff who are relevant to the incident. Deaths shall be reviewed to determine the appropriateness of clinical care; whether changes to policies, procedures, or practices are warranted; and to identify issues that require further study.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
</tr>
<tr>
<td>(b) Death of a Minor In any case in which a minor dies while detained in a jail, lockup, or court holding facility:</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
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<tr>
<td>(1) The administrator of the facility shall provide to the Board a copy of the report submitted to the Attorney General under Government Code Section 12525. A copy of the report shall be submitted within 10 calendar days after the death.</td>
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<td>☒</td>
<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
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<td>(2) Upon receipt of a report of death of a minor from the administrator, the Board may within 30 calendar days inspect and evaluate the jail, lockup, or court holding facility pursuant to the provisions of this subchapter. Any inquiry made by the Board shall be limited to the standards and requirements set forth in these regulations.</td>
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<td>CDM 4-10/050.00 Inmate Death- Reporting and Review Process</td>
</tr>
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### CLASSIFICATION PLAN

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<tr>
<th>CLASSIFICATION PLAN</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>(a) Each administrator of a temporary holding, Type I, II, or III facility shall develop and implement a written classification plan designed to properly assign inmates to housing units and activities according to the categories of sex, age, criminal sophistication, seriousness of crime charged, physical or mental health needs, assaultive/non-assaultive behavior, risk of being sexually abused, or sexually harassed and other criteria which will provide for the safety of the inmates and staff. Such housing unit assignment shall be accomplished to the extent possible within the limits of the available number of distinct housing units or cells in a facility. The written classification plan shall be based on objective criteria and include receiving screening performed at the time of intake by trained personnel, and a record of each inmate's classification level, housing restrictions, and housing assignments.</td>
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<td>CDM 5-01/010.00 Inmate Classification Responsibilities and Policies CDM 5-01/030.00 Inmate Classification and Identification CDM 5-01/030.03 Specific Inmate Classifications CDM 5-01/045.00 Inmate Handling Specific Classifications CDM 5-01/050.10 Housing for Mentally Ill Inmates CDM 5-02/010.00 Juveniles CDM 5-02/020.00 Alleged Juvenile Inmates CDM 5-02/050.00 Classification, Screening, and Housing of Gay, Gender Non-Conforming, Intersex, and Transgender Inmates CDM 5-02/060.00 Inmates with Charges of Sex Crimes Against Children CDM 5-12/005.10 Handling of Inmates with Mobility and/or Sensory Impairments UO 5-17-010 Housing Assignments UO 5-17-020 Inmate Classification and Pregnant Inmates Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>EACH ADMINISTRATOR OF A TYPE II OR III FACILITY SHALL ESTABLISH AND IMPLEMENT A CLASSIFICATION SYSTEM WHICH WILL INCLUDE THE USE OF CLASSIFICATION OFFICERS OR A CLASSIFICATION COMMITTEE IN ORDER TO PROPERLY ASSIGN INMATES TO HOUSING, WORK, REHABILITATION PROGRAMS, AND LEISURE ACTIVITIES. SUCH A PLAN SHALL INCLUDE THE USE OF AS MUCH INFORMATION AS IS AVAILABLE ABOUT THE INMATE AND FROM THE INMATE AND SHALL PROVIDE FOR A CHANNEL OF APPEAL BY THE INMATE TO THE FACILITY ADMINISTRATOR OR DESIGNEE. AN INMATE WHO HAS BEEN SENTENCED TO MORE THAN 60 DAYS MAY REQUEST A REVIEW OF HIS CLASSIFICATION PLAN NO MORE OFTEN THAN 30 DAYS FROM HIS LAST REVIEW.</td>
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<tr>
<td><strong>Subsection b does not apply and has been deleted.</strong></td>
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<p>| CDMA 5-01/010.00 Inmate Classification Responsibilities and Policies |
| CDMA 5-01/030.00 Inmate Classification and Identification |
| CDMA 5-01/030.03 Specific Inmate Classifications |
| CDMA 5-01/045.00 Inmate Handling Specific Classifications |
| CDMA 5-01/050.10 Housing for Mentally Ill Inmates |
| CDMA 5-02/010.00 Juveniles |
| CDMA 5-02/020.00 Alleged Juvenile Inmates |
| CDMA 5-02/050.00 Classification, Screening, and Housing of Gay, Gender Non-Conforming, Intersex, and Transgender Inmates |
| CDMA 5-02/060.00 Inmates with Charges of Sex Crimes Against Children |
| CDMA 5-12/005.10 Handling of Inmates with Mobility and/or Sensory Impairments |
| UO 5-17-010 Housing Assignments |
| UO 5-17-020 Inmate Classification and Pregnant Inmates |</p>
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<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</thead>
</table>
| **1051 COMMUNICABLE DISEASES** | ☒ | ☐ | ☐ | CDM 4-08/000.00 Reporting of HIV/aids and other Communicable Diseases  
CDM 5-03/030.00 Pre-screening  
CDM 5-03/030.50 Tuberculosis Screening  
CDM 5-03/040.00 Medical Segregation  
DM 5-03/175.25 Reporting of Inmate's Exposure to Aids and Other Communicable Disease  
UO 5-03-020 Booking Center  
UO 5-03-040 Reception Center |

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures specifying those symptoms that require segregation of an inmate until a medical evaluation is completed.

At the time of intake into the facility, an inquiry shall be made of the person being booked as to whether or not he/she has or has had any communicable diseases, such as tuberculosis or has observable symptoms of tuberculosis or any other communicable diseases, or other special medical problem identified by the health authority. The response shall be noted on the booking form and/or screening device.

| **1052 MENTALLY DISORDERED INMATES** | ☒ | ☐ | ☐ | CDM 4-08/000.00 Reporting of HIV/aids and other Communicable Diseases  
CDM 5-03/030.00 Pre-screening  
CDM 5-03/030.50 Tuberculosis Screening  
CDM 5-03/040.00 Medical Segregation |

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures to identify and evaluate all mentally disordered inmates, and may include telehealth.

If an evaluation from medical or mental health staff is not readily available, an inmate shall be considered mentally disordered for the purpose of this section if he or she appears to be a danger to himself/herself or others or if he/she appears gravely disabled.

An evaluation from medical or mental health staff shall be secured within 24 hours of identification or at the next daily sick call, whichever is earliest.

Segregation may be used if necessary to protect the safety of the inmate or others.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</table>
| **1053 ADMINISTRATIVE SEGREGATION** | ☒ | ☐ | ☐ | CDM 5-02/040.00 Administrative Segregation Housing Definitions  
CDM 5-01/045.00 Inmate Handling Specific Classifications  
UO 5-17-030 Administrative Segregation Module Operations and Procedures  
Compliance with this regulation is based on policy review only. |
| Except in Type IV facilities, each facility administrator shall develop written policies and procedures which provide for the administrative segregation of inmates who are determined to be prone to: promote activity or behavior that is criminal in nature or disruptive to facility operations; demonstrate influence over other inmates, including influence to promote or direct action or behavior that is criminal in nature or disruptive to the safety and security of other inmates or facility staff, as well as to the safe operation of the facility; escape; assault, attempted assault, or participation in a conspiracy to assault or harm other inmates or facility staff; or likely to need protection from other inmates, if such administrative segregation is determined to be necessary in order to obtain the objective of protecting the welfare of inmates and staff. | ☒ | ☐ | ☐ | |
| Administrative segregation shall consist of separate and secure housing but shall not involve any other deprivation of privileges than is necessary to obtain the objective of protecting the inmates and staff. | ☒ | ☐ | ☐ | CDM 5-02/040.00 Administrative Segregation Housing Definitions  
CDM 5-01/045.00 Inmate Handling Specific Classifications  
UO 5-17-030 Administrative Segregation Module Operations and Procedures  
There are no cells of this type at this facility. |
<p>| <strong>1055 USE OF SAFETY CELL</strong> | ☐ | ☒ | ☐ | |
| The safety cell described in Title 24, Part 2, Section 1231.2.5, shall be used to hold only those inmates who display behavior which results in the destruction of property or reveals an intent to cause physical harm to self or others. | ☐ | ☒ | ☐ | |
| The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures governing safety cell use and may delegate authority to place an inmate in a safety cell to a physician. | ☐ | ☖ | ☐ | |
| In no case shall the safety cell be used for punishment or as a substitute for treatment. | ☐ | ☖ | ☒ | |
| An inmate shall be placed in a safety cell only with the approval of the facility manager or designee, or responsible health care staff; continued retention shall be reviewed a minimum of every four hours. | ☐ | ☖ | ☒ | |
| A medical assessment shall be completed within a maximum of 12 hours of placement in the safety cell or at the next daily sick call, whichever is earliest. | ☐ | ☖ | ☒ | |
| The inmate shall be medically cleared for continued retention every 24 hours thereafter. | ☐ | ☖ | ☒ | |
| The facility manager, designee or responsible health care staff shall obtain a mental health opinion/consultation with responsible health care staff on placement and retention, which shall be secured within 12 hours of placement. | ☐ | ☖ | ☒ | |
| Direct visual observation shall be conducted at least twice every thirty minutes. Such observation shall be documented. | ☐ | ☖ | ☒ | |
| Procedures shall be established to assure administration of necessary nutrition and fluids. | ☐ | ☖ | ☒ | |</p>
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<th>TITLE 15 SECTION</th>
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<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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<td>Inmates shall be allowed to retain sufficient clothing, or be provided with a suitably designed “safety garment,” to provide for their personal privacy unless specific identifiable risks to the inmate's safety or to the security of the facility are documented.</td>
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<td><strong>1056 USE OF SOBERING CELL</strong></td>
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<td>UO 5-21-00 Detox Program-Module 1600</td>
</tr>
<tr>
<td>The sobering cell described in Title 24, Part 2, Section 1231.2.4, shall be used for the holding of inmates who are a threat to their own safety or the safety of others due to their state of intoxication and pursuant to written policies and procedures developed by the facility administrator.</td>
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<td>There are no cells of this type at this facility.</td>
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<td>Such inmates shall be removed from the sobering cell as they are able to continue in the processing.</td>
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<td>In no case shall an inmate remain in a sobering cell over six hours without an evaluation by a medical staff person or an evaluation by custody staff, pursuant to written medical procedures in accordance with section 1213 of these regulations, to determine whether the prisoner has an urgent medical problem.</td>
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<td>At 12 hours from the time of placement, all inmates will receive an evaluation by responsible health care staff.</td>
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<td>Intermittent direct visual observation of inmates held in the sobering cell shall be conducted no less than every half hour. Such observation shall be documented.</td>
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| **1057 DEVELOPMENTALLY DISABLED INMATES** | | | | CDM 6-06/030.00 Developmentally Disabled Inmates  
CDM 5-01/030.00 Inmate Classification and Identification  
UO 5-08-130 Developmentally Disabled Inmates  
UO 5-08-130 Developmentally Disabled Inmates |
| The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the identification and evaluation, appropriate classification and housing, protection, and nondiscrimination of all developmentally disabled inmates. | ☒ | ☐ | ☐ | |
| The health authority or designee shall contact the regional center on any inmate suspected or confirmed to be developmentally disabled for the purposes of diagnosis and/or treatment within 24 hours of such determination, excluding holidays and weekends. | ☒ | ☐ | ☐ | |
USE OF RESTRAINT DEVICES

The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices and may delegate authority to place an inmate in restraints to a responsible health care staff.

CDM Chapter 3 - Restraints
CDM 7-03/000.00 General Principles of Security Restraints and Handcuffing Inmates
CDM 7-03/000.05 Fixed Restraints
CDM 7-03/040.00 Safety Chair

Per CDM 7-03/040.00 Safety Chair policy, the safety chair shall only be used for inmates who have been identified as violent, self-destructive or a high risk.

During the review of the agency’s policy, BSCC staff determined the policy is out of date and not in compliance with several sections of this regulation.

The agency provided documentation on the use of their safety chair via their “Inmate Safety Chair Security Check Log” form SH-R-637 that documents the use and reason why the safety chair is being used. The form provides four types of use of the safety chair:

1. Short Term Security
2. Temporary Control
3. Safe Transport
4. Other

The form states, per CDM 7-03/040.00 Safety Chair policy, the inmate shall remain in continual, direct visual contact by observational personal. The staff assigned to observe the inmate in the safety chair write their name, employee number and start/end time of their observations. The form also has a section labeled, “Safety Check of Inmate in the Safety Chair” that states a two-hour maximum time limit for inmates placed in the safety chair. This section provides an additional area for staff to document their observations of the inmate.

BSCC staff reviewed documentation for restraint chair placements during the 2018/2020 inspection cycle. The documentation disclosed the agency is in compliance with their own policy and this regulation. The majority of the documentation indicated inmates were placed in a safety chair for transportation to and from court with no force used. Two of the reports provided indicated a court order for the inmates to be placed in a safety chair while attending court. The forms also annotated supervisor approvals, personnel who video recorded the incident, names of staff involved in the placement and documentation as to the reason why the inmate was placed in the safety chair.
<table>
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<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
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<td>even though the documentation provided showed the safety chair being used for the safe transportation of inmates by either court order or per the agency’s policy CDM 7-03/040.00 for inmates who have been identified as violent, self-destructive, or a high security risk, the agency is noncompliant with several sections of this regulation. The items of noncompliance identified in this section are based upon the regulation not delineating the use of restraint devices between safe transportation and/or being used to restrain inmate who displays behavior which results in the destruction of property or reveal an intent to cause physical harm to self or others. When the safety chair is used, which is a restraint device, all sections of this regulation are reviewed for compliance.</td>
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<td>In addition to the areas specifically outlined in this regulation, at a minimum, the policy shall address the following areas: acceptable restraint devices; signs or symptoms which should result in immediate medical/mental health referral; availability of cardiopulmonary resuscitation equipment; protective housing of restrained persons;</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 7-03/000.10 Security Restraints and Separation/Isolation of Inmates CDM 7-03/040.00 Safety Chair CDM 7-03/000.15 Security Restraints in Mental Health Housing CDM 7-03/040.00 Safety Chair CDM 14/090.05 Mandatory Inspection of Automated External Defibrillators (AED) CDM 7-03/040.00 Safety Chair Compliance with this regulation is based on policy review only. CDM 7-03/020.00 Use of Force Against Restrained Inmates CDM 7-03/040.00 Safety Chair Compliance with this regulation is based on policy and documentation review only.</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
<td>YES</td>
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<td>P/P REFERENCE – COMMENTS</td>
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| provision for hydration and sanitation needs; and | ☐ | ☒ | ☐ | CDM 7-03/040.00 Safety Chair  
CDM 7-03/030.00 Medically Ordered Restraint Devices |
<p>| | | | | The agency’s policy states inmates secured in the Safety Chair shall not be denied food, water or beverages, prescribed medications, or access to a bathroom unless there is substantial cause to do so and the watch commander has been notified and has obtained the concurrence of available medical staff. |
| | | | | During the review of the documentation provided BSCC staff, the documentation did not indicate staff offering inmates fluids for hydration or sanitation needs while in the safety chair. |
| | | | | In reviewing reports and the agency’s policy for safety chair placements, BSCC staff determined CRDF to be noncompliant with this section of the regulation due to not documenting the offering of hydration or sanitation needs to the inmates in the safety chair. |
| | | | | Technical assistance is being provided by suggesting you have staff document on the “Inmate Safety Chair Security Check Log” form SH-R-637 an offering of hydration and sanitation needs to the inmate, unless it is documented in doing so is a danger to staff. Policy CDM 7-03/040.00 Safety Chair should also change to reflect the regulation requirement. |
| | | | | This was also documented during your last 2016/2018 BSCC Biennial Inspection report. |</p>
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<tr>
<th>TITLE 15 SECTION</th>
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<tr>
<td>exercising of extremities.</td>
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<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
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<td>The agency’s policy states if an inmate is held in the Safety Chair for a two (2) hour period, then it is required that the inmate be removed from the Safety Chair for a minimum of thirty (30) minutes prior to any subsequent application unless exigent circumstances apply.</td>
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<td>BSCC staff determined the agency’s policy to be noncompliant with regulation section based on the agency’s policy and form SH-R-637 used to document safety chair placements for not annotating the language or the intent of this regulation in exercising extremities.</td>
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<td>In reviewing the safety chair documentation, BSCC staff determined CRDF to be noncompliant with this regulation based on no available documentation by staff allowing inmates to exercise extremities while placed in the safety chair for up to two hours.</td>
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<td>Technical assistance is being provided by suggesting the agency revise their SH-R-637 form to document the exercising of extremities and add language in their policy to be in compliance with this regulation.</td>
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<tr>
<td>In no case shall restraints be used for punishment or as a substitute for treatment.</td>
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<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
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<td>Restraint devices shall only be used on inmates who display behavior which results in the destruction of property or reveal an intent to cause physical harm to self or others. Restraint devices include any devices which immobilize an inmate’s extremities and/or prevent the inmate from being ambulatory.</td>
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<td>Physical restraints should be utilized only when it appears less restrictive alternatives would be ineffective in controlling the disordered behavior.</td>
</tr>
<tr>
<td>Restraint devices shall only be used on inmates who display behavior which results in the destruction of property or reveal an intent to cause physical harm to self or others. Restraint devices include any devices which immobilize an inmate’s extremities and/or prevent the inmate from being ambulatory.</td>
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<td>☐</td>
<td>CDM 7-03/000.00 General Principles of Security Restraints and Handcuffing Inmates CDM 7-03/000.05 Fixed Restraints CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
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<td>N/A</td>
<td>P/P REFERENCE – COMMENTS</td>
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<tr>
<td>Inmates shall be placed in restraints only with the approval of the facility manager, the facility watch commander, responsible health care staff; continued retention shall be reviewed a minimum of every hour.</td>
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<td>CDM 7-03/040.00 Safety Chair&lt;br&gt;Even though the agency’s policy states vitals are taken every hour, the policy is outdated with this regulation section. The regulation requires hourly continued retention reviews that is not documented in the agency’s policy or form used when placing inmates in a safety chair. BSCC staff determined the agency’s policy and form is noncompliant with this regulation due not annotating the continued retention being reviewed a minimum of every hour. The agency’s policy states the maximum time an inmate shall be secured in the Safety Chair is two (2) hours, unless exigent circumstances require the need to keep the inmate secured in the Safety Chair. Approval shall be obtained from a supervisor at the permanent rank of lieutenant or above, or on-duty watch commander, in consultation with medical staff, for any extension past the two (2) hours and every two (2) hour period thereafter. The reason for the extension shall be noted in the Inmate Safety Chair Security Check Log (SH-R-637).&lt;br&gt;BSCC staff reviewed the documentation for hourly continued retention and determined CRDF is noncompliant with this regulation due to not documenting hourly retention approved by the watch commander or responsible medical staff.&lt;br&gt;Technical assistance is being provided by suggesting you revise your safety chair policy and document hourly retention on your SH-R-637 form to be in compliance with this regulation.</td>
</tr>
<tr>
<td>A medical opinion on placement and retention shall be secured within one hour from the time of placement.</td>
<td>☐</td>
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<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair&lt;br&gt;The agency’s policy states inmate's vital signs are taken every hour while the inmate is secured in the safety chair. During the review of documentation, BSCC staff determined CRDF to be noncompliant with this regulation due the forms not indicating they obtained a medical opinion when an inmate is placed in the safety chair or within one hour from the time the inmate was placed in the safety chair.&lt;br&gt;Technical assistance is being provided by suggesting you revise your safety chair form SH-R-637 to indicate a medical opinion to be in compliance with this regulation.</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
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<td>P/P REFERENCE – COMMENTS</td>
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<td>A medical assessment shall be completed within four hours of placement.</td>
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<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
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<tr>
<td>If the facility manager, or designee, in consultation with responsible health care staff determines that an inmate cannot be safely removed from restraints after eight hours, the inmate shall be taken to a medical facility for further evaluation.</td>
<td>☐</td>
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<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair BSCC staff determine the agency is noncompliant with this regulation due to their policy not being up to date and does not contain the requirements of this regulation.</td>
</tr>
<tr>
<td>Direct visual observation shall be conducted at least twice every thirty minutes to ensure that the restraints are properly employed, and to ensure the safety and well-being of the inmate. Such observation shall be documented.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair During the review of safety check documentation, BSCC staff determine the agency to be in compliance with this regulation. The documentation states the inmates shall remain in continual, direct visual contact by observation personnel. The documents show the name of the observational personnel and the time frame of their observations.</td>
</tr>
<tr>
<td>While in restraint devices all inmates shall be housed alone or in a specified housing area for restrained inmates which makes provisions to protect the inmate from abuse.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
</tr>
<tr>
<td>The provisions of this section do not apply to the use of handcuffs, shackles or other restraint devices when used to restrain inmates for security reasons.</td>
<td>☒</td>
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<td>☐</td>
<td>CDM 7-03/040.00 Safety Chair</td>
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<tr>
<td><strong>1058.5 RESTRAINTS AND PREGNANT INMATES</strong></td>
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<tr>
<td>The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices on pregnant inmates. In accordance with Penal Code 3407 the policy shall include reference to the following:</td>
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<td>☐</td>
<td>CDM 5-01/010.00 Inmate Classification Responsibilities and Policies CDM 5-01/030.05 Identification and Classification Symbols for Pregnant Inmate CDM 7-02/010.00 Pregnant Inmates Compliance with this regulation is based on policy and documentation review only.</td>
</tr>
<tr>
<td>(1) An inmate known to be pregnant or in recovery after delivery shall not be restrained by the use of leg irons, waist chains, or handcuffs behind the body.</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 7-02/010.00 Pregnant Inmates</td>
</tr>
<tr>
<td>(2) A pregnant inmate in labor, during delivery, or in recovery after delivery, shall not be restrained by the wrists, ankles, or both, unless deemed necessary for the safety and security of the inmate, the staff, or the public.</td>
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<td>☐</td>
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<td>CDM 7-02/010.00 Pregnant Inmates</td>
</tr>
<tr>
<td>(3) Restraints shall be removed when a professional who is currently responsible for the medical care of a pregnant inmate during a medical emergency, labor, delivery, or recovery after delivery determines that the removal of restraints is medically necessary.</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 7-02/010.00 Pregnant Inmates</td>
</tr>
</tbody>
</table>
(4) Upon confirmation of an inmate's pregnancy, she shall be advised, orally or in writing, of the standards and policies governing pregnant inmates.

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<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
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<th>P/P REFERENCE – COMMENTS</th>
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<tbody>
<tr>
<td>(4) Upon confirmation of an inmate's pregnancy, she shall be advised, orally or in writing, of the standards and policies governing pregnant inmates.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-02/010.00 Pregnant Inmates COM 5-01/030.05 Identification and Classification Symbols for Pregnant Inmate UO 5-17-020 Inmate Classification and Pregnant Inmates BSCC staff did not interview any inmates to affirm they have been advised of the regulation requirements. Compliance with this regulation is based on policy and documentation review only.</td>
</tr>
</tbody>
</table>

1059 USE OF REASONABLE FORCE TO COLLECT DNA SPECIMENS, SAMPLES, IMPRESSIONS

(a) Pursuant to Penal Code Section 298.1, authorized law enforcement, custodial, or corrections personnel including peace officers, may employ reasonable force to collect blood specimens, saliva samples, or thumb or palm print impressions from individuals who are required to provide such samples, specimens or impressions pursuant to Penal Code Section 296 and who refuse following written or oral request.

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<tr>
<th>TITLE 15 SECTION</th>
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<tbody>
<tr>
<td>(a) Pursuant to Penal Code Section 298.1, authorized law enforcement, custodial, or corrections personnel including peace officers, may employ reasonable force to collect blood specimens, saliva samples, or thumb or palm print impressions from individuals who are required to provide such samples, specimens or impressions pursuant to Penal Code Section 296 and who refuse following written or oral request.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph CDM 7-01/040.00 Planned Use of Force UO 3-01-005 Collection of DNA Samples from Arrestees The agency only uses force to collect DNA when given a court order. Compliance with this regulation is based on policy review only.</td>
</tr>
</tbody>
</table>

(1) For the purpose of this regulation, the “use of reasonable force” shall be defined as the force that an objective, trained and competent correctional employee, faced with similar facts and circumstances, would consider necessary and reasonable to gain compliance with this regulation.

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<tr>
<th>TITLE 15 SECTION</th>
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<td>(1) For the purpose of this regulation, the “use of reasonable force” shall be defined as the force that an objective, trained and competent correctional employee, faced with similar facts and circumstances, would consider necessary and reasonable to gain compliance with this regulation.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-01/040.00 Planned Use of Force DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph UO 3-01-005 Collection of DNA Samples from Arrestees</td>
</tr>
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</table>

(2) The use of reasonable force shall be preceded by efforts to secure voluntary compliance. Efforts to secure voluntary compliance shall be documented and include an advisement of the legal obligation to provide the requisite specimen, sample or impression and the consequences of refusal.

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<td>(2) The use of reasonable force shall be preceded by efforts to secure voluntary compliance. Efforts to secure voluntary compliance shall be documented and include an advisement of the legal obligation to provide the requisite specimen, sample or impression and the consequences of refusal.</td>
<td>☒</td>
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<td>☐</td>
<td>CDM 7-01/040.00 Planned Use of Force DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph UO 3-01-005 Collection of DNA Samples from Arrestees</td>
</tr>
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</table>

(b) The force shall not be used without the prior written authorization of the facility watch commander on duty. The authorization shall include information that reflects the fact that the offender was asked to provide the requisite specimen, sample, or impression and refused.

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<td>(b) The force shall not be used without the prior written authorization of the facility watch commander on duty. The authorization shall include information that reflects the fact that the offender was asked to provide the requisite specimen, sample, or impression and refused.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-01/040.00 Planned Use of Force DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph UO 3-01-005 Collection of DNA Samples from Arrestees</td>
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</table>

(c) If the use of reasonable force includes a cell extraction, the extraction shall be videotaped, including audio. Video shall be directed at the cell extraction event. The videotape shall be retained by the agency for the length of time required by statute. Notwithstanding the use of the video as evidence in a criminal proceeding, the tape shall be retained administratively.

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<td>(c) If the use of reasonable force includes a cell extraction, the extraction shall be videotaped, including audio. Video shall be directed at the cell extraction event. The videotape shall be retained by the agency for the length of time required by statute. Notwithstanding the use of the video as evidence in a criminal proceeding, the tape shall be retained administratively.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 7-01/050.05 Inmate Extraction Procedures DM 6-03/080.00 Booking Fingerprints, DNA Samples and Photograph UO 3-01-005 Collection of DNA Samples from Arrestees</td>
</tr>
<tr>
<td>TITLE 15 SECTION</td>
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</table>
| **1061 INMATE EDUCATION PROGRAM** | ☒ | ☐ | ☐ | CDM 5-13/130.00 Inmate Education  
CDM 5-13/130.10 Inmate Fire Camp Program  
CDM 5-13/130.15 Performance Milestones  
UO 5-23-020 Inmate Education Program (EBI)  
Compliance with this regulation is based on policy and documentation review only. |
| When such services are not made available by the appropriate public officials, then the facility administrator shall develop and implement an education program with available resources. | ☒ | ☐ | ☐ | CDM 5-13/130.00 Inmate Education  
UO 5-23-020 Inmate Education Program (EBI) |
| Such a plan shall provide for the voluntary academic and/or vocational education of housed inmates. | ☒ | ☐ | ☐ | CDM 5-13/130.00 Inmate Education  
UO 5-23-020 Inmate Education Program (EBI) |
| Reasonable criteria for program eligibility shall be established and an inmate may be excluded or removed based on sound security practices or failure to abide by facility rules and regulations. | ☒ | ☐ | ☐ | CDM 5-13/130.00 Inmate Education  
UO 5-23-020 Inmate Education Program (EBI) |
| **1062 VISITING** | ☒ | ☐ | ☐ | CDM 5-10/010.00 Inmate Visiting  
UO 5-15-010 Public Visiting |
| (a) The facility administrator shall develop written policies and procedures for inmate visiting which shall provide for as many visits and visitors as facility schedules, space, and number of personnel will allow. | ☒ | ☐ | ☐ | CDM 5-10/010.00 Inmate Visiting  
UO 5-15-010 Public Visiting |
| (TYPE II ONLY) All inmates in Type II facilities are allowed at least two visits totaling at least one hour per inmate each week. | ☒ | ☐ | ☐ | CDM 5-10/010.00 Inmate Visiting  
UO 5-15-010 Public Visiting |
| (TYPE III ONLY) Inmates in Type III facilities are allowed one or more visits, totaling at least one hour per week. | ☐ | ☐ | ☒ | CDM 5-10/010.00 Inmate Visiting |
| (c) The visiting policies developed pursuant to this section shall include provision for visitation by minor children of the inmate. | ☒ | ☐ | ☐ | CDM 5-10/010.00 Inmate Visiting |
| (d) Video visitation may be used to supplement existing visitation programs, but shall not be used to fulfill the requirements of this section if in-person visitation is requested by an inmate. | ☒ | ☐ | ☐ | CDM 5-10/010.05 Inmate Video Visitation System |
| (e) Facilities shall not charge for visitation when visitors are onsite and participating in either in-person or video visitation. For purposes of this subsection, onsite is defined as the location where the inmate is housed. | ☒ | ☐ | ☐ | CDM 5-10/010.05 Inmate Video Visitation System |
| (f) Subdivision (d) shall not apply to facilities which (1) exclusively used video visitation prior to January 1, 2017 or (2) had been designed without in-person visitation space and conditionally awarded by the Board prior to June 27, 2017. | ☒ | ☐ | ☐ | CDM 5-10/010.05 Inmate Video Visitation System |
| (g) If a local detention facility offered video visitation only as of January 1, 2017, the first hour of remote video visitation per week shall be offered free of charge. | ☐ | ☐ | ☒ | CDM 5-10/010.05 Inmate Video Visitation System |

Types and availability of visitation, including:

*Note: Reference PC § 6031.1 (June 2017)*

Mode of visitation: In-person – barrier and video

Visitation hours:
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<th>TITLE 15 SECTION</th>
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<tr>
<td>Time inmates are allowed for visitation; and,</td>
<td>♦️</td>
<td>☐️</td>
<td>☐️</td>
<td>Monday through Friday 9:15 A.M. to 12:30 P.M., and 2:30 P.M. to 5:00 P.M. Saturday and Sunday 7:30 A.M. to 12:30 P.M., and 2:30 P.M. to 6:00 P.M.</td>
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<tr>
<td>Any restrictions on inmate visitation.</td>
<td>♦️</td>
<td>☐️</td>
<td>☐️</td>
<td>• Visitors shall dress in acceptable civilian attire, • Visitors shall not speak in a loud or boisterous manner or use abusive language to Sheriff’s Department personnel and/or other visitors, • Visitors shall follow directives given by Department personnel to end the visiting session and to return to the visiting lobby, • Visitors are to visit only with the inmate who they have a scheduled appointment for. Visitors violating this section shall have their visit canceled and escorted off the jail facility, • Visitors shall not engage in any activity that violates the security of the facility or threatens the safety of Department personnel or inmates, • Smoking is prohibited inside the facility, • Cameras, recording devices, radios, and all electronic devices are prohibited within the visiting areas, • Visitors in possession or under the influence of any alcoholic beverage, illegal drug, narcotic or any other substance deemed unlawful to possess, shall not be allowed in the facility and will be subject to arrest, • Visitors shall not engage in lewd conduct or indecent exposure, • Parents/guardians must maintain immediate control of their children, • The use of gang colors, signs, language, or any gang paraphernalia used to show gang affiliation is prohibited, • Loitering or any other unacceptable behavior shall not be tolerated and the person(s) shall be ordered to leave the premises.</td>
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### 1063 CORRESPONDENCE

The facility administrator shall develop written policies and procedures for inmate correspondence which provide that: ♦️ □️ □️ □️

(a) there is no limitation on the volume of mail that an inmate may send or receive; ♦️ □️ □️ □️

(b) inmate correspondence may be read when there is a valid security reason and the facility manager or his/her designee approves; ♦️ □️ □️ □️
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<tr>
<td>(c) jail staff shall not review inmate correspondence to or from state and federal courts, any member of the State Bar or holder of public office, and the State Board of State and Community Corrections; however, jail authorities may open and inspect such mail only to search for contraband, cash, checks, or money orders and in the presence of the inmate;</td>
<td>☒</td>
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<td>CDM 5-06/070.00 Inmate Correspondence CDM section 5- 6/020.00 Inmate Money MPP 5-03/195.00 Confidential/Legal Correspondence of Inmates MPP 5-03/200.15 Incoming Money UO 5-10-010 Inmate Mail Correspondence</td>
</tr>
<tr>
<td>(d) inmates may correspond, confidentially, with the facility manager or the facility administrator; and,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-06/070.00 Inmate Correspondence MPP 5-03/195.00 Confidential/Legal Correspondence of Inmates UO 5-10-010 Inmate Mail Correspondence</td>
</tr>
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</table>
| (e) those inmates who are without funds shall be permitted at least two postage paid envelopes and two sheets of paper each week to permit correspondence with family members and friends but without limitation on the number of postage paid envelopes and sheets of paper to his or her attorney and to the courts. | ☒ | ☐ | ☐ | CDM 5-06/070.00 Inmate Correspondence CDM 5-13/080.00 Indigent Inmates CDM 5-13/090.00 Personal Care Items and Supplies for Inmates UO 5-10-010 Inmate Mail Correspondence  

The agency’s policy states inmates who are indigent and unable to supply themselves with personal care items at the time of their commissary order may select the Indigent Kit, which includes the same personal care articles as the Admissions Kit.  

Admissions Kit: Toothbrush, Toothpaste, Soap, Comb, Shaving implements, Deodorant and Shampoo  

Indigent Kit: Admissions Kit, Stationary, Postage Stamps, Pencil and Envelope. |

1064 LIBRARY SERVICES  

The facility administrator shall develop written policies and procedures for library service in all Type II, III, and IV facilities. The scope of such service shall be determined by the facility administrator. The library service shall include access to legal reference materials, current information on community services and resources, and religious, educational, and recreational reading material. In Type IV facilities such a program can be either in-house or provided through access to the community. | ☒ | ☐ | ☐ | CDM 5-13/150.00 Library Services CDM 5-13/150.05 Minimum Library Contents CDM 5-13/160.05 Law Library UO 5-23-030 Library Service  

Compliance with this regulation is based on policy and documentation review only.
### TITLE 15 SECTION

#### 1065 EXERCISE AND RECREATION

(a) The facility administrator of a Type II or III facility shall develop written policies and procedures for an exercise and recreation program, in an area designed for recreation, which will allow a minimum of three hours of exercise distributed over a period of seven days. Such regulations as are reasonable and necessary to protect the facility's security and the inmates' welfare shall be included in such a program.

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CDM 5-13/120.00 Exercise and Recreation
UO 5-23-085 Outdoor Exercise Yard Procedures
UO 5-23-090-Inmate Out of Cell Time
UO 5-23-095 Outdoor Recreation Time for Inmates Participating in the Impact Program

BSCC staff reviewed documentation for administrative separation inmates exercise logs. During the review of the documentation, BSCC staff noted that CRDF tracks dayroom and outdoor recreation for inmates in administrative separation by cell, booking number, name, date and time when providing recreational yard and dayroom activities. When the inmate refuses the recreation yard, staff document the refusal on the form. The documentation disclosed the inmates are generally out in the recreation yard for two hours during each session offered.

BSCC staff did not interview any inmates to affirm the documentation and access to the recreation yard. Compliance with this regulation is based on the documents provided and a review of the agency’s policy and procedure only.

#### 1066 BOOKS, NEWSPAPERS, PERIODICALS, AND WRITINGS

The facility administrator of a Type II or III facility shall develop written policies and procedures which will permit inmates to purchase, receive and read any book, newspaper, periodical, or writing accepted for distribution by the United States Postal Service. Nothing herein shall be construed as limiting the right of a facility administrator to:

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CDM 5-06/030.00 Inmate Reading Material
UO 5-23-030 Library Service

The facility’s policy states library of books and periodicals shall be maintained in bookshelves in each of the module’s multipurpose rooms (MPR). Inmates shall be allowed to exchange and select books from the MPR as time permits. It shall be the responsibility of the Inmate Services officer to replenish the stock of library books in each module, as necessary.

Compliance with this regulation is based on policy and documentation review only.

(1) exclude any publications or writings based on any legitimate penological interest;

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CDM 5-06/030.00 Inmate Reading Material
UO 5-23-030 Library Service

(2) exclude obscene publications or writings, and mail containing information concerning where, how, or from whom such matter may be obtained; and any matter of a character tending to incite murder, arson, riot, violent racism, or any other form of violence; any matter of a character tending to incite crimes against children; any matter concerning unlawful gambling or an unlawful lottery; the manufacture or use of weapons, narcotics, or explosives; or any other unlawful activity;

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CDM 5-06/030.00 Inmate Reading Material
UO 5-23-030 Library Service

(3) open and inspect any publications or packages received by an inmate; and

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CDM 5-06/030.00 Inmate Reading Material
UO 5-23-030 Library Service
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<tr>
<td>(4) restrict the number of books, newspapers, periodicals, or writings the inmate may have in his/her cell or elsewhere in the facility at one time.</td>
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<td>☐</td>
<td>CDM 5-06/030.00 Inmate Reading Material UO 5-23-030 Library Service</td>
</tr>
<tr>
<td><strong>1067 ACCESS TO TELEPHONE</strong></td>
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<td>CDM 5-13-020.00 Telephone Calls UO 5-13-010 Inmate Telephone Access</td>
</tr>
<tr>
<td>The facility administrator shall develop written policies and procedures which allow reasonable access to a telephone beyond those telephone calls which are required by Section 851.5 of the Penal Code.</td>
<td>☒</td>
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<td>☐</td>
<td>Compliance with this regulation is based on policy and documentation review only.</td>
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<tr>
<td><strong>1068 ACCESS TO COURTS AND COUNSEL</strong></td>
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<td>CDM 5-10/030.00 Attorney and Professional Room Visits CDM 5-10/040.00 Exceptions to Attorney and Professional Room Posted Hours UO 5-15-020 Attorney and Other Miscellaneous Priority</td>
</tr>
<tr>
<td>The facility administrator shall develop written policies and procedures to ensure inmates have access to the court and to legal counsel. Such access shall consist of:</td>
<td>☒</td>
<td>☐</td>
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<td>CDM 5-10/030.00 Attorney and Professional Room Visits UO 5-10-010 Inmate Mail Correspondence UO 5-15-020 Attorney and Other Miscellaneous Priority</td>
</tr>
<tr>
<td>(a) unlimited mail as provided in Section 1063 of these regulations, and,</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/030.00 Attorney and Professional Room Visits UO 5-10-010 Inmate Mail Correspondence UO 5-15-020 Attorney and Other Miscellaneous Priority</td>
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<td>(b) confidential consultation with attorneys.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-10/030.00 Attorney and Professional Room Visits</td>
</tr>
<tr>
<td><strong>1069 INMATE ORIENTATION</strong></td>
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<td>CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail CDM 6-14/020.00 Los Angeles County Sheriff's Department Station Jail Orientation UO 5-23-040-Inmate Orientation</td>
</tr>
<tr>
<td>In Type II, III, and IV facilities, the facility administrator shall develop written policies and procedures for the implementation of a program reasonably understandable to inmates designed to orient a newly received inmate at the time of placement in a living area.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>It is the responsibility of the Inmate Reception Center (IRC) and Century Regional Detention Facility (CRDF) watch commanders to order and distribute “A Guide Through Custody-Los Angeles County Jail”. During the review of the guide, BSCC staff determined the guide to be out of date and not in compliance with several sections of this regulation. Technical assistance is being provided to the agency by suggesting they update and add in the entirety of this regulation to their inmate orientation, “A Guide Through Custody-Los Angeles County Jail”.</td>
</tr>
<tr>
<td>Such a program shall be published and include, but not be limited to, the following:</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail</td>
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<tr>
<td>TITLE 15 SECTION</td>
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</table>
| (1) correspondence, visiting, and telephone usage rules;                       | ☐   | ✓  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
5-23-040-Inmate Orientation  
The agency is noncompliant with this section of the regulation due to not having the visiting, and telephone usage rules listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |
| (2) rules and disciplinary procedures;                                         | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail                                                                                                                                                                                                                                                      |
| (3) inmate grievance procedures;                                               | ☐   | ☒  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-23-040-Inmate Orientation  
The agency is noncompliant with this section of the regulation due to not having an inmate grievance procedure listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |
| (4) programs and activities available and method of application;              | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-23-040-Inmate Orientation                                                                                                                                                                                                                                                                               |
| (5) medical services;                                                          | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-23-040-Inmate Orientation                                                                                                                                                                                                                                                                               |
| (6) classification/housing assignments;                                       | ☒   | ☐  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-23-040-Inmate Orientation                                                                                                                                                                                                                                                                               |
| (7) court appearance where scheduled, if known;                               | ☐   | ☒  | ☐   | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
The agency is noncompliant with this section of the regulation due to not having court appearance reference listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process.                                                                                           |
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<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
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<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
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</table>
| (8) voting, including registration; and, | ☐   | ☒  | ☐  | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
UO 5-24-010 Inmate Voting  
The agency is noncompliant with this section of the regulation due to not having an inmate voting procedures listed in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |
| (9) zero tolerance policy against sexual abuse and sexual harassment. | ☐   | ☒  | ☐  | CDM 5-01/005.00 Prioritization List for Sign Language Interpreter Requests  
CDM 5-01/010.05 A Guide Through Custody-Los Angeles County Jail  
The agency is noncompliant with this section of the regulation due to not informing the inmate of the agency’s zero tolerance policy against sexual abuse and sexual harassment in the “A Guide Through Custody-Los Angeles County Jail” that is given to inmates during the booking process. |

1070 INDIVIDUAL/FAMILY SERVICE PROGRAMS

The facility administrator of a Type II, III, or IV facility shall develop written policies and procedures which facilitate cooperation with appropriate public or private agencies for individual and/or family social service programs for inmates. Such a program shall utilize the services and resources available in the community and may be in the form of a resource guide and/or actual service delivery.

| | ☒ | ☐ | ☐ | CDM 3-05/030.00 Chaplain Services  
CDM 2-00/040.00 Inmate Support Services  
UO 5-23-070 Individual Family Service Programs  
Community Based Alternatives to Custody(CBAC)  
The Community Based Alternatives to Custody (CBAC) program, operated by the Probation Department and administered through the Inmate Reception Center, encompasses all programs that allow eligible inmates, who meet specific requirements, the opportunity to be released from custody.  
Community Transition Unit (CTU)  
The Community Transition Unit in partnership with public and private community-based organizations and programs enhances inmate participation in educational, vocational and other life-skills training programs, to assist with their successful reintegration into the community.  
Compliance with this regulation is based on policy review only. |
The range and source of such services shall be at the discretion of the facility administrator and may include:

(a) risk and needs assessments;
(b) best practices in:
   (1) individual, group and/or family counseling;
   (2) drug and alcohol abuse counseling;
   (3) cognitive behavioral interventions;
   (4) vocational testing and counseling;
   (5) employment counseling;
(c) referral to community resources and programs;
(d) reentry planning and service development;
(e) legal assistance;
(f) regional center services for the developmentally disabled; and,
(g) community volunteers.

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<td>UO 5-23-070 Individual Family Service Programs</td>
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1071 VOTING

The facility administrator of a Type I (holding sentenced inmate workers) II, III or IV facility shall develop written policies and procedures whereby the county registrar of voters allows qualified voters to vote in local, state, and federal elections, pursuant to election codes.

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<td>CDM 5-13/140.00 Inmate Voting</td>
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<td>UO 5-23-100 Inmate Voting</td>
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1072 RELIGIOUS OBSERVANCES

The facility administrator of a Type I, II, III or IV facility shall develop written policies and procedures to provide opportunities for inmates to participate in religious services, practices and counseling on a voluntary basis.

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<td>CDM 5-13/100.00 Religious Programs</td>
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<td>CDM 5-13/100.05 Handling of Religious headwear and articles</td>
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<td>UO 5-23-060 Religious Observances</td>
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1073 INMATE GRIEVANCE PROCEDURE

(a) Each administrator of a Type II, III, or IV facility and Type I facilities which hold inmate workers shall develop written policies and procedures whereby any inmate may appeal and have resolved grievances relating to any conditions of confinement, including but not limited to: medical care; classification actions; disciplinary actions; program participation; telephone, mail, and visiting procedures; and food, clothing, and bedding. Such policies and procedures shall include:

- ☒ a grievance form or instructions for registering a grievance;
- ☒ resolution of the grievance at the lowest appropriate staff level;
- ☒ appeal to the next level of review;
- ☒ written reasons for denial of grievance at each level of review which acts on the grievance;
- ☒ provision for response within a reasonable time limit; and,
- ☒ provision for resolving questions of jurisdiction within the facility.

(b) Grievance System Abuse:
The facility may establish written policy and procedure to control the submission of an excessive number of grievances.

1080 RULES AND DISCIPLINARY PENALTIES

Wherever discipline is administered, each facility administrator shall establish written rules and disciplinary penalties to guide inmate conduct.

- ☒ Chapter 9 Inmate Disciplinary Procedures

COVERED UNDER CDM VOLUME 8
CDM 8-01/000.00 Preamble to the Inmate Grievance Policy

The agency has an Inmate Grievance Team who is responsible for collecting, from centrally located collection bins, those requests and grievances not handled by line sergeants. Each Inmate Grievance Team is responsible for reviewing, categorizing, tracking, and forwarding requests, grievances, and appeals to the appropriate person or unit for investigation and handling. They also assist with responding to inmates as appropriate. In addition, they shall scan and enter all non-electronic grievances, general requests, and appeals forms they collect into CARTS (Custody Automated Reporting and Tracking System), including the collection times, and assign them reference numbers.

During the review of grievances, BSCC staff determined the agency to be in compliance with the regulation.

BSCC staff did not interview any inmates to affirm they have free access to grievance forms and an understanding of how to file a grievance. Compliance with this regulation is based on the documents provided and a review of the agency’s policy and procedure only.

CDM 8-04/050.00 Duplicate or Excessive Filings of Grievances and Appeals, and Restrictions of Filing Privileges

Chapter 9 Inmate Disciplinary Procedures
CDM 5-09/010.00 Inmate Discipline
UO 5-22-015 Revised Inmate Disciplinary Procedures
Such rules and disciplinary penalties shall be stated simply and affirmatively, and posted conspicuously in housing units and the booking area or issued to each inmate upon booking.  

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</table>
| Such rules and disciplinary penalties shall be stated simply and affirmatively, and posted conspicuously in housing units and the booking area or issued to each inmate upon booking. | ☒ | ☐ | ☐ | CDM 5-09/010.00 Inmate Discipline  
Compliance with this regulation is based on policy and documentation review only. |

For those inmates who are illiterate or unable to read English, and for persons with disabilities, provision shall be made for the jail staff to instruct them verbally or provide them with material in an understandable form regarding jail rules and disciplinary procedures and penalties.  

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| For those inmates who are illiterate or unable to read English, and for persons with disabilities, provision shall be made for the jail staff to instruct them verbally or provide them with material in an understandable form regarding jail rules and disciplinary procedures and penalties. | ☒ | ☐ | ☐ | CDM 5-09/040.00 Disciplinary Review Process  
CDM 5-09/010.00 Inmate Discipline  
UO 5-22-015 Revised Inmate Disciplinary Procedures |

**1081 PLAN FOR INMATE DISCIPLINE**

Each facility administrator shall develop written policies and procedures for inmate discipline. The plan shall include, but not be limited to, the following elements:

(a) Temporary Loss of Privileges: For minor acts of non-conformance or minor violations of facility rules, staff may impose a temporary loss of privileges, such as access to television, telephones, commissary, or lockdown for less than 24 hours, provided there is written documentation and supervisory approval.

(b) Punitive Actions: Major violations of facility rules or repetitive minor acts of non-conformance or repetitive minor violations of facility rules shall be reported in writing by the staff member observing the act and submitted to the disciplinary officer. The consequences of such violations may include, but are not limited to:

1. Loss of good time/work time.
2. Placement in disciplinary separation.
3. Disciplinary separation diet.
4. Loss of privileges mandated by regulations.

A staff member with investigative and punitive authority shall be designated as a disciplinary officer to impose such consequences.

Staff shall not participate in disciplinary review if they are involved in the charges.

Such charges pending against an inmate shall be acted on with the following provisions and within specified timeframes:

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<th>TITLE 15 SECTION</th>
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| Such rules and disciplinary penalties shall be stated simply and affirmatively, and posted conspicuously in housing units and the booking area or issued to each inmate upon booking. | ☒ | ☐ | ☐ | CDM 5-09/010.00 Inmate Discipline  
Compliance with this regulation is based on policy and documentation review only. |
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<tr>
<td>1. A copy of the report, and/or a separate written notice of the violation(s), shall be provided to the inmate.</td>
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<td>CDM 5-09/030.00 Disciplinary Guidelines UO 5-22-015 Revised Inmate Disciplinary Procedures</td>
</tr>
<tr>
<td>2. Unless declined by the inmate, a hearing shall be provided no sooner than 24 hours after the report has been submitted to the disciplinary officer and the inmate has been informed of the charges in writing. The hearing may be postponed or continued for a reasonable time through a written waiver by the inmate, or for good cause.</td>
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<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-22-015 Revised Inmate Disciplinary Procedures</td>
</tr>
<tr>
<td>3. The inmate shall be permitted to appear on his/her own behalf at the time of hearing and present witnesses and documentary evidence. The inmate shall have access to staff or inmate assistance when the inmate is illiterate or the issues are complex.</td>
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<td>☐</td>
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<td>CDM 5-09/040.00 Disciplinary Review Process CDM 5-09/010.00 Inmate Discipline UO 5-22-015 Revised Inmate Disciplinary Procedures</td>
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<tr>
<td>4. A charge(s) shall be acted on no later than 72 hours after an inmate has been informed of the charge(s) in writing.</td>
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<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-22-015 Revised Inmate Disciplinary Procedures</td>
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<tr>
<td>5. Subsequent to final disposition of disciplinary charges by the disciplinary officer, the charges and the action taken shall be reviewed by the facility manager or designee.</td>
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<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-22-015 Revised Inmate Disciplinary Procedures</td>
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<td>6. The inmate shall be advised in a written statement by the fact-finders about the evidence relied on and the reasons for the disciplinary action. A copy of the record shall be kept pursuant to Penal Code Section 4019.5.</td>
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<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-22-015 Revised Inmate Disciplinary Procedures</td>
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<td>7. There shall be a policy of review and appeal to a supervisor on all disciplinary action.</td>
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<td>CDM 5-09/040.00 Disciplinary Review Process UO 5-22-015 Revised Inmate Disciplinary Procedures</td>
</tr>
<tr>
<td>(c) Nothing in this section precludes a facility administrator from administratively segregating any inmate from the general population or program for reasons of personal, mental, or physical health, or under any circumstance in which the safety of the inmates, staff, program, or community is endangered, pending disciplinary action or a review as required by Section 1053 of these regulations.</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process CDM 5-09/080.00 Location of Discipline CDM 5-02/040.00 Administrative Segregation Housing Definitions UO 5-22-015 Revised Inmate Disciplinary Procedures</td>
</tr>
<tr>
<td>(d) Nothing in this section precludes the imposition of conditions or restrictions that reasonably relate to a legitimate, non-punitive administrative purpose.</td>
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<td>☐</td>
<td>☐</td>
<td>CDM 5-09/040.00 Disciplinary Review Process CDM 5-02/040.00 Administrative Segregation Housing Definitions UO 5-22-015 Revised Inmate Disciplinary Procedures</td>
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| 1082 FORMS OF DISCIPLINE | ☒ | ☐ | ☐ | CDM 5-09/030.00 Disciplinary Guidelines  
CDM 5-09/060.00 Inmate Discipline Diet  
CDM 5-09/070.00 Inmate Discipline Schedule  
CDM 5-09/090.00 Good-Time and Work-Time Credits  
UO 5-22-015 Revised Inmate Disciplinary Procedures |

The degree of punitive actions taken by the disciplinary officer shall be directly related to the severity of the rule infraction. Acceptable forms of discipline shall consist of, but not be limited to, the following:

(a) Loss of privileges.
(b) Extra work detail.
(c) Short term lockdown for less than 24 hours.
(d) Removal from work details.
(e) Forfeiture of good time credits earned under Penal Code Section 4019.
(f) Forfeiture of work time credits earned under Penal Code Section 4019.
(g) Disciplinary separation.
(h) Disciplinary separation diet.

| 1083 LIMITATIONS ON DISCIPLINARY ACTIONS | ☒ | ☐ | ☐ | CDM 5-09/050.00 Limitations on Disciplinary Actions  
CDM 5-09/070.00 Inmate Discipline Schedule  
CDM 5-09/080.00 Location of Discipline  
UO 5-22-015 Revised Inmate Disciplinary Procedures  
Compliance with this regulation is based on policy and documentation review only. |

The Penal Code and the State Constitution expressly prohibit all cruel and unusual punishment. Additionally, there shall be the following limitations:

(a) If an inmate is on disciplinary separation status for 30 consecutive days there shall be a review by the facility manager before the disciplinary separation status is continued. This review shall include a consultation with health care staff. Such reviews shall continue at least every fifteen days thereafter until the disciplinary status has ended. This review shall be documented.

(b) The disciplinary separation cells or cell shall have the minimum furnishings and space specified in Title 24, Part 2, 1231.2.6 and 2.7. Occupants shall be issued clothing and bedding as specified in Articles 13 and 14 of these regulations and shall not be deprived of them through any portion of the day except that those inmates who engage in the destruction of bedding or clothing may be deprived of such articles. The decision to deprive inmates of such articles of clothing and bedding shall be reviewed by the facility manager or designee during each 24-hour period.

(c) The delegation of authority to any inmate or group of inmates to exercise the right of punishment over any other inmate or group of inmates (Penal Code section 4019.5)

(d) In no case shall a safety cell, as specified in Title 24, Part 2, 1231.2.5, or any restraint device be used for disciplinary purposes.

(e) No inmate may be deprived of the implements necessary to maintain an acceptable level of personal hygiene as specified in Section 1265 of these regulations

(f) Food shall not be withheld as a disciplinary measure.
### TITLE 15 SECTION

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<tr>
<th>(g) The disciplinary separation diet described in section 1247 of these regulations shall only be utilized for major violations of institutional rules.</th>
<th>YES</th>
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<th>P/P REFERENCE – COMMENTS</th>
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<td>CDM 5-09/060.00 Inmate Disciplinary Diet UO 5-22-015 Revised Inmate Disciplinary Procedures 5-22-010a Disciplinary Diet Request Form Compliance with this regulation is based on policy review only.</td>
</tr>
<tr>
<td>(1) In addition to the provisions of Section 1247, the facility manager shall approve the initial placement on the disciplinary separation diet and ensure that medical staff is notified.</td>
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<td>CDM 5-09/060.00 Inmate Disciplinary Diet UO 5-22-015 Revised Inmate Disciplinary Procedures 5-22-010a Disciplinary Diet Request Form</td>
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<td>(2) In consultation with medical care staff, the facility manager shall approve any continuation on that diet every 72 hours after the initial placement.</td>
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<td>CDM 5-09/060.00 Inmate Disciplinary Diet UO 5-22-015 Revised Inmate Disciplinary Procedures 5-22-010a Disciplinary Diet Request Form</td>
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<td>(h) Correspondence privileges shall not be withheld except in cases where the inmate has violated correspondence regulations, in which case correspondence may be suspended for no longer than 72 hours, without the review and approval of the facility manager.</td>
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<td>CDM 5-09/050.00 Limitations on Disciplinary Actions</td>
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<td>(i) In no case shall access to courts and legal counsel be suspended as a disciplinary measure.</td>
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<td>CDM 5-09/050.00 Limitations on Disciplinary Actions</td>
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### 1084 DISCIPLINARY RECORDS

Penal Code Section 4019.5 requires that a record is kept of all disciplinary infractions and punishment administered therefore. This requirement may be satisfied by retaining copies of rule violation reports and report of the disposition of each.

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<td>CDM 5-09/040.00 Disciplinary Review Process</td>
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### DETENTION OF MINORS

Are minors held in this facility? If yes, the following sections including those summarizing the regulations identified in Title 15, Article 8 of these regulations apply (Minors in Jails).

**Note:** Reference PC § 207.1(b), 207.6, 707.1

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<td>Minors are not held in this facility.</td>
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### 42 USC 5633 SECTION 223(a)(12) SEPARATION

Juveniles are not confined or detained in any facility in which they have contact with adult prisoners.

**Reference:** WIC 208

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<td>CDM 5-02/010.00 Juveniles CDM 5-02/020.00 Alleged Juvenile Inmates</td>
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</table>
### 1101 RESTRICTIONS ON CONTACT WITH ADULT PRISONERS

The facility administrator shall establish policies and procedures to restrict contact, as defined in Section 1006, between detained minors and adults confined in the facility. In situations where brief or accidental contact may occur, such as booking or facility movement, facility staff (trained in the supervision of inmates) shall maintain a constant, side-by-side presence with the minor or the adult to prevent sustained contact.  
*The above restrictions do not apply to minors who are participating in supervised program activities pursuant to Section 208 (c) of the Welfare and Institutions Code.*

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<th>TITLE 15 SECTION</th>
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<td>1101 RESTRICTIONS ON CONTACT WITH ADULT PRISONERS</td>
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### 1102 CLASSIFICATION

The facility administrator shall develop and implement a written plan designed to provide for the safety of staff and minors held at the facility. The plan shall include the following:

(a) a procedure for receiving and transmitting information regarding minors who present a risk or hazard to self or others while confined at the facility, and the segregation of such minors to the extent possible within the limits of the facility. 

(b) a procedure to provide care for any minor who appears to be in need of or who requests medical, mental health, or developmental disability treatment. Written procedures shall be established by the responsible health administrator in cooperation with the facility administrator.

(c) a suicide prevention program designed to identify, monitor, and provide treatment to those minors who present a suicide risk.

(d) provide that minors be housed separately from adults and not be allowed to come or remain in contact with adults except as provided in Sections 208(c) of the Welfare and Institutions Code.

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<tr>
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### 1103 RELEASE PROCEDURES

Facility staff shall notify the parents or guardians prior to the release of a minor. The minor's personal clothing and valuables shall be returned to the minor, parents or guardian, upon the minor's release or consent.

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<tr>
<td>1103 RELEASE PROCEDURES</td>
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### 1104 SUPERVISION OF MINORS

The facility administrator shall develop and implement policy and procedures that provide for:

(a) continuous around-the-clock supervision of minors with assurance that staff can hear and respond; and,  

(b) safety checks of minors at least once every 30 minutes. These safety checks shall include the direct visual observation of movement and/or skin. Safety checks shall not be replaced, but may be supplemented by, an audio/visual electronic surveillance system designed to detect overt, aggressive, or assaultive behavior and to summon aid in emergencies. All safety checks shall be documented.

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1105 RECREATIONAL PROGRAMS

The facility administrator shall develop written policies and procedures to provide a recreation program that shall protect the welfare of minors and other inmates, recognize facility security needs and comply with minimum jail standards for recreation (California Code of Regulations, Title 15, Section 1065).

1106 DISCIPLINARY PROCEDURES

Nothing in this regulation shall prevent the administrator from removing a detained minor from the general population or program for reasons of the minor's mental or physical health; or under any circumstances in which the safety of the minor, other inmates, staff, the program or community is endangered, pending a disciplinary action or review.

(a) Minors requiring disciplinary confinement shall be housed only in living areas designated for the detention of minors.

(b) Permitted forms of discipline include:
   (1) loss of privileges; and,
   (2) disciplinary confinement.

(c) Access to visitation and recreation shall be restricted only after a second level review by a supervisor or manager, and shall not extend beyond five days without subsequent review.

(d) A status review shall be conducted for those minors placed in disciplinary confinement no less than every 24 hours.

(e) Prohibited forms of discipline include:
   (1) discipline that does not fit the violation;
   (2) corporal punishment;
   (3) inmate imposed discipline;
   (4) placement in safety cells;
   (5) deprivation of food; and,
   (6) the adult disciplinary diet.

1120 EDUCATION PROGRAM FOR MINORS IN JAILS

Whenever a minor is held in a Type II or III facility, the facility administrator shall coordinate with the County Department of Education or County Superintendent of Schools to provide education programs as required by Section 48200 of the Education Code.

1122.5 PREGNANT MINORS

(a) The health administrator, in cooperation with the facility administrator, shall develop written policies and procedures pertaining to pregnant minors that address the requirements in Title 15, Section 1417.

(b) The facility administrator, in cooperation with the responsible physician, shall develop written policies and procedures for the use of restraint devices on pregnant minors. The policy shall address requirements of Penal Code 3407. Policy shall include reference to the following:
   (1) A minor known to be pregnant or in recovery after delivery shall not be restrained by the use of leg irons, waist chains, or handcuffs behind the body.
<table>
<thead>
<tr>
<th>TITLE 15 SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>P/P REFERENCE – COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(2) A pregnant minor in labor, during delivery, or in recovery after delivery, shall not be restrained by the wrists, ankles, or both, unless deemed necessary for the safety and security of the minor, the staff, or the public.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(3) Restraints shall be removed when a professional who is currently responsible for the medical care of a pregnant minor during a medical emergency, labor, delivery, or recovery after delivery determines that the removal of restraints is medically necessary.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>(4) Upon confirmation of a minor's pregnancy, she shall be advised, orally or in writing, of the standards and policies governing pregnant minors.</td>
<td>☐</td>
<td>☐</td>
<td>☒</td>
<td></td>
</tr>
</tbody>
</table>

1047 **SERIOUS ILLNESS OR INJURY OF A MINOR IN AN ADULT DETENTION FACILITY**

The facility administrator shall develop policy and procedures for notification of the court of jurisdiction and the parent, guardian, or person standing in loco parentis, in the event of a suicide attempt, serious illness, injury or death of a minor in custody. | ☐ | ☐ | ☒ |
<table>
<thead>
<tr>
<th>ARTICLE/SECTION</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Temporary Holding Cells (2.2)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain 10 square feet of floor per inmate</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Limited to no more than 16 inmates</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No smaller than 40 square feet</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain sufficient seating to accommodate all inmates</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Toilet accessible</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water fountain accessible</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wash basin accessible</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provides clear visual supervision</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Telephone accessible</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Weapons Locker (3.12)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>External to the security area and equipped with individual compartments, locks and keys</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Temporary Staging Cell or Room (2.3)</td>
<td>X</td>
<td></td>
<td></td>
<td>No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
</tr>
<tr>
<td>Detoxification Cells (2.4)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain 20 square feet of floor per inmate</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Limited to no more than 8 inmates</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No smaller than 60 square feet</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain toilet</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain washbasin</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain drinking fountain</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Partitions or handrails located next to toilet fixture to provide support</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide easy, unobstructed visual observation</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Padding on the floor</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shower-Delousing Room (3.4)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available in reception/booking</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Secure Vault or Storage Space (2.1)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available for inmate valuables</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>-------------------------------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
<td>--------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Telephone (2.1)</td>
<td></td>
<td>X</td>
<td></td>
<td>Available for inmate use per Penal Code § 851.5</td>
</tr>
<tr>
<td>Safety Cells (2.5)</td>
<td></td>
<td>X</td>
<td></td>
<td>No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
</tr>
<tr>
<td>Single Occupancy Cells (2.6)</td>
<td>X</td>
<td></td>
<td></td>
<td>Maximum capacity of one inmate</td>
</tr>
<tr>
<td>Contain a minimum of 60 square feet of floor area in Type I facilities and 70 square feet in Type II and III facilities</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have a minimum ceiling height of 8 feet</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain toilet, washbasin and drinking fountain</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain a bunk, desk and seat (Desk and seat not required in Type I in later, less restrictive 1986 standards)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Multiple Occupancy Cells (8227)</td>
<td></td>
<td>X</td>
<td></td>
<td>No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
</tr>
<tr>
<td>Multiple Occupancy Rooms (8229)</td>
<td></td>
<td>X</td>
<td></td>
<td>No cells of this type in this facility; detail of this regulation deleted from this checklist.</td>
</tr>
<tr>
<td>Double Occupancy Cells (2.7)</td>
<td>X</td>
<td></td>
<td></td>
<td>1988 regulations allow some cells to be rated as doubles. All &quot;single&quot; cells have two bunks; however, capacity of various housing units typically limited by number of showers-dayroom.</td>
</tr>
<tr>
<td>5-88: Added provision for double occupancy cells</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maximum capacity of two inmates</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain a minimum of 60 square feet of floor space in Type I facilities and 70 square feet in Type II and III facilities</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have a minimum ceiling height of 8 feet and one floor dimension at least 6 feet</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain toilet, washbasin and drinking fountain</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain 2 bunks, 1 desk and seat (Desk and seat not required in Type I facilities)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dormitories (2.8)</td>
<td>X</td>
<td></td>
<td></td>
<td>Dorms exceed maximum capacity of 64 inmates allowed by regulation.</td>
</tr>
<tr>
<td>8-86: Provision for dormitories added</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain 50 square feet of floor area per inmate and a minimum of 8 feet ceiling height</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Be designed for no fewer than 8 and no more than 64 inmates</td>
<td>X</td>
<td></td>
<td></td>
<td>Exceeds rated capacity.</td>
</tr>
<tr>
<td>Facilities having a total rated capacity of 80 inmates or less, may design dormitories for no fewer than 4 inmates</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Access to toilets separate from washbasins (ratio 1:8) and drinking fountains</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide storage space for each inmates' personal items</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dayrooms (2.9)</td>
<td>X</td>
<td></td>
<td></td>
<td>Exceeds rated capacity. Bunk beds are in each dayroom.</td>
</tr>
<tr>
<td>8-86: Added requirement for 3 foot wide corridors in front of cells-rooms</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>35 square feet of floor area per inmate</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contain tables and seating to accommodate the maximum number of inmates served</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Access to toilets, washbasins and drinking fountains</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Available to all inmates in Type II and III facilities (excluding special use cells) and to workers in Type I facilities</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>-----------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
<td>----------</td>
</tr>
<tr>
<td>Shower (3.4)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lighting (3.6)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient to permit easy reading. Night lighting is sufficient to allow good supervision. 8-86: Specifies at least 20 foot-candles at desk level and in grooming areas, with night lighting not to exceed 5 foot-candles</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beds-Bunks (3.5)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>30 inches wide and 76 inches long</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Comfortable Living Environment [102(c)6]</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A comfortable living environment is maintained through an adequate heating and cooling system.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Exercise Area - Type II, III and WA IV (2.10)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>At least one exercise area must contain a minimum of 900 square feet</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Outdoor exercise area provided</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-86: Clear height of 15 feet with required surface area meeting a formula of: 80% of maximum rated inmate population and number of one-hour exercise periods per day = required surface area</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Space - Type II and III (2.11)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient area and furnishings to meet the needs of the facility programs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dining Facilities (2.17)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15 square feet per inmate being fed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Toilets, washbasins and showers are not in the same room or not in view of inmate dining</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Visiting (2.18)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sufficient visiting area</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact visits whenever possible for minimum security inmates</td>
<td></td>
<td>X</td>
<td></td>
<td>Available with the ABC Program.</td>
</tr>
<tr>
<td>Attorney Interviews (2.26)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide for confidential attorney consultation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Safety Equipment Storage (2.19)</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adequate space is provided for storage of equipment such as fire extinguishers, SCBA, emergency lights, etc.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ARTICLE/SECTION</td>
<td>YES</td>
<td>NO</td>
<td>N/A</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>----------------</td>
<td>-----</td>
<td>----</td>
<td>-----</td>
<td>----------</td>
</tr>
<tr>
<td>Janitor Closet (2.20)</td>
<td>X</td>
<td></td>
<td></td>
<td>Location in security areas lockable, containing a mop sink and storage space</td>
</tr>
<tr>
<td>Storage Rooms (2.21)</td>
<td>X</td>
<td></td>
<td></td>
<td>Sufficient space to accommodate inmate property, bedding and supplies</td>
</tr>
<tr>
<td>Audio or Video Monitoring System -NA Type IV (2.22)</td>
<td>X</td>
<td></td>
<td></td>
<td>Audio monitoring system capable of alerting staff in a central control</td>
</tr>
<tr>
<td>Video monitoring in corridors, main entries and/or exits and programs or activity areas</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire Detection and Alarm System [102(c)6]</td>
<td>X</td>
<td></td>
<td></td>
<td>Automatic fire alarm system capable of alerting staff in a central control point</td>
</tr>
<tr>
<td>Emergency Power (2.24)</td>
<td>X</td>
<td></td>
<td></td>
<td>Available to provide minimal lighting, maintain communications, alarm, fire, life and security systems</td>
</tr>
<tr>
<td>Provide Space for:</td>
<td></td>
<td></td>
<td></td>
<td>Barber/beauty/ shop space has been eliminated from the regulations in 1999. Therefore 2.15 is now not applicable.</td>
</tr>
<tr>
<td>Barber/beauty shop(2.15)</td>
<td>X</td>
<td></td>
<td></td>
<td>8-86: Limit requirement to Type II and III facilities (Deleted 2/99))</td>
</tr>
<tr>
<td>Canteen (2.16)</td>
<td>X</td>
<td></td>
<td></td>
<td>8-86: Added for II, III &amp; IV facilities</td>
</tr>
<tr>
<td>Confidential Interview Rooms (2.25)</td>
<td>X</td>
<td></td>
<td></td>
<td>8-86: Added for Type II facilities</td>
</tr>
</tbody>
</table>
1998-2000 inspection cycle – The booking area for the Century Regional Detention Facility (CRDF) was separated from the detention portion of CRDF resulting in two separate facilities: Century Type I Booking Center (#1530) and CRDF (#1445). This was done because juveniles were brought into the booking area for photograph and printing, prior to being held in non-secure detention in the nearby Century Patrol Station Jail. This practice conflicted with statute because, other than minors adjudicated for adult court under 707.1, WIC 207.1 prohibits minors from entering a Type II jail for any reason.

Prior to separating the Type I Booking Center from the Type II operation, the Board Rated Capacity (BRC) was 1,642. 80 beds were deducted for Modules 1201, 1202, 1203 and 1204 and associated with the Type I area. In addition, Unit 1604 was converted from non-rated discipline beds to housing and Dorms 1701 and 1702 were raised from 60 and 62 beds respectively, to 64 beds each. These changes added a total of 26 beds for a BRC of 1,588 beds in the Type II operation of CRDF and 80 beds in the CRDF Type I Booking Center, for a total of 1,668 in the "complex."

The 1999 Division reported that the total bed count was 2,078 beds in the facility complex, including 92 beds in the Type I Booking Center and 1,986 in the Type II facility. We maintained that bed count through the 2005 inspection.

Effective June 2002, when the Biscailuz Recovery Center closed, CRDF operations were also curtailed due to budget constraints. Only the Movement Center and Housing Units 3100, 3200, 3300 and 3400 remained operational to house the former Biscailuz program inmates. We maintained the rated capacity of 1,588 for the entire facility, acknowledging the Department’s intent to fully reopen the facility.

March 25, 2006 Century Regional Detention Facility fully opened as a female facility.

2014-2016 inspection cycle – Juveniles are no longer booked at CRDF. As a result, at the next inspection cycle (2016-2018) the LASD Century Type I Booking Center (BSCC # 1530) will cease to exist as a separate facility and the holding and housing cells will be re-incorporated into CRDF's Physical Plant Evaluation and Living Area Space Evaluation.

Historically, housing 1201, 1202, 1203, 1204, 1301, 1302, 1303, 1304, 1401, 1402 and 1403 were occasionally moved between the Type I Booking Center and the Type II facility. Up until this inspection cycle, the number of beds for "both facilities" (80 + 1,588 = 1,668) has remained constant.

Previous inspection cycles have shown that units 1602 and 1603 contained 20 non-rated beds in each unit. These units are now used for general population inmates resulting in 40 additional rated beds. As a result, the revised rated capacity for CRDF is 1,708 [1,588 (previous rated capacity of the Type II facility) + 80 (previous rated capacity of the Type I facility)] + 40 (from units 1602 and 1603) = 1,708].

Note: The transport/intake and release area of the Century Regional Detention Center (Type II operation); Court Services had primary responsibility for Cells 9-13 when the Lynwood court was operational. 1982 Title 24 regulations up to current regulations only allow up to 16 inmates in each holding cells.

### INMATE RECEPTION CENTER

<table>
<thead>
<tr>
<th>Cell</th>
<th>Type</th>
<th># Cells</th>
<th># Beds</th>
<th>RC</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
<th>FIXTURES*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>T</td>
</tr>
<tr>
<td>Cell 1</td>
<td>Holding</td>
<td>1986</td>
<td>1</td>
<td>(16)</td>
<td>(16)</td>
<td>16.1' X 12.5' X 10'</td>
<td>1</td>
</tr>
<tr>
<td>Note: 29.7' bench space.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cell 2</td>
<td>Holding</td>
<td>1986</td>
<td>1</td>
<td>(16)</td>
<td>(16)</td>
<td>16.1' X 12.5' X 10'</td>
<td>1</td>
</tr>
<tr>
<td>Note: 33' bench space.</td>
<td></td>
<td></td>
<td></td>
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*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit. If "Total BRC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.
<table>
<thead>
<tr>
<th>Location</th>
<th>Cell Type</th>
<th>Applicable Standards</th>
<th># Cells</th>
<th>EACH CELL # Beds</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
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Note: 29.7' bench space.

Note: 17' bench space. 4/2007 inspection – cell 8 was converted to a property room.

Note: 17' bench space. 4/2007 inspection – cell 10 and 11 was converted to an X-ray room.

Note: 29.2' bench space. 4/2007 inspection – cell 12 was converted to a medical office.

Note: Release 1 and 2 were added after the facility was complete. Bench seating in both rooms. Since there are no plumbing fixtures, this space is not rated.

**BOOKING CENTER**

2016 – 2018 inspection cycle – at the time of the 1998-2000 inspection, the Booking Center was separated from the detention portion of CRDF resulting in two separate facilities Century Type I Booking Center (#1530) and CRDF (#1445). Effective this inspection cycle, this area has been returned to the CRDF LASD (BSCC # 1445). The exception to this is the Juvenile Holding Area which is outside of the perimeter of CRDF.

| Pre-Book 1 | Holding   | 1986 | 1 | (4) | (4) | 8'4" X 6' X 10' |
| Pre-Book 2 | Holding   | 1986 | 1 | (4) | (4) | 8'4" X 6' X 10' |
| Pre-Book 3 | Holding   | 1986 | 1 | (4) | (4) | 8'4" X 6' X 10' |
| Pre-Book 4 | Holding   | 1986 | 1 | (4) | (4) | 8'4" X 6' X 10' |
| Pre-Book 5 | Holding   | 1986 | 1 | (4) | (4) | 8'4" X 6' X 10' |
| Pre-Book 6 | Holding   | 1986 | 1 | (4) | (4) | 8'4" X 6' X 10' |
| Pre-Book 7 | Holding   | 1986 | 1 | (4) | (4) | 8'4" X 6' X 10' |
| Pre-Book 8 | Holding   | 1986 | 1 | (4) | (4) | 8'4" X 6' X 10' |

Note: 6' bench space in each pre-booking holding cell; inmates are provided access to toilet fixtures as needed.

| Booking  | Holding   | 1986 | 1 | (13) | (13) | 13'6" X 10' X 10' |
| Booking  | Holding   | 1986 | 1 | (13) | (13) | 13'6" X 10' X 10' |

Note: Less 13 square feet; male detox.

Note: Less 13 square feet; female holding.

**EAST TOWER**

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*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit. If "Total BRC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

1445 LASD CRDF LAS;7/10/2018 - 2 -
### ROOMS

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</table>

Note: All cells have two bunks; capacity limited by 1:20 shower ratio; some cells rated as single (s/double). 1300/1400 exercise yard converted to DMH Offices.

2016 – 2018 inspection cycle – The exercise yards in the 1200 and 1300 Modules have been converted to office space. The exercise area in 1400 has been converted to a sewing area. Consequently, for the inmates housed in these units to receive their exercise time, they must be moved to another Module’s exercise yard. The exercise yard in Units 2200, 2300 and 2400 have each been subdivided into four exercise areas of approximately 5’ X 17’ each.

All housing units have extra bunks located in the dayrooms.

**MEDICAL SERVICES** – This area was used for the “clinic”; however, the facility has never been staffed to house inmates here. This area is no longer used as the clinic, MW 2013. Many spaces of the facility were converted for new use when the facility opened up as a female facility; MW 2007.

<table>
<thead>
<tr>
<th>Location</th>
<th>Type</th>
<th>Year</th>
<th>#</th>
<th>EACH CELL</th>
<th>Total RC</th>
<th>DIMENSIONS (L x W x H)</th>
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*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total BRC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.
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* T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit. If "Total BRC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

1445 LASD CRDF LAS: 7/10/2018 - 4 -

A360 LAS Adult.dot (9/98)

Note: All cells have two bunks. As discipline cells, these beds are "non-rated"; capacity limited by 1:20 shower ratio.

Note: Regulations limit dorm capacities to a maximum of 64 inmates; square footage provided does not appear to include the mezzanine area. Toilets and showers are not located in the housing unit; therefore, the doors must remain open in order for the inmates to have access to the facilities. MW 4/2007.

Note: All cells have two bunks; capacity limited by 1:20 shower ratio; some cells remain at single cell rating (s/double).

2016 – 2018 inspection cycle – all tables and chairs in units 2500 through 3800 are not secured to the floor.

2016 – 2018 inspection cycle – a large (approximately 3500 square feet) exercise yard was created in a space outside and between housing corridors (towers). This area has two temporary toilets, wash basin and drinking fountain. It is secured by fencing and open to the sky.