

APPENDIX C

TECHNICAL EXHIBITS

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Exhibits

- 1 CONTRACT PERFORMANCE DISCREPANCY REPORT
- 2 PERFORMANCE REQUIREMENTS SUMMARY

TECHNICAL EXHIBIT 1
CONTRACT PERFORMANCE DISCREPANCY REPORT

TO: _____

FROM: _____

DATES: Prepared by County: _____

Received by Contractor: _____

Returned by Contractor: _____

Action Completed: _____

DISCREPANCY PROBLEMS: _____

Signature of County Representative

Date

CONTRACTOR RESPONSE (Cause and Corrective Action): _____

Signature of Contractor Representative

Date

COUNTY EVALUATION OF CONTRACTOR RESPONSE: _____

Signature of County Representative

Date

COUNTY ACTIONS: _____

CONTRACTOR NOTIFIED OF ACTION:

County Representative's Signature and Date _____

Contractor Representative's Signature and Date _____

TECHNICAL EXHIBIT 2
PERFORMANCE REQUIREMENTS SUMMARY (PRS) CHART
DNA LABORATORY SERVICES

SPECIFIC PERFORMANCE REFERENCE	SERVICE	ACCEPTABLE DEVIATION FROM STANDARD	MONITORING METHOD	DEDUCTIONS/FEEES TO BE ASSESSED
1. Quality Assurance Plan SOW - Paragraph 2.0	Contractor shall submit the Quality Assurance Plan to the County Project Manager within 15 business days after execution of Agreement. Contractor shall update the Plan within ten (10) business days of notification.	None	Review	\$50 per day of delay, in each case as applicable.
2. Contractor's Responsibilities SOW – Paragraph 3.1.2	Contractor's Project Manager shall provide the County Project Manager with an email address, fax and telephone number that is accessible 24-hours. Voice messages shall be returned within 24 hours of receipt of message unless a specific hour is specified.	None	Observation	\$50 per hour of delay.
3. Training SOW – Paragraph 3.5.3	Contractor shall provide documentation of training programs for all employees. Including new employees, within thirty (30) days of request by County Project Manager.	None	Documentation	\$50 per day after specified date.

<p>4. Work Schedule SOW – Paragraph 4.1</p>	<p>Contractor shall submit to County Project Manager within five (5) business days, for review and approval, a timeline or schedule for completion on each test submitted by the County Project Manager or designee.</p>	<p>None</p>	<p>Inspection and Written Report</p>	<p>\$50 per day after specified date.</p>
<p>5. Contractor's Specific Duties SOW – Paragraph 5.1</p>	<p>Contractor shall submit a copy of its most recent accreditation document and any ASCLD/LAB inspections to the County Project Manager within fifteen (15) days of execution of this Agreement.</p>	<p>None</p>	<p>Accreditation Document and Written Report</p>	<p>\$50 per day after specified date.</p>
<p>6. Contract Performance Discrepancy Report SOW - Paragraph 7.0</p>	<p>Upon receipt of a formal Discrepancy Report, Contractor shall respond in writing to the County Project Manager within five (5) business days.</p> <p>Contractor shall submit a plan to correct the deficiency within 10 business days of receipt of the Discrepancy Report to the County Project Manager.</p>	<p>None</p>	<p>Written Report</p>	<p>\$25 per day, after the 5th business day, for delay of responding in writing and \$25 per day for delay in submitting a plan to correct the deficiency.</p>