

# LASD - Department Operations Center



## COVID-19

### COOP Report Request

The DOC has been activated in anticipation for the need to support Department personnel with the Coronavirus (COVID-19) pandemic.

Please send COOP (Continuity of Operations) Plans from all units within each division to DOC.

COOP Plans will address how each unit will function if there are staffing shortages.

Below are some examples of what should be covered:

- Reduced Line Personnel
- Utilizing non-essential, non-line specialized units, e.g., DB, Training Staff, and Station Teams (Crime Impact Team, Special Problem Team, Summer Enforcement Team, Community Relation, Training/Scheduling, etc).
- What functions will be impacted or cancelled, e.g., case filings, response times, inmate programs, etc.
- Reduced Professional Staff

There is no set format for the COOP Plan. It is intended to ensure units are prepared for possible staffing shortages. The COOP Plans should be short and bullet pointed.