



Erroy D. Baca, Sheriff

County of Los Angeles
Sheriff's Department Headquarters

*4700 Ramona Boulevard
Monterey Park, California 91754-2169*



September 9, 2008

Notice to Potential Contractors:

BULLETIN #1

REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ)

DNA LABORATORY SERVICES

RFSQ 379-SH

INTRODUCTION

The Los Angeles County Sheriff's Department (Department) is issuing this Request for Statement of Qualifications (RFSQ) to solicit qualified Vendors who can assist the Department's Scientific Services Bureau staff, as needed, in completing STR-DNA testing by providing laboratory work in forensic DNA technology. The solicitation will remain open until the Department's needs are met.

MINIMUM REQUIREMENT

- 1.4.1 Vendor must have a DNA Testing Laboratory that is accredited by the American Society of Crime Laboratory Director's Laboratory Accreditation Board (ASCLD/LAB). This must be demonstrated by the submission of a copy of the most current valid accreditation documentation.
- 1.4.2 Vendor must have a DNA Testing Laboratory that complies with the standards for a quality assurance program for DNA analysis issued by the Federal Bureau of Investigation pursuant to the DNA Identification Act of 1994, entitled *Quality Assurance Standards for Forensic DNA Testing Laboratories*. This must be demonstrated by the submission of its most recent external audit documentation.
- 1.4.3 Vendor must have at least a three (3) year history of successful past performance in forensic criminal DNA testing in a DNA Testing Laboratory.

A Tradition of Service Since 1850

Vendor must provide documented experience with mixed stain casework analysis and batch casework.

- 1.4.4 Vendor's DNA Testing Laboratory must perform the DNA testing on an instrument platform using STR kits specified at the time of analysis. The DNA Testing Laboratory is required to have the capability to perform STR, Y-STR, Minifiler, and Mitochondrial DNA testing.

Note: Our current preferred platform is using an ABI 310 or 3130 Genetic Analyzer with the ABI AmpFISTR™ Identifiler STR amplification kits with Genemapper ID® (GMID), GeneScan® and Genotyper® software. Also in use are ABI-Y-filer and Minifiler. The Department reserves the right to modify or change its platform at our discretion at any time during the service agreement.

- 1.4.5 Vendor must have three (3) references, each reference from different law enforcement agencies or government crime laboratories that can attest to the criteria stated in Section 1.4 above. References must be listed in Appendix D, Required Forms, Exhibit 6.

RFSQ INITIALTIMETABLE

The timetable for the initial release of this RFSQ is as follows:

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| • Release of RFSQ | September 9, 2008 |
| • Request for a Solicitation Requirements Review Due | September 19, 2008 |
| • Written Questions Due | September 16, 2008 |
| • Questions and Responses Released | September 23, 2008 |
| • SOQ Due | October 9, 2008 |

RFSQ Release

The RFSQ will be released and posted on the County's website on September 9, 2008, and will be accessible via the Sheriff's website at: http://www.lasd.org/lasd_contracts/info.html

If the Vendor wishes to access the RFSQ via the above Sheriff's website, the Vendor MUST inform the Sheriff's Contracts Unit Analyst at b1jackso@lasd.org of Vendor's name, mailing address, email address, fax number and telephone number.

