We should be defined by our potential and not by the mistakes of our past. Improving one’s life is a personal choice full of many challenges and rewards. Education, hard work and making difficult choices to benefit our families and friends, are the cornerstone of success. But, when those given the opportunity to make the right choices fail, their decisions could have a negative impact on our community.

With thousands of Non-Revocable Parolees (NRP) coming into our neighborhoods, the Los Angeles County Sheriff’s Department has a duty to the citizens we serve to keep our streets as safe as possible. With this in mind, our Department will be implementing the new Parolee Monitoring Program in an effort to reduce potential issues concerning unsupervised parolees within our communities.

By taking a leadership approach to this new set of circumstances, our Department will be on the forefront of keeping our communities safe by identifying and monitoring Active and Non-Revocable Parolees whom otherwise would have no oversight. This program will give deputy sheriffs an opportunity to contact parolees and direct them to community-based resources while at the same time confirming their place of residence.
Our Core Values

As a leader in the Los Angeles County Sheriff’s Department I commit myself to

honorably perform my duties with respect for the dignity of all people,

Integrity to do right and fight wrongs,

wisdom to apply common sense and fairness in all I do and courage to stand against racism, sexism,

anti-Semitism, homophobia and bigotry in all its forms.

Lead the fight to prevent crime and injustice. Enforce the law fairly and defend the rights of all. Partner with the people we serve to secure and Promote safety in our communities.

My goals are simple. I will always be painfully honest, work as hard as I can,

learn as much as I can and hopefully make a difference in people’s lives.

Deputy David W. March
EOW APRIL 29, 2002
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California Legislators wrote and passed Senate Bill 18 in 2009 to decrease the budget for California Department of Corrections and Rehabilitation by reducing the amount of time a sentenced inmate would serve in prison. As of January 25, 2010, Section 3000.03 of the California Penal Code was enacted authorizing the placement of parolees onto Non-Revocable Parole status.

**What is Non-Revocable Parole (NRP)?**
Parolees meeting eligibility criteria will be placed on “non-supervised” parole status with search conditions.

**What is the eligibility criteria for NRP?**

<table>
<thead>
<tr>
<th>Under the NRP status:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parolees will <strong>no longer</strong> be supervised and monitored by Parole Agents.</td>
</tr>
<tr>
<td>Parolees will <strong>not be obligated</strong> to provide any updated information such as their current address.</td>
</tr>
<tr>
<td>Parolees on NRP status are <strong>not subject</strong> to parole holds.</td>
</tr>
<tr>
<td>Parolees on NRP status <strong>cannot be returned</strong> to custody on a parole violation.</td>
</tr>
</tbody>
</table>

To be considered for NRP status, the offender must meet the following criteria:

- The parolee cannot be required to register as a sex offender.
- The parolee cannot have any convictions for serious or violent felonies.
- The parolee cannot have any serious discipline while in prison.
- The parolee is not a validated prison gang member or associate.
- The parolee did not refuse to sign written notification of parole requirements.
- The parolee was evaluated by California Department of Corrections and Rehabilitation and was determined not to pose a high risk to reoffend.
The California Department of Corrections and Rehabilitation anticipates the release of 6,500 inmates on NRP status during the first eight months of 2010. Also, the Department of Corrections is reviewing approximately 26,000 additional files to determine if a parolee will qualify for NRP status.

With an estimated 30,000 parolees being considered for the NRP program, Los Angeles County will be inundated with an influx of unsupervised parolees who will need the attention of law enforcement to prevent future criminal activity. The Los Angeles County Sheriff’s Department will be on the forefront regarding this set of new circumstances by implementing the Parole Monitoring Program.
Start with a Plan

**Mon-i-tor-ing**: to watch closely for purposes of control, surveillance, keep track of; check continually.

**The Parolee Monitoring Program** was developed to identify both Active and Non-Revocable Parolees living within a station’s jurisdiction. When parolees are released from state prison, the Sheriff’s Department will contact them during their mandated Parole and Community Team meetings and complete a Field Interview Card. The Community-Based Information System (CBIS) will be utilized to identify community-based strategies for the parolee.

- **CBIS** is a web-based application that provides demographic, health, economic resources, and other community data to assist the Department in the identification of anti-gang needs and the development of Community-Based strategies to address gang related problems.
How will this Program Work?

HERE'S THE SOLUTION:

In order to address this issue, we need a plan. The Parolee Monitoring Program will consist of the following steps:

- Select a Parole Liaison Coordinator.
- Assign sworn personnel from Community Oriented Policing (COPS) Bureau working the High Impact Team to monitor the program within their station’s jurisdiction.
- Attend Parole and Community Team (PACT) meetings.
- Modify an existing Field Interview Report.
- Identify specific target areas.
- Utilize all available resources and develop monthly Parolee Interaction Operations.
- Create a monthly After Action Report.
- Create an Area Maintenance Plan.
- Develop a database containing information collected on all parolees living within a target area.
- Establish a communication network with participating agencies.
- Provide Educational and community based options to assist parolees who are seeking work programs, support groups, addiction treatment, GED, tattoo removal, etc.
The First Step?

FIRST STEP: Appoint a Parole Liaison Coordinator.

A sergeant and/or deputy will be designated as the Parole Liaison Coordinator (PLC). This position will be responsible for the following tasks:

- **Establish communications** with the California Department of Corrections and Rehabilitation’s local parole office.
- **Obtain an updated list** of non-revocable parolees from the California Department of Corrections and Rehabilitation.
- **Attend every PACT meeting** in order to make initial contact with parolees.
- **Share collected information** from parolees living within the station’s jurisdiction with station personnel and bordering law-enforcement agencies.
- **Track all parolee contacts** from updated Field Interview Cards or search operations.

High Impact Teams

COPS Bureau High Impact Team (HIT) deputies will be responsible for:

- Establishing a point of contact with the local parole supervisors and agents.
- Identifying a target area where parolees are impacting the quality of life.
- Creating a monthly Parolee Interaction Operation within a specific target area.
- Collecting all information obtained from these operations and enter the data into an After Action Report.
- Collecting parolee Field Interview Report cards.
- Reviewing and submitting completed FIR reports to the Parolee Liaison Coordinator for entry.
Attend PACT Meetings

What are Parole and Community Team (PACT) Meetings?

Inmates released from California prisons are required to attend a PACT meeting. During these meetings, parolees are introduced to their Parole Agent and given information governing their parole. Additionally, they will learn about services available to assist them with their transition from prison back into society.

These orientation meetings were started in 2006 and are administered by local Parole Agents who present basic rules and guidelines in order for parolees to stay in compliance with the terms of their parole. Present at these meetings are county and private organizations who provide a wide variety of services.

These services range from, but not limited to:

- Tutoring Services
- Money Management Training
- Trade Schools with special programs and financial aid for parolees
- Children Services
- Alcohol and Narcotics Anonymous
- Other support services in an effort to help during their transition

Present at these meetings will be law-enforcement personnel responsible for contacting parolees living within their jurisdiction in order to obtain personal information and verify their addresses. This information will be written down onto an FIR card and entered into a database which will help assist in the implementation of the Parolee Monitoring Program.
Collecting the Information

**Field Interview Report card:**

In order to track the status of parolees, the Field Interview Report (FIR) card has been modified to collect Active and NRP status information. These FIR cards will be completed by HIT Team members, field personnel, and anyone else who comes in contact with an Active or NRP status parolee in the field. Collection points will be established by the HIT team supervisor who will coordinate with OSS in order for the information to be processed into CalGang and the new LARCIS parolee database.
Select a Target Area

What is a Target Area?

HIT team personnel, in conjunction with the station commander will identify a target area within a station’s jurisdiction impacted by Active and NRP status parolees. Information regarding parolees will be collected by utilizing:

- The (CDCR) LEAD System.
- Operation Safe Streets Bureau.
- Patrol personnel and station detectives.
- HIT Team members will also contact the station’s Crime Analyst who can provide additional information regarding recent crime trends, increases in Part I crimes or bulletins linking known parolees to criminal activity.

Once a target area is selected, HIT team personnel will start the process of initiating Parolee Interaction Operations.
Conduct Operations

**Question:** How are we going to contact those on parole?

**Answer:** *By Initiating Monthly Parolee Interaction Operations (PIO).*

At least once per month, each HIT team will be required to conduct a Parolee Interaction Operation (PIO.)

**Each team will need to:**

- Create an Operations Plan.
- Each operation leader, and/or PLC will coordinate with additional Department personnel and Parole for resources.
- The HIT team members responsible for maintaining the Search Operation Packet will complete and submit parolee information using the new FIR card.
- Each completed FIR will be submitted to the PLC for data entry.
- During these operations, parolees identified with mental health challenges, will be immediately referred to County mental health resources. In emergent cases, the Sheriff’s Department Mental Evaluation Team will be utilized.

As information is collected, these operations can be modified to accommodate a specific need by a station commander. For example, a Parole Interaction Operation can be directed toward all Active and NRP status parolees who were incarcerated for particular crimes, such as residential burglary or robbery. By focusing on a specific charge, Department personnel could essentially recover stolen property or evidence related to a recent increase in Part I crimes effecting a targeted neighborhood.

**Once each location is checked or searched:**

The designated HIT Team deputy will enter all of the collected information into an After Action Report. This report will be made available in an easy-to-read spreadsheet and submitted to the designated station commander at the end of each month.
10

Why do an After Action Report?

The After Action Report will provide detailed information regarding Active and NRP parolees in a specific Reporting District (RD). This After Action Report will be given to the station’s Crime Analyst who has the ability to compare recent crime trends to potential suspects living within the area. A map will be included depicting each targeted location and the outcome of each search.

An After Action Report will be completed after each Parolee Interaction Operation and a copy will be included in the Search Packet submitted for review by the area lieutenant. The Parolee Liaison Coordinator will combine all the monthly After Action Reports from every region in an effort to create a final document which will be submitted to command staff for distribution.

![Map of targeted locations](image)

---

### COPS BUREAU - PAROLEE MONITORING PROGRAM

**MONTHLY ACTIVITY REPORT**

<table>
<thead>
<tr>
<th>RD</th>
<th>DATE</th>
<th>NAME</th>
<th>DOB</th>
<th>ADDRESS</th>
<th>CCN</th>
<th>CHANGE</th>
<th>ARRESTED</th>
<th>NOTES</th>
<th>FILE NUMBER</th>
<th>ACTIVE</th>
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</table>
Have a Maintenance Plan

What is an Area Maintenance Plan?

An Area Maintenance Plan is designed to “follow up” on any criminal activity in the Target Area created by Active or NRP’s who were identified during a PIO operation. The Area Maintenance Plan will be developed with information collected by the PLC, HIT team members, station personnel, Crime Analyst, and the station command staff in order to identify the problem and resolve any issues quickly. The Crime Impact Team (CIT) sergeant will be responsible for implementing, and if necessary, adjusting the Area Maintenance Plan in order to utilize all available assets to stop any criminal activity caused by parolees in a target area.

The CIT team deputies will also complete Field Interview Report cards on any parolee contacted during these operations which will be dropped off at a collection point for data entry. Armed with additional knowledge regarding where these parolees live within a neighborhood, the CIT teams will apply directed patrol techniques in order to reduce any criminal activity. By initiating a “due diligence” approach, parolees who have resumed a criminal lifestyle will be identified, arrested, and sent back to prison on new charges.
Building a Database

Where do we store this information?

The Los Angeles Sheriff’s Department has implemented a Parolee Database in order to collect and store information regarding Active and NRP status parolees who are living within a station’s jurisdiction. Under the new law, NRP’s are not obligated to provide any updated information once paroled, but this database will retain current information collected during Parole Interaction Operations and from interviews conducted in the field by patrol personnel.

Initially, the Active and NRP’s information will be obtained by completing FIR cards which will be entered into the new LARCIS parolee database. This information will then be cross referenced by using the LEADS data base.

This information will include, but not limited to:

- Name/ description/ address
- CDC number.
- Current status- Active Parole or NRP.
- Phone number.
- Vehicle license plate numbers.

With the assistance of Records Information Bureau (RIB) and Data Systems Bureau, our Department will establish the first Active and NRP tracking system in an effort to document the current address, vehicle(s), and known associates of parolees living within a targeted neighborhood. This information can then be accessed by station enforcement teams, detectives, and any other sworn personnel needing critical parolee information.

At the end of each month, the database will be queried by Reporting Districts (RD) and submitted to the appropriate station commander. Also, a second query will be completed with all of the information obtained throughout the county and submitted to command staff for dissemination to Department Executives and the Crime Assessment Center (CAC).
Allied Agency Outreach

How do Outside Agencies fit into the Parolee Monitoring Program?

All parolee information entered into LARCIS will be available to any agency who subscribes to COPLINK.

How will this be accomplished?

The Parolee Liaison Coordinator (PLC) will contact neighboring agencies and form an alliance in order to pass information back-and-forth regarding the status of parolees within their jurisdiction. Through the use of Crime Analysis, known criminal parolees identified as suspects in new crimes will be shared with neighboring agencies through this program. The PLC can also provide guidance to allied agencies who are trying to establish their own Parolee Monitoring Program. Our Department will become a “Clearing House” of parolee information creating a positive working environment between law enforcement agencies, and increasing the expectations of the community.

The Parolee Monitoring Plan:

Will be shared with allied police agencies throughout Los Angeles County to encourage consistency and create a partnership while working with the parolee population.
**Education-Based Options**

Start by creating an Education-Based Parolee Management Plan

---

**The Education-Based Parolee Management Plan will:**

Emphasize creative intervention techniques in order to implement the following strategies:

- Create a pamphlet which will be provided to newly released parolees listing “station specific” community-based resources.
- Utilize the Web to educate parolees about community-based resource referrals.
- Sheriff’s stations will be responsible to Host / Coordinate Community Transition Seminars.

---

**In order to achieve success:**

We need to reach out and offer the parolee population Education-Based alternatives.

---

**COMMUNICATE**  
**COORDINATE**  
**EDUCATE**
The Parolee Assistance Program Pamphlet will list community-based alcohol and drug abuse treatment programs offered by Los Angeles County Public Health Department. Additionally, there will be information identifying local programs which will offer:

- GED classes.
- Vocational training.
- Various employment services.

Sample Pamphlet
Utilizing the Web

How can the internet assist in locating community-based resources?

**Community-based** services will be available on the following:

- The “Healthy City” website ([healthycity.org](http://healthycity.org)) offers accessibility of available services to low-income, under-served families, and works to improve the quality of life for all communities in Los Angeles.
- **County’s 2-1-1 Hotline** provides professional guidance and advocacy to essential community health and human services.
- The **LASD website ([lasd.org](http://lasd.org))** provides information regarding the Education-Based Parolee Management Plan for parolees and interested members of the public.

**The objective:**

Establish a format using current technologies and develop a network-based model which will integrate with available community-based resources to assist parolees living within Los Angeles County. This web-based communication platform will provide updated information, new programs, and referrals specifically created for parolees attempting to transi-
Community Transition Seminars

Every patrol station, individual or in partnership with neighboring stations, will host quarterly Community Transition Seminars for parolees living within their jurisdiction with an emphasis on those considered to be at a high risk of recidivism.

The Educational-Based Resources provided at Community Transition Seminars will create a learning environment though instruction grounded in life experience curriculum. This innovative approach will promote open dialog to encourage success, self-reflection, good decision making, and other optimistic interaction in an effort to reduce criminal behavior.
In order for this concept to be effective, Department personnel will have to concentrate on specific target areas within a Reporting District (RD). After identifying parolees on Active or NRP status, the Maintenance Plan will become a major force to effectively resolve potential issues or concerns within a neighborhood. Having a face-to-face interaction with parolees within a target area is a valuable tool for law-enforcement.

Team members will focus their efforts on proactive enforcement concerning parolee activity, rather than a reactive response. By implementing this program, our Department, partnered with allied agencies, will be able to provide better service to the community by monitoring the activities of parolees.
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<td></td>
</tr>
<tr>
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<td><strong>MAKE</strong></td>
<td><strong>MODEL</strong></td>
<td><strong>STYLE</strong></td>
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<tr>
<td><strong>COLOR</strong></td>
<td><strong>LICENSE #</strong></td>
<td><strong>STATE</strong></td>
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# DEPUTY(s) EMPLOYEE #

## REASON FOR CONTACT:
- Traffic Stop
- Pedestrian Stop
- Consensual Contact

P.C. for stop:

________________________________________________________________________________________________________________________________________

- Parole
- Non-Revocable Parole
- Probation

CDC # ______________

Notes: __________________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________________________

Voluntary Subject Signature using Moniker if Possible

X

# CLOTHING

# GANG CRITERIA – MANDATORY
Please select at least 2 (Classification Admit only needs one)

- Classification Admit
- Reliable Source
- Gang Hand Signs & Symbols
- Gang Tattoos
- Self Admit
- Untested Informant w/corroborative info
- Frequenting Gang Area
- Required to Register as a Gang Member per 186.30 PC
- Arrested w/other Gang Member
- Affiliating w/Gang
- Gang Dress

# AFFILIATE INFORMATION * Mandatory

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<thead>
<tr>
<th>Last Name *</th>
<th>First Name* &amp; M.I. *</th>
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</table>
After Action Report

☐ ACTIVE PAROLE  ☐ NON-REVOKABLE PAROLE  CDC# ____________

Date: ____________  Time: ____________  Location #:  ____________  Tracking #: ____________

Address: ____________________________________________________________

Subject: ____________________________________________________________

Compliance for entry was given by: ________________________________

Forced entry was made at the order of Sergeant / Parole Officer: ________________

No one answered the door knock:  ☐

Video Tape of entry completed by: ______________________________

Entry and Search Team Personnel supervised by: ______________________________

Sergeant: ______________________________

Lieutenant: ______________________________  Parole Officer: ______________________________

Team: ______________________________  Sergeant: ______________________________

Sergeant / Parole Officer advised ________ of the purpose of the door knock and requested entry to conduct a compliance search.

Sergeant ________ advised the occupants of the residence that he would video tape the location prior to, and after our systematic search. Prior to conducting the search (on video) the occupants were asked if they had any valuables or large sums of currency in the residence (see video tape for further Information).

By Deputy: _______________  Team: _______________

Approved By Sergeant: ______________________________

Assignment: ______________________________

Page 1 of 3
After Action Report cont.

☐ Subject at residence. ☐ Subject not at residence.

☐ Subject was not in violation of their Parole conditions.

☐ Subject was in violation of their Parole Conditions.

Reason Subject in violation:
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Items seized by Deputies / Parole Officer: ___________________________________________________

List:
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

☐ Subject arrested on open charge(s). ☐ Subject not arrested on open charge.

Charge(s): ______________________________________________________________________________

File Number: (if applicable) __________________________

Diagram by: __________________________________________

Occupants during the entry and search: (Name and D.O.B.)

1). __________________________________________ 2). __________________________________________

3). __________________________________________ 4). __________________________________________

5). __________________________________________ 6). __________________________________________

7). __________________________________________ 8). __________________________________________

9). __________________________________________ 10). __________________________________________
Parole Interaction Operation (PIO)

After Action Report cont.

Additional Information / Diagram:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

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<th>ACTIVITY</th>
<th>DATE</th>
<th>NAME</th>
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